

TOWN OF ORANGE



COUNCIL MEETING PACKAGE

MONDAY, JUNE 16, 2025

7:00 P.M.



Meeting Agenda
Monday, June 16, 2025
Town of Orange Community Meeting Room

7:00 p.m.

- 1. Call to order by the Mayor.**
- 2. Pledge of Allegiance.**
- 3. Roll Call – Town Council:**

Mayor J. Harrison Cluff
Vice-Mayor Delmer G. Seal, Jr.
Councilmember Jason R. Cashell

Councilmember Jeremiah V. Pent
Councilmember Donna Waugh-Robinson

- 4. Adoption of Agenda**
- 5. Public Comment - Town Council receives public input from residents and taxpayers of the Town. Citizens are encouraged to sign up prior to the meeting beginning and turn in a/their slip to the Town Clerk. Please note that Public Comment is limited to 3 minutes per individual.**
- 6. Consideration of Town Council Meeting Minutes of May 17, 2025.**
- 7. Reports**
 - [A] Orange Volunteer Fire Company 2024 Annual Report – Chief Whit Jacobs**
 - [B] Finance Report – (Director of Finance)**
- 8. Unfinished Business:**
 - [A] Discussion of short and long term goals. (Mayor Cluff)**
 - [B] Discussion of Final proposal of Town’s Economic Development Vision & Mission Statement. (Economic Development Manager)**
 - [C] Discussion of Taylor Park Retaining Wall Modifications. (Town Manager)**
- 9. New Business:**
 - [A] Discussion of Blighted Properties in Town. (Councilmember Cashell)**
 - [B] Discussion of flags on buildings as opposed to flags on the street. (Councilmember Cashell)**
 - [C] Discussion of Orange County Economic Development Authority’s Study on Hotels. (Economic Development Manager)**
 - [D] Discussion of Pitch, Hit, and Run. (Mayor Cluff)**
 - [E] Consideration to cancel the Monday, July 7th Work Session meeting because Town Council normally only holds one meeting in July and December.**
 - [F] Consideration of Ordinance (ORD2025-03) allowing for prosecution of traffic offenses.**
- 10. Adjournment.**

MINUTES

Town Council Meeting Minutes
May 19, 2025
Page One

The Orange Town Council held a regular meeting at 7 p.m., in the Town's Community Meeting Room. Town Councilmembers present were: Mayor J. Harrison Cluff, Vice-Mayor Delmer G. Seal, Jr., Councilmembers Jason R. Cashell and Donna Waugh-Robinson. Staff members present were: Town Manager Gregory S. Woods, Town Clerk Wendy J. Chewning, MMC, Town Attorney Catherine Lea, Director of Finance Dianna Gomez, Director of Community Development Debbie Kendall, ICMA-CM, AICP and Police Chief Kiline Madison. Councilmember Jeremiah Pent was absent.

CALL TO ORDER

Mayor Cluff opened the meeting and led everyone in the Pledge of Allegiance. The Town Clerk called roll and noted that a quorum was present.

ADOPTION OF AGENDA

Mayor Cluff made a motion to add the appointment of Jason Cashell as Liaison to Montpelier as item 8E on the agenda, contingent on the 8D item discussion, it was seconded by Councilmember Waugh-Robinson. On vote, Mayor Cluff – aye, Vice-Mayor Seal – aye, Councilmember Cashell – aye, Councilmember Pent – absent, and Councilmember Waugh-Robinson – aye. The motion carried.

Motion was the made by Councilmember Waugh-Robinson, seconded by Vice-Mayor Seal, to adopt the agenda, as amended. On vote, Mayor Cluff – aye, Vice-Mayor Seal – aye, Councilmember Cashell – aye, Councilmember Pent – absent, and Councilmember Waugh-Robinson – aye. The motion carried.

PUBLIC COMMENT

Mr. Kent Higginbotham of 150 Blue Ridge Drive appeared before Council regarding a base rate refund totaling \$15,800. No action was taken by Council.

Ms. Grayson Butterfield of 11499 Rapidan Road stated that a lot of work had been done on Church Street, and she appreciated the signs. Ms. Butterfield stated that she had received positive feedback on the Charters of Freedom, James Madison Museum, and new sidewalks. Ms. Butterfield stated that walkability in Town was getting better.

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TOWN COUNCIL CONSIDERED TOWN COUNCIL MEETING MINUTES OF APRIL 21st AND MAY 6th, 2025

Motion was made by Mayor Cluff, seconded by Councilmember Waugh-Robinson, to adopt the minutes of April 21st and May 7th, 2025, as presented. On vote, Mayor Cluff – aye, Vice-Mayor Seal – aye, Councilmember Cashell – aye, Councilmember Pent – absent, and Councilmember Waugh-Robinson – aye. The motion carried.

REPORTS

DIRECTOR OF FINANCE - FINANCE REPORT

The Director of Finance reported on the tenth month for FY25.

The Director of Finance reported that the General Fund Tax revenues were \$3.076M YTD and was \$222K favorable to budget.

The Director of Finance reported that in addition to the favorable tax revenue variances, interest income was \$64K favorable to the budget due to timing of ARPA Fund deposits.

The Director of Finance reported that General Fund Revenue was \$435K favorable to budget.

The Director of Finance reported that Water Sales Revenue YTD was \$1.765M and was \$292K favorable to the budget.

The Director of Finance reported that Sewer Sales Revenue YTD was \$2.201M and the revenue was \$321K favorable to the budget. The Director of Finance reported further that sewer availability fees were \$567K YTD and were predicted to be \$259K over budget.

The Director of Finance reported that Revenues YTD were \$1.049M favorable to budget.

The Director of Finance reported that payments for the month were \$530K. A \$22K payment was made to Fortiline for the new water meter project, \$130K went to Ovivo for the Screen 1 repair at the sewer plant, \$13K to Aqua-Aerobic Systems for disk filter panel upgrade at the sewer plant, and \$31K to Eagle Electrical for Scada and disk filter control upgrades at the sewer plant. The other payments were normal course of business expenses.

The Director of Finance reported that Expenditures from the \$8.0M ARPA funding (including VDH) were \$5.0M ITD, of which \$166K went toward engineering services and equipment for the Liquid Feed project at the Water Plant, \$231K went toward the SCADA system for the Sewer Plant, \$372K was used for sewer system upgrades, \$123K paid for a dump truck, \$460K has gone to Standpipe Engineering services, a new generator and land, \$108K has been used for the Macon Road Mixer, \$90K covered Water Line Engineering Services, \$541K has been spent

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on the Sewer Line Engineering services, \$954K covers the water meter replacement with 968 meters complete, \$87K covered an intake pump and pump repairs, \$68K covered engineering services for the millimeter screen project, and \$27K purchased Turbidity meters. The Director of Finance reported that reimbursement for \$1.767M was submitted to VDH for Standpipe Construction and have been reimbursed \$1.767M. The Water Meter Replacement project was expected to be \$1.256M and the Standpipe Phase 2 project will be \$2.039M.

The Director of Finance stated that the Feds had made no adjustment to rates at the May meeting, having concerns about the impact of tariffs on inflation. The VIP Stable Value fund yield was 4.45% for April. The Town of Orange has \$997K invested in the fund. The VIP High Quality Bond fund gross market yield was 3.71% for April. The Town of Orange has \$721K invested in the fund.

UNFINISHED BUSINESS

CONSIDERATION OF FY26 BUDGET

The Town Manager stated that the draft FY26 Budget totaled \$10,350,690 in revenue and \$11,779,169 in expenditures. The Town Manager gave a review of revenues, costs, and capital expenditures.

The breakdown by fund was:

	<u>Revenues</u>	<u>Expenses</u>	<u>Reserves</u>
General Fund	\$ 4,486,590	\$ 5,837,247	\$(1,350,657)
Capital Fund	1,952,500	1,952,500	-
Water Fund	1,753,650	1,857,944	(104,294)
Wastewater Fund	<u>2,157,950</u>	<u>2,151,478</u>	<u>6,472</u>
Total	<u>\$10,350,690</u>	<u>\$11,779,169</u>	<u>\$(1,428,479)</u>

After discussion, the motion was made by Councilmember Waugh-Robinson, seconded by Councilmember Cashell, to adopt the FY26 Budget, as presented. On roll call vote, Councilmember Pent – absent, Vice-Mayor Seal – aye, Councilmember Waugh-Robinson – aye, Councilmember Cashell – aye, and Mayor Cluff – aye. The motion carried.

Vice-Mayor Seal thanked the Town Manager for all of his hard work on the budget.

CONSIDERATION OF FY26 APPROPRIATION ORDINANCE

The Town Manager stated that all taxes and rates were staying the same as FY25. The Town Manager stated that it was implied that County tax rates may go up, and if this indeed happened, we may have to equalize.

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After discussion, the motion was made by Councilmember Waugh-Robinson, seconded by Vice-Mayor Seal, to adopt the FY26 Appropriation Ordinance, as presented. On roll call vote, Vice-Mayor Seal – aye, Councilmember Waugh-Robinson – aye, Councilmember Cashell – aye, Councilmember Pent – absent, and Mayor Cluff – aye. The motion carried.

CONSIDERATION OF AUTHORIZATION OF APPOINTMENT OF INTERIM ZONING ADMINISTRATION

The Town Attorney reported that in discussing the appointment of the Zoning Administrator at the April 21, 2025, Town Council meeting, it was decided that the appointment of an interim zoning administrator was recommended in the case of retirement, resignation or when the appointed Zoning Administrator could not perform their regular duties for health reasons.

The Town Attorney stated that under the Dillon Rule, there was no provision for the appointment of an assistant zoning administrator in the authorizing code section, Va. Code Va. Code Sec. 15.2-2286 A(4). However, allowing the town manager the authority to appoint someone to the position on an interim basis was consistent with the Town's Council-Manager form of government and would allow responsiveness to unexpected situations without compromising the vital role of enforcement of the zoning ordinance.

After discussion, the motion was made by Councilmember Waugh-Robinson, seconded by Vice-Mayor Seal, to authorize the Town Manager to appoint an interim zoning administrator in the case the Zoning Administrator was unable to perform their duties due to absence, incapacity, resignation or retirement. On roll call vote, Vice-Mayor Seal – aye, Councilmember Waugh-Robinson – aye, Councilmember Cashell – aye, Councilmember Pent – absent, and Mayor Cluff – aye. The motion carried.

DISCUSSION OF DESCRIPTION OF LIAISON ROLE TO COMMISSIONS AND OTHER ORGANIZATIONS

The Town Attorney presented the description for the role of liaison for consideration by the council.

LIAISON WITH COMMISSIONS AND OTHER ORGANIZATIONS

A Council Liaison is a council member who is specifically assigned to serve as a liaison on behalf of Council with an internal commission or outside organization. The primary role of the Liaison is to facilitate communication between a committee, commission or outside organization and the Council, by code, policy or invitation. A Liaison acts as:

1. Spokesperson on behalf of the Council, when so directed by the Council when seated as a body.
2. Contact person, if the organization wants such a channel of communication.
3. Monitor, to identify procedural and structural issues relating to the effective functioning of the organization for Council.

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After discussion, motion was made by Councilmember Waugh-Robinson, seconded by Mayor Cluff, to adopt the description of the liaison role, as presented. On vote, Mayor Cluff – aye, Vice-Mayor Seal – aye, Councilmember Cashell – aye, Councilmember Pent – absent, and Councilmember Waugh-Robinson – aye. The motion carried.

CONSIDERATION OF COUNCILMEMBER JASON CASHELL AS LIASION TO MONTPELIER

Motion was made by Mayor Cluff, seconded by Councilmember Waugh-Robinson, to appoint Councilmember Jason Cashell as the Town's Liaison to Montpelier. On vote, Mayor Cluff – aye, Vice-Mayor Seal – aye, Councilmember Cashell – aye, Councilmember Pent – absent, and Councilmember Waugh-Robinson – aye. The motion carried.

NEW BUSINESS

CONSIDERATION OF RESOLUTION (RES2025-06) REGARDING LOCAL AND REGIONAL WATER SUPPLY PLANNING AND APPLICATION FOR THE FY2025 WATER SUPPLY PLANNING GRANT

The Town Manager stated that prior to the latest legislation water supply plans were the responsibility of the Counties. The Town Manager reported that the last one prepared for Orange County was in 2006 and was required to be updated on a five-year basis. The Town Manager stated that this had not produced the best results and the state legislature through DEQ had passed legislation that plans were to be done regionally.

The Town Manager reported that most localities had contracted out with regional commissions to provide for this study. The Town Manager reported further that part of the requirement was to adopt a resolution to show that the localities were in support of the process and were required to provide a resolution to the governing body. The Town Manager stated that before Town Council was a support resolution and it was due back no later than June 1, 2025.

After discussion, the motion was made by Councilmember Waugh-Robinson, seconded by Vice-Mayor Seal, to adopt Resolution (RES2026-06), as presented. On vote, Mayor Cluff – aye, Vice-Mayor Seal – aye, Councilmember Cashell – aye, Councilmember Pent – absent, and Councilmember Waugh-Robinson – aye. The motion carried.

RESOLUTION

A Resolution Regarding Local and Regional Water Supply Planning and Application for a FY2025 Water Supply Planning Grant

Whereas, the Virginia General Assembly has mandated the development of regional water supply plans throughout the Commonwealth and the State Water Control Board has developed regulations to implement this planning process; and

Whereas, based upon these regulations the Town of Orange is required to contribute towards a regional water supply plan that fulfills the regulations by deadlines established in 9VAC25-780-50.A, specifically:

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“Each locality in a regional planning area shall assist its regional planning unit in developing and submitting a single jointly produced regional water supply plan to the Department within **five years from October 9th, 2024**”

Whereas, regional planning areas are designated by 9VAC25-780-45.B, and a local government may request that the Department change its designated regional planning area to an adjoining planning area in accordance with 9VAC25-780-45.C.

Whereas, the following elements must be included in regional water supply plans in accordance with 9VAC25-780:

- A description of existing water sources in accordance with the requirements of 9VAC25-780-70;
- A description of existing water use in accordance with the requirements of 9VAC25-780-80;
- A description of existing water resource conditions in accordance with the requirements of 9VAC25-780-90;
- An assessment of projected water demand in accordance with the requirements of 9VAC25-780-100;
- A statement of need for the regional planning unit in accordance with the requirements of 9VAC25-780-100;
- An alternatives analysis to address projected deficits in water supplies in accordance with the requirements of 9VAC25-780-100;
- A description of water management actions in accordance with the requirements of 9VAC25-780-110 and 9VAC25-780-120;
- A description of drought response and contingency plans for each local government in the RPU, in accordance with the requirements of 9VAC25-780-120;
- An identification of water supply risks and regional strategies to address identified risks in accordance with the requirements of 9VAC25-780-125; and
- A map identifying important elements discussed in the water supply plan that may include existing environmental resources, existing water sources, significant existing water uses, and proposed new sources, and

Whereas, the Virginia Department of Environmental Quality has announced the availability of grant funds to assist Regional Planning Units and offset some of the costs related to the development of these Plans and are encouraging RPUs to submit applications for grant funds; and

Whereas, for purposes of this DEQ water supply grant fund program, the Town of Orange will participate within the Northern Piedmont 1 Regional Planning Unit, and

Whereas, the Regional Planning Unit, through the Rappahannock-Rapidan Regional Commission wishes to apply for and secure DEQ grant funds to help offset the cost of regional water supply plan development.

NOW, THEREFORE BE IT RESOLVED that the Town of Orange agrees to participate with all local governments and water authorities within the Northern Piedmont 1 Regional Planning Unit in the development of a regional water supply plan that will comply with mandated regulations; and

BE IT FURTHER RESOLVED that the Rappahannock-Rapidan Regional Commission is authorized to develop an application for water supply planning grant funds to offset to the extent feasible the cost of developing said regional water supply plan; and

BE IT FURTHER RESOLVED that the Rappahannock-Rapidan Regional Commission agrees to manage all grant funds received and allocate these shared funds towards the tasks and deliverables proposed in the grant application for the benefit of the entire Regional Planning Unit, and

BE IT FINALLY RESOLVED that the Rappahannock-Rapidan Regional Commission is authorized to sign the DEQ contract and other appropriate documents related to the water supply planning grant and the regional water supply plan.

Upon the motion of Councilmember Waugh-Robinson, seconded by Vice-Mayor Seal, this resolution was approved by Orange Town Council on this 19th day of May, 2025.

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DISCUSSION OF TATUM LAHORE, LLC PETITION FOR ANNEXATION

Mayor Cluff declared that his family used to own the three parcels being discussed this evening, but currently he had no interest in the properties and stated that he could take part in the discussion and vote without any conflict.

Councilmember Waugh-Robinson stated that she represented the buyer and seller the last time the property was sold but she also currently had no conflict.

The Town Attorney stated that she had been served with a petition from Tatum Lahore, LLC for the annexation of 3 parcels of real property into the Town. The Town Attorney stated further that they intend to publish notice in the Orange County Review, as required under Code, prior to filing the petition, beginning May 15, 2025. The Town Attorney stated that this matter was on the agenda to inform and update Council on the process and for Council to advise the town attorney.

Impact: The Town Attorney stated that although the property owner would become subject to Town property taxation, there were no new charges or fees anticipated in association with the annexation. The Town Manager stated further as noted in the petition, the petitioner was the sole owner of the relevant parcels and contemplates benefiting from possible expansion of the Town's water and sewer services if any future projects were undertaken.

The town attorney reported that she was in communication with the county attorney to facilitate the direction of Council to proceed in this matter.

CONSIDERATION OF DONATION TO THE ORANGE COUNTY CHAMBER OF COMMERCE FOR THE 50TH ANNUAL DOWNTOWN ORANGE STREET FESTIVAL

The Town Manager reported that staff had received a request from the Orange County Chamber of Commerce for a request for donation and a marketing opportunity for the 50th Annual Orange County Street Festival.

After discussion, motion was made by Councilmember Waugh-Robinson, seconded by Vice-Mayor Seal, to contribute \$975 from the Town's Miscellaneous Fund to the Orange County Chamber of Commerce for two marketing booths at the Chamber Street Festival in September. On vote, Mayor Cluff – aye, Vice-Mayor Seal – aye, Councilmember Cashell – aye, Councilmember Pent – absent, and Councilmember Waugh-Robinson – aye. The motion carried.

MUSIC IN THE PARK

The Town Clerk reminded everyone that the first Music in the Park was this Thursday, May 22nd at 6 p.m. with Brisk.

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With no further business the meeting adjourned at 7:45 p.m.

Wendy J. Chewning, MMC
Town Clerk

J. Harrison Cluff, Mayor

REPORTS



REPORTS SUMMARY

June 16, 2025

AGENDA ITEM: 7A

Chief Whit Jacobs – Orange Volunteer Fire Company 2024 Annual Report.

SUMMARY:

- Orange Volunteer Fire Company Chief, Whit Jacobs will present their 2024 Annual Report.





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CHIEF'S LETTER

2024 RESPONSE DATA

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To the residents and guests of our great community,

As 2024 comes to a close, the Orange Volunteer Fire Company proudly reflects on another year of dedicated service, growth, and innovation. Our members continue to uphold the highest standards of professionalism, readiness, and community support. Here are the highlights from this year:

Call Volume & Response

Throughout the year, we responded to 636 emergency calls. These included structure fires, motor vehicle accidents, medical assists, hazardous material incidents, and various public service calls. Each response showcased the dedication, training, and teamwork that defines our department.

Apparatus & Equipment Enhancements

This year brought significant improvements to our apparatus fleet and operational equipment:

- New Brush Truck delivered

We proudly placed a new brush truck into service, increasing our capability to respond to wildland fires, off-road incidents and more remote emergencies. This unit is equipped with modern features we anticipate will improve our efficiency in rugged terrain. This unit is 1 of 5 new brush trucks designed and purchased by the Orange County Board of Supervisors.

- Contract Signed for New Rescue Engine

After nearly a year of planning, we finalized and signed a contract for a new rescue engine. This next generation apparatus will replace our current 2007 unit we run as Squad 23. Although it will still be a number of years before it arrives, we know this unit will enhance our rescue and fire suppression operations with its upgraded technology, thoughtful equipment storage design and built in firefighter safety systems.

- Battery-Operated Hydraulic Rescue Tools Acquired

To further modernize our response capability, we invested in a full set of battery operated Hurst Rescue tools. These state of the art tools offer us greater mobility, faster deployment, and improved capacity during vehicle extrication and technical rescues. They mark a major upgrade from our traditional corded systems and align with national best practices for rescue operations. This purchase came as a result of fundraising dollars and funds gained through the Virginia Department of Fire Programs Aid to Localities provision.

Program Development

- Ice Rescue Program Introduced

In a significant step forward for our department, we launched a new Ice Rescue Program. Several members completed specialized training and the department acquired necessary equipment including ice rescue suits, throw bags, and victim rescue equipment. This program ensures our readiness to respond safely and effectively to incidents on frozen bodies of water, expanding our service scope during the winter months.

Acknowledgements

Our success this year would not be possible without the dedication of our volunteer firefighters, the support of town and county leadership and the generosity of our community. Every training hour, maintenance check, and emergency response reflects a shared commitment to safety and service.

Looking Ahead

As we enter 2025, we remain focused on continued growth. We hope to explore opportunities with town leadership on strategies we feel will provide our department tools to attract and retain the absolute best firefighters to serve.

Thank you for your continued support of the Orange Volunteer Fire Company. Together we remain strong, ready and committed.

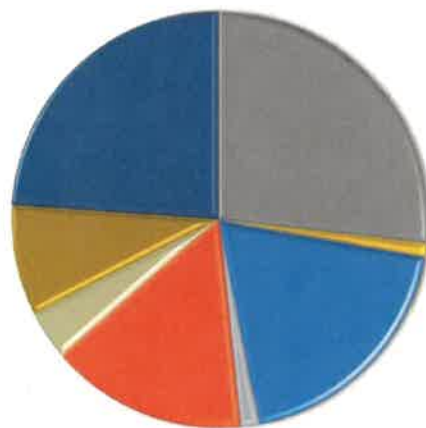
Best,



2024 RESPONSE STATISTICS

	TOWN OF ORANGE	OUTSIDE TOWN
AUTOMATIC ALARMS	55	66
BRUSH FIRE	2	33
EMS	35	42
HAZMAT	8	9
VEHICLE ACCIDENTS	31	86
STRUCTURE FIRES	5	35
VEHICLE FIRES	2	8
INVESTIGATIONS	17	63
PUBLIC SERVICE	60	79
SUBTOTAL	215	421
TOTAL CALLS	636	

TOWN OF ORANGE



■ AUTOMATIC ALARMS
■ HAZMAT
■ VEHICLE FIRES

■ BRUSH FIRE
■ VEHICLE ACCIDENTS
■ INVESTIGATIONS

■ EMS
■ STRUCTURE FIRES
■ PUBLIC SERVICE

2023 TRAINING DATA



**TOTAL
TRAINING
HOURS
1,928**

SPECIAL AWARDS

Each year we recognize people within our organization who have gone above and beyond expectations for bettering their fire company. Each of these rewards is recognition given by their peers or by the Administrative Officers within the fire company. We also recognize a local business or individual each year for their contributions towards Fire & Rescue.

FIREFIGHTER OF THE YEAR

Jonathan Krinke

PRESIDENTS AWARD

Robbie Colvin

CHIEF'S AWARD

Jeff Moubray

IMPROVEMENT PROJECTS



Retention Strategies

- Local tax break incentive program
- Tiered system based upon individual effort
- Our continued growth will require us to look at every aspect of volunteerism and find ways to encourage our local residents to give back to their community through the fire department.
- We hope we can identify incentive opportunities with Town Administration and Council to boost recruitment and retention within the Town.
- We hope for future work sessions to identify progressive strategies where the Town and fire department can work together to continue forward growth of public safety in the Town.



FINANCE REPORT



**Town of Orange
Director of Finance's Office**

119 Bellevue Avenue, Orange Virginia 22960 - 1401
Phone: (540) 672-1020 Fax: (540) 672-2821
Email - directoroffinance@townoforangeva.gov

MEMORANDUM

TO: Mayor and Council Members
FROM: Dianna Gomez, Director of Finance
DATE: June 4, 2025
SUBJECT: Summary Financial Report – May 2025

The following is a summary report on the financial condition of the Town as of May 31, 2025, the eleventh period of FY 2025 budget as approved and amended (amendments made in August 2024). The report covers 92% of the current fiscal year. Please review the attached schedules for specific category results.

General Fund

General Fund revenues year to date were \$6,086,917 or 79.20% of the FY 2025 annual budget. Referring to our annual projections spreadsheet (attached), the revenue position for the Net General Fund (excluding reserve usage) is \$80,254 higher than the budget.

Tax revenue for the month was \$535,910, of which 30% was derived from Meals Tax, 28% was collected for Bank Franchise Tax, and 29% were Real Estate Tax payments.

Year to date Tax revenue was \$226,896 higher than budget.

Year to date Interest Income was \$65,217 favorable to budget due to timing of ARPA spending.

Year to date General Fund expenditures were \$6,104,982 or 79.43% of the amount budgeted for FY 2025. Debt payments were \$156,689 for the year.

Water Fund

Water Fund revenues year to date were \$2,128,608 or 39.17% of the annual budget. Year to date revenue (excluding reserve usage) was \$328,874 higher than the budget driven by Water Sales, Water Availability Fees and Interest Income.

Year to date Water Fund expenditures of \$3,202,677 were 58.93% of the annual budget. Received VDH reimbursement of \$1,766,617 inception to date with no outstanding amounts due. Debt payments were \$159,137 for the year and the ARPA expenditures were \$1,550,408.

***"A Main Street Community"
&
"A Designated Enterprise Zone"***

Waste Water Fund

Sewer Fund Revenues year to date were \$2,413,722 or 80.64% of the annual budget. Year to date revenue (excluding reserve usage) was \$378,141 higher than budget driven by Sewer Availability Fees, Sludge and an increase in the Nutrient Credit Exchange payment. The favorable variances are partially offset by lower than budget Leachate Sales.

Year to date Sewer Fund expenditures of \$2,926,777 were 97.78% of the annual budget. Debt payments were \$786,991 for the year and the ARPA expenditures were \$535,685.

Cash Balances

The combined cash balance for the Town's Funds as of May 31, 2025 was \$6,709,087 with \$2,778,449 reserved for projects or dedicated to specific uses. The cash balance includes \$1,720,619 on deposit with the Virginia Investment Pool Trust Fund. Significant payments occurred in July and January for the US Bank loan and in November and May for the Virginia Resource Authority loan.

Debt Balances

A summary of the Town's Debt as of May 31, 2025 is included with this report. The summary includes the significant debt payments and payoffs. \$325,152 was paid to Virginia Resource Authority in May for the Waste Water Treatment Plant loan.

ARPA Funds

The Town of Orange ARPA Funds have been fully committed by the required deadline of December 31, 2024 and the required SLFRF reporting was completed by the April 30, 2025 deadline. Please review the detailed analysis included in this report.

**Town of Orange
Revenue Accounts
Month of May 2025**

Description	FY-2025 Budget	Actual Revenues			Projected		FY-2025 Variance to Budget
		Previous Months	Current Month	FY-2025 Year-To-Date	Remaining Months	FY-2025 Revenues	
General Fund							
Taxes							
Real Estate	640,000	320,006	154,194	474,200	135,000	609,200	(30,800)
Personal Property	215,000	209,708	947	210,655	3,000	213,655	(1,345)
Public Service Corp.	28,000	22,386	-	22,386	-	22,386	(5,614)
Delinquent	-	-	-	-	-	-	-
Cigarette	66,000	45,250	3,600	48,850	5,500	54,350	(11,650)
Bank Franchise	150,000	-	147,344	147,344	30,000	177,344	27,344
Utility Consumer	231,600	186,610	18,029	204,639	19,300	223,939	(7,661)
Electric Consumption	15,000	13,028	875	13,903	1,250	15,153	153
Local Sales	370,000	371,677	29,529	401,206	-	401,206	31,206
Motor Vehicle Registration Fees	95,000	95,862	1,238	97,099	500	97,599	2,599
Business & Prof. License	200	1,667	-	1,667	-	1,667	1,467
Meals	1,650,000	1,592,195	160,651	1,752,846	137,500	1,890,346	240,346
Transient/Occupancy	160,000	123,000	9,735	132,735	13,334	146,069	(13,931)
Communications	120,000	95,014	9,768	104,782	10,000	114,782	(5,218)
Sub-Total Taxes	3,740,800	3,076,402	535,910	3,612,312	355,384	3,967,696	226,896
Licenses & Permits							
Licenses & Permits	100	200	-	200	-	200	100
Sub-Total Licenses	100	200	-	200	-	200	100
Fines & Forfeitures							
Court Fines	90,000	84,984	10,138	95,122	7,500	102,622	12,622
Sub-Total Fines	90,000	84,984	10,138	95,122	7,500	102,622	12,622
Intergovernmental - State							
Skills Games Fee	-	-	-	-	-	-	-
Rolling Stock	6,600	8,117	-	8,117	-	8,117	1,517
Motor Vehicle Rental	30,000	42,254	3,195	45,449	2,500	47,949	17,949
Mobile Home (RV) Registration	-	-	-	-	-	-	-
Law Enforcement Assistance	132,504	106,057	46,811	152,868	-	152,868	20,364
PPTR Revenue	89,615	89,615	-	89,615	-	89,615	-
State Highway Maint. Fund	1,261,800	981,990	-	981,990	315,450	1,297,440	35,640
Misc. Grants - (DMV) Law Enf. OT	2,000	10,260	7,780	18,040	-	18,040	16,040
Litter Control Grant	3,745	5,177	-	5,177	-	5,177	1,432
Fire Programs Grant	19,108	25,010	-	25,010	-	25,010	5,902
Sub-Total Intergovernmental	1,545,372	1,268,480	57,786	1,326,266	317,950	1,644,216	98,843
Investments/Sales of Assets							
Interest Income	150,000	188,556	14,161	202,717	12,500	215,217	65,217
TowerCom Capital Lease	-	-	-	-	-	-	-
Sale of Surplus Property	-	8,403	11,514	19,917	-	19,917	19,917
Sales of Recycled Materials	-	289	4,023	4,312	-	4,312	4,312
Sub-Total Investments/Sales of Asset:	150,000	197,248	29,698	226,946	12,500	239,446	89,446
User Fees							
Planning & Development Fees	2,500	5,669	175	5,844	-	5,844	3,344
Transit Collections	22,776	22,503	-	22,503	-	22,503	(273)
Porterfield Park Shelter	3,000	2,550	-	2,550	-	2,550	(450)
Depot Community Room	300	965	-	965	-	965	665
Public Works Community Room	2,800	3,015	745	3,760	237	3,997	1,197
Trash Collection - Commercial	50,000	25,644	2,608	28,251	4,163	32,414	(17,586)
Trash Collection - Residential	106,000	108,087	11,162	119,248	8,837	128,085	22,085
Taylor Park	100	150	-	150	-	150	50
Sub-Total User Fees	187,476	168,582	14,689	183,271	13,237	196,508	9,032
Miscellaneous Revenue							
Misc. General Fund Revenue	10,000	23,530	2,135	25,665	-	25,665	15,665
DMV Stop Fees	1,200	1,498	25	1,523	100	1,623	423
Administrative Fee	2,000	1,857	30	1,887	163	2,050	50
VRTA Reimbursements - TOOT	-	34,297	3,077	37,373	-	37,373	37,373
Expenditure Refunds	20,000	18,251	-	18,251	-	18,251	(1,749)
Internal Charges	443,412	369,511	36,951	406,463	36,951	443,414	-
ARPA - NEU FUNDS	-	-	-	-	-	-	-
Capital Fund (Real Estate Applied)	(122,292)	-	-	-	(122,292)	(122,292)	-
Add'l Transfers to Capital Fund	(2,044,992)	-	-	-	(2,044,992)	(2,044,992)	-
Reserve Fund	1,849,555	-	-	-	1,849,555	1,849,555	-
Sub-Total Miscellaneous	158,883	448,945	42,218	491,163	(280,515)	210,648	51,763
Total General Fund	5,872,631	5,244,841	690,439	5,935,280	426,056	6,361,336	488,703

**Town of Orange
Revenue Accounts
Month of May 2025**

Description	FY-2025 Budget	Actual Revenues			Projected		FY-2025 Variance to Budget
		Previous Months	Current Month	FY-2025 Year-To-Date	Remaining Months	FY-2025 Revenues	
Capital Fund							
Byrd Street Project	-	-	-	-	-	-	-
VDOT - Paving Reimbursement	616,000	207,550	-	207,550	-	207,550	(408,450)
ISTEA Mainstreet Project	-	-	-	-	-	-	-
ISTEA Railroad Avenue	-	-	-	-	-	-	-
General Fund Capital Proceeds	122,292	-	-	-	122,292	122,292	-
Add'l Transfers from General Fund	1,074,708	-	-	-	1,074,708	1,074,708	-
Loan Proceeds	-	-	-	-	-	-	-
Capital Reserve Fund	-	-	-	-	-	-	-
Total Capital Fund	1,813,000	207,550	-	207,550	1,197,000	1,404,550	(408,450)
Net General Fund	7,685,631	5,452,391	690,439	6,142,830	1,623,056	7,765,886	80,254
Water Fund							
Investments/Sales of Assets							
Interest Income	36,000	87,280	8,220	95,500	3,000	98,500	62,500
Sale of Surplus Property	-	-	-	-	-	-	-
Sub-Total Investments/Asset Sales	36,000	87,280	8,220	95,500	3,000	98,500	62,500
Utility Revenues							
Water Sales	1,411,000	1,335,535	140,334	1,475,868	117,587	1,593,455	182,455
Water Availability	75,000	156,103	9,000	165,103	-	165,103	90,103
Water Reconnection Fees	20,000	10,550	750	11,300	3,330	14,630	(5,370)
Sub-Total Utility	1,506,000	1,502,188	150,084	1,652,271	120,917	1,773,188	267,188
Miscellaneous Revenue							
Miscellaneous Revenues	41,400	38,778	1,107	39,885	700	40,585	(815)
Add'l Reserve Fund	2,545,521	-	-	-	2,545,521	2,545,521	-
ARPA Funding	1,288,120	136,424	205,065	341,489	946,631	1,288,120	-
Reserve Fund	17,906	-	-	-	17,906	17,906	-
Sub-Total Miscellaneous	3,892,947	175,202	206,172	381,374	3,510,758	3,892,132	(815)
Total Water Fund	5,434,947	1,764,670	364,475	2,129,145	3,634,675	5,763,820	328,874
Sewer Fund							
Investments/Sales of Assets							
Interest Income	-	-	-	-	-	-	-
Sub-Total Interest	-	-	-	-	-	-	-
Utility Revenues							
Sewer Sales	1,630,000	1,387,525	137,318	1,524,842	135,837	1,660,679	30,679
Sewer Availability	308,250	567,180	36,990	604,170	-	604,170	295,920
Sewer Sales - Sludge	60,000	107,234	15,801	123,036	5,000	128,036	68,036
Sub-Total Utility	1,998,250	2,061,939	190,109	2,252,048	140,837	2,392,885	394,635
Miscellaneous Revenue							
Miscellaneous Revenues	2,000	8	2	10	-	10	(1,990)
Nutrient Credit Exchange	5,000	15,728	-	15,728	-	15,728	10,728
Leachate Sales	130,000	46,992	11,423	58,415	10,169	68,584	(61,416)
Septic Hauling	56,000	76,022	10,318	86,340	4,663	91,003	35,003
Expenditure Refunds	-	-	1,182	1,182	-	1,182	1,182
Transfers	847,992	-	-	-	847,992	847,992	-
Reserve Fund	(45,943)	-	-	-	(45,943)	(45,943)	-
Sub-Total Miscellaneous	995,049	138,750	22,924	161,674	816,881	978,555	(16,494)
Total Sewer Fund	2,993,299	2,200,689	213,033	2,413,722	957,718	3,371,440	378,141
Total Revenues	16,113,877	9,417,750	1,267,948	10,685,698	6,215,449	16,901,147	787,269

TOWN OF ORANGE

Fund Balances

The following numbers represent our best estimates of
unencumbered fund balances (cash) as of May 31, 2025:

	Cash Balance	Encumbered	Unencumbered Balance
General Fund	\$ 5,986,331	\$ -	\$ 5,986,331
Capital Improvement Fund	(3,785,454)	575,666	(4,361,120)
Water Fund	5,162,714	1,442,750	3,719,964
Sewer Fund	(858,093)	556,444	(1,414,537)
Water Deposit Fund	100,424	100,424	-
Taylor Park Fund	74,245	74,245	-
Grant Fund	28,920	28,920	-
Totals	<u>\$ 6,709,087</u>	<u>\$ 2,778,449</u>	<u>\$ 3,930,638</u>

Note: Moved ARPA funding to the appropriate fund balance in May, 2025

Town Debt Service
As of May 31, 2025

	Original Debt	Principal @ 06/30/2024	FY - 2025 Principal & Interest			Principal Remaining
			Budgeted	Paid	Remaining	
General Fund						
Route 20 Expansion	\$ 1,372,000	\$ 92,400	\$ 93,347	\$ 93,347	\$ -	\$ -
Public Works Center	\$ 931,000	\$ 62,700	\$ 63,343	\$ 63,343	\$ -	\$ -
Debt Service Activity	\$ 2,303,000	\$ 155,100	\$ 156,690	\$ 156,690	\$ -	\$ -
Water Fund						
Macon Road Tank	\$ 392,000	\$ 26,400	\$ 26,671	\$ 26,671	\$ -	\$ -
Raw Water Storage Basin	\$ 2,196,000	\$ 1,023,200	\$ 132,467	\$ 132,467	\$ -	\$ 920,000
Debt Service Activity	\$ 2,588,000	\$ 1,049,600	\$ 159,137	\$ 159,137	\$ -	\$ 920,000
Sewer Fund						
Wastewater Treatment Plant Upgrade	\$ 2,009,000	\$ 135,300	\$ 136,687	\$ 136,687	\$ -	\$ -
New WWTP - Total /Cumulative Debt	\$ 15,882,032	\$ 7,478,503	\$ 650,304	\$ 650,304	\$ -	\$ 6,828,199
Debt Service Activity	\$ 17,891,032	\$ 7,613,803	\$ 786,991	\$ 786,991	\$ -	\$ 6,828,199
Total Debt Service	\$ 22,782,032	\$ 8,818,503	\$ 1,102,818	\$ 1,102,818	\$ -	\$ 7,748,199

Town of Orange
ARPA Funds
As of May 31, 2025

VDH Funds			Allocated	Spent	Balance	Committed	Remaining Funds
	Standpipe Phase 1	Construction	1,864,914.00	1,766,616.85	98,297.15	98,297.15	-
	Standpipe Phase 2	Reservoir Etc.	869,286.00	77,269.67	792,016.33	792,016.33	-
			<u>2,734,200.00</u>	<u>1,843,886.52</u>	<u>890,313.48</u>	<u>890,313.48</u>	<u>-</u>
Town of Orange Funds							
Water	Standpipe Phase 2	Reservoir Etc.	1,169,915.06	-	1,169,915.06	1,169,915.06	-
	Standpipe Phase 1	Engineering	388,891.05	388,891.05	-	-	-
	Standpipe Phase 1	Generator	61,057.00	61,057.00	-	-	-
	Standpipe Phase 1	Land	10,000.00	10,000.00	-	-	-
	Macon Road Mixer		107,383.38	107,383.38	-	-	-
	Water Line (NS Railroad)		90,260.56	90,260.56	-	-	-
	Millimeter Screen		67,500.00	67,500.00	-	-	-
	Turbidity Meters		27,330.15	27,330.15	-	-	-
	Actuators		6,009.99	-	6,009.99	26,800.00	(20,790.01)
	125 HP Intake Pump		87,383.12	87,383.12	-	-	-
	Liquid Feed System		168,216.18	168,216.18	-	-	-
	Water Meter Replacement		1,255,465.69	988,640.66	266,825.03	266,825.03	-
Wastewater	Sludge Truck	(WWTP)	123,214.00	123,214.00	-	-	-
	System Upgrades	(WWTP)	415,987.63	393,976.96	22,010.67	22,010.67	-
	Scada System	(WWTP)	231,132.43	231,132.43	-	-	-
	Sewer Lines - GreenFields		544,605.37	281,004.60	263,600.77	263,600.77	-
	Sewer Lines - Houseworth		213,978.04	117,140.77	96,837.27	96,837.27	-
	Sewer Lines - Brizzolara		318,854.35	144,859.25	173,995.10	173,995.10	-
Totals			<u>5,287,184.00</u>	<u>3,287,990.11</u>	<u>1,999,193.89</u>	<u>2,019,983.90</u>	<u>(20,790.01)</u>
			<u>8,021,384.00</u>	<u>5,131,876.63</u>	<u>2,889,507.37</u>	<u>2,910,297.38</u>	<u>(20,790.01)</u>

FINANCIAL STATEMENT ENDING

MAY 2025

**Town of Orange
Financial Statement
May, 2025
91.67% of Budget Year
Fund Summaries**

REVENUES

FUND	FY-2025 BUDGET		COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
	ORIGINAL	CHANGES				
GENERAL	5,689,631.00	183,000.00	679,525.27	5,879,366.36	79.20%	(6,735.36)
GF-CAP IMPROVEMENTS	525,000.00	1,288,000.00	-	207,550.41		1,605,449.59
WATER	1,601,306.00	3,833,641.00	364,420.33	2,128,607.51	39.17%	3,306,339.49
SEWER	2,145,307.00	847,992.00	213,033.36	2,413,722.35	80.64%	579,576.65
GRANTS/SPECIAL REVENUE	-	-	10,872.93	55,520.31	0.00%	(55,520.31)
WATER DEPOSIT	-	-	55.15	539.27	0.00%	(539.27)
TAYLOR PARK	-	-	40.90	392.23	0.00%	(392.23)
TOTAL	\$ 9,961,244.00	\$ 6,152,633.00	\$ 1,267,947.94	\$ 10,685,698.44	N/A	\$ 5,428,178.56

Note: A () in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

FUND	FY-2025 BUDGET		EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
	ORIGINAL	CHANGES				
GENERAL	5,689,631.00	183,000.00	693,689.57	5,655,016.95	79.43%	217,614.05
GF-CAP IMPROVEMENTS	525,000.00	1,288,000.00	87,743.50	449,965.16		1,363,034.84
WATER	1,601,306.00	3,833,641.00	293,174.34	3,202,676.55	58.93%	2,232,270.45
SEWER	2,145,307.00	847,992.00	534,945.92	2,926,776.46	97.78%	66,522.54
GRANTS/SPECIAL REVENUE	-	-	3,076.90	30,562.93	0.00%	(30,562.93)
WATER DEPOSIT	-	-	-	-	0.00%	-
TAYLOR PARK	-	-	-	-	0.00%	-
TOTAL	\$ 9,961,244.00	\$ 6,152,633.00	\$ 1,612,630.23	\$ 12,264,998.05	N/A	\$ 3,848,878.95

NOTE: A () in Remaining Balance means we have spent more than what we planned

Town of Orange
Financial Statement
May, 2025
91.67% of Budget Year
General Fund

REVENUES

DESCRIPTION	FY-2025 BUDGET		COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
	ORIGINAL	CHANGES				
LOCAL TAXES	3,740,800.00	-	535,909.75	3,613,709.26	96.60%	127,090.74
LICENSES & PERMITS	100.00	-	-	325.00	325.00%	(225.00)
FINES	90,000.00	-	10,137.61	95,121.82	105.69%	(5,121.82)
STATE FUNDS	1,545,372.00	-	65,542.87	1,332,941.05	86.25%	212,430.95
INV / SALE OF ASSETS	-	-	-	-	0.00%	0.00
USER FEES	187,476.00	-	14,689.48	183,252.26	97.75%	4,223.74
MISCELLANEOUS	626,612.00	-	53,245.56	654,016.97	104.37%	(27,404.97)
ARPA - NEU FUNDS	-	-	-	-	0.00%	0.00
RESERVE FUND	24,271.00	1,702,992.00	-	-	0.00%	1,727,263.00
TRANSF TO CAP. IMPROVEM.	(525,000.00)	(1,519,992.00)	-	-	0.00%	(2,044,992.00)
TOTAL	\$ 5,689,631.00	\$ 183,000.00	\$ 679,525.27	\$ 5,879,366.36	100.11%	\$ (6,735.36)

Note: A () in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

DEPARTMENT	FY-2025 BUDGET		EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
	ORIGINAL	CHANGES				
LEGISLATIVE	142,334.00	3,000.00	3,488.20	125,776.42	86.54%	19,557.58
TOWN MANAGER	471,486.00	(63,000.00)	37,434.96	343,172.11	84.01%	65,313.89
TOWN ATTORNEY	38,500.00	-	3,143.64	31,048.64	80.65%	7,451.36
FINANCE DEPARTMENT	430,037.00	-	45,166.74	445,637.61	103.63%	(15,600.61)
ELECTIONS	2,500.00	-	-	-	0.00%	2,500.00
POLICE DEPARTMENT	1,894,764.00	-	200,370.29	1,818,618.94	95.98%	76,145.06
FIRE AND RESCUE	59,500.00	-	-	65,010.00	109.26%	(5,510.00)
PUBLIC WORKS	1,613,810.00	180,000.00	318,891.11	1,709,602.74	95.31%	84,207.26
TRASH COLLECTION	203,676.00	-	25,375.51	222,213.94	109.10%	(18,537.94)
MUNICIPAL BUILDING	49,145.00	-	4,443.47	53,592.56	109.05%	(4,447.56)
DEPOT	16,000.00	-	13,536.72	42,505.41	265.66%	(26,505.41)
TRANSPORTATION SYSTEM	126,936.00	-	-	126,937.00	100.00%	(1.00)
PARKS AND GROUNDS	29,700.00	-	1,119.57	20,437.86	68.81%	9,262.14
COMMUNITY DEVELOPMENT	200,016.00	-	16,676.02	140,962.17	70.48%	59,053.83
ECONOMIC DEVELOPMENT	-	63,000.00	9,775.43	74,882.56	118.86%	(11,882.56)
NON-DEPT - DEBT & OTHER	411,227.00	-	14,267.91	434,618.99	105.69%	(23,391.99)
NON-DEPT - DONATIONS	-	-	-	-	0.00%	0.00
NON-DEPT - CAPITAL	-	-	-	-	0.00%	0.00
TOTAL	\$ 5,689,631.00	\$ 183,000.00	\$ 693,689.57	\$ 5,655,016.95	96.29%	\$ 217,614.05

NOTE: A () in Remaining Balance means we have spent more than what we planned

Town of Orange
Financial Statement
May, 2025
91.67% of Budget Year
General Fund - Capital Improvements

REVENUES

DESCRIPTION	FY-2025 BUDGET		COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
	ORIGINAL	CHANGES				
TRANSFER FROM GENERAL	525,000.00	672,000.00	-	-	0.00%	1,197,000.00
STATE/FEDERAL FUNDS	-	616,000.00	-	207,550.41	33.69%	408,449.59
MISCELLANEOUS	-	-	-	-	0.00%	0.00
MADISON/MAIN STREET SIGNAL LIGHT	-	-	-	-	0.00%	0.00
TOTAL	\$ 525,000.00	\$ 1,288,000.00	\$ -	\$ 207,550.41	11.45%	\$ 1,605,449.59

Note: A () in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

DEPARTMENT	FY-2025 BUDGET		EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
	ORIGINAL	CHANGES				
ROAD PROJECTS	345,000.00	531,000.00	80,863.50	160,805.55	18.36%	715,194.45
MACHINERY & EQUIPMENT	125,000.00	117,000.00	6,880.00	12,073.75	4.99%	229,926.25
MADISON/MAIN STREET SIGNAL LIGHT	-	616,000.00	-	-	0.00%	616,000.00
COMPUTERS	30,000.00	-	-	239,634.02	798.78%	(209,634.02)
CELL TOWER	-	-	-	-	0.00%	0.00
COMMUNITY ROOM IMPROVEMENTS	25,000.00	24,000.00	-	37,451.84	76.43%	11,548.16
CAP. OUTLAYS - WATER/SEWER LINE	-	-	-	-	0.00%	0.00
TOTAL	\$ 525,000.00	\$ 1,288,000.00	\$ 87,743.50	\$ 449,965.16	\$ 8.99	\$ 1,363,034.84

NOTE: A () in Remaining Balance means we have spent more than what we planned

Financial Statement
May, 2025
91.67% of Budget Year
Water Fund

REVENUES

DESCRIPTION	FY-2025 BUDGET		SALES MTD	SALES YTD	PERCENT COLLECTED	REMAINING BALANCE
	ORIGINAL	CHANGES				
TRANSFER FROM GENERAL	-	-	-	-	0.00%	-
INV/ SALE OF ASSETS	-	-	-	-	0.00%	-
WATER SALES	1,411,000.00	-	140,333.63	1,475,868.27	104.60%	(64,868.27)
WATER AVAILABILITY	75,000.00	-	9,000.00	165,103.12	220.14%	(90,103.12)
WATER RECONNECTIONS	20,000.00	-	750.00	11,250.00	56.25%	8,750.00
EXPENDITURE REFUNDS	-	-	-	-	0.00%	-
MISCELLANEOUS	77,400.00	-	9,271.93	134,897.45	174.29%	(57,497.45)
ARPA - NEU FUNDS	-	1,288,120.00	205,064.77	341,488.67	26.51%	946,631.33
RESERVE FUND	17,906.00	2,545,521.00	-	-	0.00%	2,563,427.00
TOTAL	\$ 1,601,306.00	\$ 3,833,641.00	\$ 364,420.33	\$ 2,128,607.51	39.17%	\$3,306,339.49

Note: A () in Remaining Balance means that we have collected more than anticipated.

DEPARTMENT	FY-2025 BUDGET		EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
	ORIGINAL	CHANGES				
WATER/SEWER LINE PROJ.	-	3,822,641.00	116,372.79	1,550,408.15	40.56%	2,272,232.85
WATER TREATMENT	1,156,139.00	-	138,450.96	1,207,975.35	104.48%	(51,836.35)
WATER DISTRIBUTION	285,989.00	11,000.00	38,350.59	285,155.90	96.02%	11,833.10
NON-DEPT - DEBT & OTHER	159,178.00	-	-	159,137.15	99.97%	40.85
TOTAL	\$ 1,601,306.00	\$ 3,833,641.00	\$ 293,174.34	\$ 3,202,676.55	\$ 3.41	\$ 2,232,270.45

**Town of Orange
Financial Statement
May, 2025
91.67% of Budget Year
Sewer Fund**

REVENUES

DESCRIPTION	FY-2025 BUDGET		COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
	ORIGINAL	CHANGES				
LICENSES & PERMITS	-	-	-	-	0.00%	-
TRANSFER FROM GENERAL	-	-	-	-	0.00%	-
SEWER SALES	1,630,000.00	-	137,317.66	1,524,842.38	93.55%	105,157.62
SEWER AVAILABILITY FEES	308,250.00	-	36,990.00	604,170.00	196.00%	(295,920.00)
SEWER SALES - SLUDGE	60,000.00	-	15,801.47	123,035.62	205.06%	(63,035.62)
NUTRIENT CREDIT	5,000.00	-	-	15,728.38	314.57%	(10,728.38)
LEACHATE	130,000.00	-	11,422.66	58,415.05	44.93%	71,584.95
SEPTIC HAULING	56,000.00	-	10,318.01	86,339.66	154.18%	(30,339.66)
MISCELLANEOUS	2,000.00	-	1,183.56	1,191.26	59.56%	808.74
RESERVE FUND	(45,943.00)	-	-	-	0.00%	(45,943.00)
TRANSFER FROM GENERAL	-	847,992.00	-	-	-	-
TOTAL	\$ 2,145,307.00	\$ 847,992.00	\$ 213,033.36	\$ 2,413,722.35	80.64%	\$ (268,415.35)

Note: A () in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

DEPARTMENT	FY-2025 BUDGET		EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
	ORIGINAL	CHANGES				
SEWER TREATMENT	1,134,292.00	-	164,882.03	1,398,552.80	123.30%	(264,260.80)
SEWER COLLECTION	223,935.00	-	20,813.72	205,547.28	91.79%	18,387.72
NON-DEPT - DEBT & OTHER	787,080.00	-	325,152.19	786,991.20	99.99%	88.80
CAPITAL OUTLAYS - ARPA	-	847,992.00	24,097.98	535,685.18	63.17%	312,306.82
TOTAL	\$ 2,145,307.00	\$ 847,992.00	\$ 534,945.92	\$ 2,926,776.46	97.78%	\$ 66,522.54

NOTE: A () in Remaining Balance means we have spent more than what we planned

BILLS AND CLAIMS

For the month of May 2025

**TOWN OF ORANGE
CHECK REIGSTER**

MAY 1 - 31, 2025

Check #	Check Date	Vendor Name	Net Amount
1441	5/20/2025	CAMPBELL CIRCUIT COURT	\$ 81.16
1442	5/20/2025	BMS DIRECT	933.00
1443	5/20/2025	RESERVE ACCOUNT	700.00
1444	5/20/2025	VOID	-
1445	5/20/2025	FOUNTAINLOGIX, LLC	12,856.94
5125	5/20/2025	ANTHEM BLUE CROSS & BLUE SHIELD	78,777.00
5225	5/20/2025	TREASURER OF VIRGINIA	58,997.66
5325	5/20/2025	EMPOWER	2,300.00
5425	5/20/2025	VOYA FINANCIAL	1,046.94
5525	5/20/2025	VOYA FINANCIAL	821.52
5625	5/20/2025	VOYA FINANCIAL	1,046.94
5725	5/20/2025	VOYA FINANCIAL	821.52
1457	5/29/2025	SPOTSYLVANIA GEN DIST COURT	591.15
5825	5/29/2025	VOYA FINANCIAL	1,046.94
5925	5/29/2025	VOYA FINANCIAL	821.52
37190	5/6/2025	AARON HINES	10,486.00
37191	5/6/2025	ACME PARKING LOT STRIPING INC	76,950.00
37192	5/6/2025	ADT SECURITY SERVICES	158.16
37193	5/6/2025	AMAZON CAPITAL SERVICES	2,615.25
37194	5/6/2025	AMERICAN GREEN	227.00
37195	5/6/2025	VOID	-
37196	5/6/2025	TRUIST	8,203.76
37197	5/6/2025	CENTRAL VIRGINIA ELECTRIC COOP	309.84
37198	5/6/2025	AT&T MOBILITY	1,689.24
37199	5/6/2025	CINTAS CORPORATION #385	3,087.56
37200	5/6/2025	CIVICPLUS	248.06
37201	5/6/2025	COMCAST	1,058.58
37202	5/6/2025	COMCAST	1,705.08
37203	5/6/2025	COMPANION LIFE INSURANCE	308.25
37204	5/6/2025	DEBORAH MARLENE WAREHAM	100.00
37205	5/6/2025	DOMINION ENERGY VIRGINIA	10,880.43
37206	5/6/2025	DORSETT TECHNOLOGIES, INC	22,010.66
37207	5/6/2025	EZ PERFORMANCE CENTER	139.94
37208	5/6/2025	FAUQUIER CO BOARD	350.00
37209	5/6/2025	FERGUSON ENTERPRISES, LLC #3326	462.86
37210	5/6/2025	FISHER AUTO PARTS	3,022.20
37211	5/6/2025	FORTILINE INC	131,007.35

37212	5/6/2025	GALLS, LLC	667.65
37213	5/6/2025	GRAINGER	249.56
37214	5/6/2025	HACH COMPANY	1,931.48
37215	5/6/2025	JAMES RIVER EQUIPMENT	125.88
37216	5/6/2025	LINDE GAS & EQUIPMENT INC	44.31
37217	5/6/2025	MADISON FORD	498.49
37218	5/6/2025	MILLER'S SUPPLIES AT WORK	791.04
37219	5/6/2025	MINNESOTA LIFE INSURANCE CO	1,797.27
37220	5/6/2025	OEI EVENTS	2,950.00
37221	5/6/2025	ORANGE MOTOR SPECIALTY	268.92
37222	5/6/2025	PACE ANALYTICAL SERVICES, INC	805.40
37223	5/6/2025	PAINT 'N' PAPER	79.49
37224	5/6/2025	SHEENA PAYETTE	73.95
37225	5/6/2025	PMI LUBRICANTS	186.95
37226	5/6/2025	RIDGEVIEW EQUIPMENT	220.51
37227	5/6/2025	RAPIDAN SERVICE AUTHORITY	403.17
37228	5/6/2025	SOSMETAL PRODUCTS INC	114.71
37229	5/6/2025	STEROBEN ASSOCIATES	4,180.00
37230	5/6/2025	THE SUPPLY ROOM	358.27
37231	5/6/2025	TIGER FUEL COMPANY	25.00
37232	5/6/2025	TOWN OF ORANGE	2,978.04
37233	5/6/2025	TRACTOR SUPPLY CREDIT PLAN	214.12
37234	5/6/2025	UBEO LLC	902.52
37235	5/6/2025	UBEO LLC	20.00
37236	5/6/2025	ULINE	113.46
37237	5/6/2025	UNIVAR SOLUTIONS	36,795.96
37238	5/6/2025	USABBLUEBOOK	1,168.76
37239	5/6/2025	VACORP	282.37
37240	5/6/2025	VERSALIFT SOUTHEAST	1,054.84
37241	5/6/2025	VUPS	112.70
37242	5/6/2025	CHEWNING, WENDY	90.00
37243	5/6/2025	WW ASSOCIATES, INC	2,500.00
37244	5/14/2025	ADT SECURITY SERVICES	53.60
37245	5/14/2025	AMY L ROBERTS	1,646.94
37246	5/14/2025	BMS DIRECT	1,344.88
37247	5/14/2025	CHEMUNG CONTRACTING CORP	464.10
37248	5/14/2025	AT&T MOBILITY	651.42
37249	5/14/2025	CONSOLIDATED PIPE & SUPPLY CO	506.00
37250	5/14/2025	EAGLE ELECTRICAL	6,850.00
37251	5/14/2025	EMERSON LLLP	2,705.31
37252	5/14/2025	FORTILINE INC	29,668.00
37253	5/14/2025	GOMEZ, DIANNA	44.50
37254	5/14/2025	JOHNSTON CONSTRUCTION COMPANY	77,269.67
37255	5/14/2025	KANAWHA SCALES & SYSTEMS, LLC	425.95

37256	5/14/2025	LEADING BLUE	199.00
37257	5/14/2025	METAL AMERICA LLC	37,800.00
37258	5/14/2025	EVERGRO COOPERATIVE	370.56
37259	5/14/2025	ORANGE COUNTY TREASURER	7,030.90
37260	5/14/2025	PACE ANALYTICAL SERVICES, INC	739.20
37261	5/14/2025	RINKER DESIGN ASSOCIATES, P.C.	602.30
37262	5/14/2025	SEDWICK	5,603.39
37263	5/14/2025	SHEEHY FORD OF RICHMOND INC	6,905.64
37264	5/14/2025	SOUTHERN STATES	9,211.01
37265	5/14/2025	BLOTNER, ALEC MICHAEL	97.64
37266	5/14/2025	ORANGE, TAMARA	53.29
37267	5/14/2025	HARRIS, KASMYN	81.57
37268	5/14/2025	GUGEL, KOURTNEY	39.89
37269	5/14/2025	UNIONVILLE TIRE SERVICE, INC	135.00
37270	5/14/2025	UNIONVILLE FLORIST	90.00
37271	5/14/2025	USABLUBOOK	436.33
37272	5/14/2025	VERIZON	1,187.03
37273	5/14/2025	VIRGINIA BUSINESS SYSTEMS	316.23
37274	5/14/2025	VIRGINIA RESOURCES AUTHORITY	325,152.19
37275	5/19/2025	ADVANCE AUTO PARTS	34.99
37276	5/19/2025	AFLAC	1,575.44
37277	5/19/2025	BAKER, DWIGHT	51.00
37278	5/19/2025	BEVERAGE TRACTOR & EQUIP, LLC	147.86
37279	5/19/2025	BMS DIRECT	1,392.42
37280	5/19/2025	CRYSTAL SPRINGS	23.98
37281	5/19/2025	DOMINION ENERGY VIRGINIA	2,036.88
37282	5/19/2025	EMERSON LLLP	4,368.98
37283	5/19/2025	ENVIRONMENTAL SYSTEMS SERVICE	210.00
37284	5/19/2025	EZ PERFORMANCE CENTER	37.49
37285	5/19/2025	GALLS, LLC	420.60
37286	5/19/2025	MATT GOFORTH	120.00
37287	5/19/2025	GRAINGER	118.61
37288	5/19/2025	LEE ENTERPRISES ADV	818.85
37289	5/19/2025	ORANGE COUNTY REVIEW	233.99
37290	5/19/2025	PACE ANALYTICAL SERVICES, INC	426.80
37291	5/19/2025	SAM'S CLUB	50.00
37292	5/19/2025	TRANSAMERICA EMPLOYEE BENEFITS	1,241.30
37293	5/19/2025	GAYHEART, ANDREW M	93.26
37294	5/19/2025	MILLER, NATHANIEL	46.44
37295	5/19/2025	UNIVAR SOLUTIONS	14,844.50
37296	5/19/2025	UPS	116.28
37297	5/19/2025	VACORP	300.98
37298	5/27/2025	ACME PARKING LOT STRIPING INC	65,610.00
37299	5/27/2025	ADT SECURITY SERVICES	475.55

37300	5/27/2025	AMAZON CAPITAL SERVICES	1.42
37301	5/27/2025	AMERICAN GREEN	138.00
37302	5/27/2025	ANARIZ'S LOCK & SAFE	493.00
37303	5/27/2025	BEVERAGE TRACTOR & EQUIP, LLC	1,877.79
37304	5/27/2025	BRANDY PRINTING & EMBROIDERY	764.70
37305	5/27/2025	CCLS INCORPORATED	21.98
37306	5/27/2025	CEDAR MOUNTAIN STONE CORP	3,647.52
37307	5/27/2025	CHANEY ENTERPRISES	11,470.00
37308	5/27/2025	AT&T MOBILITY	1,689.24
37309	5/27/2025	COMCAST	1,058.58
37310	5/27/2025	COMCAST	1,186.33
37311	5/27/2025	CONSOLIDATED PIPE & SUPPLY CO	16,197.00
37312	5/27/2025	DOMINION ENERGY VIRGINIA	27,403.47
37313	5/27/2025	EZ PERFORMANCE CENTER	154.21
37314	5/27/2025	GALLS, LLC	264.12
37315	5/27/2025	GRAINGER	188.95
37316	5/27/2025	GREG MADISON WELDING, INC	250.00
37317	5/27/2025	HIGHWAY MOTORS	99.90
37318	5/27/2025	JAMES RIVER EQUIPMENT	102.99
37319	5/27/2025	CATHERINE B. LEA	3,143.64
37320	5/27/2025	METAL AMERICA LLC	39,791.00
37321	5/27/2025	MID-ATLANTIC WASTE SYSTEMS	6,880.00
37322	5/27/2025	MOBOTREX	640.00
37323	5/27/2025	ORANGE CO CHAMBER OF COMMERCE	975.00
37324	5/27/2025	ORANGE TIRE INC	229.00
37325	5/27/2025	RINKER DESIGN ASSOCIATES, P.C.	1,485.02
37326	5/27/2025	RED BUD SUPPLY, INC	425.87
37327	5/27/2025	RIDGEVIEW EQUIPMENT	20.52
37328	5/27/2025	KIM STRAWSER	51.98
37329	5/27/2025	UBEO LLC	902.52
37330	5/27/2025	UNIVAR SOLUTIONS	9,655.80
37331	5/27/2025	NEW VIRGINIA TRACTOR	48.53
37332	5/27/2025	VIRGINIA BUSINESS SYSTEMS	294.52
37333	5/27/2025	XPRESS COPY & GRAPHICS	40.00
37334	5/29/2025	BATTLEFIELD FORD CULPEPER	792.00
37335	5/29/2025	CHANEY ENTERPRISES	5,996.00
37336	5/29/2025	CINTAS	139.90
37337	5/29/2025	CINTAS CORPORATION #385	2,481.20
37338	5/29/2025	COMCAST	1,677.22
37339	5/29/2025	DORSETT TECHNOLOGIES, INC	1,896.22
37340	5/29/2025	EAGLE ELECTRICAL	5,050.00
37341	5/29/2025	FORTILINE INC	3,504.08
37342	5/29/2025	KIMBALL MIDWEST	61.13
37343	5/29/2025	OAKERSON, EVANS	11.89

37344

5/29/2025

DOTTIE SPROUSE

144.00

\$ 1,263,691.31

UNFINISHED BUSINESS



UNFINISHED BUSINESS SUMMARY

June 16, 2025

AGENDA ITEM: 8A

Discussion of short and long term goals. (Mayor Cluff)

SUMMARY:

This item has been placed on the agenda for discussion.



UNFINISHED BUSINESS SUMMARY

June 16, 2025

AGENDA ITEM: 8B

Discussion of Final proposal of Town's Economic Development Vision and Mission Statement. (Economic Development Manager)

SUMMARY:

This item has been placed on the agenda for a continued discussion.



**Town of Orange
Economic Development Manager**

119 Bellevue Avenue, Orange, Virginia 22960 - 1401

Phone: (540) 672-5505 Fax: (540) 672-4435

Email – aschienschang@townoforangeva.org

2025 Economic Vision Statement

Economic Mission Statement

The economic development mission for the Town of Orange, Virginia is to foster sustainable growth, improve resident's quality of life, and to strengthen the local economy. This will be accomplished through improved economic mobility for residents, enhanced business infrastructure, and the development of a vibrant community that attracts new residents and businesses while retaining existing ones, measured by publicly available data. When implementing the Town's economic mission, special attention and consideration should always be paid to Orange's place in history and its impact as the Crossroads of the Constitution.

Economic Vision Statement

"To cultivate an economically resilient rural community that promotes measured and sustainable growth, provides economic mobility for our residents, and attracts investment with targeted industries and strategic partnerships while highlighting the Town's unique contributions to our Nation and the Commonwealth's history."

Primary Goals and Objectives

1. Economic Diversification and Job Creation
 - a. Promote the development of key industries such as small-scale manufacturing, communication and information technology, and agricultural technology.
 - b. Attract businesses that provide high-quality, well-paying jobs to reduce the outflow of Orange's workforce and increase economic mobility.
 - c. Develop a skilled workforce to meet local and regional business needs through training and education programs, incentives, and partnerships.
2. Business Infrastructure Enhancement
 - a. Invest in the Town's digital infrastructure to support remote workers, attract tech-based businesses, and to take advantage of existing infrastructure.
 - b. Continue to invest in public utility upgrades and maintenance to meet the expanding needs of modern businesses and industries.
 - c. Partner with the Virginia Department of Transportation, railways, and public transportation initiatives to modernize and improve transportation for the community and workforce in the Town of Orange.

3. Business and Opportunity Development

- a. Work to encourage property owners to fill vacant storefronts, especially in high-visibility areas on Main Street and Madison Road, by creating a business ecosystem that prioritizes entrepreneurship and mutual collaboration.
- b. Partner with local property owners and developers to encourage offerings of sustainable and affordable housing to meet the needs of young professionals, retirees, and a growing workforce.
- c. Foster a sense of shared responsibility and community through artistic, cultural, and historic installations, taking advantage of numerous parks and public spaces to tell the story of the Town and attract tourists.

Strategic Objectives

1. Promote Small Business and Entrepreneurship

- a. Establish an innovation hub or business incubator to provide resources and mentorship for local entrepreneurs and startups, either organically or in partnership with existing support structures.
- b. Provide targeted, meaningful, and appropriate tax incentives or grants to attract and retain small businesses, particularly in designated growth sectors.
- c. Offer support and training programs for small businesses on business development, digital marketing, and financial literacy.

2. Workforce Development

- a. Partner with Orange County Public Schools, local community colleges, and technical centers to foster workforce development to meet the needs of residents and businesses in the Town of Orange.
- b. Develop a robust system of support for people just entering the workforce using existing resources from the Commonwealth supplemented by local programs.
- c. Establish career pathway programs that offer local students a clear trajectory from education to employment within the local community.

3. Infrastructure and Sustainability

- a. Improve transportation and digital infrastructure to better connect the Town of Orange to the wider region for increased economic opportunity.
- b. Build a system to track, promote, and highlight business operations in the Town of Orange to better direct and plan for measured, sustainable growth.
- c. Work with the Town Attorney and Community Development Department as appropriate to ensure businesses have a smooth path forward with clearly defined regulatory and zoning requirements to meet to do business in the Town.

Economic Mobility Best Practices

The following best practices can positively impact economic mobility for lower-income households, which make up a disproportionate number of households in the Town of Orange:

- a. Focus on jobs which constitute “opportunity employment,” which do not require a college degree and that pay above the national median wage.
- b. Encourage home ownership and the building of generational wealth, especially among historically disadvantaged populations, through local home buyer tax rebates for the first year of home ownership and similar programs.
- c. Create a program, ideally in a public-private partnership, that reduces the impact of benefit cliffs – these are the reduction in public benefits that occur when a household increases its work income. This reduction is sometimes enough to prevent people on public assistance from seeking employment.
- d. Expand access to healthcare through free or reduced clinics, including family planning, and services for young children.

Measures of Success

The following can be used as indicators of the success of efforts by the Town of Orange to foster economic development:

- a. Increase in median household income over time
- b. Decrease in household poverty rate, especially in the child poverty rate
- c. Increase in home ownership rates
- d. Net positive population change over time
- e. Increases in wage levels for working adults
- f. Improved on time graduation rates
- g. Tracking numbers of participation with County, Town, IDA, and EDA incentive programs

Orange Economic Development Opportunities

1. Coordinate with the County ED & Tourism Office

- **Goal:** Tap resources that building owners are already paying for via significant county property taxes. The Town of Orange is the county seat, and we have not availed ourselves of the funding, staff, and marketing resources available through the county.
- **Mechanism:** Appoint a council member liaison to the county ED/Tourism office that can coordinate the use of county resources to promote the town.
- **Metric:** Using the online marketing tracking information available from the county to measure the effectiveness of ad campaigns that promote the town.

2. Enhance Downtown Revitalization

- **Goal:** Improve the aesthetic and functional appeal of the downtown area to make it more attractive to businesses and visitors.
- **Mechanism:** Increase the facade grant to \$3000 (matched by IDA?). This will encourage more building owners to invest in facade improvements. Put the grant on its own page on the website and include a notice in commercial water bills that publicizes the grant. Have John Cooley reach out to building owners to promote the grant as well.
- **Metric:** Track the number of building facades renovated, streetscaping projects completed, and new public spaces created. Aim for at least five major renovation projects per year.

3. Improve Infrastructure

- **Goal:** Upgrade transportation and utilities to support business operations and attract new businesses.
- **Mechanism:** Identify sidewalk repairs or improvements to connect neighborhoods to the commercial areas of the town in order to support business operations and attract new businesses. Pursue the necessary funds to engineer and redo Route 15 coming into Orange from the north. Add tree-lined sidewalks along the road and bury all utilities.
- **Metric:** Measure the number of infrastructure projects completed annually, such as road improvements, sidewalk repairs/installations, etc. Set a target of completing three infrastructure projects each year.

4. Develop Incentive Programs

- **Goal:** Create financial incentives for new businesses, such as tax breaks, grants, and low-interest loans. The county does this, and we should offer similar incentives to maximize the benefit to new business owners.
- **Metric:** Track the number and amount of incentives awarded annually. Aim to provide at least 5 new incentives per year and measure the corresponding increase in business establishments.

5. Promote Local Tourism

- **Goal:** Increase tourism by promoting local attractions, festivals, and events that can draw visitors to the town.

- **Mechanism:** Continue to support and work with the Orange Downtown Alliance to foster more events and encourage those that are already in place, such as the farmer's market, the holiday village, and the Orangetoberfest.
- **Metric:** Measure the number of annual visitors to these events and the revenue generated from tourism-related activities. Target a 10% annual increase in tourism revenue.

6. Hire A Consulting Group that Specializes in Small Towns

- **Goal:** Capitalize on the experience and success represented by groups such as Small Nation (<https://smallnationstrong.com/>).
- **Mechanism:** Fund the consultation of Small Nation to either consult the ODA or the council directly. Fund the travel expenses of some town or ODA representatives to tour a town this organization has helped successfully.
- **Metric:** Count the number of ideas/programs implemented in the town after gaining insights from the success of other small towns that we use as an example for new ideas.

8. Market the Town to Potential Investors Through the County

- **Goal:** Develop and implement a marketing strategy to attract new businesses and investors using the county's marketing resources.
- **Mechanism:** Develop ad campaigns that target the kinds of businesses and investors we currently lack and for which we feel a need.
- **Metric:** Monitor the number of marketing campaigns executed and the inquiries generated from potential investors. Aim for at least three marketing campaigns per year and track the conversion rate of inquiries to actual business investments.

9. Enhance Quality of Life

- **Goal:** Improve local amenities such as parks, recreational facilities, and cultural offerings to make the town more attractive to potential residents and businesses.
- **Mechanism:** Upgrade Taylor Park paving, landscaping, fountain, etc. Fund improvements to any existing parks and connect all surrounding neighborhoods via well-maintained sidewalks.
- **Metric:** Measure improvements in local amenities and track changes in resident satisfaction through surveys. Target a 5% annual improvement in resident satisfaction scores.

11. Measure Economic Impact

- **Goal:** Regularly assess the economic impact of development efforts to ensure goals are being met and to make data-driven adjustments.
- **Mechanism:** Create a current snapshot report that identifies all businesses and their business category that operate within the town.
- **Metric:** Annually track business openings and closings and aim for a net positive number for the year.

Prepared by Jeremiah Pent

Info from
Councilmember Pent
6/17/24 TC mtg.



UNFINISHED BUSINESS SUMMARY

June 16, 2025

AGENDA ITEM: 8C

Discussion of Taylor Park Retaining Wall Modifications. (Town Manager)

SUMMARY:

- This item has been placed on the agenda for a continued discussion.
- Please see attached proposal from Chewning Masonry, Inc.

Chewning Masonry, Inc.
P.O. Box 510
Orange, Va. 22960
Phone: 540-717-2283
Email: bchewning@outlook.com

Proposal No. 1
Date: 06-09-25
Page 1-2

Proposal Submitted to:
Town of Orange

Project Description:
Taylor Park Retaining Wall Modifications
Orange, Va.

We hereby propose to furnish all materials, labor, and equipment necessary for the completion of all masonry work in the bid document provided. Materials, labor and equipment provided for the following items : Oversize solid face brick cap (76'-0" ln.ft. / brick to match existing), 2" bluestone wall cap (90'-0" ln.ft. / thermal finish on top, and two sides), Type n colored mortar (to match existing), Portland cement (setting 2" bluestone cap), Masonry sand, Plastic sheathing, Cleaning solution, Demolition of existing oversize face brick (1,200 sq.ft.), Demolition of existing cmu (600 sq.ft.), Demolition of existing grout inside cmu (7 yds.), Install oversize solid face brick cap (76'-0" ln.ft.), Install 2" bluestone wall cap (90'-0" ln.ft.), Removal of debris from demolition and construction, Cleaning of installed masonry above finish grade, all delivery charges associated with the materials above, and all Virginia sales tax associated with the materials above.

Exclusions: This proposal excludes materials and labor for the following items: All work not associated with the Taylor Park Retaining Wall Modifications, All work not mentioned above, Excavation (labor and equipment), Landscaping / tree removal (labor and equipment), Potable water, Restroom facilities, Weather protection (materials and labor), Performance bond, and Maintaining site conditions (labor and equipment).

All workmanship is guaranteed to be as specified, and the work above to be performed in accordance with the drawings and specifications submitted. The work above to be completed in a substantial workmanlike manner for the sum of **\$50,439.09. (Fifty thousand four hundred thirty nine dollars and nine cents.) Base Bid.**

Billing and Payments:

- Monthly billing (AIA G702-G703) shall be sent via email on the 20th day of each month for materials and completed work (hard copies can be mailed upon request of the owner / general contractor.)
- Billing shall reflect anticipated work thru the last day of the month solely based upon work performed for the current month of billing.
- Payments are due no later than thirty days after the owner / general contractor has received the billing forms (AIA G702-G703).
- Payments received after thirty days will be deemed late and are subject to interest penalties.

Interest Penalties:

- 0.00 – 100,000 (monthly billing) – late payments will incur interest of 5.25% for each month until payment is made in full including the interest that has incurred with the interest only being added to the past due amount.
- Partial payments are accepted but the remaining amount due will incur interest of 5.25% for each month until payment is made in full, including the interest that has incurred with the interest only being added to the past due amount.

Retention: 0%

Any alteration or deviation from the drawings or specifications involving additional cost will be executed only upon written change orders, and will become an additional charge over and above the cost stated above. All agreements

contingent upon strikes, accidents, or delays beyond our control. Owner is to carry fire, tornado, and other necessary insurance for the work above. Workmen's compensation and public liability insurance is to be taken out by Chewning Masonry, Inc.

Respectfully Submitted,

Per

Bradley W. Chewning
Chewning Masonry, Inc.

Note: This proposal may be withdrawn by Chewning Masonry, Inc. if not accepted within twenty business days.

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as it has been outlined above.

Acceptance Signature

Date Signature

Litho in U.S.

Chewning Masonry, Inc.
P.O. Box 510
Orange, Va. 22960
Phone: 540-717-2283
Email: bchewning@outlook.com

06-09-25
Pg. 1-1

Materials and labor scope for Taylor Park Retaining Wall Modifications. Description: Partial demolition of existing double sided brick veneer retaining wall with grouted cmu interior. Demolition of existing oversize face brick (1,200 sq.ft.), demolition of existing cmu (600 sq.ft.), demolition of existing concrete inside cmu (7 yds.), install oversize solid face brick cap (76'-0" ln.ft.), install 2" bluestone cap (90'-0" ln.ft.).

Materials furnished under Base Bid

- Oversize solid face brick cap (76'-0" ln.ft. / brick to match existing)
- 2" bluestone wall cap (90'-0" ln.ft. / thermal finish on top, and two sides)
- Type n colored mortar (to match existing)
- Portland cement (setting 2" bluestone cap)
- Masonry sand
- Plastic sheathing
- Cleaning solution
- All delivery charges associated with the materials above
- All Virginia sales tax associated with the materials above

Labor furnished under Base Bid

- Demolition of existing oversize face brick (1,200 sq.ft.)
- Demolition of existing cmu (600 sq.ft.)
- Demolition of existing grout inside cmu (7 yds.)
- Install oversize solid face brick cap (76'-0" ln.ft.)
- Install 2" bluestone wall cap (90'-0" ln.ft.)
- Removal of debris from demolition and construction
- Cleaning of installed masonry above finish grade

Exclusions for Base Bid

- All work not associated with the Taylor Park Retaining Wall Modifications
- All work not mentioned above
- Excavation (labor and equipment)
- Landscaping / tree removal (labor and equipment)
- Potable water
- Restroom facilities
- Weather protection (materials and labor)
- Performance bond
- Maintaining site conditions (labor and equipment)

Respectfully Submitted,

Bradley W. Chewning
Chewning Masonry, Inc.

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NEW BUSINESS



NEW BUSINESS SUMMARY
June 16, 2025

AGENDA ITEM: 9A

Discussion of Blighted Properties in Town. (Councilmember Cashell)

SUMMARY:

- This item has been placed on the agenda for discussion.



NEW BUSINESS SUMMARY
June 16, 2025

AGENDA ITEM: 9B

**Discussion of flags on buildings as opposed to flags on the street.
(Councilmember Cashell)**

SUMMARY:

- This item has been placed on the agenda for discussion.



NEW BUSINESS SUMMARY
June 16, 2025

AGENDA ITEM: 9C

**Discussion of Orange County Economic Development Authority's Study on Hotels.
(Economic Development Manager)**

SUMMARY:

- This item has been placed on the agenda for discussion.
- Please see attached memorandum from the Manager of Economic Development.



**Town of Orange
Economic Development Office**

119 Belleview Avenue, Orange, Virginia 22960 - 1401

Phone: (540) 672-5505 Fax: (540) 672-4435

Email – aschienschang@townoforangeva.gov

TO: The Mayor and Town Council – Town of Orange, Virginia

FROM: Anthony C. Schienschang II, Economic Development Manager

DATE: June 9th, 2025

SUBJECT: Hotel Feasibility Study Update

After a conversation at the Orange Economic Development Authority meeting in May, the County's Economic Development Director, Julie Perry, and I discussed an opportunity for the Town and County to partner on a hotel feasibility study for Orange County and the Towns. This study, conducted by REVPAR International, would consist of a market analysis of the County, the Town of Orange, the Town of Gordonsville, and a few other key areas of interest. The product for the study will replace the previous study conducted in 2019, which is considered out-of-date because of COVID and market changes in the last six years. The 2019 study being presented to hotel and hospitality developers is largely insufficient and has been a roadblock to encouraging additional hospitality investment in the Town and County.

A new study would include recommendations for locations in which to develop hotels and similar businesses, a survey of current rates and those which might be sustainable in the area, and would also include numerous meetings with local officials, industry representatives, and businesses.

The product(s) to be produced and delivered by REVPAR are:

- Overview Letter/Report
- Marketing Pitchbook
- Identification of Regional Developers
- Ongoing Hospitality Industry Representation
-

Currently, the County has funded the Overview Letter/Report and paid \$18,900 towards the completion of the product. To make this a joint project, the County is requesting that the Town of Orange contribute \$5,900 towards the pitchbook and regional development identification efforts. Ms. Perry has indicated that the Town will have access to all produced materials, and she intends there to be a specific section on the Town of Orange in the pitchbook and marketing materials. Please contact me with any questions.

Anthony C. Schienschang II
Economic Development Manager



NEW BUSINESS SUMMARY
June 16, 2025

AGENDA ITEM: 9D

Discussion of Pitch, Hit, and Run.
(Mayor Cluff)

SUMMARY:

- This item has been placed on the agenda for discussion.
- Please see attached Host Information for Pitch, Hit, & Run.

Host Information

[View PHR Handbook \(English\)](#)[View PHR Handbook \(Spanish\)](#)[View PHR Handbook \(French\)](#)

Host Pitch, Hit & Run in your community

An inside look at Pitch Hit & Run

Pitch Hit & Run is for boys and girls ages 7 to 14 years old and consists of a series of movements that are important in baseball and softball. Athletes are tested on their individual skills in each movement earning a cumulative score at the end of the competition. Based on their scores, they can advance from a Local Competition to a Team Championship and then to the Finals, which is held in conjunction with the World Series.

The best part? It's free! Athletes can participate at no cost and get a chance to earn a spot at the Team Championship, or even better -- an all-expenses paid trip to the Finals.

Sign up to Host

How to Host

1. Apply. When you sign up to host a 2025 Pitch, Hit & Run event, you're offering a free and fun event that helps promote baseball, softball and your organization.
2. Connect with us. If you're approved to host, you can expect to receive communication from an RCX Sports representative, who will walk you through everything you need to run a successful event. If you have any questions in the meantime, feel free to reach out to them at phr@mlb.com.
3. Create a profile. To view the list of your registered participants for your event, you must create a profile at <https://pitchhitrun2025.leagueapps.com> as soon as possible. If you have any issues in creating a profile, please reach out to prosupport@leagueapps.com for assistance.
4. Follow your players along the journey. Players start at the Local Competition and can advance to the Team Championships, which are hosted inside MLB & MiLB Stadiums. Then, the top four scores in each division earn an all-expenses paid trip for them and one guardian to the World Series (Game TBD), with the Pitch Hit & Run Finals taking place on the same field the day after!

Location

Local Events: October 2024 - July 31, 2025

Team Championships: August - October 2025

National Finals: World Series (Game TBD)

Questions? **Contact us.**

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NEW BUSINESS SUMMARY
June 16, 2025

AGENDA ITEM: 9E

Consideration to cancel the Monday, July 7th Work Session meeting because Town Council normally only holds one meeting in July and December.

SUMMARY:

- Staff is recommending that Town Council cancel the Monday, January 7th Work Session meeting because Town Council normally only holds one meeting in July and December.

MOTION:

“I move that the Monday, July 7th Work Session meeting be cancelled due to Town Council only holding one meeting in July and December.”



NEW BUSINESS SUMMARY
June 16, 2025

AGENDA ITEM: 9F

Consideration of Ordinance (ORD (ORD2025-03) allowing for the prosecution of traffic offenses.

SUMMARY:

- Please see attached Ordinance before Council allowing for the prosecution of traffic offenses.

MOTION:

“I move that Town Council adopt Ordinance (ORD2025-03) allowing for the prosecution of traffic offenses in FY25/26.”



ORDINANCE ORD2025-03

Section 70-2. Adoption of State law.

Pursuant to the authority §46.2-1313 Code of Virginia, effective July 1, 2023, all of the provisions and requirements of the laws of the Commonwealth contained in Code of Virginia, title 46.2 (§46.2-100 et seq.), and in Code of Virginia, title 18.2, chapter 7, article 2 (§18.2-266 et seq.), except those provisions and requirements, the violation of which constitutes a felony or by nature can have no application to or within the town, are hereby adopted and incorporated in to this chapter by reference and made applicable within the town along with all future amendments thereto. Such provisions and requirements are hereby adopted, mutatis mutandis, and made a part of this chapter as fully as though set forth at length herein and it shall be unlawful for any person within the town to violate, fail, neglect or refuse to comply with any provisions of Code of Virginia, title 46.2 or Code of Virginia, title 18.2, chapter 7, article 2 (§18.2-266 et seq.), which are adopted by this section; provided, that in no event shall the penalty imposed for violation of any provision or requirement hereby adopted exceed the penalty imposed for a similar offense under Code of Virginia, title 46.2, or under Code of Virginia, title 18.2, chapter 7, article 2.

C E R T I F I C A T E

I certify that the foregoing Ordinance was duly adopted by the Town Council of the Town of Orange on the 16th day of June, 2025.

Wendy J. Chewning, MMC, Town Clerk