TOWN OF ORANGE

COUNCIL MEETING PACKAGE

MONDAY, MAY 19, 2025

7:00 P.M.

Meeting Agenda
Monday, May 19, 2025
Town of Orange Community Meeting Room

7:00 p.m.

1. **Call to order by the Mayor.**

2. **Pledge of Allegiance.**

3. **Roll Call – Town Council:**

    Mayor J. Harrison Cluff
    Vice-Mayor Delmer G. Seal, Jr.
    Councilmember Jason R. Cashell
    Councilmember Jeremiah V. Pent
    Councilmember Donna Waugh-Robinson

4. **Adoption of Agenda**

5. **Public Comment** - *Town Council receives public input from residents and taxpayers of the Town. Citizens are encouraged to sign up prior to the meeting beginning and turn in a/their slip to the Town Clerk. Please note that Public Comment is limited to 3 minutes per individual.*

6. **Consideration of Town Council Meeting Minutes of April 21st and May 6th, 2025.**

7. **Reports**

    [A] **Finance Report – (Director of Finance)**

8. **Unfinished Business:**

    [A] **Consideration of FY2026 Budget.**
    [B] **Consideration of FY2026 Appropriation Ordinance.**
    [C] **Consideration of authorization of appointment of Interim Zoning Administrator.**
    [D] **Consideration of description of liaison role to Commissions and other organization.**

9. **New Business:**

    [A] **Consideration of Resolution (RES2025-06) Regarding Local and Regional Water Supply Planning and Application for a FY2025 Water Supply Planning Grant.**
    [B] **Discussion of Tatum Lahore, LLC Petition for Annexation.**
    [C] **Consideration of donation to the Orange County Chamber of Commerce for the 50th Annual Downtown Orange Street Festival.**

10. **Adjournment.**

MINUTES

The Orange Town Council held a regular meeting at 7 p.m., in the Town's Community Meeting Room. Town Councilmembers present were: Mayor J. Harrison Cluff, Vice-Mayor Delmer G. Seal, Jr., Councilmembers Jason R. Cashell, and Donna Waugh-Robinson. Staff members present were: Town Manager Gregory S. Woods, Town Clerk Wendy J. Chewning, MMC, Town Attorney Catherine Lea, Director of Finance Dianna Gomez, Director of Community Development Debbie Kendall, ICMA-CM, AICP and Deputy Chief Rebecca Nelson. Councilmember Jeremiah V. Pent was absent.

CALL TO ORDER

Mayor Cluff opened the meeting and led everyone in the Pledge of Allegiance. The Town Clerk called roll and noted that a quorum was present.

ADOPTION OF AGENDA

Motion was made by Councilmember Waugh-Robinson, seconded by Vice-Mayor Seal, to adopt the agenda, as presented. On vote, Mayor Cluff – aye, Vice-Mayor Seal – aye, Councilmember Cashell – aye, Councilmember Pent – absent, and Councilmember Waugh-Robinson – aye. The motion carried.

PUBLIC HEARING

TOWN COUNCIL HELD A PUBLIC HEARING ON THE FY26 DRAFT BUDGET AND APPROPRIATION ORDINANCE

The Town Manager stated that the draft FY26 Budget totaled $10,350,690 in revenue and $11,779,169 in expenditures. The Town Manager stated further that all taxes and rates were staying the same as FY2025. The Town Manager gave a review of revenues, costs, and capital expenditures.

The Mayor opened the Public Hearing and called for Public Comment. There was no Public Comment on the Budget or Appropriation Ordinance.

Mayor Cluff closed the Public Hearing and called for questions/comments from Town Council.

Mayor Cluff thanked the Town Manager and Finance Office for all of their hard work on the Budget.

PUBLIC COMMENT

Ms. Kathy Judge appeared before Council requesting that Town Council stop construction companies from using her neighbor as a staging area. Ms. Judge questioned whether Public Works could revise their permit to allow work only during daylight and within 50 feet of the work site.

TOWN COUNCIL CONSIDERED TOWN COUNCIL MEETING MINUTES OF MARCH 17th AND APRIL 7th, 2025

Motion was made by Councilmember Waugh-Robinson, seconded by Vice-Mayor Seal, to adopt the minutes of March 17th and April 7th, as presented. On vote, Mayor Cluff – aye, Vice-Mayor Seal – aye, Councilmember Cashell – aye, Councilmember Pent – absent, and Councilmember Waugh-Robinson – aye. The motion carried unanimously.

REPORTS

DIRECTOR OF FINANCE - FINANCE REPORT

The Director of Finance reported on the ninth month for FY25.

The Director of Finance reported that the General Fund Tax revenues were $2.814M YTD and was $178K favorable to budget.

The Director of Finance reported that in addition to the favorable tax revenue variances, interest income was $61K favorable to the budget due to timing of ARPA Fund deposits.

The Director of Finance reported that General Fund Revenue was $372K favorable to budget.

The Director of Finance reported that Water Sales Revenue YTD was $1.597M and was $264K favorable to the budget.

The Director of Finance reported that Sewer Sales Revenue YTD was $1.957M and the revenue was $308K favorable to the budget. The Director of Finance reported further that sewer availability fees were $493K YTD and were predicted to be $255K over budget.

The Director of Finance reported that Revenues YTD were $944K favorable to budget.

The Director of Finance reported that payments for the month were $578K. A $54K payment was made to Fortiline for the new water meter project, $33K went to Chemung Contracting for paving, $15K was paid to Rinker Design for sewer line design, $28K to Aqua-Aerobic Systems for disk filter control upgrades at the sewer plant, $12K to Eagle Electrical for hoist upgrades at the sewer plant, and $26K for Dorsett Technologies for Water Plant Scada hardware. The other payments were normal course of business expenses.

The Director of Finance reported that Expenditures from the $8.0M ARPA funding (including VDH) were $4.8M ITD, of which $166K went toward engineering services and equipment for the Liquid Feed project at the Water Plant, $231K went toward the SCADA system for the Sewer Plant, $328K was used for sewer system upgrades, $123K paid for a dump truck, $460K has gone to Standpipe Engineering services, a new generator and land, $108K has been used for the Macon Road Mixer, $90K covered Water Line Engineering Services, $541K has been spent on the Sewer Line Engineering services, $808K covers the water meter replacement with 664 meters complete, $87K covered an intake pump and pump repairs, $68K covered engineering services for the millimeter screen project, and $27K purchased Turbidity meters. The Director of Finance reported that reimbursement for $1.767M was submitted to VDH for Standpipe Construction and have been reimbursed $1.562M. The Water Meter Replacement project was expected to be $1.256M and the Standpipe Phase 2 project will be $2.039M.

The Director of Finance stated that that the Feds had made no adjustment to rates at the March meeting, opting for a "wait and see" approach given the trade policy uncertainty. The VIP Stable Value fund yield was 4.46% for March. The Town of Orange has $993K invested in the fund. The VIP High Quality Bond fund gross market yield was 3.95% for March. The Town of Orange has $716K invested in the fund.

UNFINISHED BUSINESS

CONTINUED DISCUSSION OF CHATTER ISLAND

Town Council held a discussion on Chatter Island. It was the consensus of Council to hold off on doing anything at Chatter Island until the VWF fundraising was complete for the construction of the memorial.

A discussion was held on how to make the old Town Shop more presentable.

DISCUSSION OF REVISED SIDEWALKS LIST

A lengthy discussion was held by Town Council and staff on Town sidewalk upgrades and repairs. After discussion, it was consensus of Town Council that E. Main Street to Landon Lane sidewalk upgrades would be done in FY25, with Harper Drive repairs and W. Church Street upgrades would be done in FY26.

CONSIDERATION OF PROCUREMENT ORDINANCE (ORD2025-01)

The Director of Finance stated that Town Council and staff had discussed the amended Procurement Ordinance at the Town Council Retreat. The Director of Finance stated that it was the consensus of the Council to accept the amendments to change the procurement policy levels recommended. The Director of Finance stated that before Town Council this evening was an Ordinance for consideration.

After discussion, the motion was made by Mayor Cluff seconded by Councilmember Waugh-Robinson, to adopt Ordinance (ORD2025-01), as presented. On roll call vote, Councilmember

ORD2025-01

Waugh-Robinson – aye, Councilmember Cashell – aye, Councilmember Pent – absent, Vice-Mayor Seal – aye, and Mayor Cluff – aye. The motion carried.

Sec. 2-281. - Small purchases.
(a) The Town Manager may enter into single or term contracts without following the requirements of this article for competitive sealed bids or competitive negotiation for the purchase of:

1. Goods and nonprofessional services and non-transportation-related construction if the aggregate or the sum of all phases is not expected to exceed $80,000.00;
2. Transportation-related construction, If the aggregate or sum of all phases is not expected to exceed $25,000.00; and
3. Professional services, if the aggregate or sum of all phases is not expected to exceed $80,000.00.

(b) The Town Manager shall, wherever practicable, seek competitive prices on small purchases pursuant to this section. For the purchase of goods in excess of $15,000.00, the Town manager shall secure at least three estimates or proposals from different vendors, where practicable. Verbal quotations will be permitted, provided the Town Manager causes a written record of all such verbal quotations to be made and filed with records of the transaction. filed with records of the transaction.
(c) All other purchases shall be made in accordance with the provisions of this article.
State Law Reference – Methods of procurement, Code of Virginia § 2.2-4303(G)

NOW, therefore, BE IT ORDAINED by the Town Council of the Town of Orange, this 21st day of April 2025, that Section 2-281 – Small purchases be amended to become effective immediately.

CONTINUED DISCUSSION OF LIAISON TO MONTPELIER

Mayor Cluff stated that at the Town Council Retreat a discussion was held on having a liaison to Montpelier. Mayor Cluff stated that Montpelier was very interested in this, and Councilmember Cashell had expressed an interest in being the liaison. The Town Attorney stated that these appointment duties needed to be written up. It was the consensus of Town Council to have the Mayor and Town Attorney discuss the Montpelier liaison duties and present to Council at the regular May 19th meeting.

CONTINUED DISCUSSON OF TOWN NEWSLETTER

A continued discussion was held on a new Town newsletter and how to keep the citizens informed of what was going on in the Town. Mayor Cluff presented to Town Council the draft newsletter that Administrative Assistant Lisa Good had prepared. Councilmember Cashell suggested that Councilmember Pent be involved with the newsletter.

NEW BUSINESS

CONSIDERATION OF APPOINTMENT OF ZONING ADMINISTRATOR AND SUBDIVISION AGENT

The Town Manager stated that per Article 1 - 4.1 of the Town of Orange Subdivision Ordinance that Town Council would delegate an agent to administer provisions of the Subdivision Ordinance and Per Article 2-60 of the Town of Orange Zoning Ordinance and Va. Code Sec. 15-2-2286 A(4), the designated agent shall enforce and administer the Zoning Ordinance.

After discussion, the motion was made by Councilmember Waugh-Robinson, seconded by Councilmember Cashell, to appoint Deborah Kendall as the Town's Subdivision Agent and Zoning Administrator. On vote, Mayor Cluff – aye, Vice-Mayor Seal – aye, Councilmember Cashell – aye, Councilmember Pent – absent, and Councilmember Waugh-Robinson – aye. The motion carried.

The Town Manager questioned the Town Attorney whether the Deputy Town Clerk could be appointed as Assistant Zoning Administrator. The Town Attorney stated that she would draw up the language for consideration at the regular May 19th meeting.

RSA CONTRACT

The Town Manager stated that the RSA contract addendum related to the Route 20 vault was approved.

With no further business the meeting adjourned at 8:15 p.m.

Wendy J. Chewning, MMC
Town Clerk

J. Harrison Cluff, Mayor

The Orange Town Council held a special meeting at 5:00 p.m., in the Town's Community Meeting Room. Town Councilmembers present were: Mayor J. Harrison Cluff, Vice-Mayor Delmer G. Seal, Jr., and Councilmember Donna Waugh-Robinson. Staff members present were Town Manager Gregory S. Woods, Town Clerk Wendy J. Chewning, MMC, Town Attorney Catherine Lea, and Director of Finance Dianna Gomez. Councilmembers Jason Cashell and Jeremiah Pent were absent.

CALL TO ORDER

Mayor Cluff called the meeting to order. The Town Clerk called roll and noted that there was a quorum present.

ADOPTION OF AGENDA

Motion was made by Mayor Cluff, seconded by Councilmember Waugh-Robinson, to adopt the agenda, as presented. On vote, Mayor Cluff – aye, Vice-Mayor Seal – aye, Councilmember Cashell – absent, Councilmember Pent – absent, and Councilmember Waugh-Robinson – aye. The motion carried.

CONSIDERATION OF RESOLUTION (RES2025-05) OF COMMITMENT TO PROCEED WITH THE CONSTRUCTION OF THE LIQUID FEED SYSTEM PROJECT

The Director of Finance reported that Congressman Vindman's assistant, Marc Rabourdin sent an email requesting applications for Community Project Funding. The Director of Finance reported further that the funding had several requirements: Construction must be targeted in late 2026 or 2027, requests could not be made to reimburse previously spent funds, and brick and mortar projects were typically the most successful. The Director of Finance stated that staff felt it would be a good time to apply for the funds that were needed for the Liquid Feed building because of the last recommendation. The Director of Finance stated further that Mr. Rabourdin reviewed the project with staff and agreed that it was a good project for the funding. The Director of Finance stated that the application was submitted, and that Mr. Rabourdin communicated that the project would be moving forward pending any flags from the Committee, but that the Town needed to submit a letter of support from the Mayor and Town Manager and a Resolution committing to the project from Town Council. The Director of Finance that the letter of support had been sent to Congressman Vindman's office, and before Council this evening was the consideration of the 80/20 split resolution, to provide $800,000 for the project and the Town would be required to fund $200,000. The Director of Finance stated that each House office was permitted to submit 15 projects from their district for funding.

Mayor Cluff read Resolution (RES202505).

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After discussion, the motion was made by Councilmember Waugh-Robinson, seconded by Vice-Mayor Seal, to accept Resolution (RES2025-05), as presented. On roll call vote, Vice-Mayor Seal – aye, Councilmember Waugh-Robinson – aye, Councilmember Cashell – absent, Councilmember Pent – absent, and Mayor Cluff – aye. The motion carried.

With no further business to come before Council, the meeting was adjourned at 5:12 p.m.

Wendy J. Chewning, MMC, Town Clerk	J. Harrison Cluff, Mayor

REPORTS

FINANCE REPORT

Town of Orange
Director of Finance's Office

119 Belleview Avenue, Orange Virginia 22960 - 1401
Phone: (540) 672-1020 Fax: (540) 672-2821
Email - directoroffinance@townoforangeva.gov

MEMORANDUM

TO: Mayor and Council Members

FROM: Dianna Gomez, Director of Finance

DATE: May 6, 2025

SUBJECT: Summary Financial Report – April 2025

The following is a summary report on the financial condition of the Town as of April 30, 2025, the tenth period of FY 2025 budget as approved and amended (amendments made in August 2024). The report covers 83% of the current fiscal year. Please review the attached schedules for specific category results.

General Fund

General Fund revenues year to date were $5,406,333 or 70.34% of the FY 2025 annual budget. Referring to our annual projections spreadsheet (attached), the revenue position for the Net General Fund (excluding reserve usage) is $434,946 higher than the budget.

Tax revenue for the month was $262,578, of which 66% was derived from Meals Tax and 11% was collected for Local Sales Tax.

Year to date Tax revenue was $222,099 higher than budget.

Year to date Interest Income was $63,556 favorable to budget due to timing of ARPA spending.

Year to date General Fund expenditures were $5,323,549 or 69.27% of the amount budgeted for FY 2025. Expenditures are in line for this period considering the timing of the debt payments ($156,689) and July donation payouts.

Water Fund

Water Fund revenues year to date were $1.764,187 or 32.46% of the annual budget. Year to date revenue (excluding reserve usage) was $292,413 higher than the budget driven by Water Sales, Water Availability Fees and Interest Income.

Year to date Water Fund expenditures of $2,909,502 were 53.53% of the annual budget. Received VDH reimbursement of $1,561,552 inception to date. Costs are in line with the budget for the period considering the timing of the debt payments ($159,137) and the ARPA expenditures of $1,434,035. There is $205,065 in outstanding VDH payments at this time.

Waste Water Fund

Sewer Fund Revenues year to date were $2,200,689 or 73.52% of the annual budget. Year to date revenue (excluding reserve usage) was $321,441 higher than budget driven by Sewer Availability Fees, Sludge and an increase in the Nutrient Credit Exchange payment. The favorable variances are partially offset by lower than budget Leachate Sales.

Year to date Sewer Fund expenditures of $2,391,831 were 79.91% of the annual budget. Costs are in line for this period considering the timing of the debt payments ($461,839) and the ARPA expenditures of $511,587.

Cash Balances

The combined cash balance for the Town's Funds as of April 30,2025 was $7,169,378 with $2,831,258 reserved for projects or dedicated to specific uses. The cash balance includes $1,718,304 on deposit with the Virginia Investment Pool Trust Fund. Significant payments occurred in July and January for the US Bank loan and in November for the Virginia Resource Authority loan.

Debt Balances

A summary of the Town's Debt as of April 30,2025 is included with this report. The summary includes the significant debt payments and payoffs. No debt payments were made in April.

ARPA Funds

The Town of Orange ARPA Funds have been fully committed by the required deadline of December 31, 2024 and the required SLFRF reporting was completed by the April 30, 2025 deadline. Please review the detailed analysis included in this report.

Town of Orange
Revenue Accounts
Month of April 2025

Description	FY-2025 Budget	Actual Revenues: Previous Months	Actual Revenues: Current Month	Actual Revenues: FY-2025 Year-To-Date	Projected: Remaining Months	Projected: FY-2025 Revenues	FY-2025 Variance to Budget
General Fund							
Taxes							
Real Estate	640,000	317,146	2,860	320,006	322,897	642,903	2,903
Personal Property	215,000	207,960	1,748	209,708	8,000	217,708	2,708
Public Service Corp.	28,000	22,386	-	22,386	-	22,386	(5,614)
Delinquent	-	-	-	-	-	-	-
Cigarette	66,000	34,450	10,800	45,250	11,000	56,250	(9,750)
Bank Franchise	150,000	-	-	-	150,000	150,000	-
Utility Consumer	231,600	167,009	19,600	186,610	38,600	225,210	(6,390)
Electric Consumption	15,000	11,584	1,445	13,028	2,500	15,528	528
Local Sales	370,000	342,043	29,635	371,677	30,833	402,510	32,510
Motor Vehicle Registration Fees	95,000	93,859	2,003	95,862	1,000	96,862	1,862
Business & Prof. License	200	1,667	-	1,667	-	1,667	1,467
Meals	1,650,000	1,419,423	172,772	1,592,195	275,000	1,867,195	217,195
Transient/Occupancy	160,000	110,574	12,427	123,000	26,667	149,667	(10,333)
Communications	120,000	85,724	9,290	95,014	20,000	115,014	(4,986)
Sub-Total Taxes	**3,740,800**	**2,813,824**	**262,578**	**3,076,402**	**886,497**	**3,962,899**	**222,099**
Licenses & Permits							
Licenses & Permits	100	200	-	200	-	200	100
Sub-Total Licenses	**100**	**200**	**-**	**200**	**-**	**200**	**100**
Fines & Forfeitures							
Court Fines	90,000	77,326	7,658	84,984	15,000	99,984	9,984
Sub-Total Fines	**90,000**	**77,326**	**7,658**	**84,984**	**15,000**	**99,984**	**9,984**
Intergovernmental - State							
Skills Games Fee	-	-	-	-	-	-	-
Rolling Stock	6,600	8,117	-	8,117	-	8,117	1,517
Motor Vehicle Rental	30,000	38,290	3,964	42,254	5,000	47,254	17,254
Mobile Home (RV) Registration	-	-	-	-	-	-	-
Law Enforcement Assistance	132,504	104,892	1,165	106,057	33,126	139,183	6,679
PPTR Revenue	89,615	89,615	-	89,615	-	89,615	-
State Highway Maint. Fund	1,261,800	981,990	-	981,990	315,450	1,297,440	35,640
Misc. Grants - (DMV) Law Enf. OT	2,000	10,260	-	10,260	-	10,260	8,260
Litter Control Grant	3,745	5,177	-	5,177	-	5,177	1,432
Fire Programs Grant	19,108	25,010	-	25,010	-	25,010	5,902
Sub-Total Intergovernmental	**1,545,372**	**1,263,350**	**5,129**	**1,268,480**	**353,576**	**1,622,056**	**76,684**
Investments/Sales of Assets							
Interest Income	150,000	173,493	15,063	188,556	25,000	213,556	63,556
TowerCom Capital Lease	-	-	-	-	-	-	-
Sale of Surplus Property	-	-	8,403	8,403	-	8,403	8,403
Sales of Recycled Materials	-	289	-	289	-	289	289
Sub-Total Investments/Sales of Asset	**150,000**	**173,782**	**23,466**	**197,248**	**25,000**	**222,248**	**72,248**
User Fees							
Planning & Development Fees	2,500	5,344	325	5,669	-	5,669	3,169
Transit Collections	22,776	22,503	-	22,503	-	22,503	(273)
Porterfield Park Shelter	3,000	1,925	625	2,550	500	3,050	50
Depot Community Room	300	915	50	965	50	1,015	715
Public Works Community Room	2,800	3,000	15	3,015	470	3,485	685
Trash Collection - Commercial	50,000	23,316	2,328	25,644	8,330	33,974	(16,026)
Trash Collection - Residential	106,000	98,192	9,895	108,087	17,670	125,757	19,757
Taylor Park	100	150	-	150	-	150	50
Sub-Total User Fees	**187,476**	**155,344**	**13,238**	**168,582**	**27,020**	**195,602**	**8,126**
Miscellaneous Revenue							
Misc. General Fund Revenue	10,000	22,122	350	22,472	-	22,472	12,472
DMV Stop Fees	1,200	1,398	100	1,498	200	1,698	498
Administrative Fee	2,000	1,712	145	1,857	330	2,187	187
VRTA Reimbursements - TOOT	-	30,908	3,389	34,297	-	34,297	34,297
Expenditure Refunds	20,000	16,466	1,785	18,251	-	18,251	(1,749)
Internal Charges	443,412	332,560	36,951	369,511	73,902	443,413	-
ARPA - NEU FUNDS	-	-	-	-	-	-	-
Capital Fund (Real Estate Applied)	(122,292)	-	-	-	(122,292)	(122,292)	-
Add'l Transfers to Capital Fund	(2,044,992)	-	-	-	(2,044,992)	(2,044,992)	-
Reserve Fund	1,849,555	-	-	-	1,849,555	1,849,555	-
Sub-Total Miscellaneous	**158,883**	**405,167**	**42,720**	**447,887**	**(243,297)**	**204,590**	**45,705**
Total General Fund	**5,872,631**	**4,888,994**	**354,788**	**5,243,783**	**1,063,796**	**6,307,579**	**434,946**

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Town of Orange
Revenue Accounts
Month of April 2025

Description	FY-2025 Budget	Actual Revenues			Projected		FY-2025 Variance to Budget
		Previous Months	Current Month	FY-2025 Year-To-Date	Remaining Months	FY-2025 Revenues	
Capital Fund							
Byrd Street Project	-	-	-	-	-	-	-
VDOT - Paving Reimbursement	616,000	207,550	-	207,550	408,450	616,000	-
ISTEA Mainstreet Project	-	-	-	-	-	-	-
ISTEA Railroad Avenue	-	-	-	-	-	-	-
General Fund Capital Proceeds	122,292	-	-	-	122,292	122,292	-
Add'l Transfers from General Fund	1,074,708	-	-	-	1,074,708	1,074,708	-
Loan Proceeds	-	-	-	-	-	-	-
Capital Reserve Fund	-	-	-	-	-	-	-
Total Capital Fund	**1,813,000**	**207,550**	**-**	**207,550**	**1,605,450**	**1,813,000**	**-**
Net General Fund	**7,685,631**	**5,096,545**	**354,788**	**5,451,333**	**2,669,246**	**8,120,579**	**434,946**
Water Fund							
Investments/Sales of Assets							
Interest Income	36,000	80,445	6,835	87,280	6,000	93,280	57,280
Sale of Surplus Property	-	-	-	-	-	-	-
Sub-Total Investments/Asset Sales	**36,000**	**80,445**	**6,835**	**87,280**	**6,000**	**93,280**	**57,280**
Utility Revenues							
Water Sales	1,411,000	1,193,075	142,460	1,335,535	235,170	1,570,705	159,705
Water Availability	75,000	138,103	18,000	156,103	-	156,103	81,103
Water Reconnection Fees	20,000	10,550	-	10,550	4,997	15,547	(4,453)
Sub-Total Utility	**1,506,000**	**1,341,728**	**160,460**	**1,502,188**	**240,167**	**1,742,355**	**236,355**
Miscellaneous Revenue							
Miscellaneous Revenues	41,400	38,734	44	38,778	1,400	40,178	(1,222)
Add'l Reserve Fund	2,545,521	-	-	-	2,545,521	2,545,521	-
ARPA Funding	1,288,120	136,424	-	136,424	1,151,696	1,288,120	-
Reserve Fund	17,906	-	-	-	17,906	17,906	-
Sub-Total Miscellaneous	**3,892,947**	**175,158**	**44**	**175,202**	**3,716,523**	**3,891,725**	**(1,222)**
Total Water Fund	**5,434,947**	**1,597,331**	**167,338**	**1,764,670**	**3,962,690**	**5,727,360**	**292,413**
Sewer Fund							
Investments/Sales of Assets							
Interest Income	-	-	-	-	-	-	-
Sub-Total Interest	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Utility Revenues							
Sewer Sales	1,630,000	1,243,954	143,570	1,387,525	271,670	1,659,195	29,195
Sewer Availability	308,250	493,200	73,980	567,180	-	567,180	258,930
Sewer Sales - Sludge	60,000	91,134	16,100	107,234	10,000	117,234	57,234
Sub-Total Utility	**1,998,250**	**1,828,288**	**233,651**	**2,061,939**	**281,670**	**2,343,609**	**345,359**
Miscellaneous Revenue							
Miscellaneous Revenues	2,000	8	-	8	-	8	(1,992)
Nutrient Credit Exchange	5,000	15,728	-	15,728	-	15,728	10,728
Leachate Sales	130,000	46,992	-	46,992	21,002	67,994	(62,006)
Septic Hauliing	56,000	66,079	9,943	76,022	9,330	85,352	29,352
Expenditure Refunds	-	-	-	-	-	-	-
Transfers	847,992	-	-		847,992	847,992	-
Reserve Fund	(45,943)	-	-	-	(45,943)	(45,943)	-
Sub-Total Miscellaneous	**995,049**	**128,808**	**9,943**	**138,750**	**832,381**	**971,131**	**(23,918)**
Total Sewer Fund	**2,993,299**	**1,957,096**	**243,593**	**2,200,689**	**1,114,051**	**3,314,740**	**321,441**
Total Revenues	**16,113,877**	**8,650,972**	**765,720**	**9,416,692**	**7,745,987**	**17,162,679**	**1,048,800**

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TOWN OF ORANGE

Fund Balances

The following numbers represent our best estimates of unencumbered fund balances (cash) as of April 30, 2025:

	Cash Balance	Encumbered	Unencumbered Balance
General Fund	$ 9,206,936	$ -	$ 9,206,936
Capital Improvement Fund	(3,696,710)	575,666	(4,272,376)
Water Fund	3,261,335	1,479,353	1,781,982
Sewer Fund	(1,797,880)	580,542	(2,378,422)
Water Deposit Fund	100,369	100,369	-
Taylor Park Fund	74,204	74,204	-
Grant Fund	21,124	21,124	-
Totals	$ 7,169,378	$ 2,831,258	$ 4,338,120

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Town Debt Service
As of April 30, 2025

	Original Debt	Principal @ 06/30/2024	FY - 2025 Principal & Interest Budgeted	FY - 2025 Principal & Interest Paid	FY - 2025 Principal & Interest Remaining	Principal Remaining
General Fund						
Route 20 Expansion	$ 1,372,000	$ 92,400	$ 93,347	$ 93,347	$ -	$ -
Public Works Center	$ 931,000	$ 62,700	$ 63,343	$ 63,343	$ -	$ -
Debt Service Activity	$ 2,303,000	$ 155,100	$ 156,690	$ 156,690	$ -	$ -
Water Fund						
Macon Road Tank	$ 392,000	$ 26,400	$ 26,671	$ 26,671	$ -	$ -
Raw Water Storage Basin	$ 2,196,000	$ 1,023,200	$ 132,467	$ 132,467	$ -	$ 920,000
Debt Service Activity	$ 2,588,000	$ 1,049,600	$ 159,137	$ 159,137	$ -	$ 920,000
Sewer Fund						
Wastewater Treatment Plant Upgrade	$ 2,009,000	$ 135,300	$ 136,687	$ 136,687	$ -	$ -
New WWTP - Total /Cumulative Debt	$ 15,882,032	$ 7,478,503	$ 650,304	$ 325,152	$ 325,152	$ 7,153,351
Debt Service Activity	$ 17,891,032	$ 7,613,803	$ 786,991	$ 461,839	$ 325,152	$ 7,153,351
Total Debt Service	$ 22,782,032	$ 8,818,503	$ 1,102,818	$ 777,666	$ 325,152	$ 8,073,351

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Town of Orange
ARPA Funds
As of April 30, 2025

			Allocated	Spent	Balance	Committed	Remaining Funds
VDH Funds							
	Standpipe Phase 1	**Construction**	1,864,914.00	1,766,616.85	98,297.15	98,297.15	-
	Standpipe Phase 2	**Reservoir Etc.**	869,286.00	-	869,286.00	869,286.00	-
			2,734,200.00	1,766,616.85	967,583.15	967,583.15	-
Town of Orange Funds							
Water	**Standpipe Phase 2**	**Reservoir Etc.**	1,169,915.06	-	1,169,915.06	1,169,915.06	-
	Standpipe Phase 1	**Engineering**	388,891.05	388,891.05	-	-	-
	Standpipe Phase 1	**Generator**	61,057.00	61,057.00	-	-	-
	Standpipe Phase 1	**Land**	10,000.00	10,000.00	-	-	-
	Macon Road Mixer		107,383.38	107,383.38	-	-	-
	Water Line (NS Railroad)		90,260.56	90,260.56	-	-	-
	Millimeter Screen		67,500.00	67,500.00	-	-	-
	Turbidity Meters		27,330.15	27,330.15	-	-	-
	Actuators		6,009.99	-	6,009.99	26,800.00	(20,790.01)
	125 HP Intake Pump		87,383.12	87,383.12	-	-	-
	Liquid Feed System		168,216.18	166,319.96	1,896.22	1,896.22	-
	Water Meter Replacement		1,255,465.69	953,933.76	301,531.93	301,531.93	-
Wastewater	**Sludge Truck**	**(WWTP)**	123,214.00	123,214.00	-	-	-
	System Upgrades	**(WWTP)**	415,987.63	371,966.30	44,021.33	44,021.33	-
	Scada System	**(WWTP)**	231,132.43	231,132.43	-	-	-
	Sewer Lines - GreenFields		544,605.37	280,219.02	264,386.35	264,386.35	-
	Sewer Lines - Houseworth		213,978.04	116,198.41	97,779.63	97,779.63	-
	Sewer Lines - Brizzolara		318,854.35	144,500.07	174,354.28	174,354.28	-
				-	-	-	-
		Totals	5,287,184.00	3,227,289.21	2,059,894.79	2,080,684.80	(20,790.01)
			8,021,384.00	4,993,906.06	3,027,477.94	3,048,267.95	(20,790.01)

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FINANCIAL STATEMENT ENDING

APRIL 2025

Town of Orange
Financial Statement
April, 2025
83.33% of Budget Year
Fund Summaries

REVENUES

FUND	FY-2025 BUDGET ORIGINAL	FY-2025 BUDGET CHANGES	COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
GENERAL	5,689,631.00	183,000.00	350,198.81	5,198,782.38	70.34%	673,848.62
GF-CAP IMPROVEMENTS	525,000.00	1,288,000.00	-	207,550.41		1,605,449.59
WATER	1,601,306.00	3,833,641.00	167,290.23	1,764,187.18	32.46%	3,670,759.82
SEWER	2,145,307.00	847,992.00	243,593.12	2,200,688.99	73.52%	792,610.01
GRANTS/SPECIAL REVENUE	-	-	4,553.63	44,647.38	0.00%	(44,647.38)
WATER DEPOSIT	-	-	48.20	484.12	0.00%	(484.12)
TAYLOR PARK	-	-	36.00	351.33	0.00%	(351.33)
TOTAL	**$ 9,961,244.00**	**$ 6,152,633.00**	**$ 765,719.99**	**$ 9,416,691.79**	**N/A**	**$ 6,697,185.21**

Note: A ( ) in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

FUND	FY-2025 BUDGET ORIGINAL	FY-2025 BUDGET CHANGES	EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
GENERAL	5,689,631.00	183,000.00	379,909.77	4,961,327.38	69.27%	911,303.62
GF-CAP IMPROVEMENTS	525,000.00	1,288,000.00	12,407.96	362,221.66		1,450,778.34
WATER	1,601,306.00	3,833,641.00	277,627.77	2,909,502.21	53.53%	2,525,444.79
SEWER	2,145,307.00	847,992.00	278,098.07	2,391,830.54	79.91%	601,468.46
GRANTS/SPECIAL REVENUE	-	-	3,388.55	27,486.03	0.00%	(27,486.03)
WATER DEPOSIT	-	-	-	-	0.00%	-
TAYLOR PARK	-	-	-	-	0.00%	-
TOTAL	**$ 9,961,244.00**	**$ 6,152,633.00**	**$ 951,432.12**	**$ 10,652,367.82**	**N/A**	**$ 5,461,509.18**

NOTE: A ( ) in Remaining Balance means we have spent more than what we planned

Town of Orange
Financial Statement
April, 2025
83.33% of Budget Year
General Fund

REVENUES

DESCRIPTION	FY-2025 BUDGET ORIGINAL	FY-2025 BUDGET CHANGES	COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
LOCAL TAXES	3,740,800.00	-	262,578.04	3,077,466.52	82.27%	663,333.48
LICENSES & PERMITS	100.00	-	25.00	325.00	325.00%	(225.00)
FINES	90,000.00	-	7,658.18	84,984.21	94.43%	5,015.79
STATE FUNDS	1,545,372.00	-	12,367.24	1,267,398.18	82.01%	277,973.82
INV / SALE OF ASSETS	-	-	-	-	0.00%	0.00
USER FEES	187,476.00	-	13,212.81	168,513.78	89.89%	18,962.22
MISCELLANEOUS	626,612.00	-	54,357.54	600,094.69	95.77%	26,517.31
ARPA - NEU FUNDS	-	-	-	-	0.00%	0.00
RESERVE FUND	24,271.00	1,702,992.00	-	-	0.00%	1,727,263.00
TRANSF TO CAP. IMPROVEM.	(525,000.00)	(1,519,992.00)	-	-	0.00%	(2,044,992.00)
TOTAL	**$ 5,689,631.00**	**$ 183,000.00**	**$ 350,198.81**	**$ 5,198,782.38**	**88.53%**	**$ 673,848.62**

Note: A ( ) in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

DEPARTMENT	FY-2025 BUDGET ORIGINAL	FY-2025 BUDGET CHANGES	EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
LEGISLATIVE	142,334.00	3,000.00	3,190.71	122,288.22	84.14%	23,045.78
TOWN MANAGER	471,486.00	(63,000.00)	26,760.18	305,737.15	74.85%	102,748.85
TOWN ATTORNEY	38,500.00	-	6,000.00	27,905.00	72.48%	10,595.00
FINANCE DEPARTMENT	430,037.00	-	26,108.93	400,470.87	93.12%	29,566.13
ELECTIONS	2,500.00	-	-	-	0.00%	2,500.00
POLICE DEPARTMENT	1,894,764.00	-	140,849.39	1,618,248.65	85.41%	276,515.35
FIRE AND RESCUE	59,500.00	-	-	65,010.00	109.26%	(5,510.00)
PUBLIC WORKS	1,613,810.00	180,000.00	106,965.37	1,390,711.63	77.53%	403,098.37
TRASH COLLECTION	203,676.00	-	18,291.93	196,838.43	96.64%	6,837.57
MUNICIPAL BUILDING	49,145.00	-	2,301.45	49,149.09	100.01%	(4.09)
DEPOT	16,000.00	-	580.64	28,968.69	181.05%	(12,968.69)
TRANSPORTATION SYSTEM	126,936.00	-	31,734.25	126,937.00	100.00%	(1.00)
PARKS AND GROUNDS	29,700.00	-	705.07	19,318.29	65.04%	10,381.71
COMMUNITY DEVELOPMENT	200,016.00	-	5,120.20	124,286.15	62.14%	75,729.85
ECONOMIC DEVELOPMENT	-	63,000.00	8,129.72	65,107.13	103.34%	(2,107.13)
NON-DEPT - DEBT & OTHER	411,227.00	-	3,171.93	420,351.08	102.22%	(9,124.08)
NON-DEPT - DONATIONS	-	-	-	-	0.00%	0.00
NON-DEPT - CAPITAL	-	-	-	-	0.00%	0.00
TOTAL	**$ 5,689,631.00**	**$ 183,000.00**	**$ 379,909.77**	**$ 4,961,327.38**	**84.48%**	**$ 911,303.62**

NOTE: A ( ) in Remaining Balance means we have spent more than what we planned

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Town of Orange
Financial Statement
April, 2025
83.33% of Budget Year
General Fund - Capital Improvements

REVENUES

DESCRIPTION	FY-2025 BUDGET ORIGINAL	FY-2025 BUDGET CHANGES	COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
TRANSFER FROM GENERAL	525,000.00	672,000.00	-	-	0.00%	1,197,000.00
STATE/FEDERAL FUNDS	-	616,000.00	-	207,550.41	33.69%	408,449.59
MISCELLANEOUS	-	-	-	-	0.00%	0.00
MADISON/MAIN STREET SIGNAL LIGH	-	-	-	-	0.00%	0.00
TOTAL	**$ 525,000.00**	**$ 1,288,000.00**	**$ -**	**$ 207,550.41**	**11.45%**	**$ 1,605,449.59**

Note: A ( ) in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

DEPARTMENT	FY-2025 BUDGET ORIGINAL	FY-2025 BUDGET CHANGES	EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
ROAD PROJECTS	345,000.00	531,000.00	10,924.21	79,942.05	9.13%	796,057.95
MACHINERY & EQUIPMENT	125,000.00	117,000.00	1,483.75	5,193.75	2.15%	236,806.25
MADISON/MAIN STREET SIGNAL LIGH	-	616,000.00	-	-	0.00%	616,000.00
COMPUTERS	30,000.00	-	-	239,634.02	798.78%	(209,634.02)
FIBER OPTICS BACKBONE (ARPA)	-	-	-	-	0.00%	0.00
CELL TOWER	-	-	-	-	0.00%	0.00
COMMUNITY ROOM IMPROVEMENTS	25,000.00	24,000.00	-	37,451.84	76.43%	11,548.16
CAP. OUTLAYS - WATER/SEWER LIN	-		-	-	0.00%	0.00
TOTAL	**$ 525,000.00**	**$ 1,288,000.00**	**$ 12,407.96**	**$ 362,221.66**	**$ 8.86**	**$ 1,450,778.34**

NOTE: A ( ) in Remaining Balance means we have spent more than what we planned

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Financial Statement
April, 2025
83.33% of Budget Year
Water Fund

REVENUES

DESCRIPTION	FY-2025 BUDGET ORIGINAL	FY-2025 BUDGET CHANGES	SALES MTD	SALES YTD	PERCENT COLLECTED	REMAINING BALANCE
TRANSFER FROM GENERAL	-	-	-	-	0.00%	-
INV/ SALE OF ASSETS	-	-	-	-	0.00%	-
WATER SALES	1,411,000.00	-	142,459.51	1,335,534.64	94.65%	75,465.36
WATER AVAILABILITY	75,000.00	-	18,000.00	156,103.12	208.14%	(81,103.12)
WATER RECONNECTIONS	20,000.00	-	(50.00)	10,500.00	52.50%	9,500.00
EXPENDITURE REFUNDS	-	-	-	-	0.00%	-
MISCELLANEOUS	77,400.00	-	6,880.72	125,625.52	162.31%	(48,225.52)
ARPA - NEU FUNDS	-	1,288,120.00	-	136,423.90	10.59%	1,151,696.10
RESERVE FUND	17,906.00	2,545,521.00	-	-	0.00%	2,563,427.00
TOTAL	**$ 1,601,306.00**	**$ 3,833,641.00**	**$ 167,290.23**	**$ 1,764,187.18**	**32.46%**	**$3,670,759.82**

Note: A ( ) in Remaining Balance means that we have collected more than anticipated.

DEPARTMENT	FY-2025 BUDGET ORIGINAL	FY-2025 BUDGET CHANGES	EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
WATER/SEWER LINE PROJ.	-	3,822,641.00	146,062.49	1,434,035.36	37.51%	2,388,605.64
WATER TREATMENT	1,156,139.00	-	101,430.50	1,069,524.39	92.51%	86,614.61
WATER DISTRIBUTION	285,989.00	11,000.00	30,134.78	246,805.31	83.10%	50,183.69
NON-DEPT - DEBT & OTHER	159,178.00	-	-	159,137.15	99.97%	40.85
TOTAL	**$ 1,601,306.00**	**$ 3,833,641.00**	**$ 277,627.77**	**$ 2,909,502.21**	**$ 3.13**	**$ 2,525,444.79**

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Town of Orange
Financial Statement
April, 2025
83.33% of Budget Year
Sewer Fund

REVENUES

DESCRIPTION	FY-2025 BUDGET ORIGINAL	FY-2025 BUDGET CHANGES	COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
LICENSES & PERMITS	-	-	-	-	0.00%	-
TRANSFER FROM GENERAL	-	-	-	-	0.00%	-
SEWER SALES	1,630,000.00	-	143,570.39	1,387,524.72	85.12%	242,475.28
SEWER AVAILABILITY FEES	308,250.00	-	73,980.00	567,180.00	184.00%	(258,930.00)
SEWER SALES - SLUDGE	60,000.00	-	16,100.23	107,234.15	178.72%	(47,234.15)
NUTRIENT CREDIT	5,000.00	-	-	15,728.38	314.57%	(10,728.38)
LEACHATE	130,000.00	-	-	46,992.39	36.15%	83,007.61
SEPTIC HAULING	56,000.00	-	9,942.50	76,021.65	135.75%	(20,021.65)
MISCELLANEOUS	2,000.00	-	-	7.70	0.39%	1,992.30
RESERVE FUND	(45,943.00)	-	-	-	0.00%	(45,943.00)
TRANSFER FROM GENERAL	-	847,992.00	-			
TOTAL	**$ 2,145,307.00**	**$ 847,992.00**	**$ 243,593.12**	**$ 2,200,688.99**	**73.52%**	**$ (55,381.99)**

Note: A ( ) in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

DEPARTMENT	FY-2025 BUDGET ORIGINAL	FY-2025 BUDGET CHANGES	EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
SEWER TREATMENT	1,134,292.00	-	218,335.21	1,233,670.77	108.76%	(99,378.77)
SEWER COLLECTION	223,935.00	-	15,935.19	184,733.56	82.49%	39,201.44
NON-DEPT - DEBT & OTHER	787,080.00	-	-	461,839.01	58.68%	325,240.99
CAPITAL OUTLAYS - ARPA	-	847,992.00	43,827.67	511,587.20	60.33%	336,404.80
TOTAL	**$ 2,145,307.00**	**$ 847,992.00**	**$ 278,098.07**	**$ 2,391,830.54**	**79.91%**	**$ 601,468.46**

NOTE: A ( ) in Remaining Balance means we have spent more than what we planned

BILLS AND CLAIMS

For the month of April 2025

TOWN OF ORANGE
CHECK REGISTER

APRIL 1 - 30, 2025

Check #	Check Date	Vendor Name	Net Amount
1429	4/21/2025	NGUYEN BALLATO	$ 127.95
1434	4/21/2025	FREDERICKSBURG CIRCUIT COURT	189.41
1435	4/21/2025	SPOTSYLVANIA GEN DIST COURT	169.50
1436	4/21/2025	CAMPBELL CIRCUIT COURT	403.13
4125	4/21/2025	ANTHEM BLUE CROSS & BLUE SHIELD	65,759.00
4225	4/21/2025	TREASURER OF VIRGINIA	56,413.39
4325	4/21/2025	EMPOWER RETIREMENT	2,300.00
4425	4/21/2025	VOYA FINANCIAL	973.76
4525	4/21/2025	VOYA FINANCIAL	756.46
4625	4/21/2025	VOYA FINANCIAL	973.76
4725	4/21/2025	VOYA FINANCIAL	756.46
37084	4/8/2025	ADT SECURITY SERVICES	50.14
37085	4/8/2025	AMAZON CAPITAL SERVICES	2,948.49
37086	4/8/2025	BAKER, DWIGHT	51.01
37087	4/8/2025	TRUIST	5,588.81
37088	4/8/2025	CHANCE HAYNES	126.00
37089	4/8/2025	CINTAS CORPORATION #385	2,577.46
37090	4/8/2025	COMCAST	1,176.36
37091	4/8/2025	DEBORAH MARLENE WAREHAM	50.00
37092	4/8/2025	DMV	475.00
37093	4/8/2025	DORSETT TECHNOLOGIES, INC	285.00
37094	4/8/2025	EAGLE ELECTRICAL	5,912.50
37095	4/8/2025	ONSOLVE, LLC	3,041.28
37096	4/8/2025	FERGUSON WATERWORKS #7575	4,993.69
37097	4/8/2025	FISHER AUTO PARTS	3,369.15
37098	4/8/2025	GRAINGER	1,712.12
37099	4/8/2025	HIGHWAY MOTORS	270.46
37100	4/8/2025	KIMBALL MIDWEST	136.87
37101	4/8/2025	CATHERINE B. LEA	6,000.00
37102	4/8/2025	LINDE GAS & EQUIPMENT INC	38.03
37103	4/8/2025	MID-ATLANTIC TRUCK & EQUIPMENT	162.90
37104	4/8/2025	MILLER'S SUPPLIES AT WORK	614.02
37105	4/8/2025	MINNESOTA LIFE INSURANCE CO	1,763.07
37106	4/8/2025	ODB	646.48
37107	4/8/2025	ORANGE MOTOR SPECIALTY	626.76
37108	4/8/2025	ORANGE TIRE INC	400.00

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37109	4/8/2025	O'REILLY	9.99
37110	4/8/2025	PACE ANALYTICAL SERVICES, INC	583.00
37111	4/8/2025	SHEENA PAYETTE	73.94
37112	4/8/2025	PMI LUBRICANTS	613.80
37113	4/8/2025	RAPIDAN SERVICE AUTHORITY	23.51
37114	4/8/2025	SEDWICK	2,705.44
37115	4/8/2025	STEROBEN ASSOCIATES	4,180.00
37116	4/8/2025	TRACTOR SUPPLY CREDIT PLAN	260.91
37117	4/8/2025	LACLAIR, JOHN	86.89
37118	4/8/2025	JACKSON, JORDON	44.68
37119	4/8/2025	LAMB, LINDSAY	68.68
37120	4/8/2025	VIRGINIA CUSTOM BUILDINGS	508.34
37121	4/8/2025	ZOBIRD, INC	38.10
37122	4/8/2025	WHITE, CHRISTINA	34.42
37123	4/8/2025	ATKINSON, HELEN K	109.91
37124	4/8/2025	UNIVAR SOLUTIONS	13,979.00
37125	4/8/2025	VIRGINIA REGIONAL TRANSIT	31,734.25
37126	4/8/2025	VERIZON	1,636.47
37127	4/8/2025	VIRGINIA HYDRAULIC SERVICES	460.00
37128	4/8/2025	CHEWNING, WENDY	180.00
37129	4/15/2025	ADT SECURITY SERVICES	53.60
37130	4/15/2025	ADVANCE AUTO PARTS	46.60
37131	4/15/2025	AQUA-AEROBIC SYSTEMS, INC	12,753.00
37132	4/15/2025	ASHLEY A LONG	154.52
37133	4/15/2025	BARR, TAKIA	58.96
37134	4/15/2025	CCLS INCORPORATED	249.95
37135	4/15/2025	CEDAR MOUNTAIN STONE CORP	2,575.38
37136	4/15/2025	AT&T MOBILITY	651.42
37137	4/15/2025	COMCAST	1,186.33
37138	4/15/2025	DEBORAH MARLENE WAREHAM	100.00
37139	4/15/2025	DOMINION ENERGY VIRGINIA	27,522.10
37140	4/15/2025	ECONO SIGNS LLC	433.10
37141	4/15/2025	FORTILINE INC	22,165.00
37142	4/15/2025	GALLS, LLC	346.80
37143	4/15/2025	HIGHWAY MOTORS	174.44
37144	4/15/2025	JAMES MADISON MEMORIAL FOUNDATION	1,294.75
37145	4/15/2025	LONG, AARON	58.95
37146	4/15/2025	EVERGRO COOPERATIVE	100.00
37147	4/15/2025	ORANGE COUNTY TREASURER	11,217.70
37148	4/15/2025	OVIVO USA, LLC	130,365.39
37149	4/15/2025	PACE ANALYTICAL SERVICES, INC	583.00
37150	4/15/2025	PITNEY BOWES GLOBAL FINANCIAL	172.11
37151	4/15/2025	PRIVIA MEDICAL GROUP LLC	40.00
37152	4/15/2025	RINKER DESIGN ASSOCIATES, P.C.	1,483.75

37153	4/15/2025	ROBINSON, MICHELE D & ROBIN R	42.41
37154	4/15/2025	SOUTHERN STATES	13,181.55
37155	4/15/2025	TOTAL ENVIRONMENTAL CONCEPTS	7,700.00
37156	4/15/2025	TOWN OF ORANGE	1,261.54
37157	4/15/2025	WEAVER, MAKALA	18.81
37158	4/15/2025	HENDERSON, EDVINIA	126.41
37159	4/15/2025	UPS	25.00
37160	4/15/2025	VIRGINIA BUSINESS SYSTEMS	458.21
37161	4/23/2025	120WATER, INC	15,200.00
37162	4/23/2025	ADT SECURITY SERVICES	277.34
37163	4/23/2025	AFLAC	1,575.44
37164	4/23/2025	AMY L ROBERTS	95.10
37165	4/23/2025	BOND JR, LAWRENCE R	95.90
37166	4/23/2025	CENTRAL VIRGINIA LOCKSMITH	1,989.50
37167	4/23/2025	DEBORAH MARLENE WAREHAM	50.00
37168	4/23/2025	DELL MARKETING L.P.	1,199.31
37169	4/23/2025	EAGLE ELECTRICAL	31,074.67
37170	4/23/2025	ENVIRONMENTAL SYSTEMS SERVICE	210.00
37171	4/23/2025	ESRI	1,041.00
37172	4/23/2025	FEDEX	115.69
37173	4/23/2025	GOMEZ, DIANNA	42.50
37174	4/23/2025	IIMC	195.00
37175	4/23/2025	LINDE GAS & EQUIPMENT INC	38.74
37176	4/23/2025	MADISON FORD	63.49
37177	4/23/2025	NORTHERN SAFETY CO., INC	21.48
37178	4/23/2025	ORANGE TIRE INC	20.00
37179	4/23/2025	PACE ANALYTICAL SERVICES, INC	853.60
37180	4/23/2025	SELECT SPECIALTY PRODUCTS INC	1,079.00
37181	4/23/2025	SHEEHY FORD OF RICHMOND INC	6,905.64
37182	4/23/2025	KIM STRAWSER	51.98
37183	4/23/2025	TRANSAMERICA EMPLOYEE BENEFITS	1,241.30
37184	4/23/2025	USABLUEBOOK	480.26
37185	4/23/2025	VIRGINIA BUSINESS SYSTEMS	139.18
37186	4/23/2025	XPRESS COPY & GRAPHICS	40.00
			$ 529,866.65

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UNFINISHED BUSINESS

UNFINISHED BUSINESS SUMMARY
May 19, 2025

AGENDA ITEM: 8A

Consideration of FY2026 Budget.

SUMMARY:

- The Public Hearing for the FY26 Budget was held at the regular April 21st Town Council meeting.
- Please see the attached information.

MOTION:

"I move that Town Council adopt the FY26 Budget, as (presented/amended)."

Town of Orange
Town Manager's Office
119 Belleview Avenue, Orange, Virginia 22960 - 1401
Phone: (540) 672-5505 Fax: (540) 672-4435
Email – townmanager@townoforangeva.org

MEMORANDUM

TO: Mayor and Council Members

FROM: Greg Woods, Town Manager

DATE: April 15, 2025

SUBJECT: **Public Hearing documentation for public hearing on proposed FY-2026 Budget**

The proposed budget totals $10,350,690 in revenues and $11,779,169 in expenditures, resulting in a decrease in our reserves by $1,428,479. The budget memo for the 4th draft is attached for explanation of these amounts. Also enclosed is the proposed appropriation ordinance and the advertised public hearing notice.

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Town of Orange
Town Manager's Office
119 Belleview Avenue, Orange, Virginia 22960 - 1401
Phone: (540) 672-5505 Fax: (540) 672-4435
Email – townmanager@townoforangeva.org

MEMORANDUM

TO: Mayor and Council Members

FROM: Greg Woods, Town Manager

DATE: March 24, 2025

SUBJECT: **FY-2026 Draft Budget Information – 4th Draft**

The draft budget totals $10,350,690 in revenues and $11,779,169 in expenditure, resulting in a decrease in our reserves by $1,428,479. The breakdown by fund is:

	Revenues	Expenses	Reserves
General Fund	$ 4,486,590	$ 5,837,247	$(1,350,657)
Capital Fund	1,952,500	1,952,500	-
Water Fund	1,753,650	1,857,944	(104,294)
Wastewater Fund	2,157,950	2,151,478	6,472
Total	$10,350,690	$11,779,169	$(1,428,479)

Without the major capital projects all funds are in the black. This year does not include a return to Revenue Sharing. Revenue Sharing should return with the FY2027-FY2028 budgets. The availability fees from the Round Hills Meadows housing project continue as the major contributor for the water and sewer funds. This second draft includes the change for employee health insurance and changes to capital to the first draft including:

- Deferring and removing Hill Top Avenue to a later budget.
- Including the PW Dump Truck needed for FY-2027.
- Including the sand filter replacement at the Water Treatment Plant.

The third draft includes capital expenditures for:

- $500,000 - Engineering for Main Street Streetscape to Caroline Street
- $500,000 - Preliminary Engineering and Design toward James Madison Highway
- $300,000 – Sewer line project for Houseworth Street

This 4th Draft includes the capital additions for:

- Quiet Zone Study

The significant impacts to this draft budget are:

Taxes & Rates:

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1) All taxes and rates stay the same as FY-2025. This assumes a real estate tax equalization when we receive the increased assessment values from the County.

Revenues:

1) Revenues projected for Water & Sewer Availability Fees 15 homes in the Round Hill Meadows buildout and throughout Town and includes and revenues related to the buildout. We believe this to be conservative.
2) Increased tax revenue by revenue increases already experiencing in Meals Tax and State Highway Maintenance Revenues

Expenses:

1) Personnel COLA increase of 3.0% and Merit Increase of 2% with add'l 0.5% for under $20/hour.
2) 12.00% increase in health care costs.
3) VRS rates remain unchanged for this year.
4) Donations – same as last year with the exception of reducing the Gordonsville pool donation as shown on Sch. D-6.

Capital:

1) Includes:
   a. $150,000 for street paving – not revenue sharing.
   b. $122,500 for 2-Public Works vehicles and snow plow attachment.
   c. $46,100 for automation and computers, furniture and small equipment
   d. $25,000 for improvements to the Community Room audio and video.
   e. $125,000 for a new sidewalk.
   f. $40,000 for renovations at the Police Department.
   g. $165,000 for a Dump Truck expected for the FY-2027 budget.
   h. $182,000 for sand filter replacement at the Water Treatment Facility.
   i. $500,000 for engineering for Main Street Streetscape to Caroline Street.
   j. $500,000 for preliminary engineering and design for James Madison Highway.
   k. $300,000 for Houseworth Street Sewer line project.
   l. $20,000 for a quiet zone study.

UNFINISHED BUSINESS SUMMARY
May 19, 2025

AGENDA ITEM: 8B

Consideration of FY2026 Appropriation Ordinance.

SUMMARY:

- The Public Hearing for the FY26 Appropriation Ordinance was held at the regular April 21st Town Council meeting.
- Please see the attached Ordinance before Council for consideration.

MOTION:

"I move that Town Council adopt the FY26 Appropriation Ordinance, as (presented/amended)."

APPROPRIATION ORDINANCE

ORD2025-02

Section 2-7.1 Appropriation Ordinance July 1, 2025 – June 30, 2026 BE IT ENACTED BY THE COUNCIL OF THE TOWN OF ORANGE, VIRGINIA, that the following sums of money are hereby appropriated for the necessary functions of the municipal government of the Town of Orange for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

GENERAL FUND

REVENUES		EXPENDITURES	
Taxes and Fees from Local Sources	$ 4,833,306	Legislative	$ 145,956
Transfers to Capital Fund	(1,952,500)	General Admin.	924,747
Revenue from the Commonwealth	1,605,784	Law Enforcement	1,985,350
General Fund Reserve	1,350,657	Fire & Rescue	62,000
		Public Works	1,764,591
		Trash Collection	197,906
		Miant. B/G Parks	98,584
		Transportation System	136,631
		Cultural Enrichment	98,500
		Planning & Develop.	198,569
		Economic Develop.	119,442
		Non-Departmental	104,971
		Debt Service	-
		GF Reserve	-
Total Revenue	**$ 5,837,247**	**Total Expenditures**	**$ 5,837,247**

GENERAL FUND – CAPITAL

REVENUES		EXPENDITURES	
Transfer From General Fund	$ 1,952,500	Road Projects	$1,000,000
Loan Proceeds	-	Machinery & Equip	357,500
Revenue from the Commonwealth	-	New Sidewalk Projects	125,000
	-	Paving Projects	150,000
Miscellaneous	-	Other Projects	320,000
Total Revenue	**$ 1,952,500**	**Total Expenditures**	**$1,952,500**

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ENTERPRISE FUND – WATER

REVENUES		EXPENDITURES	
Water Sales	$ 1,655,000	Water Treatment	$1,435,065
Water Fund Reserve	104,294	Water Distribution	296,437
Miscellaneous	98,650	Capital Projects	-
ARPA Funding	-	Debt Service	126,442
Total Revenue	**$ 1,857,944**	**Total Expenditures**	**$1,857,944**

ENTERPRISE FUND – SEWER

REVENUES		EXPENDITURES	
Sewer Sales	$1,954,950	Sewage Treatment	$1,278,659
Sewer Fund Reserve	(6,472)	Sewage Collection	222,426
Miscellaneous	203,000	Capital Projects	-
		Debt Service	650,393
Total Revenue	**$2,151,478**	**Total Expenditures**	**$2,151,478**

TAXES

Real Estate Tax (Jan 1 to June 30, 2026)	$0.157 per $100 of assessed value
Personal Property Tax (Jan. 1 to June 30, 2026)	$0.620 per $100 of assessed value
Machinery & Tools Tax (Jan. 1 to June 30, 2026)	$0.066 per $100 of assessed value
Consumer Utility Tax:	
Residential (water & telephone)	20% of each monthly bill not to exceed $ 3.00 monthly
Comm'l, Indust, Inst (water & telephone)	20% of each monthly bill not to exceed $30.00 monthly
Local Telecom Service	10% of each monthly bill not to exceed $ 3.00 monthly
Comm'l, Indust, Inst (electric)	$2.29 plus the rate of $0.014300 for each kWh delivered not to exceed $30.00 monthly
Residential (electric)	$1.40 plus the rate of $0.015101 for each kWh delivered not to exceed $3.00 monthly
T.V. Cable Franchise	3% of all gross receipts
Bank Franchise Tax	$0.80 on each $100 of taxable value
Meals Tax	8% of the amount paid for the meal
Transient Occupancy Tax	5% of rental fee
Cigarette Tax	$0.12 per pack

LICENSE FEES &TAXES

Automobile License Fee	$35.00
Motorcycle License Fee	$21.00
Peddlers License Tax	$100.00 per annum
Carnivals/Circuses License Tax	$100.00 per annum
Telephone and Telegraph companies License Tax	1/2 of one percent of gross receipts

ADMINISTRATIVE FEE SCHEDULE

Utility deposit per user - both Water & Sewer	$150.00
Utility deposit per user - either Water or Sewer	$100.00
Water Service Disconnection/Reconnection fee for non-payment:	
During Work Hours	$50.00
After Hours	$100.00
Copies.../ Sheet	$ 0.10
Parking tickets:	
Exceeding time limit	$25.00
Parking to the left side of curb	$15.00
Parking in prohibited zone	$25.00
Parking within 15 feet of a fire hydrant	$15.00
Occupying two parking spaces	$20.00
Parking in marked fire lane	$45.00
Parking in a marked crosswalk	$45.00
Parking in a handicapped space without authorization	$150.00
Parking late payment fines	
Failing to pay (72 hours)	$5.00
Failing to pay (144 hours)	$10.00
Accident Report Copy (for reports requested 30 days after the accident)	$5.00

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Administrative Fee: Delinquent Collections $30.00
Administrative Fee: Fingerprinting ....
Town of Orange Residents $0.00
Out of Town Residents - Individual: First Card $10.00
Out of Town Residents - Individual (each add'l card/per transaction)$ 5.00

Administrative Fee: Reviewing plans for underground construction within
The Town's property including Streets, Sidewalks and Right of Way ......
Per Structure .... Up to $500.00
In addition, per Linear Foot............................ Up to $1.00

DMV STOP Processing Fee................................as charged by the State
Returned Check Fee $35.00
Police Investigative background checks.. $25.00
Main Street Banner Placement Fee..$85.00

Taylor Park: (daily rates)
Civic/non-profit/governmental.. Free
In-Town Private/Business... $50.00
Out of Town Private/Business.. $100.00
Clean Up Fee.. up to $100.00

Lion's Pavilion at Veteran's Park shelter: (daily rates)
Civic/non-profit/governmental.. Free
In-Town Private/Business... $75.00
Out of Town Private/Business.. $125.00
Clean Up Fee.. $100.00
Deposit...$100.00

Depot Community Room: (daily rates)
Civic/non-profit/governmental.. Free
In-Town Private/Business $15.00
Out of Town Private/Business $30.00
Key Deposit $20.00
Clean Up Fee..up to $100.00

Public Works Community Room: (daily rates)
Local, Civic, Non-Profit, Activity Groups, and In-Town Business $15.00
Same Groups as above serving food or beverages $50.00
Governmental Use.. No Fee
In-Town Residents for Private Use...........Mon-Thurs ....$150.00 plus $250 deposit
....Fri/Sat/Sun/Holidays $250.00 plus $250 deposit

Certificate of Public Convenience and Necessity Fee .... $25 per vehicle per year
Taxicab Driver's Permit .... $25 per person per year

Planning/Development Fee schedule

Permit Fees:

Zoning Permit (Dwellings/Additions) ....$50.00[1]
Zoning Permit (Accessory Structure) ....$25.00[1]
Sign Permit (new)...$25.00 plus $1.00 per square foot[1]

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Sign Permit (face replacement)..$10.00 [1]
Sign permit (recognized Non-Profit Organization applying for a special sign permit – bulletin board sign)..$150.00
Variance...$200.00
plus $175.00 advertising costs*

Modification $100.00
plus cost of mailing
Appeal of Zoning Administrator Determination.............$200.00
plus $175.00 advertising costs*

[1] There are no permit fees for commercial and industrial entities located within the enterprise zone although permits will need to be approved before work commences or signs are installed.

Planning Fees:

Rezoning...$1,000.00 plus $75 per acre*
Zoning Text Amendment.................................200.00
plus $175.00 advertising costs*
Special Use Permit......................................$2,000.00*
Site Development Plan (½ acre or less)*......................$ 500.00*
Site Development Plan (over ½ acre)*.....................$1,000.00 plus $75.00 per acre*
(This includes two (2) reviews, any additional reviews will be billed as necessary to applicant.)

Subdivision Review Fees:

Minor subdivision 3 new lots plus the residue (Preliminary and Final) $500 + $100 per new lot created
Major subdivision 4 or more new lots and the residue (Preliminary and Final)
$1,000 + $100 per new lot created*
Boundary adjustment $ 50.00

**Applicant is responsible for all costs associated with advertising and mailings; figures given are estimates.*

REFUSE COLLECTION FEES

Residential:

Residential Refuse Collection Fee..............................$ 7.00 per month per container

Commercial Pickup Rates:

4 Cubic Yard Dumpster..$185.00 per month, two pickups a week
6 Cubic Yard Dumpster..$255.00 per month, two pickups a week
Additional pickups ....$40.00 per pickup

Non-dumpster Rates:
2 pickups per week ....$44.00 per month per 2/95 gallon containers
Additional 95 gallon containers $22.00 per month (maximum 4 containers)

EQUIPMENT CHARGES

Excavator/Backhoe.. $110.00 per hour
Utility Truck.. $35.00 per hour
Pickup.. $20.00 per hour
Flatbed or dump .... $75.00 per hour
Street sweeper .... $100.00 per hour

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Sewer cleaner..$40.00 per hour
Air compressor..$40.00 per hour
Bucket Truck...$50.00 per hour
Storage fees for SOLD Surplus Property .... $25 per day (after 1st 30 days)

Plus cost of operator per hour per piece of equipment.

LABOR & MATERIAL CHARGES

Labor Charges:
1.5 times the direct labor hourly rate for each employee.

Material Charges:
1.5 times the direct material cost.

Pavement Millings:
$75 per load (for delivery in town) $100 (for delivery within 3 mile radius of town limits) during milling operations.

If sold from stockpile after milling operations ..... $10 per backhoe bucket.

Millings administration fee (applies to request) .... $25.

Construction/Utility Inspection/Service Work Permit fees - Actual cost of time and material ($25.00-minimum charge per inspection). All inspection fees shall be due prior to final approval.

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WATER & SEWER RATES

WATER RATES & FEES:

In Town Water Rates (Billed Monthly) – Section 74-42

Residential User	$6.60 base rate + $0.42 per 100 gallons of consumption
Commercial User	$13.20 base rate + $0.42 per 100 gallons of consumption
Industrial User	$45.10 base rate + $0.42 per 100 gallons of consumption
Institutional User	$48.40 base rate + $0.42 per 100 gallons of consumption

Out of Town Water Rates (Billed Monthly) – Section 74-42

Residential User	$31.90 base rate + $0.68 per 100 gallons of consumption
Commercial User	$64.90 base rate + $0.68 per 100 gallons of consumption
Industrial User	$187.00 base rate + $0.68 per 100 gallons of consumption
Institutional User	$96.80 base rate + $0.68 per 100 gallons of consumption

Water sold from hydrants (In or Out of Town) (minimum 1,000 gallon charge) ...... $6.80per 1,000 gallons

In Town Water Availability Fees – Section 74-34(a)
Meter Size (Inches):

¾”	$3,000.00
1”	$4,743.75
2”	$8,486.25
3”	$12,000.00
4”	$15,000.00
6”	$21,213.75
8”	$26,831.25

Out of Town Water Availability Fees – Section 74-34(a)
Meter Size (Inches):

¾”	$4,500.00
1”	$7,115.62
2”	$12,729.38
3”	$18,000.00
4”	$22,500.00
6”	$31,820.62
8”	$40,246.87

In addition to Availability Fees based on water meter size enumerated above, the following fees are also due; where applicable:

Apartment Buildings	$ 750.00 per unit
Hotel/Motel	$ 750.00 per unit
Nursing/Adult Home/Incarceration Facilities	$ 562.50 per bed
Schools/Day Care Facility	$ 75.00 per pupil
Restaurants	$ 75.00 per 100 sq. ft. of seating area

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Laundromat	$ 750.00 per washing machine
Car Wash	$ 3,750.00 per bay
Multi-Commercial	$ 1,125.00 per unit
Conference Center	$ 75.00 per 100 sq ft of seating area
Hair Salons	$ 375.00 per chair

Fire Suppression dedicated lines shall pay the following availability fees:

3"	$ 1,500.00
4"	$ 2,250.00
6"	$ 3,750.00
8"	$ 5,250.00

SEWER RATES & FEES:

In Town Sewer Rates (Billed Monthly) – Section 74-86
Residential User.................................... $ 25.38 base rate + $0.55 per 100 gallons of consumption
Commercial User.................................... $ 64.29 base rate + $0.55 per 100 gallons of consumption
Industrial User.................................... . $146.38 base rate + $0.55 per 100 gallons of consumption
Institutional User.................. ....$189.26 base rate + $0.55 per 100 gallons of consumption

Out of Town Sewer Rates (Billed Monthly) – Section 74-86
Residential User..................... ....$ 59.22 base rate + $0.81 per 100 gallons of consumption
Commercial User.. $131.95 base rate + $0.81 per 100 gallons of consumption
Industrial User..$363.51 base rate + $0.81 per 100 gallons of consumption
Institutional User...$216.51 base rate + $0.81 per 100 gallons of consumption

Private Septic Haulers from ...(minimum 500 gallons per month) $81.00 per 1,000 gallons

In Town Sewer Availability Fee – Section 74-80(a)
Meter Size (Inches):

¾"..$12,330.00
1"..$15,915.00
2"..$28,477.50
3"..$40,267.50
4" $50,340.00
6"..$71,190.00
8"..$90,045.00

Out of Town Sewer Availability Fee – Section 74-80(a)
Meter Size (Inches):

¾"..$18,495.00
1"..$23,872.50
2"..$42,716.25
3"..$60,401.25
4" $75,510.00

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6”……………………………………$106,785.00
8”……………………………………$135,067.50

CERTIFICATE

I hereby certify that this Ordinance was duly revised by the Town Council of the Town of Orange at a regular meeting on the 19th day of May 2025.

Wendy J. Chewning, MMC, Town Clerk

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UNFINISHED BUSINESS SUMMARY
May 19, 2025

AGENDA ITEM: 8C

Consideration of authorization of appointment of Interim Zoning Administrator.

SUMMARY:

- In discussing the appointment of the Zoning Administrator at the April 21, 2025 meeting, it was decided that the appointment of an interim zoning administrator was recommended in the case of retirement, resignation or when the appointed Zoning Administrator cannot perform their regular duties for health reasons.
- Under the Dillon Rule, there is no provision for the appointment of an assistant zoning administrator in the authorizing code section, Va. Code Va. Code Sec. 15.2-2286 A(4). However, Allowing the town manager the authority to appoint someone to the position on an interim basis is consistent with the Town's Council-Manager form of government and will allow responsiveness to unexpected situations without compromising the vital role of enforcement of the zoning ordinance.

MOTION:

"I move that Town Council authorize the Town Manager the authority to appoint an interim zoning administrator in the case the Zoning Administrator is unable to perform their duties due to incapacity, resignation or retirement. "

UNFINISHED BUSINESS SUMMARY
May 19, 2025

AGENDA ITEM: 8D

Consideration of description of liaison role to Commissions and other organizations.

SUMMARY:

The description for the role of liaison is presented for consideration by the council:

LIAISON WITH COMMISSIONS AND OTHER ORGANIZATIONS

A Council Liaison is a council member who is specifically assigned to serve as a liaison on behalf of Council with an internal commission or outside organization. The primary role of the Liaison is to facilitate communication between a committee, commission or outside organization and the Council, by code, policy or invitation. A Liaison acts as:

1. Spokesperson on behalf of the Council, when so directed by the Council when seated as a body.
2. Contact person, if the organization wants such a channel of communication.
3. Monitor, to identify procedural and structural issues relating to the effective functioning of the organization for Council.

MOTION:

"I move that Town Council adopt the description of the liaison role, as presented."

NEW BUSINESS

NEW BUSINESS
May 19, 2025

AGENDA ITEM: 9A

Consideration of Resolution (RES2025-06) Regarding Local and Regional Water Supply Planning and Application for the FY2025 Water Supply Planning Grant.

SUMMARY:

- Please see the attached memorandum from the Town Manager.
- Please also find attached (Resolution (RES2025-06) before Council for consideration.

MOTION:

"I move that Town Council adopt Resolution (RES2026-06), as presented."

Town of Orange
Town Manager's Office

119 Belleview Avenue, Orange, Virginia 22960 - 1401
Phone: (540) 672-5505 Fax: (540) 672-4435
Email –townmanager@townoforangeva.gov

MEMORANDUM

TO: Mayor and Council Members

FROM: Greg Woods, Town Manager

DATE: May 12, 2025

SUBJECT: Resolution for Regional Water Supply Plan

Prior to the latest legislation, water supply plans required were the responsibility of the Counties. The last one prepared was in 2006 and was required to be updated on a five-year basis. This process has not produced the best results and the state legislature through the DEQ have passed legislation that the plans are to be done regionally.

To provide for this requirement most localities have contracted with the regional commissions to do provide for this study. Part of the requirements is to show that the localities are in support of this process and are required to provide a resolution of the governing bodies. This resolution is due by June 1 and most have already done so. We are aware of Gordonsville already submitting their resolution.

Attached is the resolution for the Town of Orange for your approval.

DEQ

TOWN OF ORANGE RESOLUTION (RES2025-06)

A Resolution Regarding Local and Regional Water Supply Planning and Application for a FY2025 Water Supply Planning Grant

Whereas, the Virginia General Assembly has mandated the development of regional water supply plans throughout the Commonwealth and the State Water Control Board has developed regulations to implement this planning process; and

Whereas, based upon these regulations Town of Orange is required to contribute towards a regional water supply plan that fulfills the regulations by deadlines established in 9VAC25-780-50.A, specifically:

> "Each locality in a regional planning area shall assist its regional planning unit in developing and submitting a single jointly produced regional water supply plan to the Department within **five years from October 9th, 2024**"

Whereas, regional planning areas are designated by 9VAC25-780-45.B, and a local government may request that the Department change its designated regional planning area to an adjoining planning area in accordance with 9VAC25-780-45.C.

Whereas, the following elements must be included in regional water supply plans in accordance with 9VAC25-780:

- A description of existing water sources in accordance with the requirements of 9VAC25-780-70;
- A description of existing water use in accordance with the requirements of 9VAC25-780-80;
- A description of existing water resource conditions in accordance with the requirements of 9VAC25-780-90;
- An assessment of projected water demand in accordance with the requirements of 9VAC25-780-100;
- A statement of need for the regional planning unit in accordance with the requirements of 9VAC25-780-100;
- An alternatives analysis to address projected deficits in water supplies in accordance with the requirements of 9VAC25-780-100;
- A description of water management actions in accordance with the requirements of 9VAC25-780-110 and 9VAC25-780-120;
- A description of drought response and contingency plans for each local government in the RPU, in accordance with the requirements of 9VAC25-780-120;
- An identification of water supply risks and regional strategies to address identified risks in accordance with the requirements of 9VAC25-780-125; and
- A map identifying important elements discussed in the water supply plan that may include existing environmental resources, existing water sources, significant existing water uses, and proposed new sources, and

Whereas, the Virginia Department of Environmental Quality has announced the availability of grant funds to assist Regional Planning Units and offset some of the costs related to the development of these Plans

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DEQ

and are encouraging RPUs to submit applications for grant funds; and

Whereas, for purposes of this DEQ water supply grant fund program, Town of Orange will participate within the Northern Piedmont 1 Regional Planning Unit, and

Whereas, the Regional Planning Unit, through the Rappahannock-Rapidan Regional Commission wishes to apply for and secure DEQ grant funds to help offset the cost of regional water supply plan development.

NOW, THEREFORE BE IT RESOLVED that Town of Orange agrees to participate with all local governments and water authorities within the Northern Piedmont 1 Regional Planning Unit in the development of a regional water supply plan that will comply with mandated regulations; and

BE IT FURTHER RESOLVED that the Rappahannock-Rapidan Regional Commission is authorized to develop an application for water supply planning grant funds to offset to the extent feasible the cost of developing said regional water supply plan; and

BE IT FURTHER RESOLVED that the Rappahannock-Rapidan Regional Commission agrees to manage all grant funds received and allocate these shared funds towards the tasks and deliverables proposed in the grant application for the benefit of the entire Regional Planning Unit, and

BE IT FINALLY RESOLVED that the Rappahannock-Rapidan Regional Commission is authorized to sign the DEQ contract and other appropriate documents related to the water supply planning grant and the regional water supply plan.

Upon the Motion of _______________ and second by _______________, this RESOLUTION

was adopted by the Town Council of the Town Orange, Virginia on May 19, 2025.

____

J. Harrison Cluff, Mayor

ATTEST:

____

Wendy J. Chewning, MMC. Town Clerk

NEW BUSINESS
May 19, 2025

AGENDA ITEM: 9B

Discussion of Tatum Lahore, LLC Petition for Annexation.

SUMMARY:

- The Town has been served with a petition from Tatum Lahore, LLC for the annexation of 3 parcels of real property into the Town. They intend to publish notice in the Orange County Review, as required under Code, prior to filing the petition, beginning May 15, 2025. This matter is on the agenda to inform and update Council on the process and for Council to advise the town attorney.
  Impact: Although the property owner will become subject to Town property taxation, there are no new charges or fees anticipated in association with the annexation. As noted in the petition, the petitioner is the sole owner of the relevant parcels and contemplates benefitting from possible expansion of the Town's water and sewer services if any future projects are undertaken.
- The town attorney is in communication with the county attorney to facilitate the direction of Council to proceed in this matter. A copy of the petition is attached for your review.

MOTION:

Council is requested to inform the Town Attorney how they wish to proceed in this matter.

Hirschler

Jaime B. Wisegarver
D: 804.771.5634
jwisegarver@hirschlerlaw.com

Hirschler Fleischer | hirschlerlaw.com
2100 East Cary Street | Richmond, VA 23223
P: 804.771.9500 | F: 804.644.0957

May 12, 2025

Via Hand Delivery by Process Server

Board of Supervisors, County of Orange
c/o R. Mark Johnson, Chairman
11282 Government Center Drive
Orange, VA 22960

Amy Wilson
Orange County Attorney
112 W. Main Street
Orange, VA 22960

Catherine B. Lea
Town Attorney, Orange, Virginia
119 Belleview Avenue
Orange, VA 22960

NOTICE OF PETITION FOR ANNEXATION

PLEASE TAKE NOTICE that not less than thirty (30) days after the publication of this Notice in the Orange County Review on May 15, 2025, Tatum Lahore, LLC ("**Tatum Lahore**"), by its undersigned counsel, shall institute an annexation proceeding pursuant to Virginia Code § 15.2-3203 by filing in the Circuit Court of Orange County Tatum Lahore's Petition for Annexation (the "**Petition**") attached hereto as **Exhibit 1**. By filing the Petition, Tatum Lahore shall move the Court to grant the annexation of Tatum Lahore's property to the Town of Orange as specified in the Petition.

Please direct all questions relating to this Notice, the Petition, and the annexation requested therein to Jaime B. Wisegarver, Esquire, who may be contacted by email at jwisegarver@hirschlerlaw.com or by phone at (804) 771-5634.

received 05/12/2025 -wjc-

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Sincerely,

Jaime B. Wisegarver

Counsel for Tatum Lahore, LLC

cc: Tatum Lahore, LLC
Eliza J. Unrein, Esquire

EXHIBIT 1

7-B

VIRGINIA:

IN THE CIRCUIT COURT FOR ORANGE COUNTY

TATUM LAHORE, LLC, Plaintiffs, v. TOWN OF ORANGE, and Serve: Orange Town Council 119 Belleview Avenue Orange, VA 22960 and Catherine B. Lea Town Attorney 119 Belleview Avenue Orange, VA 22960 COUNTY OF ORANGE, VIRGINIA, Serve: Amy Wilson County Attorney 112 W. Main Street Orange, VA 22960 Defendants.	)	Case No.:__________________

PETITION FOR ANNEXATION

Plaintiff, Tatum Lahore, LLC ("**Tatum Lahore**"), by counsel, for its Petition for Annexation against Defendant, the Town of Orange ("**Town**"), states as follows:

Introduction

1. Tatum Lahore brings this Petition pursuant to Virginia Code § 15.2-3203 in order to annex to the Town all of its property that is not already located within the Town.

Parties, Jurisdiction, and Venue

2. Tatum Lahore is the owner of three (3) parcels of real property:

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a. Tax Map No. 44-99 consisting of approximately 9.8 acres and located primarily in Orange County, Virginia (the "**County**"); however, the northernmost corner of Tax Map No. 44-99 is located in the Town (the "**Split Parcel**").

b. Tax Map No. 44-99A consisting of approximately 11.3 acres and located entirely within the County (the "**County Parcel**").

c. Tax Map. No 44-110 consisting of approximately .13 acres and located entirely within the Town (the "**Town Parcel**").

3. The Town is an incorporated town and the county seat of Orange County.

4. The County is a political subdivision of the Commonwealth of Virginia.

5. This Court has jurisdiction pursuant to Virginia Code § 15.2-3203.

6. This Court is the appropriate venue for this action pursuant to Virginia Code § 15.2-3203.

Facts

7. The portion of Tatum Lahore's Split Parcel that is located in the County, along with Tatum Lahore's County Parcel, comprise the "territory adjacent to [the Town]," which Tatum Lahore desires to be annexed by the Town. Va. Code Ann. § 15.2-3203(A).

8. Tatum Lahore is the sole owner of the Split Parcel and the County Parcel.

9. From both the Town's perspective and Tatum Lahore's perspective, it is desirable that the remainder of the Split Parcel not already located within the Town, as well as the County Parcel, be annexed to the Town.

10. As set forth above, the Town Parcel and a portion of the Split Parcel are already located within the Town. It is logical that the entirety of the Split Parcel should be located within

the Town. Likewise, the proximity of the County Parcel to the Town limits justifies the annexation of the County Parcel.

11. Further, the Town Parcel can connect to Town water services (although does not have an active water account at this time).

12. Upon information and belief, the Town is considering a future project to extend sewer services to this area, thus, if and when Tatum Lahore's property is developed, it is contemplated that the parcels may connect to Town water and/or sewer services.

13. If and when Tatum Lahore's property is developed, such residential development would benefit from the Town's water and/or sewer services.

14. Upon information and belief, the Town desires to increase the number of residents living within the Town, and could benefit from the additional tax revenue associated with improvements to Tatum Lahore's property.

15. Upon information and belief, the County does not oppose the proposed annexation.

Count I
Annexation by Town pursuant to Virginia Code § 15.2-3203

16. Tatum Lahore incorporates by reference the preceding allegations as if fully set out herein.

17. Virginia Code § 15.2-3203(A) states as follows:

> Whenever . . . fifty-one percent of the owners of real estate in number and land area in a designated area, . . . petition the circuit court for the county, stating that it is desirable that such territory be annexed to the city or town and setting forth the metes and bounds thereof, a copy of such petition shall be served on the city or town council, and published in the manner prescribed in § 15.2-3204. The case shall, except as otherwise provided in this chapter, proceed in all respects as though instituted in the manner prescribed in § 15.2-3202; however, the special court shall not increase the area of the territory described in the petition.

18. Tatum Lahore, as the sole owner of the Split Parcel and the County Parcel, constitutes 100% "of the owners of real estate in number and land area in [the] designated area" sought to be annexed to the Town. *Id.*

19. For the reasons set forth above, it is desirable that the portion of Tatum Lahore's Split Parcel that is located in the County, along with Tatum Lahore's County Parcel, be annexed to the Town.

20. Prior to the filing of this Petition, a descriptive summary of this action was published at least once a week for four (4) successive weeks in the Orange County Review in accordance with Virginia Code § 15.2-3204.

21. The proposed annexation satisfies all of the statutory requirements.

WHEREFORE, Plaintiff respectfully requests that this Court (i) notify the Virginia Supreme Court to the filing of this Petition, as contemplated by Virginia Code § 15.2-3202, such that this case may be heard by a special court; and (ii) grant all such other and further relief the Court deems just and proper.

Respectfully Submitted,
TATUM LAHORE, LLC

Jaime B. Wisegarver (VSB No. 81095)
Eliza J. Unrein (VSB No. 99394)
HIRSCHLER FLEISCHER, P.C.
The Edgeworth Building
2100 East Cary Street (23223-7078)
Post Office Box 500
Richmond, Virginia 23218-0500
Telephone: (804) 771-9500
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eunrein@hirschlerlaw.com

NEW BUSINESS
May 19, 2025

AGENDA ITEM: 9C

Consideration of donation to the Orange County Chamber of Commerce for the 50th Annual Downtown Orange Street Festival.

SUMMARY:

- Please see attached request from the Orange County Chamber of Commerce for a request for donation and marketing opportunity for the 50th Annual Orange County Street Festival.

ORANGE COUNTY
VIRGINIA
CHAMBER OF COMMERCE

DOWNTOWN ORANGE STREET FESTIVAL
FOOD • MUSIC • SHOPPING • FUN

50th Annual Downtown Orange Street Festival
Business Marketing Opportunities
Saturday, September 6, 2025

The Downtown Orange Street Festival is an annual community event, with over 150 artisans, craft and commercial vendors, a variety of food and beverage vendors, live music, and a kid's zone. This family-friendly festival draws over 5,000 people from all over Central Virginia and is a great venue for community awareness and promotion. This is a great opportunity to put your business in front of thousands of citizens in one day!
To ensure maximum exposure for your business, please reserve your sponsorship no later than August 1, 2025.

☐ **Stage Sponsor** **$800** *Limited to 3 participants – reserve early!*
This sponsorship will help to provide live music during the day. A sponsorship at this level receives a free 10 x 20 booth space for the festival, inclusion in all festival promotions, placement of your banner *(8' maximum length, please!)* at the entertainment stage and mentions throughout the day by the MC.

☐ **Kid Zone Sponsor** **$250**
Help to provide free activities for children at the festival. Kids Zone sponsors receive a free 10 x 10 booth space in the Kids Zone, inclusion in all festival promotions and placement of your banner/sign (size restriction of 3 x 5) at the Kids Zone.

☐ **Festival Friend** **$175**
Friends of the Festival receive a free 10 x 10 booth space for the festival and inclusion in all festival promotions.

Business Name: ______________________ *Phone:* ______________

Address: ______________________ *City/State/Zip:* ______________

Contact Name: ______________________ *Email:* ______________

Signature: ______________________ *Date:* ______________

☐ My check payable to the Orange County Chamber of Commerce is enclosed
☐ I prefer to pay via credit card, please send me an invoice.

*****Please send a high-resolution image of your company logo via email*****

Return completed form not later than August 1, 2025
by email to: Staff@OrangeVaChamber.com
by mail to: Orange County Chamber of Commerce, PO Box 146, Orange, VA 22960

Don't see a package that fits your needs? We are happy to work with you to design something that works for YOU! Give Judi a call at (540) 672-5216, or email at Exec@OrangeVaChamber.com *to discuss how we can work together to help you promote your business.*

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