

Planning Commission Meeting Minutes

August 22, 2022

Page One

The Town of Orange Planning Commission held a meeting at 7:00 p.m., in the Town of Orange Community Meeting Room. Planning Commission members present were: Commissioners Benjamin Sherman, Donald Schafer, Page Sullenberger & L.J. Taylor. Staff members present were Director of Community Development John Cooley, AICP, CZA, Deputy Town Clerk Kimberly Strawser, CZA, CMC and Town Attorney Catherine Lea. Councilmember Timothy Bosford was also present.

CALL TO ORDER

The Director of Community Development called the meeting to order. The Deputy Town Clerk called roll and noted that there was a quorum present.

ELECTION OF CHAIR & VICE-CHAIR

The Director of Community Development reported that the Planning Commission bylaws state that the elections of Chair & Vice-Chair are to be done annually at the first regular July meeting with a term of one year.

The Director of Community Development called for nominations for Chairman.

Commissioner Sullenberger nominated Commissioner Sherman as Chairman for the coming year.

There being no other nominations for Chairman the Directory of Community Development called for motion.

Motion was made by Commissioner Sullenberger, seconded by Commissioner Schafer to elect Commissioner Sherman as Chairman of the Town of Orange Planning Commission with a term to expire June 30, 2023. On vote, Commissioner Sherman – aye, Commissioner Sullenberger – aye, Commissioner Schafer – aye, and Commissioner Taylor – aye. Motion carried unanimously.

Commissioner Taylor nominated Commissioner Sullenberger as Vice-Chair for the coming year.

There being no other nominations for Vice-Chair the Director of Community Development called for motion.

Motion was made by Commissioner Taylor, seconded by Commissioner Schafer to elect Commissioner Sullenberger as Vice-Chair of the Town of Orange Planning Commission with a term to expire June 30, 2023. On vote, Commissioner Sherman – aye, Commissioner Sullenberger – aye, Commissioner Schafer – aye, and Commissioner Taylor – aye. Motion carried unanimously.

Planning Commission Meeting Minutes
August 22, 2022
Page Two

PUBLIC COMMENT

There was no public comment.

PLANNING COMMISSION MEETING MINUTES OF JULY 26, 2021

The minutes stand approved as presented.

DISCUSSION/REVIEW OF DOMINION ENERGY SITE PLAN-PROPANE FACILITY RENOVATION

The Director of Community Development gave an overview of the site plan submitted by Dominion Energy for the propane facility renovation located on Route 15. The Director of Community Development stated that they are proposing to add four large propane tanks to the property.

After discussion the Commission asked that staff request that they add dark sky compliant lights to the plan and to confirm the setbacks.

DISCUSSION OF FY2022-FY2027 CAPITAL IMPROVEMENTS PLAN (CIP)

The Director of Development reported that one sidewalk was completed at Madison Road/Spicers Mill intersection. The Director of Development stated that the only thing left to be installed were the pedestrian signals. The Director of Community Development stated further that the ARPA funds are being use towards the standpipe project. The Director of Community Development stated that it is the intent to have the project under contract by end of the year.

A discussion/review was held on the FY2022-FY2027 Capital Improvements Plan.

COMPREHENSIVE PLAN UPDATE

The Director of Community Development asked the Commission to review the Comprehensive Plan and to come up with their top 3 goals for each theme and get them back to him. The Director of Community Development stated that the Comprehensive Plan will state the goals for each theme and that the appendices will go into detail of how to achieve the goal.

A discussion was held.

Planning Commission Meeting Minutes
August 22, 2022
Page Three

ZONING ORDINANCE TWEAKS & UPDATES

The Director of Community Development reported that staff has been compiling some revisions to the zoning ordinance and will be bringing them to the Commission in the upcoming months.

MURALS

Chairman Sherman stated that he has been asked by many citizens about the proposed murals. Chairman Sherman stated that a public comment session should be held regarding the murals. The Director of Community Development stated the previous mural locations – Atlantic Union Bank & Craig Jacobs buildings have been pulled. The Director of Community Development stated further that the current proposed locations are the Buchanan & Kiguel building and the Butterfield building in the alley way off Main Street.

A lengthy discussion was held. It was consensus of the Commission for staff to move forward with approving the sign permit applications.

MEETINGS MOVING FORWARD/ORGANIZATIONAL

The Director of Community Development stated that staff has been in discussion regarding meeting times. The Director of Community Development requested that moving forward the Commission meet at 6p.m. instead of 7p.m. It was consensus of the Commission to hold meetings at 6p.m. and have one meeting a month, the 4th Monday of each month.

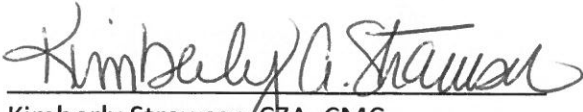
NEXT MEETING

The Commission will meet on Monday, September 26th at 6:00 p.m. The Director of Community Development stated the items on the agenda will be:

- Discussion of the Comprehensive Plan
- Discussion of Zoning Amendments.

Chairman Sherman suggested that Commissioner Taylor & Vice-Chair Sullenberger be the committee liaisons for the Comprehensive Plan revisions. They both agreed.

With no further business to come before the Commission, the meeting adjourned at 8:28 p.m.


Kimberly Strawser, CZA, CMC
Deputy Town Clerk


Chair Benjamin Sherman