

TOWN OF ORANGE



COUNCIL MEETING PACKAGE

OCTOBER 17, 2022

7:00 P.M.



Meeting Agenda
Monday, October 17, 2022
Town of Orange Community Meeting Room

7:00 p.m.

1. Call to order by Mayor.

2. Pledge of Allegiance.

3. Roll Call – Town Council:

Mayor Martha B. Roby

Vice-Mayor Frederick W. Sherman, Jr.

Councilmember Timothy Bosford, Jr.

Councilmember Elliott Fox, Jr.

Councilmember Donna Waugh-Robinson

4. Adoption of Agenda

5. Public Comment - *Town Council receives public input on issues concerning our citizens. Citizens are encouraged to sign-up prior to the meeting beginning and turn in slip to the Town Clerk.*

6. Consideration of Town Council Meeting Minutes of September 19th and October 3rd, 2022.

7. Reports

[A] Finance Report – Director of Finance

8. Unfinished Business:

[A] Continued discussion of Concerts In the Park.

9. New Business:

[A] Consideration of appropriation of funds to purchase new chairs for the Community Meeting Room.

[B] Discussion of Wastewater Plant dump truck.

10. Town Council Adjournment.

MINUTES

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September 19, 2022
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The Orange Town Council held a regular meeting at 7 p.m. in the Town's Community Meeting Room. Town Councilmembers present were: Mayor Martha B. Roby, Vice-Mayor Frederick W. "Rick" Sherman, Jr., Councilmembers Timothy Bosford, Jr., Elliott Fox, Jr., and Donna Waugh-Robinson. Staff members present were: Town Manager Gregory S. Woods, Town Clerk Wendy J. Chewning, MMC, Town Attorney Catherine Lea, Director of Finance Dianna Gomez, and Director of Community Development John Cooley, AICP.

CALL TO ORDER

Mayor Roby led the Pledge of Allegiance.

ADOPTION OF AGENDA

Motion was made by Councilmember Fox, seconded by Councilmember Waugh-Robinson, to adopt the agenda, as presented. On vote, Mayor Roby – aye, Vice-Mayor Sherman – aye, Councilmember Bosford – aye, Councilmember Fox – aye, and Councilmember Waugh-Robinson – aye. The motion carried unanimously.

PUBLIC COMMENT

There was no Public Comment.

TOWN COUNCIL CONSIDERED TOWN COUNCIL MEETING MINUTES OF AUGUST 15, 2022

Mayor Roby stated that there was a typo on Page 4-3 under STATUS UPDATE ON STANDPIPE, third line, the word plants should be plans.

Motion was made by Councilmember Waugh-Robinson, seconded by Councilmember Bosford, to adopt the minutes of August 15, 2022, as amended. On vote, Mayor Roby – aye, Vice-Mayor Sherman – aye, Councilmember Bosford – abstained, Councilmember Fox – aye, and Councilmember Waugh-Robinson – aye. The motion carried unanimously.

FINANCE REPORT – DIRECTOR OF FINANCE

The Director of Finance stated that she would be reporting on the second month of FY 2023:

The Director of Finance stated that the General Fund Tax revenues included the following significant YTD favorable variances to budget: \$24,000 for Meals Tax and \$44,000 for Local Sales Tax.

The Director of Finance stated that we had collected \$41,000 in delinquent Real Estate taxes and \$52,000 in Personal Property tax delinquencies.

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The Director of Finance stated that Water Sales Revenue for August was \$267,065. The Director Finance stated that revenue came in \$26,000 above budget.

The Director of Finance stated that Sewer Sales Revenue for August was \$322,088. The Director of Finance stated further that the revenue was favorable for August at \$12,000.

The Director of Finance stated that payments for August were \$511,301. The Director of Finance stated further that the payments included \$29,000 to WW Associates for Standpipe Engineering, and \$55,000 for annual charitable donations, with remaining payments being normal business expenses.

The Director of Finance stated that Expenditures from the \$2,643,592 ARPA tranche 1 funding amounted to \$516,876 ITD, of which \$85,000 went toward engineering services for the Liquid Feed project at the Water Plant, \$229,932 went toward the new SCADA system for the Sewer Plant, and \$201,944 went to Standpipe Engineering services. The Director of Finance stated that we have received the second funding of \$2,643,592, but there had been no disbursements yet.

UNFINISHED BUSINESS

TOWN COUNCIL CONSIDERED A NEGOTIATED AGREEMENT BETWEEN THE TOWN OF ORANGE AND ORANGE DOWNTOWN ALLIANCE

The Town Manager reported that two negotiating teams, one from the Town and one from Orange Downtown Alliance, worked and negotiated a contract that both teams felt was fair. The Town Manager reported that the ODA had signed the negotiated contract for the period July 1, 2022 – June 30, 2023, but amended the contract taking out the Downtown Halloween Trick or Treat event, increased their volunteer corps by 25%, and their sponsorship by 20. After discussion, motion was made by Councilmember Bosford, seconded by Councilmember Waugh-Robinson, to approve the negotiated agreement between the Town of Orange and the Orange Downtown Alliance. Vice-Mayor Sherman offered a friendly amendment to reduce their quarterly payment from \$17,500 to \$15,000. The friendly amendment was accepted. On vote, Mayor Roby – aye, Vice-Mayor Sherman – aye, Councilmember Bosford – abstained, Councilmember Fox – aye, and Councilmember Waugh-Robinson – aye. The motion carried unanimously.

Vice-Mayor Sherman stated that he hoped the Town and ODA would not have to go through the same negotiations next year.

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NEW BUSINESS

TOWN COUNCIL CONSIDERED RESOLUTION (RES2023-02) ADOPTING THE RSA WATER RATE AT \$3.817 PER 1,000 GALLONS BEGINNING ON OCTOBER 1, 2022

The Town Manager reported that on September 1st of each year we must send RSA the proposed water rate for the year beginning October 1st. The Town Manager reported that due to issues with COVID illness, it was not adopted in August, and therefore we missed the September 1st date. The Town Manager stated that staff had notified RSA that the probable rate was going to be \$3.817 per 1,000 gallons beginning October 1, 2022.

After discussion of the calculation and the main reason for the cost variance between FY21 and FY2022, motion was made by Councilmember Waugh-Robinson, seconded by Vice-Mayor Sherman, to adopt Resolution (RES2023-02), as presented, adopting the RSA Water Rate at \$3.817 per 1,000 gallons on October 1, 2022. On vote, Mayor Roby – aye, Vice-Mayor Sherman – aye, Councilmember Bosford – aye, Councilmember Fox – aye, and Councilmember Waugh-Robinson – aye. The motion carried unanimously.

RES2023-02

BE IT RESOLVED, by the Town Council of the Town of Orange, that the water rate to be charged to the Rapidan Service Authority for water purchased for the year beginning October 1, 2022 and ending September 30, 2023, shall be \$3.817 per 1,000 gallons.

Vice-Mayor Sherman stated that the Town needed to actively pursue getting a new contract with the Rapidan Service Authority.

TOWN COUNCIL CONSIDERED THE APPOINTMENT OF RITA CARROLL TO THE TOWN'S PLANNING COMMISSION WITH A TERM TO EXPIRE JUNE 30, 2026

Ms. Carroll introduced herself to Town Council.

The Town Manager reported that Ms. Rita Carroll had filled out an application and wished to be appointed to the Town's Planning Commission with a term to expire June 30, 2026. Motion was made by Councilmember Fox, seconded by Councilmember Waugh-Robinson, to authorize the appointment of Ms. Rita Carroll to the to the Town's Planning Commission with a term to expire June 30, 2026. On vote, Mayor Roby – aye, Vice-Mayor Sherman – aye, Councilmember Bosford – aye, Councilmember Fox – aye, and Councilmember Waugh-Robinson – aye. The motion carried unanimously.

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TOWN COUNCIL CONSIDERED THE POSSIBLE RE-CONFIGURATION OF SOUTH MADISON ROAD

The Director of Community Development reported to Town Council that staff would be meeting with VDOT personnel on September 27th regarding an idea of a Road Diet project for South Madison Road between Main Street and Caroline Street. The Director of Community Development stated that a road diet changes roadway usage by replacing some the typical traffic lanes to make space for other uses like bicycle lanes, sidewalks, or parking.

After discussion, it was the consensus of Council to have staff investigate this further and report back to Council at a later date.

LIQUID FEED SYSTEM

The Town Manager reported that the Liquid Feed System was being put out to bid. The Town Manager reported that this didn't necessarily mean we were going to do it.

With no further business the meeting adjourned at 7:40 p.m.

Wendy J. Chewning, MMC
Town Clerk

Martha B. Roby, Mayor

Town Council Retreat Meeting Minutes
Monday, October 3, 2022
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The Orange Town Council held a retreat meeting at 4:00 p.m. in the Town's Community Meeting Room. Present were: Mayor Martha B. Roby, Vice-Mayor Frederick W. Sherman, Jr., Councilmember Timothy Bosford, Jr., Elliott Fox, Jr. and Donna Waugh-Robinson. Staff members present were Town Manager Gregory S. Woods, Town Clerk Wendy J. Chewning, MMC, Town Attorney Catherine Lea, Director of Public Works Jeff Dodson, Assistant Director of Public Works Larry Bond, Director of Community Development John Cooley, and Police Chief Kiline Madison.

CALL TO ORDER

Mayor Roby called the meeting to order. The Town Clerk called roll and noted that there was a quorum present.

Mayor Roby requested that a discussion of a Proclamation for Jeff Poole, former Editor of the Orange County Review, be added to the agenda.

APPEARANCE BY CHARLOTTE COLE, ORANGE DOWNTOWN ALLIANCE
EXECUTIVE DIRECTOR

Mrs. Charlotte Cole, ODA Executive Director, appeared before Council outlining her concerns about the Town's recently executed contract with ODA and the fact that she was afraid that we might lose Main Street accreditation again. Mrs. Cole outlined what she thought was important to make the program successful. Mrs. Cole stated that there was going to be new, more astringent standards that had to be met; and there was not enough funding from the Town to support this. Mrs. Cole reported a bare minimum of \$79,782 was needed.

Councilmember Waugh-Robinson recommended the continuation of this discussion at a later date, with a report from an ODA Board Member and a representative from the Virginia Main Street Program.

Mrs. Cole reported that the Orange Octoberfest was successful, and they raised around \$20,000.

PROCLAMATION FOR JEFF POOLE

Mayor Roby stated that she would like to see the Town acknowledge Jeff Poole, former editor of the Orange County Review, for his years at the paper and for his dedication to the Towns and the County. It was consensus of Council to have staff prepare a Proclamation of appreciation for presentation at a later date.

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TOWN COUNCIL CONSIDERED RESOLUTION (RES2023-03) REGARDING PERSONAL PROPERTY TAX EQUALIZATION

The Town Manager reported that in order to keep the Personal Property Taxes budget neutral, the rate would need to be reduced per the schedule below:

<u>Year</u>	<u>Total Assessed Value</u>	<u>Less Machinery and Tools</u>	<u>Less Mobile Homes</u>	<u>Net Assessed Value</u>	<u>Divided by 100</u>	<u>Tax Rate</u>	<u>Annual PP Tax Revenue</u>
2021	45,114,984	9,774,771	84,740	35,255,473	352,555	\$ 0.83	292,620
2022	56,269,135	8,991,554	84,740	47,192,841	471,928	\$ 0.62	292,596

The Town Manager reported further that the increase in Assessed Value due to current market trends would be offset by a \$ 0.21 decrease in the tax rate per \$100 of assessed value. The Town Manager reported further that this reduction would keep the annual Personal Property Tax Revenue flat year over the year and a budget adjustment was not required.

After discussion, motion was made by Councilmember Bosford, seconded by Councilmember Waugh-Robinson, to adopt Resolution (RES2023-03), as presented. On vote, Mayor Roby – aye, Vice-Mayor Sherman – aye, Councilmember Bosford – aye, Councilmember Fox – aye, and Councilmember Waugh-Robinson – aye. The motion carried unanimously.

COUNCIL RETREAT – GENERAL DISCUSSIONS OF TRASH, ECONOMIC DEVELOPMENT, PLANNING, GROWTH, INFRASTRUCTURE, FINANCIAL ISSUES, EMPLOYMENT AND OTHER MISCELLANEOUS ITEMS AFFECTING THE TOWN

A general discussion was held by Town Council and staff on trash, economic development, planning, growth, infrastructure, financial issues, employment and other miscellaneous items affecting the Town.

ACTION ITEMS TAKEN BY COUNCIL DURING RETREAT MEETING:

- A lengthy discussion was held by Town Council and staff on Trash Collection. It was consensus of Council to start moving forward to changing the trash system to using Option 1 – a dual Tipper System on the trucks.

A 30-minute dinner break was held from 5:45 to 6:15 p.m.

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- It was consensus to get State legislative help with the Millimeter Screen mandate from the Department of Environmental Quality once we have all the facts and documents.
- Spicer's Mill and North Street/Montevista sidewalks were the top two sidewalks to be added to the 2024 Budget.
- We need an Economic Development strategy for the Town. We will look at it further during the 2024 Budget.
- Have a DEQ Phase I and II performed on the Gardner Property. Also look into a Public/Private Partnership for the Multi-Use Pad.
- Town Partnering with Orange County Economic Development Authority for a Town Wide Yard Sale in conjunction with Spring Clean-Up.
- Purchase of the CSX Property
- South Madison not appropriate for Road Diet.
- Consensus of Council to continue with the purchase of CSX ROW adjacent to and running through Gardner Property. Consensus of Council to start the bid at \$10,000.
- The Director of Community Development reported that VDOT had the final plans for the Madison Road/Main Street Traffic Signal Replacement.
- The Director of Community Development reported that staff was working with an engineer to look at brick walls, installing an ADA ramp, and tree removal in Taylor Park.
- Town Council reviewed a proposal from OEI Events for Music in the Park beginning next Spring and continuing through the Summer. Town Council requested that OEI Events provide additional information at the October 17th Town Council meeting.
- The Town Manager reported that we had received a copy of a Pay Study from the Town of Gordonsville that we had participated in. The Town Manager reported that salaries were low across the board, and he was planning to ask for another 5% in the next budget year.
- The Town Manager reported that the Police Department had filled three of the four vacancies, and we had one vacancy in the Public Works.
- The Town Manager stated that the 2004 Bond debt would be paid off in two years, and the annual payment of \$330,000 would significantly impact funds.

Mayor Roby introduced Billy Poff, a boy scout who was working on a merit badge and observing the Town Council meeting this evening.

CITIZEN COMPLAINTS

Vice Mayor Sherman inquired about the following citizen complaints:

Drainage and Vulture Problem at 270 Berry Street – The Director of Community Development stated that he had reached out to Mr. Herndon about his drainage and vulture issue but had not heard back from him. Mayor Roby stated that she had been to Mr.

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Herndon's property and there were dead birds everywhere. It was stated that perhaps Mr. Herndon was working with Culpeper Soil and Water to help find a solution to the problem. The Director of Community Development stated that he would reach out to Mr. Herndon tomorrow.

Flooding of John Reynold's Office on Madison Road – The Director of Community Development stated that engineers were working on this.

The Town Manager emphasized that when citizens had problems or complaints, they needed to fill out a Citizen Complaint Form which was available on the Town's website. The Town Manager stated that the Town needed an actual record of the complaint.

With no further business to come before Council, the meeting was adjourned at 8:25 p.m.

Wendy J. Chewning, MMC, Town Clerk

Martha B. Roby, Mayor

FINANCE REPORT



Town of Orange
Director of Finance's Office

119 Belleview Avenue, Orange Virginia 22960 - 1401
Phone: (540) 672-1020 Fax: (540) 672-2821
Email - directoroffinance@townoforangeva.org

MEMORANDUM

TO: Mayor and Council Members
FROM: Dianna Gomez, Director of Finance
DATE: October 7, 2022
SUBJECT: Summary Financial Report – September 2022

The following is a summary report of the financial condition of the Town as of September 30, 2022, the third period of FY 2023 budget as approved and amended. This report covers 25% of the current fiscal year. Please review the attached schedules for specific category results.

General Fund

General Fund revenues are \$1,392,345 or 19.59% of the FY 2023 annual budget. Referring to our annual projections spreadsheet (attached) the current revenue position for the General Fund (excluding reserve usage) is \$244,674 higher than budget.

Tax revenue for the month was \$224,628 of which 58.2% was derived from Meals Tax. Given the timing of receipts, nothing appears out of the ordinary at this time. The other revenues are also in line for this period.

Year to date General Fund expenditures were \$1,474,717 or 21.74% of the amount budgeted for FY 2023. Expenditures are in line for this period.

Water Fund

Water Fund revenues are \$3,052,569 or 41.87% of the annual budget. Included in the water revenues are ARPA funds of \$2,643,592.

Year to date water fund expenditures of \$683,646 are 9.38% of the annual budget. Overall expenses are appropriate for this period.

Waste Water Fund

Sewer Fund Revenues are \$545,450 or 27.71% of the annual budget. Sewer revenues are in line for this period.

Year to date Sewer Fund expenditures of \$488,013 were at 24.79% of the annual budget. Costs are in line for this period.

"A Main Street Community"
&
"A Designated Enterprise Zone"

Cash Balances

The combined cash balance for the Town's Funds is \$8,757,642 with \$5,433,312 reserved for projects or dedicated to specific uses. The cash balance includes \$1,500,000 on deposit with the Virginia Investment Pool Trust Fund. Significant payments occurred in July for the US Bank loan. A new ARPA Only report has been added for your review.

Debt Balances

A summary of the Town's Debt as of September 30, 2022 is included with this report. The summary includes the significant July payment.

**Town of Orange
Revenue Accounts
Month of September 2022**

Description	FY-2023 Budget	Actual Revenues			Projected		FY-2023 Variance to Budget
		Previous Months	Current Month	FY-2023 Year-To-Date	Remaining Months	FY-2023 Revenues	
General Fund							
Taxes							
Real Estate	635,000	15,120	6,423	21,543	630,000	651,543	16,543
Personal Property	185,000	9,043	3,919	12,962	185,000	197,962	12,962
Public Service Corp.	31,000	-	-	-	31,000	31,000	-
Delinquent	-	-	-	-	-	-	-
Cigarette	90,000	12,600	7,200	19,800	67,500	87,300	(2,700)
Bank Franchise	165,000	-	-	-	165,000	165,000	-
Utility Consumer	231,600	39,066	19,833	58,898	173,700	232,598	998
Electric Consumption	15,000	2,516	1,384	3,901	11,250	15,151	151
Local Sales	300,000	94,377	30,505	124,881	225,000	349,881	49,881
Motor Vehicle Registration Fees	88,000	8,346	4,228	12,574	82,500	95,074	7,074
Business & Prof. License	200	-	-	-	200	200	-
Meals	1,400,000	256,977	130,833	387,809	1,049,999	1,437,808	37,808
Transient/Occupancy	140,000	30,271	9,780	40,051	95,000	135,051	(4,949)
Communications	135,000	20,195	10,524	30,719	101,250	131,969	(3,031)
Sub-Total Taxes	3,415,800	488,509	224,628	713,137	2,817,399	3,530,536	114,736
Licenses & Permits							
Licenses & Permits	100	225	-	225	50	275	175
Sub-Total Licenses	100	225	-	225	50	275	175
Fines & Forfeitures							
Court Fines	80,000	15,606	7,791	23,397	59,999	83,396	3,396
Sub-Total Fines	80,000	15,606	7,791	23,397	59,999	83,396	3,396
Intergovernmental - State							
Skills Games Fee	3,456	-	-	-	2,592	2,592	(864)
Rolling Stock	6,600	6,640	-	6,640	-	6,640	40
Motor Vehicle Rental	37,000	528	71	599	27,751	28,350	(8,650)
Mobile Home (RV) Registration	-	-	-	-	-	-	-
Law Enforcement Assistance	114,584	31,495	3,797	35,292	85,938	121,230	6,646
PPTR Revenue	89,615	89,615	-	89,615	-	89,615	-
State Highway Maint. Fund	984,356	-	266,764	266,764	738,267	1,005,031	20,675
Misc. Grants - (DMV) Law Enf. OT	2,000	-	-	-	2,000	2,000	-
Litter Control Grant	2,500	-	-	-	2,500	2,500	-
Fire Programs Grant	17,094	-	19,579	19,579	-	19,579	2,485
Sub-Total Intergovernmental	1,257,205	128,278	290,211	418,488	859,048	1,277,536	20,331
Investments/Sales of Assets							
Interest Income	1,500	3,314	1,822	5,136	1,125	6,261	4,761
TowerCom Capital Lease	14,688	2,497	1,248	3,745	11,016	14,761	-
Sale of Surplus Property	-	-	4,010	4,010	-	4,010	4,010
Sales of Recycled Materials	-	35	-	35	-	35	35
Sub-Total Investments/Sales of Asset:	16,188	5,846	7,081	12,927	12,141	25,068	8,806
User Fees							
Planning & Development Fees	2,500	1,690	150	1,840	2,000	3,840	1,340
Transit Collections	19,512	-	-	-	19,512	19,512	-
Porterfield Park Shelter	1,200	450	300	750	900	1,650	450
Depot Community Room	240	-	50	50	180	230	(10)
Public Works Community Room	3,300	30	385	415	2,475	2,890	(410)
Trash Collection - Commercial	50,000	9,507	4,512	14,019	37,499	51,518	1,518
Trash Collection - Residential	106,000	17,770	8,482	26,252	79,501	105,753	(247)
Taylor Park	50	-	-	-	50	50	-
Sub-Total User Fees	182,802	29,447	13,879	43,326	142,117	185,443	2,641
Miscellaneous Revenue							
Misc. General Fund Revenue	24,400	4,098	446	4,544	14,549	19,093	(5,307)
DMV Stop Fees	500	970	625	1,595	374	1,969	1,469
Administrative Fee	2,004	1,983	1,195	3,178	1,503	4,681	2,677
VRTA Reimbursements - TOOT	-	17,508	4,977	22,485	-	22,485	22,485
Expenditure Refunds	20,000	16,838	59,512	76,350	15,000	91,350	71,350
Internal Charges	376,395	64,007	32,004	96,011	282,297	378,308	1,913
ARPA - NEU FUNDS	-	-	-	-	-	-	-
Capital Fund (Real Estate Applied)	(121,337)	-	-	-	(121,337)	(121,337)	-
Add'l Transfers to Capital Fund	(1,155,463)	-	-	-	(1,155,463)	(1,155,463)	-
Reserve Fund	1,076,838	-	-	-	1,076,838	1,076,838	-
Sub-Total Miscellaneous	223,337	105,405	98,758	204,163	113,761	317,924	94,587
Total General Fund	5,175,432	773,316	642,348	1,415,664	4,004,515	5,420,179	244,674

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**Town of Orange
Revenue Accounts
Month of September 2022**

Description	FY-2023 Budget	Actual Revenues			Projected		FY-2023 Variance to Budget
		Previous Months	Current Month	FY-2023 Year-To-Date	Remaining Months	FY-2023 Revenues	
Capital Fund							
Byrd Street Project	-	-	-	-	-	-	-
VDOT - Paving Reimbursement	666,000	-	-	-	666,000	666,000	-
ISTEA Mainstreet Project	-	-	-	-	-	-	-
ISTEA Railroad Avenue	-	-	-	-	-	-	-
General Fund Capital Proceeds	121,337	-	-	-	121,337	121,337	-
Add'l Transfers from General Fund	1,145,663	-	-	-	1,145,663	1,145,663	-
Loan Proceeds	-	-	-	-	-	-	-
Capital Reserve Fund	-	-	-	-	-	-	-
Total Capital Fund	1,933,000	-	-	-	1,933,000	1,933,000	-
Net General Fund	7,108,432	773,316	642,348	1,415,664	5,937,515	7,353,179	244,674
Water Fund							
Investments/Sales of Assets							
Interest Income	5,000	1,197	1,068	2,264	3,749	6,013	1,013
Sale of Surplus Property	-	-	-	-	-	-	-
Sub-Total Investments/Asset Sales	5,000	1,197	1,068	2,264	3,749	6,013	1,013
Utility Revenues							
Water Sales	1,345,255	249,365	123,533	372,899	1,008,940	1,381,839	36,584
Water Availability	156,000	13,500	10,500	24,000	127,500	151,500	(4,500)
Water Reconnection Fees	20,000	4,200	2,550	6,750	14,999	21,749	1,749
Sub-Total Utility	1,521,255	267,065	136,583	403,649	1,151,439	1,555,088	33,833
Miscellaneous Revenue							
Miscellaneous Revenues	41,500	1,976	1,142	3,118	38,200	41,318	(182)
Expenditure Refunds	-	-	-	-	-	-	-
Water Fund Grant	3,043,592	2,643,643	-	2,643,643	400,000	3,043,643	51
Reserve Fund	2,678,810	-	-	-	2,678,810	2,678,810	-
Sub-Total Miscellaneous	5,763,902	2,645,619	1,142	2,646,761	3,117,010	5,763,771	(131)
Total Water Fund	7,290,157	2,913,881	138,793	3,052,674	4,272,198	7,324,872	34,715
Sewer Fund							
Investments/Sales of Assets							
Interest Income	-	26	-	26	-	26	26
Sub-Total Interest	-	26	-	26	-	26	26
Utility Revenues							
Sewer Sales	1,583,518	276,080	138,994	415,073	1,187,638	1,602,711	19,193
Sewer Availability	641,160	36,990	24,660	61,650	574,170	635,820	(5,340)
Sewer Sales - Sludge	60,000	9,018	8,194	17,212	45,000	62,212	2,212
Sub-Total Utility	2,284,678	322,088	171,848	493,935	1,806,808	2,300,743	16,065
Miscellaneous Revenue							
Miscellaneous Revenues	2,000	3	-	3	2,000	2,003	3
Nutrient Credit Exchange	4,500	8,519	-	8,519	-	8,519	4,019
Leachate Sales	100,000	37,403	-	37,403	66,668	104,071	4,071
Septic Hauling	52,000	1,794	3,796	5,590	39,001	44,591	(7,409)
Expenditure Refunds	-	-	-	-	-	-	-
Reserve Fund	(474,845)	-	-	-	(474,845)	(474,845)	-
Sub-Total Miscellaneous	(316,345)	47,719	3,796	51,515	(367,176)	(315,661)	684
Total Sewer Fund	1,968,333	369,834	175,643	545,477	1,439,632	1,985,109	16,776
Total Revenues	16,366,922	4,057,031	956,784	5,013,815	11,649,345	16,663,160	296,164

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TOWN OF ORANGE

Fund Balances

The following numbers represent our best estimates of
unencumbered fund balances (cash) as of September 30, 2022:

	Cash Balance	Encumbered	Unencumbered Balance
General Fund	\$ 6,759,847	\$ -	\$ 6,759,847
Capital Improvement Fund	(2,241,372)	927,500	(3,168,872)
Water Fund	5,126,065	4,333,608	792,457
Sewer Fund	(1,059,102)	-	(1,059,102)
Water Deposit Fund	99,003	99,003	-
Taylor Park Fund	73,201	73,201	-
Grant Fund	-	-	-
Totals	<u>\$ 8,757,642</u>	<u>\$ 5,433,312</u>	<u>\$ 3,324,330</u>

Town Debt Service
As of September 30, 2022

	Original Debt	Principal @ 06/30/2022	FY - 2022 Principal & Interest			Principal Remaining
			Budgeted	Paid	Remaining	
<u>General Fund</u>						
Route 20 Expansion	\$ 1,372,000	\$ 267,037	\$ 94,250	\$ 92,384	\$ 1,866	\$ 177,437
Public Works Center	\$ 931,000	\$ 181,203	\$ 63,955	\$ 62,689	\$ 1,266	\$ 120,403
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service Activity	<u>\$ 2,303,000</u>	<u>\$ 448,240</u>	<u>\$ 158,205</u>	<u>\$ 155,073</u>	<u>\$ 3,132</u>	<u>\$ 297,840</u>
<u>Water Fund</u>						
Macon Road Tank	\$ 392,000	\$ 76,296	\$ 26,928	\$ 26,395	\$ 533	\$ 50,696
Raw Water Storage Basin	\$ 2,196,000	\$ 1,248,088	\$ 137,906	\$ 75,750	\$ 62,156	\$ 1,190,288
Debt Service Activity	<u>\$ 2,588,000</u>	<u>\$ 1,324,384</u>	<u>\$ 164,834</u>	<u>\$ 102,146</u>	<u>\$ 62,689</u>	<u>\$ 1,240,984</u>
<u>Sewer Fund</u>						
Wastewater Treatment Plant Upgrade	\$ 2,009,000	\$ 391,018	\$ 138,008	\$ 135,276	\$ 2,732	\$ 259,818
New WWTP - Total /Cumulative Debt	\$ 15,882,032	\$ 8,779,111	\$ 650,304	\$ -	\$ 650,304	\$ 8,779,111
Debt Service Activity	<u>\$ 17,891,032</u>	<u>\$ 9,170,129</u>	<u>\$ 788,312</u>	<u>\$ 135,276</u>	<u>\$ 653,036</u>	<u>\$ 9,038,929</u>
Total Debt Service	<u>\$ 22,782,032</u>	<u>\$ 10,942,753</u>	<u>\$ 1,111,351</u>	<u>\$ 392,495</u>	<u>\$ 718,857</u>	<u>\$ 10,577,753</u>

Town of Orange
 ARPA Funds
 As of September 30, 2022

<u>1st Tranche</u>	<u>Funds Received</u>	<u>Funds Spent</u>	<u>Remaining Funds</u>
Standpipe	1,977,459.57	(287,444.00)	1,690,015.57
Fiber Optics Grant	350,000.00	-	350,000.00
Liquid Feed System	85,000.00	(85,000.00)	-
Scada System	231,132.43	(231,132.43)	-
Total	2,643,592.00	(603,576.43)	2,040,015.57

<u>2nd Tranche</u>	<u>Funds Received</u>	<u>Funds Spent</u>	<u>Remaining Funds</u>
Standpipe	2,643,592.00	-	2,643,592.00
Fiber Optics Grant			
Liquid Feed System			
Scada System			
Total	2,643,592.00	-	2,643,592.00

FINANCIAL STATEMENT ENDING

September, 2022

**Town of Orange
Financial Statement
September, 2022
25% of Budget Year
Fund Summaries**

REVENUES

FUND	FY-2023 BUDGET		COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
	ORIGINAL	CHANGES				
GENERAL	4,985,033.00	190,400.00	636,624.33	1,392,344.98	19.59%	3,783,088.02
GF-CAP IMPROVEMENTS	505,000.00	1,428,000.00	-	-		2,224,673.62
WATER	5,418,157.00	1,872,000.00	138,758.16	3,052,569.04	41.87%	4,237,587.96
SEWER	1,958,532.00	9,800.00	175,643.03	545,450.38	27.71%	1,422,881.62
GRANTS/SPECIAL REVENUE	-	-	5,723.57	23,342.52	0.00%	-
WATER DEPOSIT	-	-	19.92	53.84	0.00%	-
TAYLOR PARK	-	-	14.82	26.00	0.00%	-
TOTAL	\$ 12,866,722.00	\$ 3,500,200.00	\$ 956,783.83	\$ 5,013,786.76	N/A	\$ 11,668,231.22

Note: A () in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

FUND	FY-2023 BUDGET		EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
	ORIGINAL	CHANGES				
GENERAL	4,985,033.00	190,400.00	420,870.30	1,474,716.82	21.74%	3,700,716.18
GF-CAP IMPROVEMENTS	505,000.00	1,428,000.00	42,762.46	70,917.77		1,862,082.23
WATER	5,418,157.00	1,872,000.00	227,764.16	683,645.87	9.38%	6,606,511.13
SEWER	1,958,532.00	9,800.00	127,809.58	488,013.00	24.79%	1,480,319.00
GRANTS/SPECIAL REVENUE	-	-	5,389.88	11,613.81	0.00%	-
WATER DEPOSIT	-	-	-	-	0.00%	-
TAYLOR PARK	-	-	-	-	0.00%	-
TOTAL	\$ 12,866,722.00	\$ 3,500,200.00	\$ 824,596.38	\$ 2,728,907.27	N/A	\$ 13,649,628.54

NOTE: A () in Remaining Balance means we have spent more than what we planned

**Town of Orange
Financial Statement
September, 2022
25% of Budget Year
General Fund**

REVENUES

DESCRIPTION	FY-2023 BUDGET		COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
	ORIGINAL	CHANGES				
LOCAL TAXES	3,415,800.00	-	224,628.08	713,137.44	20.88%	2,702,662.56
LICENSES & PERMITS	100.00	-	50.00	275.00	275.00%	(175.00)
FINES	80,000.00	-	7,791.44	23,397.32	29.25%	56,602.68
STATE FUNDS	1,257,205.00	-	289,463.67	417,741.55	33.23%	839,463.45
INV / SALE OF ASSETS	-	-	-	-	0.00%	0.00
USER FEES	182,802.00	-	13,829.33	43,248.71	23.66%	139,553.29
MISCELLANEOUS	424,800.00	-	99,613.33	190,799.52	44.92%	234,000.48
TOWERCOM LEASE	14,688.00	-	1,248.48	3,745.44	25.50%	10,942.56
ARPA - NEU FUNDS	-	-	-	-	0.00%	0.00
RESERVE FUND	114,638.00	962,200.00	-	-	0.00%	1,076,838.00
TRANSF TO CAP. IMPROVEM.	(505,000.00)	(771,800.00)	-	-	0.00%	(1,276,800.00)
TOTAL	\$ 4,985,033.00	\$ 190,400.00	\$ 636,624.33	\$ 1,392,344.98	26.90%	\$ 3,783,088.02

Note: A () in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

DEPARTMENT	FY-2023 BUDGET		EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
	ORIGINAL	CHANGES				
LEGISLATIVE	123,131.00	-	3,393.71	15,590.95	12.66%	107,540.05
TOWN MANAGER	338,229.00	8,800.00	25,249.87	87,098.10	25.10%	259,930.90
TOWN ATTORNEY	38,500.00	-	3,425.00	9,750.00	25.32%	28,750.00
FINANCE DEPARTMENT	395,625.00	-	30,141.23	96,542.96	24.40%	299,082.04
ELECTIONS	3,500.00	-	-	-	0.00%	3,500.00
POLICE DEPARTMENT	1,635,945.00	-	130,589.90	429,926.05	26.28%	1,206,018.95
FIRE AND RESCUE	56,341.00	-	19,579.00	59,579.00	105.75%	(3,238.00)
PUBLIC WORKS	1,411,331.00	181,600.00	118,118.60	340,012.65	21.35%	1,252,918.35
TRASH COLLECTION	233,663.00	-	24,116.28	61,210.06	26.20%	172,452.94
MUNICIPAL BUILDING	48,415.00	-	5,704.48	17,740.35	36.64%	30,674.65
DEPOT	16,000.00	-	1,311.47	1,766.66	11.04%	14,233.34
TRANSPORTATION SYSTEM	102,594.00	-	-	28,256.50	27.54%	74,337.50
PARKS AND GROUNDS	27,000.00	-	3,531.24	7,231.45	26.78%	19,768.55
COMMUNITY DEVELOPMENT	261,427.00	-	13,289.97	38,061.23	14.56%	223,365.77
NON-DEPT - DEBT & OTHER	293,332.00	-	42,419.55	281,950.86	96.12%	11,381.14
NON-DEPT - DONATIONS	-	-	-	-	0.00%	0.00
NON-DEPT - CAPITAL	-	-	-	-	0.00%	0.00
TOTAL	\$ 4,985,033.00	\$ 190,400.00	\$ 420,870.30	\$ 1,474,716.82	28.49%	\$ 3,700,716.18

NOTE: A () in Remaining Balance means we have spent more than what we planned

**Town of Orange
Financial Statement
September, 2022
25% of Budget Year
General Fund - Capital Improvements**

REVENUES

DESCRIPTION	FY-2023 BUDGET		COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
	ORIGINAL	CHANGES				
TRANSFER FROM GENERAL	505,000.00	762,000.00	-	-	0.00%	1,267,000.00
STATE FUNDS	-	-	-	-	0.00%	0.00
MISCELLANEOUS	-	-	-	-	0.00%	0.00
MADISON/MAIN STREET SIGNAL LIGH	-	666,000.00	-	-	0.00%	666,000.00
TOTAL	\$ 505,000.00	\$ 1,428,000.00	\$ -	\$ -	0.00%	\$ 1,933,000.00

Note: A () in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

DEPARTMENT	FY-2023 BUDGET		EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
	ORIGINAL	CHANGES				
ROAD PROJECTS	340,000.00	325,000.00	39,326.72	41,697.97	6.27%	623,302.03
MACHINERY & EQUIPMENT	145,000.00	92,000.00	3,011.74	87,802.30	37.05%	149,197.70
MADISON/MAIN STREET SIGNAL LIGH	-	661,000.00	-	-	0.00%	661,000.00
COMPUTERS	20,000.00	-	424.00	5,542.50	27.71%	14,457.50
FIBER OPTICS BACKBONE (ARPA)	-	350,000.00	-	(64,125.00)	-18.32%	414,125.00
CELL TOWER	-	-	-	-	0.00%	0.00
TOTAL	\$ 505,000.00	\$ 1,428,000.00	\$ 42,762.46	\$ 70,917.77	3.67%	\$ 1,862,082.23

NOTE: A () in Remaining Balance means we have spent more than what we planned

**Financial Statement
September, 2022
25% of Budget Year
Water Fund**

REVENUES

DESCRIPTION	FY-2023 BUDGET		SALES MTD	SALES YTD	PERCENT COLLECTED	REMAINING BALANCE
	ORIGINAL	CHANGES				
TRANSFER FROM GENERAL	-	-	-	-	0.00%	-
INV/ SALE OF ASSETS	5,000.00	-	-	-	0.00%	5,000.00
WATER SALES	1,345,255.00	-	123,533.27	372,898.58	27.72%	972,356.42
WATER AVAILABILITY	156,000.00	-	10,500.00	24,000.00	15.38%	132,000.00
WATER RECONNECTIONS	20,000.00	-	2,550.00	6,750.00	33.75%	13,250.00
EXPENDITURE REFUNDS	-	-	-	-	0.00%	-
MISCELLANEOUS	41,500.00	-	2,174.89	5,328.46	12.84%	36,171.54
ARPA - NEU FUNDS	3,043,592.00	-	-	2,643,592.00	86.86%	400,000.00
RESERVE FUND	806,810.00	1,872,000.00	-	-	0.00%	2,678,810.00
TOTAL	\$ 5,418,157.00	\$ 1,872,000.00	\$ 138,758.16	\$ 3,052,569.04	41.87%	\$4,237,587.96

Note: A () in Remaining Balance means that we have collected more than anticipated.

DEPARTMENT	FY-2023 BUDGET		EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
	ORIGINAL	CHANGES				
STANDPIPE REPLACEMENT PROJECT		1,804,000.00	85,500.00	178,125.00	9.87%	1,625,875.00
WATER/SEWER LINE PROJ.		-				-
WATER TREATMENT	948,769.00	-	114,933.44	299,677.82	31.59%	649,091.18
WATER DISTRIBUTION	304,515.00	68,000.00	27,330.72	103,697.45	27.84%	268,817.55
NON-DEPT - DEBT & OTHER	4,164,873.00	-	-	102,145.60	2.45%	4,062,727.40
TOTAL	\$ 5,418,157.00	\$ 1,872,000.00	\$227,764.16	\$ 683,645.87	9.38%	\$ 6,606,511.13

**Town of Orange
Financial Statement
September, 2022
25% of Budget Year
Sewer Fund**

REVENUES

DESCRIPTION	FY-2023 BUDGET		COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
	ORIGINAL	CHANGES				
LICENSES & PERMITS	-	-	-	-	0.00%	-
TRANSFER FROM GENERAL	-	9,800.00	-	-	0.00%	9,800.00
SEWER SALES	1,583,518.00	-	138,993.63	415,073.14	26.21%	1,168,444.86
SEWER AVAILABILITY FEES	641,160.00	-	24,660.00	61,650.00	9.62%	579,510.00
SEWER SALES - SLUDGE	60,000.00	-	8,193.90	17,212.30	28.69%	42,787.70
NUTRIENT CREDIT	4,500.00	-	-	8,519.15	189.31%	(4,019.15)
LEACHATE	100,000.00	-	-	37,403.38	37.40%	62,596.62
SEPTIC HAULING	52,000.00	-	3,795.50	5,589.66	10.75%	46,410.34
MISCELLANEOUS	2,000.00	-	-	2.75	0.14%	1,997.25
RESERVE FUND	(484,646.00)	-	-	-	0.00%	(484,646.00)
TOTAL	\$ 1,958,532.00	\$ 9,800.00	\$ 175,643.03	\$ 545,450.38	27.71%	\$ 1,422,881.62

Note: A () in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

DEPARTMENT	FY-2023 BUDGET		EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
	ORIGINAL	CHANGES				
SEWER TREATMENT	978,677.00	-	112,630.53	306,737.31	31.34%	671,939.69
SEWER COLLECTION	191,452.00	9,800.00	13,979.05	44,799.27	22.26%	156,452.73
NON-DEPT - DEBT & OTHER	788,403.00	-	1,200.00	136,476.42	17.31%	651,926.58
TOTAL	\$ 1,958,532.00	\$ 9,800.00	\$ 127,809.58	\$ 488,013.00	24.79%	\$ 1,480,319.00

NOTE: A () in Remaining Balance means we have spent more than what we planned

BILLS AND CLAIMS

For the month September, 2022

**TOWN OF ORANGE
CHECK REGISTER**

SEPTEMBER 1 - 30, 2022

Check #	Check Date	Vendor Name	PO #	Net Amount
1101	9/21/2022	COMCAST	23-00318	\$ 947.23
1102	9/21/2022	DOMINION ENERGY VIRGINIA	23-00319	26,398.19
1103	9/21/2022	ORANGE DOWNTOWN ALLIANCE	23-00320	2,000.00
1104	9/21/2022	ORANGE CO. HISTORICAL SOCIETY	23-00321	1,000.00
1105	9/21/2022	NATIONAL CHILD SAFETY COUNCIL	23-00322	660.00
1106	9/21/2022	SOUTHERN ELEVATOR	23-00323	2,497.89
1107	9/21/2022	ORANGE DOWNTOWN ALLIANCE	23-00324	20,000.00
9122	9/21/2022	ANTHEM BLUE CROSS & BLUE SHIELD	23-00311	63,988.00
9222	9/21/2022	TREASURER OF VIRGINIA	23-00312	50,039.46
9322	9/21/2022	EMPOWER RETIREMENT	23-00313	1,000.00
9422	9/21/2022	M&T BANK	23-00314	491.63
9522	9/21/2022	M&T BANK	23-00315	306.26
9622	9/21/2022	M&T BANK	23-00316	491.63
9722	9/21/2022	M&T BANK	23-00317	306.26
32817	9/6/2022	AMAZON CAPITAL SERVICES	23-00256	1,081.27
32818	9/6/2022	BMS DIRECT	23-00257	889.27
32819	9/6/2022	COECO OF CHARLOTTESVILLE	23-00259	609.83
32820	9/6/2022	COMPANION LIFE INSURANCE	23-00258	334.75
32821	9/6/2022	TREASURER OF VIRGINIA	23-00260	9,657.00
32822	9/6/2022	DOMINION ENERGY VIRGINIA	23-00262	8,154.44
32823	9/6/2022	D.R. WANLESS & ASSOCIATES, LLC	23-00261	356.00
32824	9/6/2022	ELECTRICAL & MECHANICAL	23-00263	17,905.00
32825	9/6/2022	ENVIROCOMPLIANCE LABORATORIES	23-00264	317.00
32826	9/6/2022	GALLS, LLC	23-00265	148.95
32827	9/6/2022	GREENE, ANTRON D	23-00266	74.55
32828	9/6/2022	LGA OF VA, INC	23-00267	425.00
32829	9/6/2022	MADISON FORD	23-00268	239.55
32830	9/6/2022	ORANGE TIRE INC	23-00269	3,195.00
32831	9/6/2022	W.A. SHERMAN COMPANY	23-00275	95.00
32832	9/6/2022	STEROBEN ASSOCIATES	23-00270	3,750.00
32833	9/6/2022	DA SILVA, AMY	23-00220	72.66
32834	9/6/2022	THOMAS, JR, CHARLES R.	23-00221	72.23
32835	9/6/2022	CHAMBERS, LAURA BETH	23-00254	63.08
32836	9/6/2022	PERRY, KATELYN	23-00255	37.70
32837	9/6/2022	USABUEBOOK	23-00271	910.79
32838	9/6/2022	VACORP	23-00273	156.96
32839	9/6/2022	VIRGINIA BUSINESS SYSTEMS	23-00274	164.68
32840	9/6/2022	VUPS	23-00272	108.04
32841	9/13/2022	ADVANCE AUTO PARTS	23-00307	80.22

32842	9/13/2022	AMAZON CAPITAL SERVICES	23-00302	980.71
32843	9/13/2022	BAKER, DWIGHT	23-00277	32.68
32844	9/13/2022	TRUIST	23-00310	3,712.44
32845	9/13/2022	BRIGHT, MARIO J	23-00279	115.00
32846	9/13/2022	CINTAS CORPORATION #385	23-00281	5,076.02
32847	9/13/2022	ENVIROCOMPLIANCE LABORATORIES	23-00283	470.00
32848	9/13/2022	FAYE'S OFFICE SUPPLY	23-00284	934.80
32849	9/13/2022	FEDEX	23-00285	121.36
32850	9/13/2022	FISHER AUTO PARTS	23-00308	1,886.05
32851	9/13/2022	GALLS, LLC	23-00286	174.73
32852	9/13/2022	CORE & MAIN	23-00282	2,025.00
32853	9/13/2022	JAMES RIVER EQUIPMENT-FISHERSVILLE	23-00287	459.80
32854	9/13/2022	CATHERINE B. LEA	23-00288	3,000.00
32855	9/13/2022	JAMES LUTHER, P.C.	23-00303	675.00
32856	9/13/2022	MADISON FORD	23-00304	1,039.52
32857	9/13/2022	MARION ENTERPRISES INC	23-00305	28,843.23
32858	9/13/2022	MICROSOFT	23-00289	424.00
32859	9/13/2022	ORANGE COUNTY LANDFILL	23-00290	8,008.00
32860	9/13/2022	ORANGE MOTOR SPECIALTY	23-00291	457.59
32861	9/13/2022	SEDWICK	23-00292	1,694.89
32862	9/13/2022	SOUTHERN STATES	23-00309	14,184.66
32863	9/13/2022	THE DAILY PROGRESS	23-00293	223.79
32864	9/13/2022	TOWN OF ORANGE	23-00294	2,995.37
32865	9/13/2022	TRACTOR SUPPLY CREDIT PLAN	23-00295	1,017.36
32866	9/13/2022	TROJAN UV	23-00296	148.15
32867	9/13/2022	MARTIN, KATE'LYNN	23-00278	8.90
32868	9/13/2022	DUNKIN DONUTS	23-00306	150.00
32869	9/13/2022	UNIVAR SOLUTIONS	23-00298	9,983.06
32870	9/13/2022	USABBLUEBOOK	23-00297	662.99
32871	9/13/2022	VERIZON	23-00299	1,482.25
32872	9/13/2022	VRSA	23-00300	15,611.00
32873	9/13/2022	WAYNE OXYGEN & WELDING SUPPLY	23-00301	29.76
32874	9/13/2022	ACUITY SPECIALTY PRODUCTS, INC	23-00276	525.54
32875	9/22/2022	ACCESS TELECOM INC	23-00325	6,850.00
32876	9/22/2022	ADT SECURITY SERVICES	23-00327	124.77
32877	9/22/2022	AFLAC	23-00328	1,368.74
32878	9/22/2022	ARCADIA PROPERTY MNGT	23-00330	1,000.00
32879	9/22/2022	JACOB BAKER	23-00331	60.00
32880	9/22/2022	CCLS INCORPORATED	23-00335	592.98
32881	9/22/2022	CHEMUNG CONTRACTING CORP	23-00336	413.40
32882	9/22/2022	AT&T MOBILITY	23-00329	794.23
32883	9/22/2022	COMPANION LIFE INSURANCE	23-00333	345.75
32884	9/22/2022	JOHN G. COOLEY	23-00334	240.99
32885	9/22/2022	CRYSTAL SPRINGS	23-00337	7.50
32886	9/22/2022	DOMINION ENERGY VIRGINIA	23-00338	28,729.33
32887	9/22/2022	ENVIROCOMPLIANCE LABORATORIES	23-00339	867.00
32888	9/22/2022	FEDEX	23-00340	294.21

32889	9/22/2022	FIDELITY POWER SYSTEMS	23-00341	1,285.46
32890	9/22/2022	FORTILINE INC	23-00342	1,842.75
32891	9/22/2022	GALLS, LLC	23-00343	185.82
32892	9/22/2022	HALEY FORD SOUTH	23-00344	3,011.74
32893	9/22/2022	HOLTZMAN OIL CORP	23-00345	86.95
32894	9/22/2022	MASON INSURANCE AGENCY	23-00346	29,113.00
32895	9/22/2022	MEYERCORD REVENUE INC	23-00356	3,407.40
32896	9/22/2022	ORANGE VOLUNTEER FIRE CO., INC	23-00358	19,579.00
32897	9/22/2022	EVERGRO COOPERATIVE	23-00347	744.76
32898	9/22/2022	SHEENA PAYETTE	23-00348	300.00
32899	9/22/2022	BEALE, ADRIENNE S	23-00332	60.00
32900	9/22/2022	RENTEQUIP	23-00349	104.00
32901	9/22/2022	SPOON & SPINDLE	23-00350	648.00
32902	9/22/2022	STEROBEN ASSOCIATES	23-00355	3,750.00
32903	9/22/2022	KIM STRAWSER	23-00351	201.25
32904	9/22/2022	THE FREE LANCE STAR	23-00352	338.00
32905	9/22/2022	TRANSAMERICA EMPLOYEE BENEFITS	23-00359	1,383.62
32906	9/22/2022	UNIVAR SOLUTIONS	23-00353	8,230.87
32906	9/22/2022	UNIVAR SOLUTIONS	23-00357	2,449.44
32907	9/22/2022	USABBLUEBOOK	23-00354	292.73
32908	9/22/2022	COECO OFFICE SYSTEMS, INC	23-00326	50.00
32909	9/30/2022	ADT SECURITY SERVICES	23-00360	61.94
32910	9/30/2022	AERO HYDRAULICS LLC	23-00361	400.23
32911	9/30/2022	BMS DIRECT	23-00362	924.22
32912	9/30/2022	CARTER, LESLIE AUDREA	23-00381	107.09
32913	9/30/2022	CENTRAL VIRGINIA ELECTRIC COOP	23-00407	311.94
32914	9/30/2022	CHASE MARSHALL	23-00405	120.00
32915	9/30/2022	COECO OF CHARLOTTESVILLE	23-00363	609.83
32916	9/30/2022	COMCAST	23-00367	695.71
32917	9/30/2022	COMCAST	23-00366	921.43
32918	9/30/2022	DMV	23-00368	725.00
32919	9/30/2022	DORSETT TECHNOLOGIES, INC	23-00369	1,200.00
32920	9/30/2022	DIX, JR JAMES A	23-00370	675.00
32921	9/30/2022	ENVIROCOMPLIANCE LABORATORIES	23-00371	531.00
32922	9/30/2022	ENVIRONMENTAL SYSTEMS SERVICE	23-00372	150.00
32923	9/30/2022	EZ PERFORMANCE CENTER	23-00373	60.86
32924	9/30/2022	FEDEX	23-00374	40.97
32925	9/30/2022	FORTILINE INC	23-00382	2,250.00
32926	9/30/2022	GALLS, LLC	23-00375	129.90
32927	9/30/2022	MATT GOFORTH	23-00376	60.00
32928	9/30/2022	GOMEZ, DIANNA	23-00383	75.00
32929	9/30/2022	GREG MADISON WELDING, INC	23-00384	5,273.00
32930	9/30/2022	HACH COMPANY	23-00377	1,884.75
32931	9/30/2022	HIGHWAY MOTORS	23-00378	147.40
32932	9/30/2022	HOLTZMAN OIL CORP	23-00379	820.82
32933	9/30/2022	J.D. NEWMAN, INC	23-00380	134.00
32934	9/30/2022	KIMBALL MIDWEST	23-00385	93.90

32935	9/30/2022	LACY'S FLORIST	23-00386	187.00
32936	9/30/2022	MATTHEW BENDER & CO., INC	23-00387	75.43
32937	9/30/2022	MINNESOTA LIFE INSURANCE CO	23-00388	1,512.29
32938	9/30/2022	ORANGE TIRE INC	23-00389	2,170.00
32939	9/30/2022	SHEENA PAYETTE	23-00390	42.07
32940	9/30/2022	RINKER DESIGN ASSOCIATES, P.C.	23-00392	12,709.29
32941	9/30/2022	RAPIDAN SERVICE AUTHORITY	23-00408	17.68
32942	9/30/2022	R. W. LILLY STRIPING SERVICES	23-00391	2,410.00
32943	9/30/2022	SEDWICK	23-00394	1,385.00
32944	9/30/2022	TOWN OF ORANGE	23-00395	2,939.47
32945	9/30/2022	TREASURER, COMMONWEALTH OF VA	23-00401	690.00
32946	9/30/2022	HANEY, CAYLEN	23-00364	80.42
32947	9/30/2022	USABUEBOOK	23-00396	104.65
32948	9/30/2022	UNITED STATES POSTAL SERVICE	23-00403	60.00
32949	9/30/2022	NEW VIRGINIA TRACTOR	23-00400	127.62
32949	9/30/2022	NEW VIRGINIA TRACTOR	23-00406	62.12
32950	9/30/2022	VIRGINIA BUSINESS SYSTEMS	23-00399	140.96
32951	9/30/2022	CHEWNING, WENDY	23-00404	90.00
32952	9/30/2022	S.L. WILLIAMSON COMPANY, INC	23-00393	778.21
32953	9/30/2022	WW ASSOCIATES, INC	23-00402	85,500.00
32954	9/30/2022	ACUITY SPECIALTY PRODUCTS, INC	23-00409	288.07

\$ 574,707.13

UNFINISHED BUSINESS



UNFINISHED BUSINESS
October 17, 2022

AGENDA ITEM: 8A

Continued discussion of Concerts in the Park.

SUMMARY:

- Please see amended proposal from OEI Events.
- This has been put on the agenda for continued discussion from the Retreat.

Wendy Chewning

From: Galen Greenlaw <galen@oeievents.com>
Sent: Wednesday, October 12, 2022 8:01 AM
To: Wendy Chewning
Subject: Updated Proposal
Attachments: Orange Concert Proposal 2023.pdf

Hey Wendy-

As per your request, I updated to proposal to reflect your desire to have all concerts, one a month. Please know that these Bands are all local but are subject to change and are primarily used for presentation. We will work together to create the list of bands that best works for the schedule, budget and desired genre.

Thanks for the opportunity.

As you may have seen we have started to promote not only the Halloween Fest but the various elements individually as well. I know that Dani is working hard to make Phantom Fields a success this first weekend.

Let me know if you have any questions.

Thanks-

Galen Greenlaw

OEI

FOURTH FRIDAYS IN ORANGE



OEI Events 756 S Lake Shore Drive Louisa VA 23093
www.oeievents.com 347 418 6699



FOURTH FRIDAYS

LOCAL BANDS
DIVERSE MUSIC



- 5/26, 6/23, 7/28, 8/25



OEI Events 756 S Lake Shore Drive Louisa VA 23093

www.oeievents.com 347 418 6699

- Posters
- A Frames
- Website
- Social Media



www.fourthfridaysinorange.com

OEI Events 756 S Lake Shore Drive Louisa VA 23093
www.oievents.com 347 418 6699

- Concert
- Food Trucks
- Beer / Wine

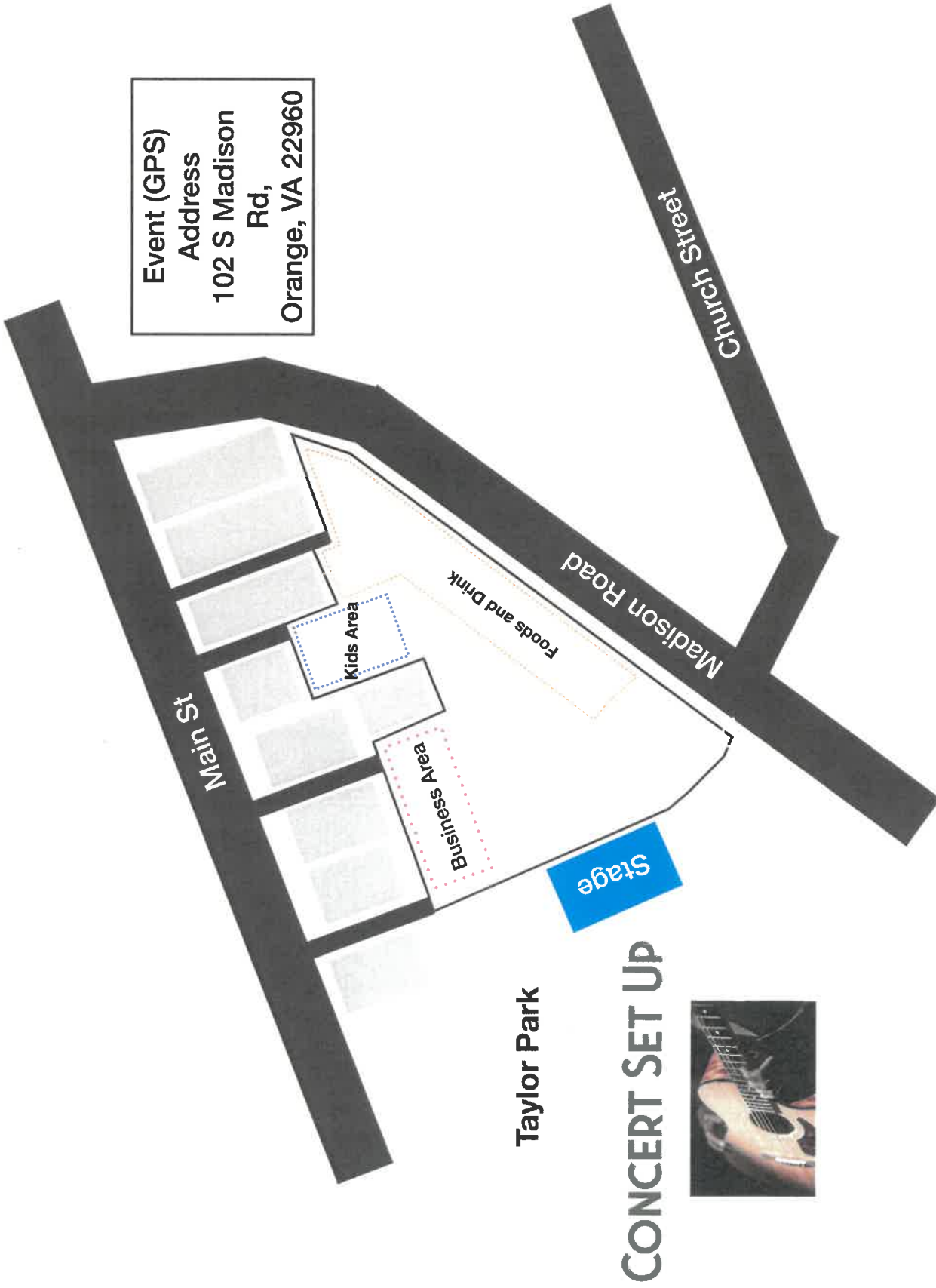


- Corn Hole / Kids Games



- Photo Cut Outs

OEI Events 756 S Lake Shore Drive Louisa VA 23093
www.oeievents.com 347 418 6699



OEI

Examples of Previous Success



OEI Events 756 S Lake Shore Drive Louisa VA 23093
www.oievents.com 347 418 6699

- 4 Weeks
- All Marketing
- All Venue Set Up / Clean Up
- All Equipment
- All Tents / Chairs (Rentals Included)
- All Band Fees



\$21,000

OEI Events 756 S Lake Shore Drive Louisa VA 23093

www.oievents.com 347 418 6699

OEI

Galen Greenlaw
galen@oeievents.com

OEI Events 756 S Lake Shore Drive Louisa VA 23093
www.oeievents.com 347 418 6699

NEW BUSINESS



NEW BUSINESS SUMMARY
October 17, 2022

AGENDA ITEM: 9A

Consideration of appropriation of funds to purchase new chairs for the Community Meeting Room.

SUMMARY:

- Please see attached memorandum from the Town Manager and email from the Director of Public Works.

MOTION FOR CONSIDERATION:

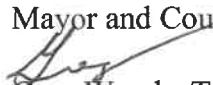
“I move that Town Council appropriate \$9,500 for the purchase of new chairs in the Community Meeting Room.”



**Town of Orange
Town Manager's Office**

119 Bellevue Avenue, Orange Virginia 22960 - 1401
Phone: (540) 672-5005 Fax: (540) 672-4435
Email - townmanager@townoforangeva.org

MEMORANDUM

TO: Mayor and Council Members
FROM:  Greg Woods, Town Manager
DATE: October 12, 2022
SUBJECT: **Community Room Chairs**

During the Annual retreat, a discussion was held to look at replacement of the chairs in the community room. It is estimated (see email attached) that the cost will be approximately \$9,500. We are requesting approval to amend the budget and proceed with the purchase.

**"A Main Street Community"
&
"A Designated Enterprise Zone"**

Greg Woods

From: Jeff Dodson
Sent: Friday, October 07, 2022 9:18 AM
To: Greg Woods
Cc: Wendy Chewning
Subject: Community Room Chairs

Good morning,

To replace the chairs in the community room would cost approximately \$9500. There is a total of about 100 chairs. Let me know if this is something you would like to do

Thanks
Jeff



NEW BUSINESS SUMMARY

October 17, 2022

AGENDA ITEM: 9B

Discussion of Wastewater Plant dump truck.

SUMMARY:

- Please see attached memorandum from the Town Manager.



**Town of Orange
Town Manager's Office**

119 Belleview Avenue, Orange Virginia 22960 - 1401
Phone: (540) 672-5005 Fax: (540) 672-4435
Email - townmanager@townoforangeva.org

MEMORANDUM

TO: Mayor and Council Members
FROM:  Greg Woods, Town Manager
DATE: October 12, 2022

SUBJECT: Wastewater Plant – International Truck

At the Wastewater Facility we own a International Dump Truck that was purchased when the facility was built. The Truck is now 11 years old and has 24,000 miles on it. The truck is used to haul the sludge from the belt feeder plant.

The engine in the truck needs to be replaced – it's not possible to repair. This engine is a well-known problem with International. The truck itself was oversized and the maintenance costs have been very high. Basically, the truck is oversized and underpowered. While the truck tires are still original, the engine has blown. We are currently utilizing PW truck #30 to haul the sludge. PW truck #30 is a 1997 model International Truck and is used as a backup.

We have a few options:

- 1) Replace the engine.
 - a. Cost is \$33K.
 - b. This would provide potentially a 5-year life.
 - c. Engine would experience same problems.
 - d. We would Utilize PW Truck #30 until repairs are complete.
 - e. With hauling the Truck to Harrisonburg, repairs could take up to a month.
 - f. Would anticipate replacing the Truck in FY-2028 at approx. \$150K plus.
- 2) Procure a replacement truck under emergency procurement.
 - a. Cost is estimated at \$117K
 - b. Should provide a minimum life of 10 years.
 - c. We would Utilize PW Truck #30 until replacement.
 - d. If ordering now, would expect delivery and being able to put in use around the end of the 1st quarter, 2024.
 - e. This vehicle would be a Freightliner and would be able to haul nearly as much (approx. 1 ton less) than the International. A new International truck could be expected to receive delivery in FY-2025 at approx. \$150K plus.
 - f. Would be put in the FY-2024 budget.

"A Main Street Community"
&
"A Designated Enterprise Zone"

We recommend option 2 as our preferred option.

Additionally, our trash trucks are both experiencing difficulties. The new truck has yet to be repaired and the old one is also breaking down. We are considering 2 contractual options to provide some latitude with this situation.

- 1) Contracting with a local hauler. Prices have been discussed at \$200/hour. This would be in the event we do not have either truck working.
- 2) Renting a trash truck. This ability would require a few days delivery - the trucks to rent are out of state. Prices for this have been quoted at \$7,700 per month.

We are looking into both these options as they would only be exercised when needed.

Greg Woods

From: Jeff Dodson
Sent: Wednesday, October 12, 2022 1:56 PM
To: Greg Woods; Matt Goforth
Cc: Larry Bond
Subject: RE: Town of Orange

Here are some thoughts and comments

- I see no problem for the wastewater plant using one of our trucks long term, other than maybe snow removal
- I am not in favor of spending \$30K on a 11–12-year-old truck

My opinion: The Wastewater plant uses our dump truck, and plans for a new truck. I not sure we can use the emergency procurement for this type of purchase, but I could be wrong

Let me know if you have any questions

Thanks
Jeff

From: Greg Woods <townmanager@townoforangeva.org>
Sent: Wednesday, October 12, 2022 9:01 AM
To: Matt Goforth <m.goforth@townoforangeva.org>
Cc: Jeff Dodson <j.dodson@townoforangeva.org>; Larry Bond <l.bond@townoforangeva.org>
Subject: FW: Town of Orange

Matt,

Are we recommending not to pursue emergency procurement for a new vehicle and do the engine replacement?

Greg

From: Matt Goforth <m.goforth@townoforangeva.org>
Sent: Tuesday, October 11, 2022 3:40 PM
To: Greg Woods <townmanager@townoforangeva.org>; Michelle Steinberger <ams@townoforangeva.org>; Dave Brown <d.brown@townoforangeva.org>
Subject: Fwd: Town of Orange

After working to obtain quotes on replacement dump trucks, I have run into a major supply chain issue. Freightliner can't deliver a new chassis until the 4th quarter of next year. International truck is worse with a delivery date of early 2025. All this is because of preexisting order numbers falling short of delivery and being pushed onto the next year. Currently, I believe the only solution to the problem being an engine replacement. After talking with Highway motors in Harrisonburg, the service department tells me that this engine is not a good candidate for repairs due to bottom end damage that occurs when coolant is introduced into it. We have oil testing results that show elevated iron and aluminum numbers to back this up in our engine. A complete engine replacement is the only fix. I have included a quote for the repairs but this doesn't include a towing bill that will be needed to get the truck to Harrisonburg. Let me know if you have any questions about this.

Matt Goforth
Mechanic Foreman
Town of Orange Public Works
540-859-3428

From: Rob Coleman <rcoleman@highwaymotors.biz>
Sent: Tuesday, October 11, 2022 3:26:38 PM
To: Matt Goforth <m.goforth@townoforangeva.org>
Subject: Re: Town of Orange

THE ATTACHED IS THE ESTIMATE YOU REQUESTED. I DID NOT INCLUDE THE CORE CHARGE AND WILL DETERMINE IF CORE IS REUSABLE WHEN THE SWAP IS MADE. OF COURSE WE WILL NEED TO ORDER AN ENGINE FOR THIS REQUEST.

Rob Coleman

Highway Motors Inc.

3185 N. Valley Pike

Harrisonburg, VA 22802

540-434-6716

From: Matt Goforth <m.goforth@townoforangeva.org>
Sent: Tuesday, October 11, 2022 12:41 PM
To: Rob Coleman <rcoleman@highwaymotors.biz>
Subject: Town of Orange

MAxxforce quote

Matt Goforth
Mechanic Foreman
Town of Orange Public Works
m.goforth@townoforangeva.org
540-859-3428



Currency: USD

Unit No:

Town of Orange, Virginia

VIN: 1HTWGAAR8BJ424258
Model: 7400 SBA 6X4
Engine: MAXXFORCE DT 300HP/2400 GOV
Make: International
Delivered: 12/29/2010
In Service: 11 Years 9 Months
Mileage: 0 Eng Hrs: 0

Recall/AFC: Yes

Contact Name: Michelle Steomberger
Position: primary
Phone: (540) 672-3112
E-Mail:
PO Number:

Operation (Un-Sectioned)	Labor Cost	Parts Cost	Core Charge	Total Cost
2010 To 2012 I6 Improvement Re [Operation is under warranty]	\$0.00	\$0.00	\$0.00	\$0.00
Ecm Reflash [Recall Has Been Declined]	\$56.00	\$0.00	\$0.00	\$0.00
REPLACE ENGINE WITH RUNNING REMAN (1) ENGINE, REMAN 466HT 245HP AND A (32) OIL (4) BRAKE CLEAN (1) HOSE, RADIATOR ELBOW 43 DEGREE 2-1/2" I.D. (1) HOSE, RADIATOR OUTLET (4) CLAMP RAD OUTLET HEAT SHRK (3) COOLANT, ENGINE, ROTELLA ELC NF 50/50 1GALLON J (3) FREON, R-134A, 30 LB (1) INCIDENTALS	\$7,050.00	\$25,212.71	\$0.00	\$32,262.71

Notes: [10/11/2022 11:45 AM] - Dealer: PHONE REQUEST - SWAP ENGINE WITH REMAN

Summary

Parts:	\$25,212.71
Core:	\$0.00
Labor:	\$7,050.00
Tax:	\$1,336.27
Haz. Waste:	\$29.00
TOTAL:	\$33,627.98

This estimate is subject to teardown and inspection and is valid for 30 days from date above. I, the undersigned, authorize you to perform the repairs and furnish the necessary materials. I understand any costs verbally quoted are an estimate only and not binding. Your employees may operate vehicle for inspecting, testing and delivery at my risk. You will not be responsible for loss or damage to vehicle or articles left in it. AUTHORIZED BY: _____
DATE: __/__/__

7-9