



**Town of Orange
Town Manager's Office**

119 Belleview Avenue, Orange, Virginia 22960 - 1401

Phone: (540) 672-5505 Fax: (540) 672-4435

Email – townclerk@townoforangeva.gov

**TAYLOR PARK
Reservation Request Form**

Submitted By: Name: _____

Representing: _____

Address: _____

Telephone Number: _____ Fax Number: _____

Reservation Date Desired: _____

S M T W T F S

Beginning Time Needed: _____ ☐ A.M. ☐ P.M.

Time Ending: _____ ☐ A.M. ☐ P.M.

Number of People Expected to Attend: _____

Outdoors Use Needed: ☐ Yes ☐ No

General Description of Activities Planned (Both Inside and Outside):

The Town of Orange owns and operates Taylor Park for the enjoyment of Town citizens and our guests. The Town makes the Park available for reserved uses on a first come-first served basis. The Town reserves the right to limit the duration of any events, and to impose any special conditions deemed necessary by the Town on any use of the Park. Person(s) making application for reserved use of the Park assume the responsibility of caring for the Park, using it properly, and leaving the area clean. Such person(s) will be assessed by the Town the repair cost of any damage done to the Park. Noise, including music from the event, may not be so loud as to disturb adjoining properties. Alcoholic beverages may only be opened in the Park if the reservationist is in compliance with an approved permit from the Virginia Alcoholic Beverage Control (ABC) Board. The reservationist and all persons or groups entering the Park agree to hold harmless the Town of Orange, its employees, or agents for any and all claims arising from the use of the Park. By signing below, the above named reservationist agrees to these terms.

Signature: _____ Date: _____

******FOR OFFICE USE ONLY******

Scheduled: ☐ Yes ☐ No

Fee Posted: ☐ Yes ☐ No

By:

**"A Main Street Community"
&
"A Newly Designated Urban Enterprise Zone"**