

TOWN OF ORANGE



COUNCIL MEETING PACKAGE

MONDAY, DECEMBER 9, 2024

7:00 P.M.



Meeting Agenda
Monday, December 9, 2024
Town of Orange Community Meeting Room

5:00 p.m. Prior to the meeting a reception will be held honoring Mayor Roby and Vice-Mayor Sherman

7:00 p.m.

1. Call to order by the Mayor.
2. Pledge of Allegiance.
3. Roll Call – Town Council:

Mayor Martha B. Roby
Vice-Mayor Frederick W. Sherman, Jr.
Councilmember Jason R. Cashell

Councilmember Jeremiah V. Pent
Councilmember Donna Waugh-Robinson

4. Adoption of Agenda
5. Presentations to Mayor Roby and Vice-Mayor Sherman.
6. **Public Comment** - Town Council receives public input from residents and taxpayers of the Town. Citizens are encouraged to sign up prior to the meeting beginning and turn in a/their slip to the Town Clerk. Please note that Public Comment is limited to 3 minutes per individual.
7. Consideration of Town Council Meeting Minutes of November 18, 2024.
8. Reports
 - [A] Presentation of FY24 Audit Report – Matthew McLearen, CPA, CFE, Managing Director – Robinson, Farmer, Cox Associates, PLLC.
 - [B] Finance Report – (Director of Finance)
9. Unfinished Business:
10. New Business:
 - [A] Consideration of appointment of Martha B. Roby to the Town's IDA effective January 1, 2025.
 - [B] Consideration to move the regular Monday, February 17th Town Council meeting to Tuesday, February 18th because the 17th falls on a Town holiday President's Day.
11. Adjournment.

MINUTES

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The Orange Town Council held a regular meeting at 7 p.m. in the Town's Community Meeting Room. Town Councilmembers present were: Mayor Martha B. Roby, Vice-Mayor Frederick W. "Rick" Sherman, Jr., Councilmembers Jason Cashell, Jeremiah Pent and Donna Waugh-Robinson. Staff members present were: Town Manager Gregory S. Woods, Town Clerk Wendy J. Chewning, MMC, Town Attorney Catherine Lea, Director of Finance Dianna Gomez, Director of Community Development John Cooley and Police Chief Kiline Madison.

CALL TO ORDER

Mayor Roby led everyone in the Pledge of Allegiance. The Town Clerk called roll and noted a quorum was present.

ADOPTION OF AGENDA

A motion was made by Vice-Mayor Sherman, seconded by Councilmember Pent, to adopt the agenda, as presented. On vote: Mayor Roby – aye, Vice-Mayor Sherman – aye, Councilmember Cashell – aye, Councilmember Pent – aye, and Councilmember Waugh-Robinson – aye. The motion carried.

PUBLIC COMMENT

Anna Bielecki reported that she had contacted Public Works several times about replacing her large garbage can with a smaller one and no one had gotten back with her. Mayor Roby requested that the Town Manager contact Public Works to find out what was going on.

PUBLIC COMMENT ON RAILROAD QUIET ZONE

The following individuals were advocates of eliminating the train whistle for the purposes of a better quality of life and Tourism:

Anna Bielecki
Ellen Sawya
Pat McAloon
Kevin Hagood

Emails were received from:

Kathy Judge
Leslie Gregg
Richard Burgujian

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The following individuals were not in favor of eliminating the train whistle, outlining the tremendous cost to the Town and the concern for safety:

Jeff Crane
Hilarie Hicks
Elliott Fox, Jr.

A lengthy discussion was held by Town Council and staff. The Town Manager stated that the Town did not qualify for the Railroad Crossing Elimination grant. The Town Manager stated further that he and the mayor had spoken to Tim Bentley, VP of Norfolk Southern, and each crossing would cost between \$300,000 - \$500,000. The Town Manager stated that he was not against the Quiet Zone but questioned if this was the best way to spend the Town's money.

The Town Manager reported that Mr. Bentley went over the processes with he and the mayor to begin the engineering study for the Quiet Zone if the Town chose to do so to include signing up with their engineers for studies at \$185,000 per crossing. The Town Manager reported that just because the Town did the Engineering Studies it didn't mean the project would be approved. The Town Manager reported that the Federal Railroad Administration would issue the final Quiet Zone approval.

The Town Manager stated that Town Council and staff would begin discussing the Budget in early February. The Town Manager stated further that projects would need to be prioritized Main Street, Madison Road, sidewalks, or Quiet Zone.

TOWN COUNCIL CONSIDERED TOWN COUNCIL MEETING MINUTES OF OCTOBER 21st, 2024

A motion was made by Vice-Mayor Sherman, seconded by Councilmember Waugh-Robinson, to adopt the minutes of October 21, 2024, as presented. On vote, Mayor Roby – abstained, Vice-Mayor Sherman – aye, Councilmember Cashell – aye, Councilmember Pent – aye, and Councilmember Waugh-Robinson – aye. The motion carried with one member abstaining.

REPORTS

DIRECTOR OF FINANCE - FINANCE REPORT

The Director of Finance reported on the fourth month for FY25.

The Director of Finance reported that the General Fund Tax revenues were \$1.162M YTD and included one significant YTD favorable variance to budget and that was \$85K for Meals Tax. Total Tax revenue was \$103K favorable to budget.

The Director of Finance reported that in addition to the favorable tax revenue variances, interest income was \$41K favorable to the budget due to timing of ARPA Fund deposits.

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The Director of Finance reported that General Fund Revenue was \$208K favorable to budget.

The Director of Finance reported that Water Sales Revenue YTD was \$619K and was \$86K favorable to the budget. The Director of Finance reported that in November we received \$48K in Water Availability fees, so we will exceed budget for the year.

The Director of Finance reported that Sewer Sales Revenue YTD was \$770K and the revenue was \$47K in favor with the budget. The Director of Finance reported that in November we received \$197K in Sewer Availability fees, so we will exceed the budget for the year.

The Director of Finance reported that payments for the month were \$592K. The Director of Finance reported further that a \$49K payment was made to Charlie Obaugh Chevrolet GMC for a Public Works truck, \$13K was paid to Atlantic Pump and Equipment for a Water Plant pump installation, and \$12K was paid to EZ Performance Center for a mower. The other payments are normal course of business experience.

The Director of Finance reported that expenditures from the \$8.0M ARPA funding (including VDH) were \$3.4M ITD, of which \$140K went toward engineering services and equipment for the Liquid Feed project at the Water Plant, \$231K went toward the new SCADA system for the Sewer Plant, \$122K was used for sewer system upgrades, \$123K paid for a dump truck, \$454K had gone to Standpipe Engineering services, a new generator and land, \$107K had been used for the Macon Road Mixer, \$90K covered Water Line Engineering Services, \$448K had been spent on the Sewer Line Engineering services, \$87K covered an intake pump and pump repairs, and \$68K covered engineering services for the millimeter screen project. The Director of Finance reported that we had submitted \$1.562M to VDH for Standpipe Construction and had been reimbursed \$1.426M. The Director of Finance reported further that we had submitted \$136K to VDH for reimbursement. The Director of Finance stated that VDH had agreed to allow us to use the remaining funds after Phase 1 Construction was complete for Phase 2 of the Standpipe project. The Director of Finance stated further that we had committed funds to the Water Meter Replacement Project which was expected to cost \$1.256M. The Director of Finance reported that after taking into account the completion of Phase 2 of the Standpipe, sewer system upgrades, and sewer line engineering services, we have approximately \$210K in uncommitted ARPA funds that will be committed by the end of the year.

The Director of Finance gave a summary from the Virginia Investment Pool Monthly Report: The Federal Reserve cut rates by another 25 basis points on November 7th, and there may be another reduction by the end of the year. The VIP Stable Value fund yield was 5.04% for October. The Town of Orange has \$975K invested in the fund. The VIP High Quality Bond fund yield was 4.20% for October. The Town of Orange has \$702K invested in the fund.

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UNFINISHED BUSINESS

TOWN COUNCIL AND STAFF CONTINUED A DISCUSSION ON THE POST OFFICE PARKING

The Town Manager reported that as requested by Council at their October 21st meeting, he had met with the Town's Postmaster and recommended that they use the Town's public lot behind Town Hall for the parking of their postal vehicles. The Town Manager reported further that this would only be problematic on court days if the post office vehicles had not left the lot yet. The Town Manager stated that the lot would not be specifically designated, but it did have cameras to watch over the vehicles and on most days, there would not be any issue.

The Town Manager stated that the post office preferred Belleview parking but would accept the Town Hall option and had begun using this option since it was offered.

Town Council was in agreement with the Town Manager that this was the most ideal situation.

TOWN COUNCIL AND STAFF CONTINUED A DISCUSSION OF THE NORTH MADISON ROAD CROSSWALK STUDY

The Director of Community Development presented two alternatives and costs for a crosswalk on Madison Road south of the Madison Road and Nelson Street/American Woodmark intersection from Rinker Design Associates, LLC:

Flashing Beacon Crosswalk - \$45,958.25

Refuge Island - \$46,324.83

The study stated that these costs did not include the purchase of right of way or easements.

After discussion, it was the consensus of Council for staff to get VDOT's info and opinions on this study and report back at the Monday, December 9th meeting, if possible.

NEW BUSINESS

TOWN COUNCIL CONSIDERED CANCELING THE JANUARY 6TH TOWN COUNCIL WORK SESSION MEETING, AND MOVE THE REGULAR MONDAY, JANUARY 20TH MEETING TO TUESDAY, JANUARY 21ST BECAUSE THE 20TH FALLS ON A TOWN HOLIDAY, MARTIN LUTHER KING JR. DAY

A motion was made by Councilmember Waugh-Robinson, seconded by Councilmember Pent, to cancel the Monday, January 6th Town Council work session meeting and move the Monday, January 20th meeting to Tuesday, January 21st at 7 p.m., due to the Monday, Martin Luther King Jr. holiday." On vote, Mayor Roby – aye, Vice-Mayor Sherman – aye, Councilmember Cashell

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– aye, Councilmember Pent – aye, and Councilmember Waugh-Robinson – aye. The motion carried.

MISCELLANEOUS

Mayor Roby thanked John Cooley, the Town's Director of Community Development, for his 13 years of service with the Town. Mayor Roby wished Mr. Cooley best wishes in his new position.

Vice-Mayor Sherman inquired about the completion of the Charters of Freedom project. The Director of Community Development stated that the Foundation was sending a Mason to finish the brick work, and the project would be almost complete.

With no further business the meeting adjourned at 8:10 p.m.

Wendy J. Chewning, MMC
Town Clerk

Martha B. Roby, Mayor

REPORTS



REPORTS SUMMARY

December 9, 2024

AGENDA ITEM: 8A

Presentation of FY24 Audit Report – Matthew McLearen, CPA, CFE, Managing Director – Robinson, Farmer, Cox Associates, PLLC

SUMMARY:

- Mr. Matthew McLearen, CPA, CFE, Managing Director – Robinson Farmer Cox, will present the Town's FY2024 Audit Report.



ROBINSON, FARMER, COX ASSOCIATES, PLLC

Certified Public Accountants

Communication with Those Charged with Governance

**To the Town Council
Town of Orange, Virginia**

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component unit, and each major fund of Town of Orange, Virginia for the year ended June 30, 2024. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards* as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated August 9, 2024. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Town of Orange, Virginia are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2024. We noted no transactions entered into by the entity during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the Town's financial statements were:

Management's estimates of depreciation, allowances for doubtful accounts, accrued leave, and leases are based on established guidelines and historical experience. We evaluated the methods, assumptions and data used to develop depreciation expense and the allowances for uncollectible accounts in determining that they are reasonable in relation to the financial statements taken as a whole.

Management's estimate of pension and other post-employment benefit liabilities and related deferred outflows and inflows is based on the actuarial valuations performed by qualified independent actuaries. We evaluated the methods, assumptions and data used to develop the estimated liabilities in determining that they are reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a disagreement on a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated November 13, 2024.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the entity's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the entity's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to management's discussion and analysis and the schedules related to pension and OPEB, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI. Our responsibility with respect to the budgetary comparison information, which also supplements the basic financial statements, is to evaluate the presentation of the schedules in relation to the financial statements as a whole and to report on whether it is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Matters: (Continued)

We were engaged to report on the supporting schedules which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the other statistical information, which accompany the financial statements but are not RSI. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Restriction on Use

This information is intended solely for the use of Town Council and management of Town of Orange, Virginia and is not intended to be, and should not be, used by anyone other than these specified parties.

Robinson, Farmer, Cox Associates
(Charlottesville, Virginia
November 13, 2024



ROBINSON, FARMER, COX ASSOCIATES, PLLC

Certified Public Accountants

Date: November 13, 2024

Memorandum To: Town of Orange

From: Robinson, Farmer, Cox Associates

Regarding: Audit for year ended June 30, 2024

In planning and performing our audit of the financial statements of the Town of Orange for the year ended June 30, 2024, we considered the Town of Orange's internal control structure to plan our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control structure. This letter does not affect our report dated November 13, 2024, on the financial statements of the Town of Orange.

As part of our audit procedures, we annually review reconciliations and reporting of the state urban highway maintenance funding received by the Town. During the course of the fiscal year 2024 audit, we reviewed the fiscal year 2023 (prior year filings are reviewed each year) reporting and reconciliations of the amounts expended under the state funded urban highway maintenance program. We concluded the Town did not reconcile the urban highway maintenance expenditures reported in the Town's general ledger for fiscal year 2023. We consider a reconciliation of the expenditures reported in the general ledger with amounts reported on the annual *U-3 Local Finance Survey* an important financial reporting control.

The Town has subsequently updated and corrected the annual *U-3 Local Finance Survey* for fiscal year 2023 and submitted the corrected form to the appropriate state agency. The corrected form has been accepted.

FINANCE REPORT



Town of Orange
Director of Finance's Office

119 Belleview Avenue, Orange Virginia 22960 - 1401
Phone: (540) 672-1020 Fax: (540) 672-2821
Email - directoroffinance@townoforangeva.gov

MEMORANDUM

TO: Mayor and Council Members
FROM: Dianna Gomez, Director of Finance
DATE: December 4, 2024
SUBJECT: Summary Financial Report – November 2024

The following is a summary report of the financial condition of the Town as of November 30, 2024, the fifth period of FY 2025 budget as approved and amended (amendments made in August 2024). The report covers 42% of the current fiscal year. Please review the attached schedules for specific category results.

General Fund

General Fund revenues year to date were \$2,637,140 or 34.31% of the FY 2024 annual budget. Referring to our annual projections spreadsheet (attached), the revenue position for the Net General Fund (excluding reserve usage) is \$227,593 higher than the budget.

Tax revenue for the month was \$489,516 of which 36% was derived from Meals Tax, 25% was received for Real Estate Tax and 14% was collected for Personal Property Tax.

Year to date Tax revenue was \$114,285 higher than budget. This was driven by Meals Tax.

Year to date Interest Income was \$46,456 favorable to budget due to timing of ARPA spending.

Year to date General Fund expenditures were \$3,075,956 or 40.02% of the amount budgeted for FY 2024. Expenditures are in line for this period considering the timing of the debt payments (\$156,689) and July donation payouts.

Water Fund

Water Fund revenues year to date were \$848,494 or 15.61% of the annual budget. Year to date revenue (excluding reserve usage) was \$147,654 higher than the budget driven by Water Sales, Water Availability Fees and Interest Income.

Year to date Water Fund expenditures of \$813,718 was 14.97% of the annual budget. Received VDH reimbursement of \$1,561,552 inception to date. Costs are in line with the budget for the period considering the timing of the debt payments (\$99,903). There are no outstanding VDH payments at this time.

"A Main Street Community"
&
"A Designated Enterprise Zone"

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Waste Water Fund

Sewer Fund Revenues year to date were \$1,137,051 or 37.99% of the annual budget. Year to date revenue (excluding reserve usage) was \$92,132 higher than budget driven by Sewer Sales, Sewer Availability Fees, Sludge and an increase in the Nutrient Credit Exchange payment. The favorable variances are partially offset by lower than budget Leachate Sales.

Year to date Sewer Fund expenditures of \$1,407,735 were 47.03% of the annual budget. Costs are in line for this period considering the timing of the debt payments (\$461,839) and payment for the dump truck (\$123,214).

Cash Balances

The combined cash balance for the Town's Funds as of November 30, 2024 was \$7,603,394 with \$4,095,345 reserved for projects or dedicated to specific uses. The cash balance includes \$1,682,091 on deposit with the Virginia Investment Pool Trust Fund. Significant payments occurred in July for the US Bank loan and in November for the Virginia Resource Authority loan.

Debt Balances

A summary of the Town's Debt as of November 30, 2024 is included with this report. The summary includes the significant debt payments and payoffs.

**Town of Orange
Revenue Accounts
Month of November 2024**

Description	FY-2025 Budget	Actual Revenues			Projected		FY-2025 Variance to Budget
		Previous Months	Current Month	FY-2025 Year-To-Date	Remaining Months	FY-2025 Revenues	
General Fund							
Taxes							
Real Estate	640,000	75,551	124,531	200,082	442,412	642,494	2,494
Personal Property	215,000	57,367	68,463	125,830	91,000	216,830	1,830
Public Service Corp.	28,000	243	20,830	21,073	-	21,073	(6,927)
Delinquent	-	-	-	-	-	-	-
Cigarette	66,000	18,120	5,530	23,650	38,500	62,150	(3,850)
Bank Franchise	150,000	-	-	-	150,000	150,000	-
Utility Consumer	231,600	74,972	18,408	93,379	135,100	228,479	(3,121)
Electric Consumption	15,000	4,889	945	5,834	8,750	14,584	(416)
Local Sales	370,000	160,007	34,352	194,359	184,998	379,357	9,357
Motor Vehicle Registration Fees	95,000	31,582	19,409	50,992	33,500	84,492	(10,508)
Business & Prof. License	200	-	100	100	100	200	-
Meals	1,650,000	634,960	174,541	809,501	962,500	1,772,001	122,001
Transient/Occupancy	160,000	66,638	12,844	79,482	86,667	166,149	6,149
Communications	120,000	37,714	9,562	47,277	70,000	117,277	(2,723)
Sub-Total Taxes	3,740,800	1,162,042	489,516	1,651,558	2,203,527	3,855,085	114,285
Licenses & Permits							
Licenses & Permits	100	175	25	200	-	200	100
Sub-Total Licenses	100	175	25	200	-	200	100
Fines & Forfeitures							
Court Fines	90,000	37,732	8,241	45,973	52,500	98,473	8,473
Sub-Total Fines	90,000	37,732	8,241	45,973	52,500	98,473	8,473
Intergovernmental - State							
Skills Games Fee	-	-	-	-	-	-	-
Rolling Stock	6,600	8,117	-	8,117	-	8,117	1,517
Motor Vehicle Rental	30,000	17,784	-	17,784	17,500	35,284	5,284
Mobile Home (RV) Registration	-	-	-	-	-	-	-
Law Enforcement Assistance	132,504	34,312	35,694	70,006	66,252	136,258	3,754
PPTR Revenue	89,615	89,615	-	89,615	-	89,615	-
State Highway Maint. Fund	1,261,800	327,330	-	327,330	946,350	1,273,680	11,880
Misc. Grants - (DMV) Law Enf. OT	2,000	7,024	-	7,024	-	7,024	5,024
Litter Control Grant	3,745	-	-	-	3,745	3,745	-
Fire Programs Grant	19,108	25,010	-	25,010	-	25,010	5,902
Sub-Total Intergovernmental	1,545,372	509,192	35,694	544,886	1,033,847	1,578,733	33,361
Investments/Sales of Assets							
Interest Income	150,000	90,977	17,979	108,956	87,500	196,456	46,456
TowerCom Capital Lease	-	-	-	-	-	-	-
Sale of Surplus Property	-	-	-	-	-	-	-
Sales of Recycled Materials	-	80	33	113	-	113	113
Sub-Total Investments/Sales of Assets	150,000	91,057	18,012	109,069	87,500	196,569	46,569
User Fees							
Planning & Development Fees	2,500	2,738	300	3,038	450	3,488	988
Transit Collections	22,776	11,115	-	11,115	11,388	22,503	(273)
Porterfield Park Shelter	3,000	250	150	400	1,750	2,150	(850)
Depot Community Room	300	705	-	705	200	905	605
Public Works Community Room	2,800	715	715	1,430	1,635	3,065	265
Trash Collection - Commercial	50,000	10,329	2,282	12,611	29,165	41,776	(8,224)
Trash Collection - Residential	106,000	43,173	9,549	52,722	61,835	114,557	8,557
Taylor Park	100	150	-	150	-	150	50
Sub-Total User Fees	187,476	69,175	12,996	82,171	106,423	188,594	1,118
Miscellaneous Revenue							
Misc. General Fund Revenue	10,000	10,478	612	11,090	5,831	16,921	6,921
DMV Stop Fees	1,200	508	175	683	700	1,383	183
Administrative Fee	2,000	770	295	1,065	1,165	2,230	230
VRTA Reimbursements - TOOT	-	13,508	3,268	16,777	-	16,777	16,777
Expenditure Refunds	20,000	14,530	47	14,577	5,000	19,577	(423)
Internal Charges	443,412	147,805	36,951	184,756	258,657	443,413	-
ARPA - NEU FUNDS	-	-	-	-	-	-	-
Capital Fund (Real Estate Applied)	(122,292)	-	-	-	(122,292)	(122,292)	-
Add'l Transfers to Capital Fund	(2,044,992)	-	-	-	(2,044,992)	(2,044,992)	-
Reserve Fund	1,849,555	-	-	-	1,849,555	1,849,555	-
Sub-Total Miscellaneous	158,883	187,599	41,348	228,947	(46,376)	182,571	23,688
Total General Fund	5,872,631	2,056,972	605,832	2,662,804	3,437,421	6,100,225	227,593

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**Town of Orange
Revenue Accounts
Month of November 2024**

Description	FY-2025 Budget	Actual Revenues			Projected		FY-2025 Variance to Budget
		Previous Months	Current Month	FY-2025 Year-To-Date	Remaining Months	FY-2025 Revenues	
Capital Fund							
Byrd Street Project	-	-	-	-	-	-	-
VDOT - Paving Reimbursement	616,000	-	-	-	616,000	616,000	-
ISTEA Mainstreet Project	-	-	-	-	-	-	-
ISTEA Railroad Avenue	-	-	-	-	-	-	-
General Fund Capital Proceeds	122,292	-	-	-	122,292	122,292	-
Add'l Transfers from General Fund	1,074,708	-	-	-	1,074,708	1,074,708	-
Loan Proceeds	-	-	-	-	-	-	-
Capital Reserve Fund	-	-	-	-	-	-	-
Total Capital Fund	1,813,000	-	-	-	1,813,000	1,813,000	-
Net General Fund	7,685,631	2,066,972	605,832	2,662,804	5,250,421	7,913,225	227,593
Water Fund							
Investments/Sales of Assets							
Interest Income	36,000	41,811	8,554	50,365	21,000	71,365	35,365
Sale of Surplus Property	-	-	-	-	-	-	-
Sub-Total Investments/Asset Sales	36,000	41,811	8,554	50,365	21,000	71,365	35,365
Utility Revenues							
Water Sales	1,411,000	526,779	139,406	666,185	823,085	1,489,270	78,270
Water Availability	75,000	42,244	49,744	91,988	20,000	111,988	36,988
Water Reconnection Fees	20,000	4,550	-	4,550	13,332	17,882	(2,118)
Sub-Total Utility	1,506,000	573,572	189,150	762,722	856,417	1,619,139	113,139
Miscellaneous Revenue							
Miscellaneous Revenues	41,400	4,004	31,646	35,650	4,900	40,550	(850)
Expenditure Refunds	2,545,521	-	-	-	2,545,521	2,545,521	-
Water Fund Grant	1,288,120	-	-	-	1,288,120	1,288,120	-
Reserve Fund	17,906	-	-	-	17,906	17,906	-
Sub-Total Miscellaneous	3,892,947	4,004	31,646	35,650	3,856,447	3,892,097	(850)
Total Water Fund	5,434,947	619,387	229,350	848,737	4,733,864	5,582,601	147,654
Sewer Fund							
Investments/Sales of Assets							
Interest Income	-	-	-	-	-	-	-
Sub-Total Interest	-	-	-	-	-	-	-
Utility Revenues							
Sewer Sales	1,630,000	554,393	154,412	708,805	950,835	1,659,640	29,640
Sewer Availability	308,250	135,630	197,280	332,910	50,000	382,910	74,660
Sewer Sales - Sludge	60,000	38,121	6,894	45,015	35,000	80,015	20,015
Sub-Total Utility	1,998,250	728,143	358,586	1,086,730	1,035,835	2,122,565	124,315
Miscellaneous Revenue							
Miscellaneous Revenues	2,000	2	-	2	2,000	2,002	2
Nutrient Credit Exchange	5,000	15,728	-	15,728	-	15,728	10,728
Leachate Sales	130,000	-	3,583	3,583	75,831	79,414	(50,586)
Septic Hauling	56,000	26,011	4,998	31,009	32,665	63,674	7,674
Expenditure Refunds	-	-	-	-	-	-	-
Transfers	847,992	-	-	-	847,992	847,992	-
Reserve Fund	(45,943)	-	-	-	(45,943)	(45,943)	-
Sub-Total Miscellaneous	995,049	41,741	8,580	50,322	912,545	962,867	(32,182)
Total Sewer Fund	2,993,299	769,885	367,167	1,137,051	1,948,380	3,085,431	92,132
Total Revenues	16,113,877	3,446,244	1,202,348	4,648,592	11,932,665	16,581,257	467,380

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TOWN OF ORANGE

Fund Balances

The following numbers represent our best estimates of
unencumbered fund balances (cash) as of November 30, 2024:

	Cash Balance	Encumbered	Unencumbered Balance
General Fund	\$ 8,851,522	\$ -	\$ 8,851,522
Capital Improvement Fund	(3,835,285)	579,380	(4,414,665)
Water Fund	4,310,195	2,635,304	1,674,891
Sewer Fund	(1,914,502)	689,196	(2,603,698)
Water Deposit Fund	100,129	100,129	-
Taylor Park Fund	74,033	74,033	-
Grant Fund	17,302	17,302	-
Totals	<u>\$ 7,603,394</u>	<u>\$ 4,095,345</u>	<u>\$ 3,508,049</u>

Town Debt Service
As of November 30, 2024

	Original Debt	Principal @ 06/30/2024	FY - 2025 Principal & Interest			Principal Remaining
			Budgeted	Paid	Remaining	
General Fund						
Route 20 Expansion	\$ 1,372,000	\$ 92,400	\$ 93,347	\$ 93,347	\$ -	\$ -
Public Works Center	\$ 931,000	\$ 62,700	\$ 63,343	\$ 63,343	\$ -	\$ -
Debt Service Activity	<u>\$ 2,303,000</u>	<u>\$ 155,100</u>	<u>\$ 156,690</u>	<u>\$ 156,690</u>	<u>\$ -</u>	<u>\$ -</u>
Water Fund						
Macon Road Tank	\$ 392,000	\$ 26,400	\$ 26,671	\$ 26,671	\$ -	\$ -
Raw Water Storage Basin	\$ 2,196,000	\$ 1,023,200	\$ 132,467	\$ 73,233	\$ 59,234	\$ 965,000
Debt Service Activity	<u>\$ 2,588,000</u>	<u>\$ 1,049,600</u>	<u>\$ 159,137</u>	<u>\$ 99,903</u>	<u>\$ 59,234</u>	<u>\$ 965,000</u>
Sewer Fund						
Wastewater Treatment Plant Upgrade	\$ 2,009,000	\$ 135,300	\$ 136,687	\$ 136,687	\$ -	\$ -
New WWTP - Total /Cumulative Debt	\$ 15,882,032	\$ 7,478,503	\$ 650,304	\$ 325,152	\$ 325,152	\$ 7,153,351
Debt Service Activity	<u>\$ 17,891,032</u>	<u>\$ 7,613,803</u>	<u>\$ 786,991</u>	<u>\$ 461,839</u>	<u>\$ 325,152</u>	<u>\$ 7,153,351</u>
Total Debt Service	<u>\$ 22,782,032</u>	<u>\$ 8,818,503</u>	<u>\$ 1,102,818</u>	<u>\$ 718,432</u>	<u>\$ 384,386</u>	<u>\$ 8,118,351</u>

Town of Orange
 ARPA Funds
 As of November 30, 2024

VDH Funds			Allocated	Spent	Balance	Committed	Remaining Funds
	Standpipe Phase 1	Construction	1,864,914.00	1,594,504.13	270,409.87	270,409.87	-
	Standpipe Phase 2	Reservoir Etc.	869,286.00	-	869,286.00	869,286.00	-
			<u>2,734,200.00</u>	<u>1,594,504.13</u>	<u>1,139,695.87</u>	<u>1,139,695.87</u>	<u>-</u>
Town of Orange Funds							
Water	Standpipe Phase 2	Reservoir Etc.	1,169,915.06	-	1,169,915.06	1,169,915.06	-
	Standpipe Phase 1	Engineering	353,439.00	353,439.00	-	-	-
	Standpipe Phase 1	Generator	61,057.00	61,057.00	-	-	-
	Standpipe Phase 1	Land	55,000.00	10,000.00	45,000.00	45,000.00	-
	Macon Road Mixer		107,383.38	107,383.38	-	-	-
	Water Line (NS Railroad)		90,260.56	90,260.56	-	-	-
	Millimeter Screen		232,423.25	67,500.00	164,923.25	-	164,923.25
	125 HP Intake Pump		87,383.12	87,383.12	-	-	-
	125 HP Intake Pump		-	-	-	-	-
	Liquid Feed System		140,287.18	140,287.18	-	-	-
	Water Meter Replacement		1,255,465.69	-	1,255,465.69	1,255,465.69	-
Wastewater	Sludge Truck	(WWTP)	123,214.00	123,214.00	-	-	-
	System Upgrades	(WWTP)	302,785.57	238,265.62	64,519.95	64,519.95	-
	Scada System	(WWTP)	231,132.43	231,132.43	-	-	-
	Sewer Lines - GreenFields		544,605.37	254,370.77	290,234.60	290,234.60	-
	Sewer Lines - Houseworth		213,978.04	73,315.17	140,662.87	140,662.87	-
	Sewer Lines - Brizzolara		318,854.35	125,076.01	193,778.34	193,778.34	-
			-	-	-	-	-
	Totals		<u>5,287,184.00</u>	<u>1,962,684.24</u>	<u>3,324,499.76</u>	<u>3,159,576.51</u>	<u>164,923.25</u>
			<u>8,021,384.00</u>	<u>3,557,188.37</u>	<u>4,464,195.63</u>	<u>4,299,272.38</u>	<u>164,923.25</u>

FINANCIAL STATEMENT ENDING

NOVEMBER, 2024

**Town of Orange
Financial Statement
November, 2024
41.67% of Budget Year
Fund Summaries**

REVENUES

FUND	FY-2025 BUDGET		COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
	ORIGINAL	CHANGES				
GENERAL	5,689,631.00	183,000.00	601,139.68	2,637,140.44	34.31%	3,235,490.56
GF-CAP IMPROVEMENTS	525,000.00	1,288,000.00	-	-		1,813,000.00
WATER	1,601,306.00	3,833,641.00	229,303.61	848,494.19	15.61%	4,586,452.81
SEWER	2,145,307.00	847,992.00	367,166.63	1,137,051.26	37.99%	1,856,247.74
GRANTS/SPECIAL REVENUE	-	-	4,657.97	25,482.05	0.00%	(25,482.05)
WATER DEPOSIT	-	-	46.42	244.61	0.00%	(244.61)
TAYLOR PARK	-	-	34.04	179.84	0.00%	(179.84)
TOTAL	\$ 9,961,244.00	\$ 6,152,633.00	\$ 1,202,348.35	\$ 4,648,592.39	N/A	\$ 11,465,284.61

Note: A () in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

FUND	FY-2025 BUDGET		EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
	ORIGINAL	CHANGES				
GENERAL	5,689,631.00	183,000.00	596,147.99	2,785,421.47	40.02%	3,087,209.53
GF-CAP IMPROVEMENTS	525,000.00	1,288,000.00	1,640.27	290,534.58		1,522,465.42
WATER	1,601,306.00	3,833,641.00	11,739.53	813,718.03	14.97%	4,621,228.97
SEWER	2,145,307.00	847,992.00	582,795.49	1,407,735.43	47.03%	1,585,563.57
GRANTS/SPECIAL REVENUE	-	-	2,175.85	12,141.90	0.00%	(12,141.90)
WATER DEPOSIT	-	-	-	-	0.00%	-
TAYLOR PARK	-	-	-	-	0.00%	-
TOTAL	\$ 9,961,244.00	\$ 6,152,633.00	\$ 1,194,499.13	\$ 5,309,551.41	N/A	\$ 10,804,325.59

NOTE: A () in Remaining Balance means we have spent more than what we planned

Town of Orange
Financial Statement
November, 2024
41.67% of Budget Year
General Fund

REVENUES

DESCRIPTION	FY-2025 BUDGET		COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
	ORIGINAL	CHANGES				
LOCAL TAXES	3,740,800.00	-	489,515.68	1,651,555.50	44.15%	2,089,244.50
LICENSES & PERMITS	100.00	-	25.00	250.00	250.00%	(150.00)
FINES	90,000.00	-	8,241.17	45,973.05	51.08%	44,026.95
STATE FUNDS	1,545,372.00	-	34,345.00	536,846.62	34.74%	1,008,525.38
INV / SALE OF ASSETS	-	-	-	-	0.00%	0.00
USER FEES	187,476.00	-	12,995.84	82,102.33	43.79%	105,373.67
MISCELLANEOUS	626,612.00	-	56,016.99	320,412.94	51.13%	306,199.06
ARPA - NEU FUNDS	-	-	-	-	0.00%	0.00
RESERVE FUND	24,271.00	1,702,992.00	-	-	0.00%	1,727,263.00
TRANSF TO CAP. IMPROVEM.	(525,000.00)	(1,519,992.00)	-	-	0.00%	(2,044,992.00)
TOTAL	\$ 5,689,631.00	\$ 183,000.00	\$ 601,139.68	\$ 2,637,140.44	44.91%	\$ 3,235,490.56

Note: A () in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

DEPARTMENT	FY-2025 BUDGET		EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
	ORIGINAL	CHANGES				
LEGISLATIVE	142,334.00	3,000.00	4,422.99	101,485.64	69.83%	43,848.36
TOWN MANAGER	471,486.00	(63,000.00)	46,344.62	163,691.31	40.07%	244,794.69
TOWN ATTORNEY	38,500.00	-	-	6,905.00	17.94%	31,595.00
FINANCE DEPARTMENT	430,037.00	-	48,026.00	209,118.90	48.63%	220,918.10
ELECTIONS	2,500.00	-	-	-	0.00%	2,500.00
POLICE DEPARTMENT	1,894,764.00	-	214,350.80	865,737.39	45.69%	1,029,026.61
FIRE AND RESCUE	59,500.00	-	-	65,010.00	109.26%	(5,510.00)
PUBLIC WORKS	1,613,810.00	180,000.00	163,099.80	692,044.35	38.58%	1,101,765.65
TRASH COLLECTION	203,676.00	-	30,344.88	104,933.58	51.52%	98,742.42
MUNICIPAL BUILDING	49,145.00	-	3,120.31	31,213.87	63.51%	17,931.13
DEPOT	16,000.00	-	5,424.83	22,971.39	143.57%	(6,971.39)
TRANSPORTATION SYSTEM	126,936.00	-	-	63,468.50	50.00%	63,467.50
PARKS AND GROUNDS	29,700.00	-	727.99	8,903.38	29.98%	20,796.62
COMMUNITY DEVELOPMENT	200,016.00	-	39,336.70	84,845.25	42.42%	115,170.75
ECONOMIC DEVELOPMENT	-	63,000.00	12,871.88	23,118.78	36.70%	39,881.22
NON-DEPT - DEBT & OTHER	411,227.00	-	28,077.19	341,974.13	83.16%	69,252.87
NON-DEPT - DONATIONS	-	-	-	-	0.00%	0.00
NON-DEPT - CAPITAL	-	-	-	-	0.00%	0.00
TOTAL	\$ 5,689,631.00	\$ 183,000.00	\$ 596,147.99	\$ 2,785,421.47	47.43%	\$ 3,087,209.53

NOTE: A () in Remaining Balance means we have spent more than what we planned

Town of Orange
Financial Statement
November, 2024
41.67% of Budget Year
General Fund - Capital Improvements

REVENUES

DESCRIPTION	FY-2025 BUDGET		COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
	ORIGINAL	CHANGES				
TRANSFER FROM GENERAL	525,000.00	672,000.00	-	-	0.00%	1,197,000.00
STATE/FEDERAL FUNDS	-	616,000.00	-	-	0.00%	616,000.00
MISCELLANEOUS	-	-	-	-	0.00%	0.00
MADISON/MAIN STREET SIGNAL LIGHT	-	-	-	-	0.00%	0.00
TOTAL	\$ 525,000.00	\$ 1,288,000.00	\$ -	\$ -	0.00%	\$ 1,813,000.00

Note: A () in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

DEPARTMENT	FY-2025 BUDGET		EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
	ORIGINAL	CHANGES				
ROAD PROJECTS	345,000.00	531,000.00	-	25,766.05	2.94%	850,233.95
MACHINERY & EQUIPMENT	125,000.00	117,000.00	1,265.00	1,912.50	0.79%	240,087.50
MADISON/MAIN STREET SIGNAL LIGHT	-	616,000.00	-	-	0.00%	616,000.00
COMPUTERS	30,000.00	-	375.27	235,920.35	786.40%	(205,920.35)
FIBER OPTICS BACKBONE (ARPA)	-	-	-	-	0.00%	0.00
CELL TOWER	-	-	-	-	0.00%	0.00
COMMUNITY ROOM IMPROVEMENTS	25,000.00	24,000.00	-	26,935.68	54.97%	22,064.32
CAP. OUTLAYS - WATER/SEWER LINE	-	-	-	-	0.00%	0.00
TOTAL	\$ 525,000.00	\$ 1,288,000.00	\$ 1,640.27	\$ 290,534.58	\$ 8.45	\$ 1,522,465.42

NOTE: A () in Remaining Balance means we have spent more than what we planned

Financial Statement
November, 2024
41.67% of Budget Year
Water Fund

REVENUES

DESCRIPTION	FY-2025 BUDGET		SALES MTD	SALES YTD	PERCENT COLLECTED	REMAINING BALANCE
	ORIGINAL	CHANGES				
TRANSFER FROM GENERAL	-	-	-	-	0.00%	-
INV/ SALE OF ASSETS	-	-	-	-	0.00%	-
WATER SALES	1,411,000.00	-	139,406.18	666,184.68	47.21%	744,815.32
WATER AVAILABILITY	75,000.00	-	49,743.75	91,987.50	122.65%	(16,987.50)
WATER RECONNECTIONS	20,000.00	-	-	4,550.00	22.75%	15,450.00
EXPENDITURE REFUNDS	-	-	-	-	0.00%	-
MISCELLANEOUS	77,400.00	-	40,153.68	85,772.01	110.82%	(8,372.01)
ARPA - NEU FUNDS	-	1,288,120.00	-	-	0.00%	1,288,120.00
RESERVE FUND	17,906.00	2,545,521.00	-	-	0.00%	2,563,427.00
TOTAL	\$ 1,601,306.00	\$ 3,833,641.00	\$ 229,303.61	\$ 848,494.19	15.61%	\$4,586,452.81

Note: A () in Remaining Balance means that we have collected more than anticipated.

DEPARTMENT	FY-2025 BUDGET		EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
	ORIGINAL	CHANGES				
WATER/SEWER LINE PROJ.	-	3,822,641.00	(134,673.90)	81,250.00	2.13%	3,741,391.00
WATER TREATMENT	1,156,139.00	-	121,497.35	513,194.13	44.39%	642,944.87
WATER DISTRIBUTION	285,989.00	11,000.00	24,916.08	119,370.50	40.19%	177,618.50
NON-DEPT - DEBT & OTHER	159,178.00	-	-	99,903.40	62.76%	59,274.60
TOTAL	\$ 1,601,306.00	\$ 3,833,641.00	\$ 11,739.53	\$ 813,718.03	\$ 1.49	\$ 4,621,228.97

**Town of Orange
Financial Statement
November, 2024
41.67% of Budget Year
Sewer Fund**

REVENUES

DESCRIPTION	FY-2025 BUDGET		COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
	ORIGINAL	CHANGES				
LICENSES & PERMITS	-	-	-	-	0.00%	-
TRANSFER FROM GENERAL	-	-	-	-	0.00%	-
SEWER SALES	1,630,000.00	-	154,411.99	708,804.76	43.48%	921,195.24
SEWER AVAILABILITY FEES	308,250.00	-	197,280.00	332,910.00	108.00%	(24,660.00)
SEWER SALES - SLUDGE	60,000.00	-	6,894.27	45,014.86	75.02%	14,985.14
NUTRIENT CREDIT	5,000.00	-	-	15,728.38	314.57%	(10,728.38)
LEACHATE	130,000.00	-	3,582.84	3,582.84	2.76%	126,417.16
SEPTIC HAULING	56,000.00	-	4,997.53	31,008.77	55.37%	24,991.23
MISCELLANEOUS	2,000.00	-	-	1.65	0.08%	1,998.35
RESERVE FUND	(45,943.00)	-	-	-	0.00%	(45,943.00)
TRANSFER FROM GENERAL	-	847,992.00	-	-	-	-
TOTAL	\$ 2,145,307.00	\$ 847,992.00	\$ 367,166.63	\$ 1,137,051.26	37.99%	\$ 1,008,255.74

Note: A () in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

DEPARTMENT	FY-2025 BUDGET		EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
	ORIGINAL	CHANGES				
SEWER TREATMENT	1,134,292.00	-	116,168.09	536,467.84	47.30%	597,824.16
SEWER COLLECTION	223,935.00	-	20,307.00	102,023.04	45.56%	121,911.96
NON-DEPT - DEBT & OTHER	787,080.00	-	325,152.19	461,839.01	58.68%	325,240.99
CAPITAL OUTLAYS - ARPA	-	847,992.00	121,168.21	307,405.54	36.25%	540,586.46
TOTAL	\$ 2,145,307.00	\$ 847,992.00	\$ 582,795.49	\$ 1,407,735.43	47.03%	\$ 1,585,563.57

NOTE: A () in Remaining Balance means we have spent more than what we planned

BILLS AND CLAIMS

For the month November, 2024

**TOWN OF ORANGE
CHECK REGISTER**

NOVEMBER 1 - 30, 2024

Check #	Check Date	Vendor Name	PO #	Net Amount
1353	11/15/2024	CAMPBELL CIRCUIT COURT	25-00756	\$ 607.08
1354	11/15/2024	GOODWIN WILLIAM LLC	25-00757	1,200.00
1355	11/15/2024	GOODWIN WILLIAM LLC	25-00758	1,155.00
11124	11/15/2024	ANTHEM BLUE CROSS & BLUE SHIELD	25-00750	72,145.00
11224	11/15/2024	TREASURER OF VIRGINIA	25-00751	58,053.11
11424	11/15/2024	MISSION SQUARE	25-00752	917.90
11524	11/15/2024	MISSION SQUARE	25-00753	686.69
11624	11/15/2024	MISSION SQUARE	25-00754	917.90
11724	11/15/2024	MISSION SQUARE	25-00755	686.69
1368	11/25/2024	ALBEMARLE COUNTY DOF	25-00804	281.94
1369	11/25/2024	CAMPBELL CIRCUIT COURT	25-00805	379.64
1370	11/25/2024	SPOTSYLVANIA JDR COURT	25-00806	407.31
1371	11/25/2024	COMCAST	25-00807	1,134.92
11324	11/25/2024	EMPOWER	25-00808	3,100.00
11824	11/25/2024	MISSION SQUARE	25-00802	917.66
11924	11/25/2024	MISSION SQUARE	25-00803	686.69
1372	11/26/2024	BETSY MCGINNIS	25-00809	150.00
36411	11/6/2024	ADT SECURITY SERVICES	25-00680	43.06
36412	11/6/2024	AMAZON CAPITAL SERVICES	25-00681	3,409.97
36413	11/6/2024	BMS DIRECT	25-00682	918.61
36414	11/6/2024	COMMONWEALTH ENGINEERING & SALES	25-00686	2,340.00
36415	11/6/2024	AT&T MOBILITY	25-00683	1,595.52
36416	11/6/2024	CINTAS	25-00684	58.81
36417	11/6/2024	CINTAS CORPORATION #385	25-00685	3,192.86
36418	11/6/2024	COMCAST	25-00708	601.20
36419	11/6/2024	CRYSTAL SPRINGS	25-00687	11.99
36420	11/6/2024	DEBORAH MARLENE WAREHAM	25-00715	100.00
36421	11/6/2024	DORSETT TECHNOLOGIES, INC	25-00688	116,396.67
36422	11/6/2024	ECONO SIGNS LLC	25-00709	2,460.60
36423	11/6/2024	FEREBEE-JOHNSON CO., INC	25-00689	105.49
36424	11/6/2024	FORTILINE INC	25-00714	2,478.00
36425	11/6/2024	GALLS, LLC	25-00690	1,316.97
36425	11/6/2024	GALLS, LLC	25-00710	160.20
36426	11/6/2024	H.M.S. FIRE EXTINGUISHERS, INC	25-00691	102.50
36427	11/6/2024	LINDE GAS & EQUIPMENT INC	25-00692	59.25
36428	11/6/2024	MADISON COMPANION ANIMAL HOSPITAL	25-00693	442.50

36429	11/6/2024	MID-ATLANTIC WASTE SYSTEMS	25-00694	397.01
36430	11/6/2024	MINNESOTA LIFE INSURANCE CO	25-00695	3,819.64
36431	11/6/2024	ORANGE MOTOR SPECIALTY	25-00711	38.72
36432	11/6/2024	ORANGE TIRE INC	25-00696	130.00
36433	11/6/2024	O'REILLY	25-00712	106.95
36434	11/6/2024	PACE ANALYTICAL SERVICES, INC	25-00697	740.20
36434	11/6/2024	PACE ANALYTICAL SERVICES, INC	25-00716	272.00
36435	11/6/2024	SEDWICK	25-00713	7,724.16
36436	11/6/2024	SHEEHY FORD OF RICHMOND INC	25-00699	1,192.17
36437	11/6/2024	FREDERICK W. SHERMAN, JR.	25-00698	280.06
36438	11/6/2024	STEROBEN ASSOCIATES	25-00700	4,090.00
36439	11/6/2024	DAVIS, TINA MARIE	25-00675	150.00
36440	11/6/2024	KIM, ANIKA	25-00676	13.33
36441	11/6/2024	STANLEY, HUNTER RYAN	25-00678	13.43
36442	11/6/2024	UNIVAR SOLUTIONS	25-00701	5,750.00
36443	11/6/2024	USABBLUEBOOK	25-00702	218.69
36444	11/6/2024	VACORP	25-00703	275.48
36445	11/6/2024	VIRGINIA TRACTOR	25-00705	57.47
36446	11/6/2024	VUPS	25-00704	91.29
36447	11/6/2024	WALTER TURNER	25-00706	20.00
36448	11/6/2024	ACUITY SPECIALTY PRODUCTS, INC	25-00707	1,182.73
36449	11/13/2024	ADT SECURITY SERVICES	25-00723	54.60
36450	11/13/2024	AMERICAN GREEN	25-00742	138.00
36451	11/13/2024	BAKER, DWIGHT	25-00728	43.24
36452	11/13/2024	CHANCE HAYNES	25-00729	126.00
36453	11/13/2024	CHEMUNG CONTRACTING CORP	25-00724	98.15
36454	11/13/2024	AT&T MOBILITY	25-00725	611.66
36455	11/13/2024	COAST TO COAST	25-00718	263.95
36456	11/13/2024	COMPUTER PROJECTS OF IL., INC	25-00717	198.00
36457	11/13/2024	DOMINION ENERGY VIRGINIA	25-00726	14,583.75
36458	11/13/2024	EZ PERFORMANCE CENTER	25-00743	108.16
36459	11/13/2024	FAYE'S OFFICE SUPPLY	25-00732	1,507.72
36460	11/13/2024	FISHER AUTO PARTS	25-00741	1,247.81
36461	11/13/2024	HERC RENTALS INC	25-00744	1,880.93
36462	11/13/2024	HIGHWAY MOTORS	25-00719	99.90
36463	11/13/2024	KIMBALL MIDWEST	25-00745	144.45
36464	11/13/2024	KORMAN SIGNS	25-00746	7,494.50
36465	11/13/2024	MADISON FORD	25-00747	377.62
36466	11/13/2024	MARJORIE REID	25-00722	46.19
36467	11/13/2024	ODB	25-00748	800.00
36468	11/13/2024	EVERGRO COOPERATIVE	25-00727	84.71
36469	11/13/2024	ORANGE COUNTY TREASURER	25-00720	12,363.70
36470	11/13/2024	PACE ANALYTICAL SERVICES, INC	25-00721	136.30
36470	11/13/2024	PACE ANALYTICAL SERVICES, INC	25-00733	188.00

36471	11/13/2024	PIEDMONT POWER	25-00734	254.06
36472	11/13/2024	RINKER DESIGN ASSOCIATES, P.C.	25-00735	9,971.48
36473	11/13/2024	THE DAILY PROGRESS	25-00736	687.00
36474	11/13/2024	THOMAS MORGAN	25-00730	126.00
36475	11/13/2024	USABLUEBOOK	25-00731	8,080.50
36476	11/13/2024	VERIZON	25-00737	1,633.99
36477	11/13/2024	VIRGINIA BUSINESS SYSTEMS	25-00738	316.23
36477	11/13/2024	VIRGINIA BUSINESS SYSTEMS	25-00749	256.93
36478	11/13/2024	VIRGINIA RESOURCES AUTHORITY	25-00739	325,152.19
36479	11/13/2024	WW ASSOCIATES, INC	25-00740	1,750.00
36480	11/22/2024	ACCESS TELECOM INC	25-00761	11,639.00
36481	11/22/2024	ADRIENNE BEALE	25-00763	1,010.12
36482	11/22/2024	ADT SECURITY SERVICES	25-00762	52.99
36483	11/22/2024	AFLAC	25-00780	1,631.73
36484	11/22/2024	BEACON HILL BOARDING	25-00796	175.00
36485	11/22/2024	ROBERT C. BRAGG	25-00764	93.90
36486	11/22/2024	CIVICPLUS	25-00788	3,481.67
36487	11/22/2024	COMCAST	25-00765	854.00
36488	11/22/2024	COMPANION LIFE INSURANCE	25-00782	308.25
36489	11/22/2024	CSX TRANSPORTATION	25-00801	1,495.00
36490	11/22/2024	DEBERRY, TAMEKA SHADAE	25-00787	85.00
36491	11/22/2024	DEBORAH MARLENE WAREHAM	25-00775	50.00
36492	11/22/2024	DOMINION ENERGY VIRGINIA	25-00766	12,438.44
36493	11/22/2024	DOMINION MARKET RESEARCH CORP	25-00798	737.12
36494	11/22/2024	ECONO SIGNS LLC	25-00797	652.40
36495	11/22/2024	ENVIRONMENTAL SYSTEMS SERVICE	25-00794	210.00
36496	11/22/2024	GALLS, LLC	25-00767	287.54
36497	11/22/2024	GOODWIN WILLIAM LLC	25-00791	960.00
36498	11/22/2024	HIGHWAY MOTORS	25-00768	160.70
36499	11/22/2024	HOLTZMAN OIL CORP	25-00795	349.20
36500	11/22/2024	MASON INSURANCE AGENCY	25-00777	36,775.00
36500	11/22/2024	MASON INSURANCE AGENCY	25-00778	146.00
36501	11/22/2024	ORANGE TIRE INC	25-00800	58.00
36502	11/22/2024	PACE ANALYTICAL SERVICES, INC	25-00769	512.30
36502	11/22/2024	PACE ANALYTICAL SERVICES, INC	25-00786	1,283.40
36502	11/22/2024	PACE ANALYTICAL SERVICES, INC	25-00792	136.30
36503	11/22/2024	PAINT 'N' PAPER	25-00770	45.48
36504	11/22/2024	PRIVIA MEDICAL GROUP LLC	25-00785	120.00
36505	11/22/2024	RINKER DESIGN ASSOCIATES, P.C.	25-00779	14,948.10
36505	11/22/2024	RINKER DESIGN ASSOCIATES, P.C.	25-00793	3,634.43
36506	11/22/2024	RAPIDAN SERVICE AUTHORITY	25-00790	27.22
36507	11/22/2024	SELECT SPECIALTY PRODUCTS INC	25-00771	785.50
36508	11/22/2024	SHADE EQUIPMENT CO., INC	25-00799	186.00
36509	11/22/2024	SHARON C. ROCK	25-00776	1,000.00

36510	11/22/2024	SOUTHERN STATES	25-00772	8,515.09
36511	11/22/2024	KIM STRAWSER	25-00784	51.98
36512	11/22/2024	TRANSAMERICA EMPLOYEE BENEFITS	25-00783	1,241.30
36513	11/22/2024	FAYE'S OFFICE SUPPLY	25-00759	15.33
36514	11/22/2024	UNIVAR SOLUTIONS	25-00773	11,235.52
36515	11/22/2024	UPS	25-00789	57.13
36516	11/22/2024	UBEO BUSINESS SERVICES	25-00781	144.58
36517	11/22/2024	VUPS	25-00774	94.30
				\$ 814,295.80

NEW BUSINESS



NEW BUSINESS
December 9, 2024

AGENDA ITEM: 10A

**Consideration of appointment of Martha B. Roby to the Town's IDA
effective January 1, 2025.**

SUMMARY:

- Please see attached memorandum from the Town Manager.

MOTION:

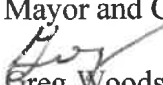
"I move that Town Council appoint Martha B. Roby to the Town's IDA filling the term of Dr. Dena Jennings, with a term to run January 1, 2025 – August 1, 2028, as presented.



**Town of Orange
Town Manager's Office**

119 Belleview Avenue, Orange, Virginia 22960 - 1401
Phone: (540) 672-5505 Fax: (540) 672-4435
Email –townmanager@townoforangeva.gov

MEMORANDUM

TO: Mayor and Council Members
FROM:  Greg Woods, Town Manager
DATE: December 4, 2024
SUBJECT: Nomination for IDA Board Position - Martha Roby

The IDA has a vacate board slot that has been advertised, but without takers. The appointment would be to complete the term of Dr. Dena Jennings that expires 08/01/2028. This appointment is recommended to be effective on January 1, 2025 after Martha's term on Town Council has expired.

We believe Martha's knowledge of the Town would make her an excellent addition and she meets all the state requirements for the position.



NEW BUSINESS
December 9, 2024

AGENDA ITEM: 10B

Consideration to move the regular Monday, February 17th Town Council meeting to Tuesday, February 18th because the 17th falls on a Town holiday President's Day.

SUMMARY:

- The February 17th Regular Town Council meeting falls on a Town Holiday, President's Day. Staff is recommending that Town Council move the regular Monday, February 17th Town Council meeting to Tuesday, February 18th because of the 17th falling on a Town Holiday, President's Day.

MOTION:

"I move that Town Council move the Monday, February 17th Town Council meeting to Tuesday, February 18th due to the 17th being a Town Holiday, President's Day."