

TOWN OF ORANGE



Sweet Living, Steady Progress

COUNCIL MEETING PACKAGE

AUGUST 15, 2022

7:00 P.M.



Meeting Agenda
Monday, August 15, 2022
Town of Orange Community Meeting Room

7:00 p.m.

1. Call to order by Mayor.

2. Pledge of Allegiance.

3. Roll Call – Town Council:

Mayor Martha B. Roby
Vice-Mayor Frederick W. Sherman, Jr.
Councilmember Timothy Bosford, Jr.

Councilmember Elliott Fox, Jr.
Councilmember Donna Waugh-Robinson

4. Adoption of Agenda

5. Public Comment - Town Council receives public input on issues concerning our citizens. Citizens are encouraged to sign-up prior to the meeting beginning and turn in slip to the Town Clerk.

[A] Introduction of Dr. Daniel Hornick – New Orange County Public Schools Superintendent

6. Consideration of Town Council Meeting Minutes of July 18th and August 1st, 2022.

7. Reports

[A] Finance Report – Director of Finance

8. Unfinished Business:

[A] Status update on Standpipe.

9. New Business:

[A] Consideration of Resolution (RES2023-01) carrying over funds from FY2022 to FY2023.

{B} Consideration of re-appointment of LJ Taylor to the Town's Planning Commission with term to expire June 30, 2026.

[C] Consideration of canceling the Monday, September 5th Work Session meeting because it falls on a Town Holiday, Labor Day.

10. Town Council Adjournment.

PUBLIC COMMENT



PUBLIC COMMENT SUMMARY

Monday, August 15, 2022

AGENDA ITEM: 5A

Introduction of Dr. Daniel Hornick – New Orange County Public Schools Superintendent

SUMMARY:

- Mayor Roby will introduce Dr. Daniel Hornick, new Orange Co. Public Schools Superintendent.

MINUTES

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The Orange Town Council held a regular meeting at 7 p.m. in the Town's Community Meeting Room. Town Councilmembers present were: Mayor Martha B. Roby, Vice-Mayor Frederick W. "Rick" Sherman, Jr., Councilmembers Timothy Bosford, Jr., Elliott Fox, Jr., and Donna Waugh-Robinson. Staff members present were: Town Manager Gregory S. Woods, Town Clerk Wendy J. Chewning, MMC, Town Attorney Catherine Lea, Director of Finance Dianna Gomez, and Chief of Police Kiline Madison.

CALL TO ORDER

Councilmember Waugh-Robinson led the Pledge of Allegiance.

The Mayor called the meeting to order. The Town Clerk called roll and noted that there was a quorum present.

ADOPTION OF AGENDA

The Town Manager recommended going into Closed Session at the end of the meeting under State Code Section 2.2-3711 subsection 8 regarding consultation with legal counsel regarding contracts.

Motion was made by Councilmember Fox, seconded by Councilmember Bosford, to adopt the agenda, as amended. On vote, Mayor Roby – aye, Vice-Mayor Sherman – aye, Councilmember Bosford – aye, Councilmember Fox – aye, and Councilmember Waugh-Robinson – aye. The motion carried unanimously.

PUBLIC COMMENT

There was no public comment.

TOWN COUNCIL CONSIDERED TOWN COUNCIL MEETING MINUTES OF JUNE 21, 2022

Motion was made by Vice-Mayor Sherman, seconded by Councilmember Fox, to adopt the minutes of June 21, 2022, as presented. On vote, Mayor Roby – aye, Vice-Mayor Sherman – aye, Councilmember Bosford – aye, Councilmember Fox – aye, and Councilmember Waugh-Robinson – aye.

FINANCE REPORT – DIRECTOR OF FINANCE

The Director of Finance stated that she would be reporting on the final month of FY 2022:

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The Director of Finance stated that the General Fund Tax revenues included the following significant YTD favorable variances to budget: \$229,000 for Meals Tax, \$35,000 for Local Sales Tax, and \$64,000 for Transient/Occupancy tax.

The Director of Finance stated that we had collected \$25,000 (62%) in delinquent Real Estate taxes and \$35,000 in Personal Property tax delinquencies.

The Director of Finance stated that Water Sales Revenue through June were \$1,494,757. The Director Finance stated that revenue came in \$23,000 below budget (excluding reserves) despite the reduction of the Water Availability fees due to the delay of Round Hill Meadows.

The Director of Finance stated that Sewer Sales Revenue through June were \$2,092,560. The Director of Finance stated further that the revenue was projected to be unfavorable, \$111,000 for the year but this included the reduction of sewer availability fees due to the delay in Round Hill Meadows.

The Director of Finance stated that payments for June were \$573,660. The Director of Finance stated further that the payments included \$104,000 to Ovivo USA for a major equipment repair at the Wastewater Treatment Plant, \$43,000 to WW Associates for Standpipe Engineering services, \$40,000 to Marion Enterprises for sidewalk contracting work and \$39,000 for the 150th Anniversary Celebration.

The Director of Finance stated that Expenditures from the \$2,643,592 ARPA tranche 1 funding amounted to \$430,751 YTD, of which \$85,000 went toward engineering services for the Liquid Feed project at the Water Plant, \$229,932 went toward the new SCADA system for the Sewer Plant, and \$114,819 went to Standpipe Engineering services. The Director of Finance stated that the SCADA system cost was \$51,932 over the original allocation for the project. The Director of Finance stated further that we should receive the second tranche by July 27th.

The Director of Finance reported that \$1 million was transferred to the Virginia Investment Pool on June 30, 2022.

The Director of Finance stated that a Notice of Funding Opportunity for the Electric Vehicle Charging Community Grant will open in Winter 2022 and we are in the process of applying for the Safe Streets and Roads for All Program Grant.

UNFINISHED BUSINESS

TOWN COUNCIL DISCUSSED NEGOTIATION OF AGREEMENT WITH ODA

The Town Manager reported that a generous agreement had been sent to the Orange Downtown Alliance for their consideration. Vice-Mayor Sherman stated that he, the Town Manager, and Town Attorney had worked with ODA representatives and negotiated what they thought was a good compromise agreement for both the Town and ODA.

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TOWN COUNCIL DISCUSSED PROPOSED REVISIONS AND UPDATES TO CHAPTER 74, SEC. 70-139 – PARKING OF TRUCKS, TRAILERS IN THE TOWN CODE

The Town Manager stated that staff had looked at possible revisions to Chapter 74, Section 70-139 – Parking of Trucks, Trailers in the Town Code because of the complaint we had received from the lady on Tomlinson Court regarding her neighbor.

A lengthy discussion was held by Town Council on current concerns and Town Code Chapter 74, Sec. 70-139 the way it was currently written. It was the consensus of Town Council to have staff investigate further and come back later with recommendations.

UPDATE ON UNLICENSED VEHICLES

Chief Madison provided an update on unlicensed vehicles in the Town. Chief Madison stated that for the most part vehicles had either been moved or tagged. Chief Madison stated further that the vehicle behind Route 20 Market belonged to a gentleman at the Mexican restaurant and would be moved by tomorrow.

CONSIDERATION OF ORDINANCE (ORD2020-05) AMENDING SEC.2-81 AND 2-82 OF THE TOWN CODE CHANGING THE ELECTION OF MAYOR AND VICE-MAYOR FROM JULY TO JANUARY

The Town Attorney stated that this Ordinance was before Council for consideration to bring the Town in line with changes to the electoral calendar mandated by the General Assembly. The Town Attorney stated that the Ordinance would amend Sections 2-81 and 2-82 of the Town Code changing the election of Mayor and Vice-Mayor from July to January.

Motion was made by Councilmember Waugh-Robinson, seconded by Vice-Mayor Sherman, to adopt Ordinance (ORD2022-05), changing the election of Mayor and Vice-Mayor from July to January to bring us in line with changes to the electoral calendar mandated by the General Assembly. On vote, Mayor Roby – aye, Vice-Mayor Sherman – aye, Councilmember Bosford – aye, Councilmember Fox – aye, and Councilmember Waugh-Robinson – aye.

Ordinance (ORD2022-05)

BE IT RESOLVED BY THIS Town Council of the Town of Orange Town Code be amended as follows:

- Sec. 2-81. - Mayor.

At the first meeting of the town council in January of each year and following the qualification of the members of the council, the council shall elect from its membership a mayor, who shall hold office for one year; and any vacancy in the office of mayor shall be filled by the council for the unexpired term. The mayor shall be the official head of the town, and he shall be regarded as the chief law enforcement officer of the town, within the meaning of Code of Virginia, § 44-78.1, who may call upon the governor for aid in case of any breach of the peace, tumult, riot, or resistance to law, or imminent danger thereof, or in case of any disaster wherein the lives or property of citizens are imperiled.

(Code 1973, § 2-21; Ord. No. 2010-06, 5-17-10)

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Cross reference— Civil emergencies. [ch. 22](#).

State Law reference— Mayor generally, Code of Virginia, § 15.2-1423; Election of Mayor Code of Virginia, § 15.2-1422; salary of mayor, Code of Virginia, §§ 15.2-1414.7

- **Sec. 2-82. - Vice-mayor.**

At the first meeting of the town council in January of each year and following the qualification of the members of the council, the council shall elect from its membership a vice-mayor, who shall hold office for one year; and any vacancy in the office of vice-mayor shall be filled by the council for the unexpired term. The vice-mayor shall have the same status as, and perform the duties of, the mayor during any period of the mayor's absence or disability, or when the office of mayor is vacant.

(Code 1973, § 2-22; Ord. No. 2015-02, 3-16-15)

The Town Manager stated that we no longer had our fiscal year running with elections and this could create a problem.

MISCELLANEOUS

Vice-Mayor Sherman stated that he understood the pump was down at the Robertson Fountain. Vice-Mayor Sherman stated further that the park was very popular in the summer, and we needed to do whatever we could to expedite the pump being fixed. The Town Manager stated that staff had put a rush on the parts being shipped to fix the fountain and that this was a priority.

Vice-Mayor Sherman inquired about what could be done about the flag that was being waived by a gentleman in Town with derogatory wording. Chief Madison stated that he had the right to do so, and the wording was not considered offensive according to the law.

Councilmember Waugh-Robinson stated that she had received a call about a tree down on a property on Landon Lane where the owner was deceased. Staff stated that they could send a weed/grass letter to the responsible party mentioning the fallen tree.

TOWN COUNCIL HELD A CLOSED SESSION UNDER 2.2-3711, SUBSECTION 8 FOR THE PURPOSE OF CONSULTATION WITH LEGAL COUNSEL REGARDING FYBERLYNC

Motion was made by Mayor Roby, seconded by Councilmember Bosford, to move into closed session under the provisions of State Code Section 2.2-3711, subsection 8 for the purpose of consultation with legal counsel regarding contracts. On vote, Mayor Roby – aye, Vice-Mayor Sherman – aye, Councilmember Bosford – aye, Councilmember Fox – aye, and Councilmember Waugh-Robinson – aye. The motion carried unanimously.

A five-minute recess was held before going into closed session.

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Motion was made by Councilmember Bosford, seconded by Vice-Mayor Sherman, to leave closed session and reconvene in regular session. On roll call vote, Councilmember Bosford – aye, Vice-Mayor Sherman – aye, Councilmember Fox – aye, Councilmember Waugh-Robinson – aye, and Mayor Roby -aye. All members swore that they only discussed matters lawfully permitted under the State Code and so noted in the motion convening the Closed Session.

With no further business the meeting adjourned at 8:45 p.m.

Wendy J. Chewning, MMC
Town Clerk

Martha B. Roby, Mayor

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The Orange Town Council held a work session meeting at 6:00 p.m. in the Town of Orange Community Center Meeting Room. Town Councilmembers present were: Mayor Martha B. Roby, Vice-Mayor Frederick W. “Rick” Sherman, Jr., and Councilmember Elliott Fox, Jr. Staff members present were: Town Manager Gregory S. Woods, Deputy Town Kimberly Strawser, CZA/CMC, Director of Finance Dianna Gomez, Assistant Director of Public Works Larry Bond, and Town Attorney Catherine Lea. Councilmembers Timothy Bosford, Jr., Donna Waugh-Robinson, and Town Clerk Wendy J. Chewning, MMC were absent.

ADOPTION OF AGENDA

Motion was made by Councilmember Fox, seconded by Vice-Chairman Sherman, to adopt the agenda, as presented. On vote, Mayor Roby – aye, Vice- Mayor Sherman – aye, Councilmember Bosford – absent, Councilmember Fox – aye, and Councilmember Waugh-Robinson – absent. The motion carried unanimously.

DISCUSSION OF TRASH COLLECTION

The Town Manager reviewed his memo dated August 1st, regarding trash collection issues and options. The Town Manager stated that staff had been discussing the possibilities of converting the town trash collection from manual pick up to a hydraulic tipper system pick up. The Town Manager stated further that staff wished to have this implemented by August 2023. The Assistant Director of Public Works stated that there were ongoing staffing issues to work on the back of the trash truck. The Assistant Director of Public Works reported that there was a constant turn over and no consistency. The Town Manager stated that the current issues at this time were – staffing and the lack of ability to enforce the trash ordinance, as it was outdated.

A lengthy discussion was held regarding the trash collection options.

The Town Manager stated one option was to outsource the trash collection. The Town Manager reported that staff received bids in December 2021 from two companies. The Town Manager stated that bid one was for \$14,000 per month (\$168,000 annually) and bid two was for \$22,400 per month (\$268,800 annually). The Town Manager stated further that this would not include the annual town wide pickup or brush pickup. The Town Manager stated the trash can size would be 95 gallon cans, new ordinances would have to be put into place and advertising to town residents of the changes. The Town Manager stated further that the town would continue the twice annual town wide pickup and brush pickups.

The Town Manager stated another option was to modify the current trash trucks for 95 gallon can – tipper system. Staff played 2 videos showing how the tipper system works. The Town Manager reported that the cost of a new trash truck approximately \$250,000. The Town Manager reported further hydraulic arm equipment added to trash truck plus installation costs was \$18,500. The Town Manager stated that the town would provide a 95 gallon can for each resident at no cost. The Town Manager stated further that the town would buy and own the cans.

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The Town Manager stated that the cans were \$70 each and we would need approximately 1,700 cans, totaling \$119,000. The Town Manager stated further that additional cans could be provided at an additional cost of \$5.50 per month to the resident. The Town Manager stated further that the town would continue to do the twice annually town wide pickup and brush pickups. The Town Manager stated that a public hearing would need to be held for excess of 1% of the budget for FY2023 or it could be included into the FY2024 budget.

The Town Manager stated that a lot of advertising would need to be done to notify citizens of changes. The Town Manager stated further that this would be a huge change and make the town look much cleaner.

Councilmember Fox stated that he would like to see information on the side pick up trash trucks. Councilmember Fox stated further that that he didn't like the idea of outsourcing the trash.

The Assistant Director of Public Works stated that some of the "old parts" of town the side pick up collection would be difficult since there is parking on both sides of the street.

Vice-Mayor Sherman stated he was concerned with houses with steps where residents would either have to bring the cans up or down the stairs to get them to the edge of sidewalk. Vice-Mayor Sherman stated further that he did like the idea of the larger cans.

The Assistant Director of Public Works stated that he felt the dual tipper would be the best option for the town. The Town Manager stated that one trash truck could be outfitted with the tipper system and buy half of the cans this budget year. The Town Manager stated further that next budget year the remaining cans could be bought and a new trash truck.

Vice-Mayor Sherman stated he would like to see the labor costs go down. Vice-Mayor Sherman stated further that maybe the town could outsource the dumpsters.

Mayor Roby asked if staff would get more information on the one arm side pickup, information regarding outsourcing dumpsters, and how labor could be reduced and bring to retreat session in October.

STORM DEBRIS

Mayor Roby stated she would like staff to look into outsourcing the storm debris pick up. The Town Manager stated he spoke to the Director of Public Works, and it would cost approximately \$100,000 to contract out. A discussion was held.

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DISCUSSION OF CHURCH STREET PARK REQUEST

The Town Manager stated he met with Bruce Monroe in regard to the Church Street Park request. The Town Manager reviewed with Council the letter he was planning to send out to Mr. Monroe. A discussion was held. It was consensus of Council for the Town Manager to send the letter to Mr. Monroe. Mayor Roby stated Council was in support with the name of the park – Church Street Commemorative Park.

CONVOCATION AT ORANGE COUNTY HIGH SCHOOL

Mayor Roby stated she attended the convocation at Orange County High School, and she spoke with the new Superintendent and invited him to their next Council meeting.

With no further business the meeting adjourned at 7:48 p.m.

Kimberly Strawser, CZA/CMC
Deputy Town Clerk

Martha B. Roby, Mayor

FINANCE REPORT



Town of Orange
Director of Finance's Office

119 Belleview Avenue, Orange Virginia 22960 - 1401
Phone: (540) 672-1020 Fax: (540) 672-2821
Email - directoroffinance@townoforangeva.org

MEMORANDUM

TO: Mayor and Council Members
FROM: Dianna Gomez, Director of Finance
DATE: August 5, 2022
SUBJECT: Summary Financial Report – July 2022

The following is a summary report of the financial condition of the Town as of July 31, 2022, the first period of FY 2023 budget as approved and amended. This report covers 8.3% of the current fiscal year. Please review the attached schedules for specific category results.

General Fund

General Fund revenues are \$332,084 or 6.05% of the FY 2023 annual budget. Referring to our annual projections spreadsheet (attached) the current revenue position for the General Fund (excluding reserve usage) is \$63,459 higher than budget.

Tax revenue for the month was \$269,182 of which 48.9% was derived from Meals Tax. Given the timing of receipts, nothing appears out of the ordinary at this time. The other revenues also appear to be in line for this period.

Year to date General Fund expenditures were \$708,527 or 12.91% of the amount budgeted for FY 2023. Expenditures include a debt payment and appear to be in line for this period.

Water Fund

Water Fund revenues are \$2,777,489 or 51.26% of the annual budget. Included in the water revenues are ARPA funds of \$2,643,643.

Year to date water fund expenditures of \$204,881 are 3.78% of the annual budget. Overall expenses include a debt payment and are appropriate for this period.

Waste Water Fund

Sewer Fund Revenues are \$191,581 or 9.78% of the annual budget. Sewer revenues appear to be in line for this period.

Year to date Sewer Fund expenditures of \$230,737 were at 11.78% of the annual budget. Other costs include a debt payment and appear to be in line for this period.

"A Main Street Community"
&
"A Designated Enterprise Zone"

Cash Balances

The combined cash balance for the Town's Funds is \$8,611,778 with \$5,022,891 reserved for projects or dedicated to specific uses. The cash balance includes \$1,500,000 on deposit with the Virginia Investment Pool Trust Fund. Significant payments occurred in July for the US Bank loan.

Debt Balances

A summary of the Town's Debt as of July 31, 2022 is included with this report. The summary includes the significant July payment.

**Town of Orange
Revenue Accounts
Month of July, 2022**

Description	FY-2023 Budget	Actual Revenues			Projected		FY-2023 Variance to Budget
		Previous Months	Current Month	FY-2023 Year-To-Date	Remaining Months	FY-2023 Revenues	
General Fund							
Taxes							
Real Estate	635,000	-	8,646	8,646	630,000	638,646	3,646
Personal Property	185,000	-	5,642	5,642	185,000	190,642	5,642
Public Service Corp.	31,000	-	-	-	31,000	31,000	-
Delinquent	-	-	-	-	-	-	-
Cigarette	90,000	-	5,400	5,400	82,500	87,900	(2,100)
Bank Franchise	165,000	-	-	-	165,000	165,000	-
Utility Consumer	231,600	-	19,136	19,136	212,300	231,436	(164)
Electric Consumption	15,000	-	1,171	1,171	13,750	14,921	(79)
Local Sales	300,000	-	63,509	63,509	275,000	338,509	38,509
Motor Vehicle Registration Fees	88,000	-	4,686	4,686	83,500	88,186	186
Business & Prof. License	200	-	-	-	200	200	-
Meals	1,400,000	-	131,587	131,587	1,283,333	1,414,920	14,920
Transient/Occupancy	140,000	-	19,098	19,098	120,000	139,098	(902)
Communications	135,000	-	10,309	10,309	123,750	134,059	(941)
Sub-Total Taxes	3,415,800	-	269,182	269,182	3,205,333	3,474,515	58,715
Licenses & Permits							
Licenses & Permits	100	-	-	-	100	100	-
Sub-Total Licenses	100	-	-	-	100	100	-
Fines & Forfeitures							
Court Fines	80,000	-	7,496	7,496	73,333	80,829	829
Sub-Total Fines	80,000	-	7,496	7,496	73,333	80,829	829
Intergovernmental - State							
Skills Games Fee	3,456	-	-	-	3,168	3,168	(288)
Rolling Stock	6,600	-	-	-	6,600	6,600	-
Motor Vehicle Rental	37,000	-	500	500	33,917	34,417	(2,583)
Mobile Home (RV) Registration	-	-	-	-	-	-	-
Law Enforcement Assistance	114,584	-	-	-	114,584	114,584	-
PPTR Revenue	89,615	-	-	-	89,615	89,615	-
State Highway Maint. Fund	984,356	-	-	-	984,356	984,356	-
Misc. Grants - (DMV) Law Enf. OT	2,000	-	-	-	1,500	1,500	(500)
Litter Control Grant	2,500	-	-	-	2,500	2,500	-
Fire Programs Grant	17,094	-	-	-	17,094	17,094	-
Sub-Total Intergovernmental	1,257,205	-	500	500	1,253,334	1,253,834	(3,371)
Investments/Sales of Assets							
Interest Income	1,500	-	2,072	2,072	1,375	3,447	1,947
TowerCom Capital Lease	14,688	-	1,248	1,248	13,464	14,712	-
Sale of Surplus Property	-	-	-	-	-	-	-
Sales of Recycled Materials	-	-	-	-	-	-	-
Sub-Total Investments/Sales of Asset	16,188	-	3,321	3,321	14,839	18,160	1,947
User Fees							
Planning & Development Fees	2,500	-	1,490	1,490	2,000	3,490	990
Transit Collections	19,512	-	-	-	19,512	19,512	-
Porterfield Park Shelter	1,200	-	250	250	1,100	1,350	150
Depot Community Room	240	-	-	-	220	220	(20)
Public Works Community Room	3,300	-	-	-	3,025	3,025	(275)
Trash Collection - Commercial	50,000	-	4,256	4,256	45,833	50,089	89
Trash Collection - Residential	106,000	-	8,044	8,044	97,167	105,211	(789)
Taylor Park	50	-	-	-	50	50	-
Sub-Total User Fees	182,802	-	14,040	14,040	168,907	182,947	145
Miscellaneous Revenue							
65 Misc. General Fund Revenue	24,400	-	-	-	22,783	22,783	(1,617)
66 DMV Stop Fees	500	-	475	475	458	933	433
67 Administrative Fee	2,004	-	1,045	1,045	1,837	2,882	878
68 VRTA Reimbursements - TOOT	-	-	5,840	5,840	-	5,840	5,840
69 Expenditure Refunds	20,000	-	4,022	4,022	15,000	19,022	(978)
70 Internal Charges	376,395	-	32,004	32,004	345,029	377,033	638
72 ARPA - NEU FUNDS	-	-	-	-	-	-	-
72 Capital Fund (Real Estate Applied)	(121,337)	-	-	-	(121,337)	(121,337)	-
73 Add'l Transfers to Capital Fund	(383,663)	-	-	-	(383,663)	(383,663)	-
75 Reserve Fund	114,638	-	-	-	114,638	114,638	-
75 Sub-Total Miscellaneous	32,937	-	43,386	43,386	(5,255)	38,131	5,194
Total General Fund	4,985,032	-	337,924	337,924	4,710,591	5,048,516	63,459

**Town of Orange
Revenue Accounts
Month of July, 2022**

Description	FY-2023 Budget	Actual Revenues			Projected		FY-2023 Variance to Budget
		Previous Months	Current Month	FY-2023 Year-To-Date	Remaining Months	FY-2023 Revenues	
Capital Fund							
Byrd Street Project	-	-	-	-	-	-	-
VDOT - Paving Reimbursement	-	-	-	-	-	-	-
ISTEA Mainstreet Project	-	-	-	-	-	-	-
ISTEA Railroad Avenue	-	-	-	-	-	-	-
General Fund Capital Proceeds	121,337	-	-	-	121,337	121,337	-
Add'l Transfers from General Fund	383,663	-	-	-	383,663	383,663	-
Loan Proceeds	-	-	-	-	-	-	-
Capital Reserve Fund	-	-	-	-	-	-	-
Total Capital Fund	505,000	-	-	-	505,000	505,000	-
Net General Fund	5,490,032	-	337,924	337,924	5,215,591	5,553,516	63,459
Water Fund							
Investments/Sales of Assets							
Interest Income	5,000	-	311	311	4,583	4,894	(106)
Sale of Surplus Property	-	-	-	-	-	-	-
Sub-Total Investments/Asset Sales	5,000	-	311	311	4,583	4,894	(106)
Utility Revenues							
Water Sales	1,345,255	-	125,655	125,655	1,233,150	1,358,805	13,550
Water Availability	156,000	-	4,500	4,500	151,500	156,000	-
Water Reconnection Fees	20,000	-	2,450	2,450	18,333	20,783	783
Sub-Total Utility	1,521,255	-	132,605	132,605	1,402,983	1,535,588	14,333
Miscellaneous Revenue							
Miscellaneous Revenues	41,500	-	930	930	40,400	41,330	(170)
Expenditure Refunds	-	-	-	-	-	-	-
Water Fund Grant	3,043,592	-	2,643,643	2,643,643	400,000	3,043,643	51
Reserve Fund	806,810	-	-	-	806,810	806,810	-
Sub-Total Miscellaneous	3,891,902	-	2,644,573	2,644,573	1,247,210	3,891,783	(119)
Total Water Fund	5,418,157	-	2,777,489	2,777,489	2,654,776	5,432,265	14,108
Sewer Fund							
Investments/Sales of Assets							
Interest Income	-	-	26	26	-	26	26
Sub-Total Interest	-	-	26	26	-	26	26
Utility Revenues							
Sewer Sales	1,583,518	-	139,876	139,876	1,451,558	1,591,434	7,916
Sewer Availability	641,160	-	-	-	641,160	641,160	-
Sewer Sales - Sludge	60,000	-	5,853	5,853	55,000	60,853	853
Sub-Total Utility	2,284,678	-	145,729	145,729	2,147,718	2,293,447	8,769
Miscellaneous Revenue							
Miscellaneous Revenues	2,000	-	1	1	2,000	2,001	1
Nutrient Credit Exchange	4,500	-	8,519	8,519	-	8,519	4,019
Leachate Sales	100,000	-	37,099	37,099	66,668	103,767	3,767
Septic Hauling	52,000	-	233	233	47,667	47,900	(4,100)
Expenditure Refunds	-	-	-	-	-	-	-
Reserve Fund	(484,645)	-	-	-	(484,645)	(484,645)	-
Sub-Total Miscellaneous	(326,145)	-	45,852	45,852	(368,310)	(322,458)	3,687
Total Sewer Fund	1,958,533	-	191,608	191,608	1,779,408	1,971,016	12,483
Total Revenues	12,866,722	-	3,307,022	3,307,022	9,649,775	12,956,797	90,050

TOWN OF ORANGE

Fund Balances

The following numbers represent our best estimates of unencumbered fund balances (cash) as of July 31, 2022:

	Cash Balance	Encumbered	Unencumbered Balance
General Fund	\$ 6,537,333	\$ -	\$ 6,537,333
Capital Improvement Fund	(1,605,668)	1,000,000	(2,605,668)
Water Fund	4,673,013	3,850,740	822,273
Sewer Fund	(1,165,051)	-	(1,165,051)
Water Deposit Fund	98,965	98,965	-
Taylor Park Fund	73,186	73,186	-
Grant Fund	-	-	-
Totals	<u>\$ 8,611,778</u>	<u>\$ 5,022,891</u>	<u>\$ 3,588,887</u>

Town Debt Service
As of July 31, 2022

	Original Debt	Principal @ 06/30/2022	FY - 2022 Principal & Interest			Principal Remaining
			Budgeted	Paid	Remaining	
<u>General Fund</u>						
Route 20 Expansion	\$ 1,372,000	\$ 267,037	\$ 94,250	\$ 92,384	\$ 1,866	\$ 177,437
Public Works Center	\$ 931,000	\$ 181,203	\$ 63,955	\$ 62,689	\$ 1,266	\$ 120,403
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service Activity	\$ 2,303,000	\$ 448,240	\$ 158,205	\$ 155,073	\$ 3,132	\$ 297,840
<u>Water Fund</u>						
Macon Road Tank	\$ 392,000	\$ 76,296	\$ 26,928	\$ 26,395	\$ 533	\$ 50,696
Raw Water Storage Basin	\$ 2,196,000	\$ 1,248,088	\$ 137,906	\$ 75,750	\$ 62,156	\$ 1,190,288
Debt Service Activity	\$ 2,588,000	\$ 1,324,384	\$ 164,834	\$ 102,146	\$ 62,689	\$ 1,240,984
<u>Sewer Fund</u>						
Wastewater Treatment Plant Upgrade	\$ 2,009,000	\$ 391,018	\$ 138,008	\$ 135,276	\$ 2,732	\$ 259,818
New WWTP - Total /Cumulative Debt	\$ 15,882,032	\$ 8,779,111	\$ 650,304	\$ -	\$ 650,304	\$ 8,779,111
Debt Service Activity	\$ 17,891,032	\$ 9,170,129	\$ 788,312	\$ 135,276	\$ 653,036	\$ 9,038,929
Total Debt Service	\$ 22,782,032	\$ 10,942,753	\$ 1,111,351	\$ 392,495	\$ 718,857	\$ 10,577,753

FINANCIAL STATEMENT ENDING

July, 2022

**Town of Orange
Financial Statement
July, 2022
8.33% of Budget Year
Fund Summaries**

REVENUES

FUND	FY-2023 BUDGET		COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
	ORIGINAL	CHANGES				
GENERAL	4,985,033.00	-	332,084.39	332,084.39	6.05%	4,652,948.61
GF-CAP IMPROVEMENTS	505,000.00	-	-	-		796,673.62
WATER	5,418,157.00	-	2,777,489.24	2,777,489.24	51.26%	2,640,667.76
SEWER	1,958,532.00	-	191,581.39	191,581.39	9.78%	1,766,950.61
GRANTS/SPECIAL REVENUE	-	-	5,839.95	5,839.95	0.00%	-
WATER DEPOSIT	-	-	15.19	15.19	0.00%	-
TAYLOR PARK	-	-	11.18	11.18	0.00%	-
TOTAL	\$ 12,866,722.00	\$ -	\$ 3,307,021.34	\$ 3,307,021.34	N/A	\$ 9,857,240.60

Note: A () in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

FUND	FY-2023 BUDGET		EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
	ORIGINAL	CHANGES				
GENERAL	4,985,033.00	-	623,312.30	623,312.30	12.91%	4,361,720.70
GF-CAP IMPROVEMENTS	505,000.00	-	85,214.56	85,214.56		419,785.44
WATER	5,418,157.00	-	204,881.30	204,881.30	3.78%	5,213,275.70
SEWER	1,958,532.00	-	230,737.00	230,737.00	11.78%	1,727,795.00
GRANTS/SPECIAL REVENUE	-	-	-	-	0.00%	-
WATER DEPOSIT	-	-	-	-	0.00%	-
TAYLOR PARK	-	-	-	-	0.00%	-
TOTAL	\$ 12,866,722.00	\$ -	\$ 1,144,145.16	\$ 1,144,145.16	N/A	\$ 11,722,576.84

NOTE: A () in Remaining Balance means we have spent more than what we planned

Town of Orange
Financial Statement
July, 2022
8.33% of Budget Year
General Fund

REVENUES

DESCRIPTION	FY-2023 BUDGET		COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
	ORIGINAL	CHANGES				
LOCAL TAXES	3,415,800.00	-	269,182.37	269,182.37	7.88%	3,146,617.63
LICENSES & PERMITS	100.00	-	-	-	0.00%	100.00
FINES	80,000.00	-	7,495.79	7,495.79	9.37%	72,504.21
STATE FUNDS	1,257,205.00	-	499.80	499.80	0.04%	1,256,705.20
INV / SALE OF ASSETS	-	-	-	-	0.00%	0.00
USER FEES	182,802.00	-	14,039.98	14,039.98	7.68%	168,762.02
MISCELLANEOUS	424,800.00	-	39,617.97	39,617.97	9.33%	385,182.03
TOWERCOM LEASE	14,688.00	-	1,248.48	1,248.48	8.50%	13,439.52
ARPA - NEU FUNDS	-	-	-	-	0.00%	0.00
RESERVE FUND	114,638.00	-	-	-	0.00%	114,638.00
TRANSF TO CAP. IMPROVEM.	(505,000.00)	-	-	-	0.00%	(505,000.00)
TOTAL	\$ 4,985,033.00	\$ -	\$ 332,084.39	\$ 332,084.39	6.66%	\$ 4,652,948.61

Note: A () in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

DEPARTMENT	FY-2023 BUDGET		EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
	ORIGINAL	CHANGES				
LEGISLATIVE	123,131.00	-	10,227.44	10,227.44	8.31%	112,903.56
TOWN MANAGER	338,229.00	-	35,816.87	35,816.87	10.59%	302,412.13
TOWN ATTORNEY	38,500.00	-	-	-	0.00%	38,500.00
FINANCE DEPARTMENT	395,625.00	-	35,817.94	35,817.94	9.05%	359,807.06
ELECTIONS	3,500.00	-	-	-	0.00%	3,500.00
POLICE DEPARTMENT	1,635,945.00	-	174,438.30	174,438.30	10.66%	1,461,506.70
FIRE AND RESCUE	56,341.00	-	-	-	0.00%	56,341.00
PUBLIC WORKS	1,411,331.00	-	116,727.85	116,727.85	8.27%	1,294,603.15
TRASH COLLECTION	233,663.00	-	19,404.82	19,404.82	8.30%	214,258.18
MUNICIPAL BUILDING	48,415.00	-	4,472.90	4,472.90	9.24%	43,942.10
DEPOT	16,000.00	-	-	-	0.00%	16,000.00
TRANSPORTATION SYSTEM	102,594.00	-	28,256.50	28,256.50	27.54%	74,337.50
PARKS AND GROUNDS	27,000.00	-	-	-	0.00%	27,000.00
COMMUNITY DEVELOPMENT	261,427.00	-	12,730.70	12,730.70	4.87%	248,696.30
NON-DEPT - DEBT & OTHER	293,332.00	-	185,418.98	185,418.98	63.21%	107,913.02
NON-DEPT - DONATIONS	-	-	-	-	0.00%	0.00
NON-DEPT - CAPITAL	-	-	-	-	0.00%	0.00
TOTAL	\$ 4,985,033.00	\$ -	\$ 623,312.30	\$ 623,312.30	12.50%	\$ 4,361,720.70

NOTE: A () in Remaining Balance means we have spent more than what we planned

Town of Orange
Financial Statement
July, 2022
8.33% of Budget Year
General Fund - Capital Improvements

REVENUES

DESCRIPTION	FY-2023 BUDGET		COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
	ORIGINAL	CHANGES				
TRANSFER FROM GENERAL	505,000.00	-	-	-	0.00%	505,000.00
STATE FUNDS	-	-	-	-	0.00%	0.00
MISCELLANEOUS	-	-	-	-	0.00%	0.00
MADISON/MAIN STREET SIGNAL LIGHT	-	-	-	-	0.00%	0.00
TOTAL	\$ 505,000.00	\$ -	\$ -	\$ -	0.00%	\$ 505,000.00

Note: A () in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

DEPARTMENT	FY-2023 BUDGET		EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
	ORIGINAL	CHANGES				
ROAD PROJECTS	340,000.00	-	-	-	0.00%	340,000.00
MACHINERY & EQUIPMENT	145,000.00	-	84,790.56	84,790.56	58.48%	60,209.44
ISTEA II B	-	-	-	-	0.00%	0.00
COMPUTERS	20,000.00	-	424.00	424.00	2.12%	19,576.00
ARPA FUNDS	-	-	-	-	0.00%	0.00
CELL TOWER	-	-	-	-	0.00%	0.00
TOTAL	\$ 505,000.00	\$ -	\$ 85,214.56	\$ 85,214.56	16.87%	\$ 419,785.44

NOTE: A () in Remaining Balance means we have spent more than what we planned

Financial Statement
July, 2022
8.33% of Budget Year
Water Fund

REVENUES

DESCRIPTION	FY-2023 BUDGET		SALES MTD	SALES YTD	PERCENT COLLECTED	REMAINING BALANCE
	ORIGINAL	CHANGES				
TRANSFER FROM GENERAL	-	-	-	-	0.00%	-
INV/ SALE OF ASSETS	5,000.00	-	-	-	0.00%	5,000.00
WATER SALES	1,345,255.00	-	125,655.14	125,655.14	9.34%	1,219,599.86
WATER AVAILABILITY	156,000.00	-	4,500.00	4,500.00	2.88%	151,500.00
WATER RECONNECTIONS	20,000.00	-	2,450.00	2,450.00	12.25%	17,550.00
EXPENDITURE REFUNDS	-	-	-	-	0.00%	-
MISCELLANEOUS	41,500.00	-	1,241.34	1,241.34	2.99%	40,258.66
ARPA - NEU FUNDS	3,043,592.00	-	2,643,642.76	2,643,642.76	86.86%	399,949.24
RESERVE FUND	806,810.00	-	-	-	0.00%	806,810.00
TOTAL	\$ 5,418,157.00	\$ -	\$ 2,777,489.24	\$ 2,777,489.24	51.26%	\$2,640,667.76

Note: A () in Remaining Balance means that we have collected more than anticipated.

DEPARTMENT	FY-2023 BUDGET		EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
	ORIGINAL	CHANGES				
STANDPIPE ENGINEERING	-	-	-	-	0.00%	-
WATER/SEWER LINE PROJ.	-	-	-	-	-	-
WATER TREATMENT	948,769.00	-	77,994.96	77,994.96	8.22%	870,774.04
WATER DISTRIBUTION	304,515.00	-	24,740.74	24,740.74	8.12%	279,774.26
NON-DEPT - DEBT & OTHER	4,164,873.00	-	102,145.60	102,145.60	2.45%	4,062,727.40
TOTAL	\$ 5,418,157.00	\$ -	\$204,881.30	\$ 204,881.30	3.78%	\$ 5,213,275.70

**Town of Orange
Financial Statement
July, 2022
8.33% of Budget Year
Sewer Fund**

REVENUES

DESCRIPTION	FY-2023 BUDGET		COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
	ORIGINAL	CHANGES				
LICENSES & PERMITS	-	-	-	-	0.00%	-
TRANSFER FROM GENERAL	-	-	-	-	0.00%	-
SEWER SALES	1,583,518.00	-	139,876.34	139,876.34	8.83%	1,443,641.66
SEWER AVAILABILITY FEES	641,160.00	-	-	-	0.00%	641,160.00
SEWER SALES - SLUDGE	60,000.00	-	5,852.97	5,852.97	9.75%	54,147.03
NUTRIENT CREDIT	4,500.00	-	8,519.15	8,519.15	189.31%	(4,019.15)
LEACHATE	100,000.00	-	37,098.95	37,098.95	37.10%	62,901.05
SEPTIC HAULING	52,000.00	-	232.88	232.88	0.45%	51,767.12
MISCELLANEOUS	2,000.00	-	1.10	1.10	0.06%	1,998.90
RESERVE FUND	(484,646.00)	-	-	-	0.00%	(484,646.00)
TOTAL	\$ 1,958,532.00	\$ -	\$ 191,581.39	\$ 191,581.39	9.78%	\$ 1,766,950.61

Note: A () in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

DEPARTMENT	FY-2023 BUDGET		EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
	ORIGINAL	CHANGES				
SEWER TREATMENT	978,677.00	-	81,190.78	81,190.78	8.30%	897,486.22
SEWER COLLECTION	191,452.00	-	14,269.80	14,269.80	7.45%	177,182.20
NON-DEPT - DEBT & OTHER	788,403.00	-	135,276.42	135,276.42	17.16%	653,126.58
TOTAL	\$ 1,958,532.00	\$ -	\$ 230,737.00	\$ 230,737.00	11.78%	\$ 1,727,795.00

NOTE: A () in Remaining Balance means we have spent more than what we planned

BILLS AND CLAIMS

For the month July, 2022

**TOWN OF ORANGE
CHECK REGISTER**

JULY 1 - 31, 2022

Check #	Check Date	Vendor Name	PO #	Net Amount
1096	7/21/2022	COMPANION LIFE INSURANCE	23-00053	\$ 351.25
1097	7/21/2022	ADT SECURITY SERVICES	23-00054	171.93
1098	7/21/2022	TOWN OF ORANGE	23-00055	75,000.00
7122	7/21/2022	ANTHEM BLUE CROSS & BLUE SHIELD	23-00046	59,581.00
7222	7/21/2022	TREASURER OF VIRGINIA	23-00047	45,321.04
7322	7/21/2022	EMPOWER RETIREMENT	23-00048	800.00
7422	7/21/2022	M&T BANK	23-00049	379.25
7522	7/21/2022	M&T BANK	23-00050	290.96
7622	7/21/2022	M&T BANK	23-00051	603.91
7722	7/21/2022	M&T BANK	23-00052	321.56
32589	7/19/2022	ARTS CENTER OF ORANGE	23-00002	1,025.00
32590	7/19/2022	BLUE RIDGE NARCOTICS AND	23-00004	10,366.00
32591	7/19/2022	BMS DIRECT	23-00044	3,000.00
32592	7/19/2022	BOY SCOUT TROOP 14	23-00005	1,000.00
32593	7/19/2022	AT&T MOBILITY	23-00003	1,055.69
32594	7/19/2022	CIVICPLUS	23-00006	2,899.09
32595	7/19/2022	CRYSTAL SPRINGS	23-00007	7.50
32596	7/19/2022	DODSON PEST CONTROL	23-00008	760.00
32597	7/19/2022	DOMINION ENERGY VIRGINIA	23-00045	15,923.32
32598	7/19/2022	DIX, JR JAMES A	23-00009	1,485.00
32599	7/19/2022	ENVIROCOMPLIANCE LABORATORIES	23-00010	1,111.00
32600	7/19/2022	FEDEX	23-00011	26.01
32601	7/19/2022	HACH COMPANY	23-00012	1,319.00
32602	7/19/2022	HALEY FORD SOUTH	23-00013	84,790.56
32603	7/19/2022	HAZEL SEDWICK PARK	23-00016	2,500.00
32604	7/19/2022	JAMES MADISON MEMORIAL FOUNDATION	23-00017	2,500.00
32605	7/19/2022	MATTHEW BENDER & CO., INC	23-00014	141.43
32606	7/19/2022	MICROSOFT	23-00015	424.00
32607	7/19/2022	ORANGE COUNTY LANDFILL	23-00020	1,664.00
32608	7/19/2022	ORANGE SENIOR CENTER	23-00021	250.00
32609	7/19/2022	ORANGE COUNTY FREE CLINIC	23-00018	15,000.00
32610	7/19/2022	ORANGE CO. HISTORICAL SOCIETY	23-00019	1,500.00
32611	7/19/2022	PIEDMONT REGIONAL DENTAL CLINIC	23-00022	2,500.00
32612	7/19/2022	PITNEY BOWES GLOBAL FINANCIAL	23-00023	152.22
32613	7/19/2022	RAPPAHANNOCK REGIONAL CRIMINAL	23-00024	8,823.60
32614	7/19/2022	RAPPAHANNOCK RAPIDAN COMM SERV	23-00026	2,207.00
32615	7/19/2022	RAPPAHANNOCK-RAPIDAN MEDICAL	23-00025	500.00
32616	7/19/2022	RAPPAHANNOCK-RAPIDAN REGIONAL	23-00027	5,004.04
32617	7/19/2022	SAFE	23-00028	500.00

32618	7/19/2022	W.A. SHERMAN COMPANY	23-00043	95.00
32619	7/19/2022	STEROBEN ASSOCIATES	23-00029	3,750.00
32620	7/19/2022	STREETER, EVONNE ROCHELLE	23-00030	21.00
32621	7/19/2022	TOWN OF GORDONSVILLE	23-00031	2,500.00
32622	7/19/2022	TRANSAMERICA EMPLOYEE BENEFITS	23-00032	1,389.90
32623	7/19/2022	TRIAD OF ORANGE COUNTY	23-00034	500.00
32624	7/19/2022	TREASURERS' ASSOCIATION OF VA	23-00033	325.00
32625	7/19/2022	UNIVAR SOLUTIONS	23-00036	13,236.66
32626	7/19/2022	US BANK CHARLOTTE	23-00037	392,495.00
32627	7/19/2022	VIRGINIA DEPT OF THE TREASURY	23-00035	8,005.00
32628	7/19/2022	VEPGA	23-00039	299.00
32629	7/19/2022	VERIZON	23-00038	451.64
32630	7/19/2022	VLGMA	23-00041	313.87
32631	7/19/2022	VRSA	23-00042	16,561.00
32632	7/19/2022	VIRGINIA NUTRIENT CREDIT EXCHANGE	23-00040	1,875.00
32633	7/26/2022	ADT SECURITY SERVICES	23-00056	68.47
32633	7/26/2022	ADT SECURITY SERVICES	23-00075	105.98
32634	7/26/2022	AFLAC	23-00057	1,368.74
32635	7/26/2022	CHEMUNG CONTRACTING CORP	23-00058	300.95
32636	7/26/2022	CINTAS	23-00077	106.67
32637	7/26/2022	COMCAST	23-00059	406.21
32638	7/26/2022	COMPANION LIFE INSURANCE	23-00060	351.25
32639	7/26/2022	JOHN G. COOLEY	23-00061	215.06
32640	7/26/2022	DUNAWAY APPLIANCE SERVICE	23-00062	65.00
32641	7/26/2022	ENVIROCOMPLIANCE LABORATORIES	23-00063	299.00
32642	7/26/2022	FIDELITY POWER SYSTEMS	23-00064	1,669.83
32643	7/26/2022	FORTILINE INC	23-00078	615.40
32644	7/26/2022	JARRELL, KAYLA	23-00065	50.00
32645	7/26/2022	@CARRIER>INSURANCE COMPANY	23-00079	1,635.70
32646	7/26/2022	SHEENA PAYETTE	23-00080	42.07
32647	7/26/2022	POLLARD WATER	23-00066	989.55
32648	7/26/2022	CLAYTON POPE & ASSOCIATES	23-00067	2,698.00
32649	7/26/2022	BEALE, ADRIENNE S	23-00076	79.03
32650	7/26/2022	RAPIDAN SERVICE AUTHORITY	23-00068	17.68
32651	7/26/2022	SELECT SPECIALTY PRODUCTS INC	23-00069	740.09
32652	7/26/2022	TENCARVA	23-00070	1,080.54
32653	7/26/2022	UNIVAR SOLUTIONS	23-00071	868.50
32653	7/26/2022	UNIVAR SOLUTIONS	23-00081	10,198.75
32654	7/26/2022	UNIVERSITY OF VIRGINIA	23-00072	500.00
32655	7/26/2022	USABLUBOOK	23-00073	54.98
32656	7/26/2022	VIRGINIA REGIONAL TRANSIT	23-00074	28,256.50
				\$ 845,857.38

UNFINISHED BUSINESS



UNFINISHED BUSINESS

August 15, 2022

AGENDA ITEM: 8A

Status update on Standpipe.

SUMMARY:

- Please see attached memorandum.



**Town of Orange
Department of Community Development**

119 Belleview Avenue, Orange, Virginia 22960 - 1401

Phone: (540) 672-6917 Fax: (540) 672-4435

Email – townplanner@townoforangeva.org

MEMORANDUM

TO: Mayor Roby and Town Council Members

FROM: John G. Cooley, Director of Community Development

DATE: 8-8-2022

SUBJECT: Madison Heights Standpipe Replacement Project

Town staff has received and reviewed the 60% complete plans submitted by the engineer and comments have been submitted to the engineer. 100% complete plans are scheduled to be delivered to Town staff and Virginia Department of Health staff by August 31, 2022. Due to the unknown cost of the project, staff has broken the project down into three stand alone sub-projects:

1. Replacement of the Standpipe – This is the priority;
2. Renovation of the in ground concrete water reservoir, and;
3. Pump House renovation.

By separating the sub-projects we will be able to focus our resources on the standpipe replacement. Based on the remaining funding, we could choose to do one or both of the other sub-projects.

During the review of the 100% plans by staff, the engineer will be finalizing the bid documents necessary to advertise the project. Once the plans and the bid documents have been approved, the project will be advertised for bid. This process takes between 30 and 45 days. Once bids are received, it usually takes about 30 days to go through the bids, select the winning bid, and complete the paperwork necessary to execute a contract with the contractor. The goal of the project is to begin construction in March 2023 with a construction time of 300 days.

NEW BUSINESS



NEW BUSINESS SUMMARY
Monday, August 15, 2022

AGENDA ITEM: 9A

Consideration of Resolution (RES2023-01) carrying over funds from FY22 to FY23.

SUMMARY:

- Please see attached memorandum from the Town Manager.
- Please also find attached Resolution (RES2023-01) carrying over funds from FY22 to FY23.

MOTION FOR CONSIDERATION:

“I move that Town Council adopt Resolution (RES2023-01) carrying over funds from FY22 to FY23, as presented.”



**Town of Orange
Town Manager's Office**

119 Belleview Avenue, Orange Virginia 22960 - 1401
Phone: (540) 672-5005 Fax: (540) 672-4435
Email - townmanager@townoforangeva.org

MEMORANDUM

TO: Mayor and Council Members
FROM: Greg Woods, Town Manager
DATE: August 9, 2022
SUBJECT: **FY-2023 Carryovers**

Carryovers for FY-2023 from FY-2022 include some maintenance items that are in the works as well as specific normal capital projects and ARPA funded major expenditures.

Funding for the normal capital projects include the following:

- 1) \$175,000 for the paving/engineering of the old Town shop lot on Montevista Avenue.
- 2) The remaining reimbursable revenues and expenditures for the stoplight replacement at Madison and Main. (\$666,000 and \$661,000, respectively).
- 3) \$150,000 for the Hilltop Road construction.
- 4) 2 Police Cars (invoiced in FY-2023).

Our ARPA funding is being reconfigured to allow for maximum funding for the standpipe. The FY-2022 ARPA funding has had expenditures made for the SKADA system at the Wastewater Plant (\$230,000), engineering for the Liquid Feed project at the Water Plant (\$85,000) and engineering for the standpipe (\$174,000). This leaves \$2,154,000 of FY-2022 ARPA funding to be carried over. We have also allocated \$350,000 of FY-2022 ARPA funding to be used as a match for Fiber Optics grant and the remaining \$1,804,000 to be utilized for the standpipe project.

The additional FY-2023 ARPA funding of \$2,643,000 will also be allocated to the standpipe. Once we have a firm number for the standpipe we will be able to allocate ARPA funding to other projects. These projects include in order of priority the following:

- 1) The reservoir and the pump house at the standpipe.
- 2) Engineering for sewer lines for Greenfields, Houseworth and Glebe Road subdivisions.
- 3) Waterlines of the Brizzolara subdivision.
- 4) Liquid Feed system at the Water Plant (depending upon cost)
- 5) Sewer lines for Greenfields, Houseworth and Brizzolara subdivision.
- 6) Other Water/Sewer Projects, if funding is left.

"A Main Street Community"
&
"A Designated Enterprise Zone"

Total available funding (without borrowing) for the standpipe project is \$5,669,000. This is made up of the following:

FY-2022 ARPA funding from VDH	\$ 400,000	(if approved)
FY-2022 ARPA Carryover	1,804,000	
FY-2023 ARPA Funding	2,643,000	
07/31/22 Water Fund Reserves	<u>822,000</u>	
Total	<u>\$ 5,669,000</u>	



RESOLUTION – RES2023 –01

BE IT RESOLVED, by the Town Council of the Town of Orange, that the following items be carried forward from budget year FY2022 to FY2023

EXPENSES:

GENERAL FUND – FUND 10

• Employee/Public Relations	10-1211-56602	\$	8,800
• Reserve Fund	10-0000-32505	\$	(8,800)
• Repair/Maint Machinery/Equip	10-4110-53311	\$	19,800
• Buildings/Grounds Maint	10-4110-56007	\$	7,500
• Misc. Contractual	10-4110-57319	\$	69,300
• HW Sidewalk, Curb, Gutter	10-4110-57041	\$	85,000
• Reserve Fund	10-0000-32505	\$	(181,600)

CAPITAL FUND – FUND 20

• Contractual Services - Paving	20-9400-57307	\$	175,000
• Madison/Main Street Signal Light	20-9400-57308	\$	661,000
• Madison/Main Street Signal Light	20-0000-33145	\$	(666,000)
• Hilltop Road partial completion	20-9400-59837	\$	150,000
• Fiber Optic Match	20-9400-59838	\$	350,000
• Motor Vehicles & Equipment	20-9400-58205	\$	92,000
• Transfer From General Fund	20-0000-99999	\$	(762,000)
• Transfer to General Fund	10-0000-99999	\$	762,000
• Reserve Fund	10-0000-32505	\$	(762,000)

WATER FUND – FUND 30

• Standpipe	30-9400-59849	\$	1,804,000
• Reservoir Maintenance	30-6380-56057	\$	20,000
• Waterline Projects	30-6380-56540	\$	48,000
• Reserve Fund	30-0000-32505	\$	(1,872,000)

SEWER FUND – FUND 40

• Sewer Line Projects	40-7480-56045	\$	9,800
• Transfer From General Fund	40-0000-99999	\$	(9,800)
• Transfer to General Fund	10-0000-99999	\$	9,800
• Reserve Fund	10-0000-32505	\$	(9,800)

Martha B. Roby, Mayor

Wendy J. Chewning, MMC, Town Clerk



NEW BUSINESS SUMMARY
Monday, August 15, 2022

AGENDA ITEM: 9B

**Consideration of re-appointment of LJ Taylor to the Town's Planning Commission
with term to expire June 30, 2026.**

SUMMARY:

- Mr. Taylor's term on the Town's Planning Commission expired June 30, 2022. Staff has contacted Mr. Taylor and he does wish to be re-appointed.

MOTION:

"I move that Town Council authorize the re-appointment of Mr. LJ Taylor to the Town's Planning Commission with a term to expire June 30, 2026."



Town of Orange, Virginia

Town Council Package

NEW BUSINESS SUMMARY

Monday, August 15, 2022

AGENDA ITEM: 9C

Consideration of canceling the Monday, September 5th Town Council work session meeting because it falls on a Town Holiday, Labor Day.

SUMMARY:

- The Monday, September 5th Town Council work session meeting falls on a Town Holiday, Labor Day.

STAFF RECOMMENDATION:

Staff is recommending canceling this meeting.

MOTION:

“I move that Town Council cancel the Monday, September 5th Town Council work session meeting because it falls on a Town Holiday, Labor Day.”