



**Work Session Meeting Agenda
Monday, March 3, 2025
Town of Orange Community Meeting Room**

5:30 p.m.

DINNER

6:00 p.m.

1. Call to order by Mayor.

2. Roll Call:

**Mayor J. Harrison Cluff
Vice-Mayor Delmer G. Seal, Jr.
Councilmember Jason R. Cashell**

**Councilmember Jeremiah V. Pent
Councilmember Donna Waugh-Robinson**

3. Adoption of Agenda.

4. FY26 DRAFT Budget Work Session.

5. Closed Session – Town Council will move into Closed Session under the provision of State Code Section 2.2-3711 Subsection 7 – CONSULTATION WITH LEGAL COUNSEL:
Consultation with legal counsel and briefings by staff members, consultants or attorneys, pertaining to actual or probable litigation, or other specific legal matters requiring the provisions of legal advice by counsel.

6. Town Council Adjournment.



**Town of Orange
Town Manager's Office**

119 Belleview Avenue, Orange, Virginia 22960 - 1401

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Email – townmanager@townoforangeva.org

MEMORANDUM

TO: Mayor and Council Members
FROM: Greg Woods, Town Manager

DATE: February 26, 2025

SUBJECT: FY-2026 Initial Draft Budget Information

The draft budget totals \$10,350,690 and decreases our reserves by \$128,479. The breakdown by fund is:

	<u>Revenues</u>	<u>Expenses</u>	<u>Reserves</u>
General Fund	\$ 5,806,590	\$ 5,837,247	\$ (30,657)
Capital Fund	632,500	632,500	-
Water Fund	1,753,650	1,674,363	(104,294)
Wastewater Fund	2,157,950	2,149,907	6,472
Total	<u>\$10,350,690</u>	<u>\$10,479,169</u>	<u>\$ (128,479)</u>

Without the major capital projects all funds are in the black. This year does not include a return to Revenue Sharing. Revenue Sharing should return with the FY2027-FY2028 budgets. The availability fees from the Round Hills Meadows housing project continue as the major contributor for the water and sewer funds. This second draft includes the change for employee health insurance and changes to capital to the first draft including:

- Deferring and removing Hill Top Avenue to a later budget.
- Including the PW Dump Truck needed for FY-2027.
- Including the sand filter replacement at the Water Treatment Plant.

Significant impacts to this draft budget are:

Taxes & Rates:

- 1) All taxes and rates stay the same as FY-2025. This assumes an real estate tax equalization when we receive the increased assessment values from the County.

Revenues:

- 1) Revenues projected for Water & Sewer Availability Fees 15 homes in the Round Hill Meadows buildout and throughout Town and includes and revenues related to the buildout. We believe this to be conservative.
- 2) Increased tax revenue by revenue increases already experiencing in Meals Tax and State Highway Maintenance Revenues

Expenses:

- 1) Personnel COLA increase of 3.0% and Merit Increase of 2% with add'l 0.5% for under \$20/hour.
- 2) 12.00% increase in health care costs.
- 3) VRS rates remain unchanged for this year.
- 4) Donations – same as last year with the exception of reducing the Gordonsville pool donation as shown on Sch. D-6.

Capital:

- 1) Includes:
 - a. \$150,000 for street paving – not revenue sharing.
 - b. \$122,500 for 2-Public Works vehicles and snow plow attachment.
 - c. \$46,100 for automation and computers, furniture and small equipment
 - d. \$25,000 for improvements to the Community Room audio and video.
 - e. \$125,000 for a new sidewalk.
 - f. \$40,000 for renovations at the Police Department.
 - g. \$165,000 for a Dump Truck expected for the FY-2027 budget.
 - h. \$182,000 for sand filter replacement at the Water Treatment Facility.

Other Items for Consideration:

- 1) Items on Cash Projection sheet not included in budget.
- 2) Any items Council Members wish to have included or modified.

Town of Orange
Budget Overview
FY-2026

	Funds				
	General	Capital	Water	Sewer	Total
Cash on Hand - 12/31/2024	9,244,235	(3,878,332)	4,345,828	(1,887,941)	7,823,790
Less:					
ARPA Commitments			2,489,011	749,422	3,238,433
Carryovers/Committed Funding	-	636,632	-	-	636,632
Healthy Revere (25% of Expenditures)	1,459,312	158,125	464,486	537,870	2,619,793
Plus:					
Budget Surplus/(Deficit)	(30,657)	-	(104,294)	6,472	(128,479)
Capital Applicable to FY -2027 (dump truck)			165,000		165,000
Balance - Uncommitted Funds	7,754,266	(4,673,089)	1,453,037	(3,168,761)	1,365,453

Long Term Commitments	Project Cost	Assumed Obligation after obtaining Grants			
Unreserved Issues					
MM Screen Project	4,000,000		800,000		800,000
Main Street Streetscape	10,000,000	2,000,000			2,000,000
Liquid Feed Conversion	1,000,000		500,000		500,000
Gardner Property (Incapsulation)	250,000	250,000			250,000
Mid-Block Pedestrian Crossing	50,000	50,000			50,000
Madison Road	25,000,000	5,000,000			5,000,000
Gardner Property (Rehabilitation)	2,000,000	400,000			400,000
Houseworth Sewer Line	1,000,000	200,000			200,000
Brizzolara Sewer Line	2,500,000	500,000			500,000
Greenfields Sewer Line	10,000,000	2,000,000			2,000,000
Quiet Zone	2,500,000	500,000			500,000
Other considerations					
Fire System Flow Analysis					
Chatter Island					
Taylor Park Retaining Wall					

Net Funding	58,300,000	-	10,900,000	1,300,000	-	12,200,000
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Carryovers/Committed Funding					
Hill Top Avenue (Deferred)	222,000	-			-
Madison Road Signal Light (100% funded)	613,003	-			-
Contractual Paving	145,300	145,300			145,300
Sidewalk (New)	206,000	206,000			206,000
Old Town Lot	140,000	140,000			140,000
Gardner Property Environmaental review	48,268	48,268			48,268
CommuntiyRoom Improvements	22,064	22,064			22,064
Lafayette Street Improvements	75,000	75,000			75,000
Balance Committed	1,471,635	-	636,632	-	636,632

Capital Included in FY-2026 Operting Budget						
Street Paving - Non-revenue sharing	150,000		150,000			150,000
PW Vehicles & Snow Plow Attachment	122,500		122,500			122,500
Machiney & Equipment	2,000			1,000	1,000	2,000
Office Furniture	2,100	1,500		600		2,100
Automation and Computers	42,000	2,000	30,000	5,000	5,000	42,000
Sidewalk (New)	125,000		125,000			125,000
PD renovation	40,000		40,000			40,000
PW 2027 Dump Truck	165,000		165,000			165,000
Sand Filter Replacement	182,000			182,000		182,000
Totals	830,600	3,500	632,500	188,600	6,000	830,600