

TOWN OF ORANGE



COUNCIL MEETING PACKAGE

MONDAY, OCTOBER 21, 2024

7:00 P.M.



Meeting Agenda
Monday, October 21, 2024
Town of Orange Community Meeting Room

7:00 p.m.

- 1. Call to order by the Mayor.**
- 2. Pledge of Allegiance.**
- 3. Roll Call – Town Council:**

Mayor Martha B. Roby
Vice-Mayor Frederick W. Sherman, Jr.
Councilmember Jason R. Cashell

Councilmember Jeremiah V. Pent
Councilmember Donna Waugh-Robinson

- 4. Adoption of Agenda**
- 5. Public Comment** - *Town Council receives public input from residents and taxpayers of the Town. Citizens are encouraged to sign up prior to the meeting beginning and turn in a/their slip to the Town Clerk. Please note that Public Comment is limited to 3 minutes per individual.*
- 6. Consideration of Town Council Meeting Minutes of September 16th and October 7th, 2024.**
- 7. Reports**
[A] Finance Report – (Director of Finance)
- 8. Unfinished Business:**
[A] Consideration of VDOT Resolution (RES2025-03) confirming Locality's Commitment to Funding the Locality's Share of Projects and Providing Signatory Authority.
- 9. New Business:**
[A] Discussion of Music in the Park for 2025. (Town Manager)
[B] Discussion of Orange USPS Request for Designated Parking. (Town Manager)
[Adjournment.]
- 10. Adjournment.**

MINUTES

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The Orange Town Council held a regular meeting at 7 p.m. in the Town's Community Meeting Room. Town Councilmembers present were: Mayor Martha B. Roby, Vice-Mayor Frederick W. "Rick" Sherman, Jr., Councilmembers Jason Cashell, Jeremiah Pent and Donna Waugh-Robinson. Staff members present were: Town Manager Gregory S. Woods, Town Clerk Wendy J. Chewning, MMC, Town Attorney Catherine Lea, Director of Finance Dianna Gomez, and Police Chief Kiline Madison. Councilmember Jason Cashell was absent.

CALL TO ORDER

Mayor Roby led everyone in the Pledge of Allegiance. The Town Clerk called roll and noted a quorum was present.

ADOPTION OF AGENDA

A motion was made by Councilmember Pent, seconded by Councilmember Waugh-Robinson, to adopt the agenda, as presented. On vote: Mayor Roby – aye, Vice-Mayor Sherman – aye, Councilmember Cashell – aye, Councilmember Pent – aye, and Councilmember Waugh-Robinson – aye. The motion carried.

PUBLIC COMMENT

Mr. Jeff Crane appeared before Council stating that the fine for littering was up to \$2,500. Mr. Crane requested that four signs be placed at the entry points coming into Town reminding everyone to please not litter.

Mr. Pat McAloon thanked Town Council for their service. Mr. McAloon thanked the Council for adding the discussion of the Railroad Crossing Elimination Grant to tonight's agenda and stated that the Flock cameras could be used to help with the noise (exhaust) problems in town.

Ms. Kathy Judge stated that there were too many railroad crossings in Town and she was in favor of a Quiet Zone. Ms. Judge also stated that there was too much general noise and the noise ordinance needed to be enforced.

Ms. Ellen Sawaya appeared before Council over concern with the exhaust and train noise.

TOWN COUNCIL CONSIDERED TOWN COUNCIL MEETING MINUTES OF AUGUST 19, 2024

A motion was made by Vice-Mayor Sherman, seconded by Councilmember Waugh-Robinson, to adopt the minutes of August 19, 2024, as presented. On vote, Mayor Roby – aye, Vice-Mayor Sherman – aye, Councilmember Cashell – aye, Councilmember Pent – aye, and Councilmember Waugh-Robinson – aye. The motion carried unanimously.

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REPORTS

DIRECTOR OF FINANCE - FINANCE REPORT

The Director of Finance reported on the second month for FY25.

The Director of Finance reported that the General Fund Tax revenues included one significant YTD favorable variances to budget: \$39K for Meals Tax. In addition to favorable tax revenue variances, interest income was \$20K favorable to budget due to timing of ARPA Fund deposits.

The Director of Finance reported that Water Sales Revenue YTD was \$187K and was \$40K favorable to the budget.

The Director of Finance reported that Sewer Sales Revenue YTD was \$277K and revenue was in \$30K in favor with the budget.

The Director of Finance reported that payments for the month were \$769K. The Director of Finance reported further that a \$118K payment was made to Johnston Construction Company for Standpipe construction that will be reimbursed by VDH at the end of the quarter, and \$123K was paid to Excel Truck Group for the dump truck. The Director of Finance stated that all other payments were normal course of business expenses, but several vendors were paid twice this month due to payments being made on the 1st and 30th of the month.

The Director of Finance reported that expenditures from the \$5.3M ARPA funding were \$3.3M ITD, of which \$140K went toward engineering services and equipment for the Liquid Feed project at the Water Plant, \$231K went toward the new SCADA system for the Sewer Plant, \$64K was used for sewer system upgrades, \$123K paid for a dump truck, \$429K had gone to Standpipe Engineering services, a new generator and land, \$107K had been used for the Macon Road Mixer, \$90K covered Water Line Engineering Services, \$446K had been spent on the Sewer Line Engineering services, \$87K covered an intake pump and pump repairs, and \$20K covered engineering services for the millimeter screen project. The Director of Finance reported that we had submitted \$1.427M to VDH for Standpipe Construction and had been reimbursed that amount. The Director of Finance reported that we had \$118K of additional submissions for VDH at the end of this quarter.

The Director of Finance gave a brief summary from the Virginia Investment Pool Monthly Report: It was still anticipated that rates would decrease 25 to 50 basis points at the September meeting, which was tomorrow. The VIP Stable Value fund yield was 5.41% for August. The Town of Orange had \$966K invested in the fund. The VIP High Quality Bond fund yield was 4.00% for August. The Town of Orange had \$700K invested in the fund.

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INTRODUCTION OF NEW ECONOMIC DEVELOPMENT MANAGER

The Town Manager introduced Anthony Schienschang, the Town's new Economic Development Manager. Mr. Schienschang stated that things had gotten off to a great start and he was pushing Orange was a great place to live and work.

RAPPAHANNOCK RAPIDAN REGIONAL COMMISSION

The Town Manager reported that the PD-9 Annual meeting was on September 25th. The Town Manager reported further that Mayor Robert Coiner from Gordonsville received the government award and is the longest serving member on the Commission. The Town Manager stated that Mr. Coiner recognized both Mayor Roby and Vice-Sherman for their time on the Commission.

UNFINISHED BUSINESS

DISCUSSION OF CHATTER ISLAND PROPOSAL

The Director of Community Development reported that the most recent Chatter Island Development Plans included:

1. Dog parks for large and small dogs, and
2. An 8' wide circular hard surface walking trail, and
3. Parking including one ADA compliant space

The Director of Community Development reported further that the area for the Veterans of Foreign Wars was included on the plans, but the schedule for the creation of the plans and/or construction has not been determined at this time.

The Director of Community Development stated that if Town Council wanted to move forward, the next step would be to submit the plans to the Virginia Outdoors Foundation for their review and approval. The Director of Community Development stated that this step was necessary as the VOF owns the conservation easement on Chatter Island.

After discussion, it was the consensus of the Council to not have the dog park on Chatter Island. Town Council requested that staff talk to the Virginia Outdoors Foundation and investigate what could be done on Chatter Island (walking trail, landscaping, benches, etc.). Town Council also asked the Director of Community Development to contact the VFW to see if they were still interested in placing a Veteran's Memorial statue on Chatter Island.

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NEW BUSINESS

CONSIDERATION OF VDOT RESOLUTION (RES2025-03) CONFIRMING LOCALITY'S COMMITMENT TO FUNDING THE LOCALITY'S SHARE OF PROJECTS AND PROVIDING SIGNATORY AUTHORITY

The Director of Community Development stated that the Department of Transportation required localities which were recipients of funding under various grants and other funding programs, by resolution, provide assurance of the localities commitment to funding its local share and to identify the designee who was authorized to execute all agreements and/or addendums for any approved project with VDOT.

After discussion, a motion was made by Councilmember Pent, seconded by Councilmember Waugh-Robinson, adopting Resolution (RES2025-03) confirming the Locality's commitment to funding the Locality's share of projects and authorizing the Town Manager and/or his designee to execute all agreements and/or addendums for any approved projects with the Virginia Department of Transportation, as presented. On vote, Mayor Roby – aye, Vice-Mayor Sherman – aye, Councilmember Cashell- aye, Councilmember Pent – aye, and Councilmember Waugh-Robinson – aye. The motion carried unanimously.

RESOLUTION – RES2025-03
AFFIRMING COMMITMENT TO FUND THE LOCALITY SHARE OF PROJECTS
UNDER AGREEMENT WITH THE VIRGINIA DEPARTMENT OF TRANSPORTATION
AND PROVIDE SIGNATURE AUTHORITY

WHEREAS, the Town of Orange is a recipient of Virginia Department of Transportation funds under various grant programs for transportation-related projects; and

WHEREAS, the Virginia Department of Transportation requires each locality, by resolution, to provide assurance of its commitment to funding its local share; and

THEREFORE, IT IS HEREBY RESOLVED, the Town of Orange hereby commits to fund its local share of preliminary engineering, right-of-way, and construction (as applicable) of the project(s) under agreement with the Virginia Department of Transportation in accordance with the project financial document(s); and

BE IT FURTHER RESOLVED, that the Town Manager and/or his designee is authorized to execute all agreements and/or addendums for any approved projects with the Virginia Department of Transportation.

DISCUSSION OF SIGNAGE AT ORANGE ELEMENTARY SCHOOL

The Director of Community Development stated that Orange County Sheriff Jason Smith brought to the attention of Town staff that the school zone signs on Montevista Avenue did not meet the State Code for such signs.

The Director of Community Development reported that staff began to look into when the signs at the school got installed and if a study was undertaken as required by State Code. The Director of Community Development stated that neither the current Chief of Police nor former Chief of Police knew of any study that had been done. The Director of Community Development stated

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further that the Town Attorney began interpreting the State Code section 46.2-873 which pertained to maximum speed limits at school crossings and the penalty. The Director of Community Development reported that the Town Attorney stated that her interpretation of the code section was that it permitted the placement of appropriate warning signs or other traffic control devices, and that the determination of 'appropriate' was left up to the Town Council. The Director of Community Development reported further that this school crossing zone had non-flashing signs posting a reduced speed limit and traffic was controlled by the police department and school-appointed crossing guards in place within specified time periods.

The Director of Community Development stated that no request had come from the school to change, and the existing signage and traffic controls were reasonably sufficient, and no change had to be made at this time. The Director of Community noted that the Town of Orange Police Department didn't feel they could write enhanced penalty tickets because there was no blinking signage. The Director of Community Development stated that Town Council could consider adding signs to include flashing lights, as permitted under the statute, and two of these signs would cost approximately \$8,000.

After discussion, it was the consensus of Town Council to remove the 20 mph signs and leave up the school crossing signs at Orange Elementary School.

DISCUSSION OF ADA PARKING OF EAST MAIN STREET

The Director of Community Development stated that a request had been made for an ADA compliant parking space in front of Logan's on E. Main Street was made to Town staff. The Director of Community Development reached out to an engineering firm under contract to the Town to obtain information regarding ADA compliant on street parking. The Director of Community Development reviewed information with Town Council from ada.gov regarding ADA parking spaces and stated that at this time, staff did not have enough information to make a recommendation to Town Council regarding the requested ADA compliant parking space in front of Logan's.

After discussion, it was the consensus of the Council to not change any parking at this time.

DISCUSSION OF THE RAILROAD CROSSING ELIMINATION GRANT

A discussion was held on the Railroad Crossing Elimination Grant. After discussion, it was the consensus of Council to authorize staff to look into this further and schedule a Public Comment Session for a later date.

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DISCUSSION OF HOLDING THE REGULAR DECEMBER TOWN COUNCIL MEETING
ON MONDAY, DECEMBER 9th

The Town Manager stated that there was normally only one meeting held in December and staff was recommending Monday, December 9th. The motion was made by Councilmember Waugh-Robinson, seconded by Vice-Mayor Sherman, to hold the regular December Town Council meeting on Monday, December 9th at 7 p.m. in the Town's Community Meeting Room. On vote, Mayor Roby – aye, Vice-Mayor Sherman – aye, Councilmember Cashell- aye, Councilmember Pent – aye, and Councilmember Waugh-Robinson – aye. The motion carried unanimously.

The Town Clerk stated that a reception would be held for Mayor Roby and Vice-Mayor Sherman at 5:30 p.m. that evening prior to the meeting beginning.

With no further business the meeting adjourned at 8:45 p.m.

Wendy J. Chewning, MMC
Town Clerk

Martha B. Roby, Mayor

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The Orange Town Council held a work session meeting at 6:00 p.m. in the Town of Orange Community Center Meeting Room. Town Councilmembers present were: Mayor Martha B. Roby, Vice-Mayor Frederick W. “Rick” Sherman, Jr., and Councilmembers, Jason Cashell, Jeremiah Pent, and Donna Waugh-Robinson. Staff members present were: Town Manager Gregory S. Woods, Town Clerk Wendy J. Chewning, MMC, Town Attorney Catherine Lea, Director of Community Development John Cooley, and Police Chief Kiline Madison.

CALL TO ORDER

Mayor Roby opened the meeting. The Town Clerk called roll and noted that there was a quorum present.

ADOPTION OF AGENDA

Vice-Mayor Sherman stated that he would like to add the request to Congress for emergency supplemental appropriations for disaster assistance. Mayor Roby requested adding this as agenda item number 4, and all other agenda item numbers move down accordingly.

The motion was made by Councilmember Waugh-Robinson, seconded by Councilmember Pent, to adopt the agenda, as amended. On vote, Mayor Roby – aye, Vice- Mayor Sherman – aye, Councilmember Cashell – aye, Councilmember Pent – aye, and Councilmember Waugh-Robinson – aye. The motion carried unanimously.

DISCUSSION OF REQUEST TO CONGRESS FOR EMERGENCY SUPPLEMENTAL APPROPRIATIONS FOR DISASTER ASSISTANCE

Mayor Roby stated that the Town had received a request and template letter from VML requesting that the Town do an emergency supplemental appropriation for disaster assistance from Congress.

After discussion, no action was taken by Town Council.

DISCUSSION OF TEC LIMITED PHASE 2 ENVIRONMENTAL SITE ASSESSMENT OF 299 BERRY HILL ROAD, THE FORMER GARDNER IRON AND METAL WORKS PROPERTY

The Director of Community Development reported that Town staff had contacted Total Environmental Concepts, Inc in late June 2023 to discuss the possibility of reviewing the work accomplished during the DEQ mandated cleanup of the Gardner property in the early 2000’s. The Director of Community Development stated that TEC was contacted as they were the firm that worked with the DEQ and Federal Agencies to document and clean up some environmental issues on the property.

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The Director of Community Development stated that the first project undertaken regarding the Gardner Property was a Phase 1 Environmental review of available reports, photos, aerial photographs and any other documents that could be located. The Director of Community Development reported that from this Phase 1 environmental review it was determined that a limited Phase 2 study needed to be completed. The Director of Community Development stated that in the Phase 2 environmental review, the property was scanned using ground penetrating radar to locate any utilities or other underground anomalies on the property. The Director of Community reported that once these utilities and anomalies were mapped, a grid was laid out for soil borings. The Director of Community Development reported further that each soil boring sample would be taken at 5 and 10 feet. The Director of Community stated that the first information we received concerning the analysis of the soil borings showed concentrations of contaminants at each location including PCBs and lead. The Director of Community Development reported that at this time, the report recommends the site be voluntarily entered into the VDEQ Voluntary Remediation Program, which the cost would be approximately \$7,500 annually.

The Director of Community Development stated that staff has discussed the possibility of “encasing” the property with asphalt to create a multi-use pad which could be used for different community activities and has raised the question about the possibility of creating some tree wells so that there was some shade on the property with TEC personnel who, after reviewing the data, stated this would be possible.

The Director of Community Development reported that staff has spoken with TEC staff who are putting together a proposal to take several hand dug soil samples 12 inches deep below the surface to determine the level of contamination close to the surface, if any, which will help the design of the “encasement” of the property.

After discussion, it was the consensus of Council to authorize the additional hand dug sample borings by TEC on the Town’s property at 299 Berry Hill Road (Old Gardner Property).

DISCUSSION OF REQUEST FROM JOHN REYNOLDS FOR CROSSWALK TRAVERSING N. MADISON ROAD

The Director of Community Development reported that in late 2022, John Reynolds contacted him regarding the purchase of the former Catholic Church property located at 276 N Madison Road and the idea of a crosswalk connecting the Reynolds dealerships and the Church property. The Director of Community Development stated that the driver behind this request was that as numerous Reynold’s employees and customers would be traversing N Madison Road daily, and wouldn’t it make sense to provide a crosswalk for safer passage.

The Director of Community Development stated that over the next several months, emails were exchanged regarding various aspects of the crosswalk project including location, look and lighting. The Director of Community Development reported that during these discussions

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VDOT personnel were brought into conversation to ensure compliance with VDOT standards. The Director of Community Development reported further that the conversation centered around the location of the crosswalk – Mid-block or the W Nelson St/Woodmark Dr/N Madison Road intersection. The Director of Community Development stated that VDOT was not very receptive to funding any work at these locations as the traffic counts and accident data did not support additional facilities. The Director of Community Development reported that VDOT personnel stated that if a non-signalized warrant study was completed and the appropriate Pedestrian Accommodations were determined, VDOT would meet with us to help determine how to move forward.

The Director of Community Development stated that he requested the Town's engineer provide the cost of a task order to create a VDOT non-signalized study of the intersection, which he did. The Director of Community Development stated further that the cost of this study was \$11,201.40., and if the study determined there were changes which needed to be made to the intersection, including upgrading all quadrants of the intersection to comply with ADA standards, the cost could be in the range of \$30,000 to \$50,000.

The Director of Community Development stated that Town Council appropriated the funding for a Mid-Block Pedestrian Crossing Study and it had been completed. The Director of Community Development stated that the study did find that there was an appropriate location for a Mid-Block Pedestrian Crossing, and the study determined that there were two recommended "Visibility Enhancements" which were:

1. Install a refuge Island; or,
2. Install Rectangular Rapid Flashing Beacon signs.

The Director of Community Development stated that the study had been submitted to VDOT for their review and comment.

After discussion, it was the consensus of Town Council to start talking to the engineers about a Task Order for the design and cost of a crosswalk at Reynolds traversing N. Madison Road. Mayor Roby recommended that staff start looking into obtaining Right of Ways needed and possible contributions from the Reynolds to help with this project. Councilmember Pent commented that sidewalks needed to go farther down Madison Road to help with safety.

DISCUSSION AND STATUS OF CHARTERS OF FREEDOM PROJECT

The Director of Community Development stated that the Charters of Freedom Project started back in 2020 with a large committee working to get the project done. The Director of Community Development stated further that unfortunately that Committee had dwindled away and now was down to only two members which was him and Jess Thompson.

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The Director of Community Development reported that the Charters of Freedom Project was inches close to completion with the “Steering Committee” readying another “Donation Request” letter to raise the money to complete the following projects:

1. Install the brick facia on the three remaining document pedestals, as well as, the Charters of Freedom Donor Plaque pedestals, and
2. Acid Stain of Epoxy paint retaining wall on three sides of the project, and
3. Installation the benches and planters.

The Director of Community Development stated that once these projects have been completed, The Charters of Freedom personnel would come install the documents, lights, and clear covers. The Director of Community Development stated that after the project was completed, a dedication would be held.

FLAGS ON MAIN STREET

Vice-Mayor Sherman commended the JROTC for putting up the flags on Main Street for 9-11.

PD-9 PRIORITIES

Vice-Mayor Sherman stated that PD-9 had sent out their priorities, but we may have our own priorities to send with it.

With no further business the meeting was adjourned at 7:15 p.m.

Wendy J. Chewning, MMC, Town Clerk

Martha B. Roby, Mayor

REPORTS

FINANCE REPORT



Town of Orange
Director of Finance's Office

119 Belleview Avenue, Orange Virginia 22960 - 1401
Phone: (540) 672-1020 Fax: (540) 672-2821
Email - directoroffinance@townoforangeva.gov

MEMORANDUM

TO: Mayor and Council Members
FROM: Dianna Gomez, Director of Finance
DATE: October 3, 2024
SUBJECT: Summary Financial Report – September 2024

The following is a summary report of the financial condition of the Town as of September 30, 2024, the third period of FY 2025 budget as approved and amended (amendments made in August 2024). The report covers 25% of the current fiscal year. Please review the attached schedules for specific category results.

General Fund

General Fund revenues year to date were \$1,564,280 or 20.35% of the FY 2024 annual budget. Referring to our annual projections spreadsheet (attached), the revenue position for the Net General Fund (excluding reserve usage) is \$179,317 higher than the budget.

Tax revenue for the month was \$324,884 of which 50% was derived from Meals Tax and 29% was derived from Local Sales Tax that included a catchup payment.

Year to date Tax revenue was \$85,844 higher than budget. This was driven by Meals Tax and collection of delinquent Real Estate Taxes.

Year to date Interest Income was \$33,742 favorable to budget due to timing of ARPA spending.

Year to date General Fund expenditures were \$1,875,156 or 24.29% of the amount budgeted for FY 2024. Expenditures are in line for this period considering the timing of the debt payments (\$246,243).

Water Fund

Water Fund revenues year to date were \$481,997 or 8.87% of the annual budget. Year to date revenue (excluding reserve usage) was \$73,295 higher than the budget driven by Water Sales and Interest Income.

Year to date Water Fund expenditures of \$664,056 were 12.22% of the annual budget. Received VDH reimbursement of \$1,425,128 inception to date. Costs are in line with the budget for the period considering the timing of the debt payments (\$99,903) and \$136,424 payment to Johnston Construction that will be reimbursed by VDH at the end of the quarter.

"A Main Street Community"
&
"A Designated Enterprise Zone"

Waste Water Fund

Sewer Fund Revenues year to date were \$617,058 or 20.61% of the annual budget. Year to date revenue (excluding reserve usage) was \$40,558 higher than budget driven by Sewer Sales, Sludge and an increase in the Nutrient Credit Exchange payment.

Year to date Sewer Fund expenditures of \$679,781 were 22.71% of the annual budget. Costs are in line for this period considering the timing of the debt payments (\$136,687) and payment for the dump truck (\$123,214).

Cash Balances

The combined cash balance for the Town's Funds as of September 30, 2024 was \$8,214,675 with \$4,300,153 reserved for projects or dedicated to specific uses. The cash balance includes \$1,676,105 on deposit with the Virginia Investment Pool Trust Fund. Significant payments occurred in July for the US Bank loan.

Debt Balances

A summary of the Town's Debt as of September 30, 2024 is included with this report. The summary includes the significant debt payments and payoffs.

**Town of Orange
Revenue Accounts
Month of September 2024**

Description	FY-2025 Budget	Actual Revenues			Projected		FY-2024 Variance to Budget
		Previous Months	Current Month	FY-2025 Year-To-Date	Remaining Months	FY-2025 Revenues	
General Fund							
Taxes							
Real Estate	640,000	10,746	7,588	18,334	632,412	650,746	10,746
Personal Property	215,000	3,004	7,894	10,897	207,106	218,003	3,003
Public Service Corp.	28,000	-	-	-	28,000	28,000	-
Delinquent	-	-	-	-	-	-	-
Cigarette	66,000	7,200	5,400	12,600	49,500	62,100	(3,900)
Bank Franchise	150,000	-	-	-	150,000	150,000	-
Utility Consumer	231,600	37,409	18,563	55,971	173,700	229,671	(1,929)
Electric Consumption	15,000	2,373	1,355	3,729	11,250	14,979	(21)
Local Sales	370,000	30,610	95,139	125,749	246,668	372,417	2,417
Motor Vehicle Registration Fees	95,000	3,449	6,714	10,163	93,500	103,663	8,663
Business & Prof. License	200	-	-	-	200	200	-
Meals	1,650,000	313,634	161,827	475,460	1,237,500	1,712,960	62,960
Transient/Occupancy	160,000	35,377	10,479	45,856	120,000	165,856	5,856
Communications	120,000	18,122	9,925	28,047	90,000	118,047	(1,953)
Sub-Total Taxes	3,740,800	461,924	324,884	786,808	3,039,836	3,826,644	85,844
Licenses & Permits							
Licenses & Permits	100	175	-	175	-	175	75
Sub-Total Licenses	100	175	-	175	-	175	75
Fines & Forfeitures							
Court Fines	90,000	20,146	8,377	28,523	67,500	96,023	6,023
Sub-Total Fines	90,000	20,146	8,377	28,523	67,500	96,023	6,023
Intergovernmental - State							
Skills Games Fee	-	-	-	-	-	-	-
Rolling Stock	6,600	8,117	-	8,117	-	8,117	1,517
Motor Vehicle Rental	30,000	9,194	4,297	13,491	22,500	35,991	5,991
Mobile Home (RV) Registration	-	-	-	-	-	-	-
Law Enforcement Assistance	132,504	-	34,312	34,312	99,378	133,690	1,186
PPTR Revenue	89,615	89,615	-	89,615	-	89,615	-
State Highway Maint. Fund	1,261,800	-	327,330	327,330	946,350	1,273,680	11,880
Misc. Grants - (DMV) Law Enf. OT	2,000	5,036	1,938	6,974	-	6,974	4,974
Litter Control Grant	3,745	-	-	-	3,745	3,745	-
Fire Programs Grant	19,108	-	25,010	25,010	-	25,010	5,902
Sub-Total Intergovernmental	1,545,372	111,961	392,887	504,849	1,071,973	1,576,822	31,449
Investments/Sales of Assets							
Interest Income	150,000	50,635	20,606	71,242	112,500	183,742	33,742
TowerCom Capital Lease	-	-	-	-	-	-	-
Sale of Surplus Property	-	-	-	-	-	-	-
Sales of Recycled Materials	-	-	-	-	-	-	-
Sub-Total Investments/Sales of Asset	150,000	50,635	20,606	71,242	112,500	183,742	33,742
User Fees							
Planning & Development Fees	2,500	925	1,452	2,377	1,600	3,977	1,477
Transit Collections	22,776	5,421	-	5,421	17,082	22,503	(273)
Porterfield Park Shelter	3,000	150	50	200	2,250	2,450	(550)
Depot Community Room	300	145	195	340	225	565	265
Public Works Community Room	2,800	400	-	400	2,101	2,501	(299)
Trash Collection - Commercial	50,000	4,789	2,933	7,722	37,499	45,221	(4,779)
Trash Collection - Residential	106,000	19,899	12,401	32,300	79,501	111,801	5,801
Taylor Park	100	100	50	150	-	150	50
Sub-Total User Fees	187,476	31,829	17,081	48,910	140,258	189,168	1,692
Miscellaneous Revenue							
Misc. General Fund Revenue	10,000	5,567	438	6,005	7,497	13,502	3,502
DMV Stop Fees	1,200	208	150	358	900	1,258	58
Administrative Fee	2,000	325	180	505	1,499	2,004	4
VRTA Reimbursements - TOOT	-	10,139	3,370	13,508	-	13,508	13,508
Expenditure Refunds	20,000	13,419	-	13,419	10,000	23,419	3,419
Internal Charges	443,412	73,902	36,951	110,853	332,559	443,412	-
ARPA - NEU FUNDS	-	-	-	-	-	-	-
Capital Fund (Real Estate Applied)	(122,292)	-	-	-	(122,292)	(122,292)	-
Add'l Transfers to Capital Fund	(2,044,992)	-	-	-	(2,044,992)	(2,044,992)	-
Reserve Fund	1,849,555	-	-	-	1,849,555	1,849,555	-
Sub-Total Miscellaneous	158,883	103,560	41,089	144,649	34,726	179,375	20,492
Total General Fund	5,872,631	780,231	804,924	1,585,155	4,466,793	6,051,948	179,317

**Town of Orange
Revenue Accounts
Month of September 2024**

Description	FY-2025 Budget	Actual Revenues			Projected		FY-2024 Variance to Budget
		Previous Months	Current Month	FY-2025 Year-To-Date	Remaining Months	FY-2025 Revenues	
Capital Fund							
Byrd Street Project	-	-	-	-	-	-	-
VDOT - Paving Reimbursement	616,000	-	-	-	616,000	616,000	-
ISTEA Mainstreet Project	-	-	-	-	-	-	-
ISTEA Railroad Avenue	-	-	-	-	-	-	-
General Fund Capital Proceeds	122,292	-	-	-	122,292	122,292	-
Add'l Transfers from General Fund	1,074,708	-	-	-	1,074,708	1,074,708	-
Loan Proceeds	-	-	-	-	-	-	-
Capital Reserve Fund	-	-	-	-	-	-	-
Total Capital Fund	1,813,000	-	-	-	1,813,000	1,813,000	-
Net General Fund	7,685,631	780,231	804,924	1,585,155	6,279,793	7,864,948	179,317
Water Fund							
Investments/Sales of Assets							
Interest Income	36,000	22,953	9,661	32,614	27,000	59,614	23,614
Sale of Surplus Property	-	-	-	-	-	-	-
Sub-Total Investments/Asset Sales	36,000	22,953	9,661	32,614	27,000	59,614	23,614
Utility Revenues							
Water Sales	1,411,000	277,962	123,326	401,288	1,058,251	1,459,539	48,539
Water Availability	75,000	25,744	16,500	42,244	35,000	77,244	2,244
Water Reconnection Fees	20,000	600	2,200	2,800	14,999	17,799	(2,201)
Sub-Total Utility	1,506,000	304,306	142,026	446,332	1,108,250	1,554,582	48,582
Miscellaneous Revenue							
Miscellaneous Revenues	41,400	2,389	810	3,199	39,300	42,499	1,099
Expenditure Refunds	2,545,521	-	-	-	2,545,521	2,545,521	-
Water Fund Grant	1,288,120	-	-	-	1,288,120	1,288,120	-
Reserve Fund	17,906	-	-	-	17,906	17,906	-
Sub-Total Miscellaneous	3,892,947	2,389	810	3,199	3,890,847	3,894,046	1,099
Total Water Fund	5,434,947	329,648	152,497	482,145	5,026,097	5,508,242	73,295
Sewer Fund							
Investments/Sales of Assets							
Interest Income	-	-	-	-	-	-	-
Sub-Total Interest	-	-	-	-	-	-	-
Utility Revenues							
Sewer Sales	1,630,000	291,399	127,501	418,900	1,222,501	1,641,401	11,401
Sewer Availability	308,250	86,310	49,320	135,630	173,250	308,880	630
Sewer Sales - Sludge	60,000	20,526	6,908	27,434	45,000	72,434	12,434
Sub-Total Utility	1,998,250	398,235	183,729	581,964	1,440,751	2,022,715	24,465
Miscellaneous Revenue							
Miscellaneous Revenues	2,000	1	1	2	2,000	2,002	2
Nutrient Credit Exchange	5,000	15,728	-	15,728	-	15,728	10,728
Leachate Sales	130,000	-	-	-	130,000	130,000	-
Septic Hauling	56,000	12,189	7,174	19,363	41,999	61,362	5,362
Expenditure Refunds	-	-	-	-	-	-	-
Transfers	847,992	-	-	-	847,992	847,992	-
Reserve Fund	(45,943)	-	-	-	(45,943)	(45,943)	-
Sub-Total Miscellaneous	995,049	27,918	7,175	35,093	976,048	1,011,141	16,092
Total Sewer Fund	2,993,299	426,153	190,905	617,058	2,416,799	3,033,857	40,558
Total Revenues	16,113,877	1,536,032	1,148,326	2,684,358	13,722,689	16,407,047	293,170

TOWN OF ORANGE

Fund Balances

The following numbers represent our best estimates of
unencumbered fund balances (cash) as of September 30, 2024:

	Cash Balance	Encumbered	Unencumbered Balance
General Fund	\$ 9,283,453	\$ -	\$ 9,283,453
Capital Improvement Fund	(3,765,088)	652,712	(4,417,800)
Water Fund	4,167,977	2,787,582	1,380,395
Sewer Fund	(1,670,880)	660,646	(2,331,526)
Water Deposit Fund	99,988	99,988	-
Taylor Park Fund	73,929	73,929	-
Grant Fund	25,296	25,296	-
Totals	<u>\$ 8,214,675</u>	<u>\$ 4,300,153</u>	<u>\$ 3,914,522</u>

Town Debt Service
As of September 30, 2024

	Original Debt	Principal @ 06/30/2024	FY - 2025 Principal & Interest			Principal Remaining
			Budgeted	Paid	Remaining	
General Fund						
Route 20 Expansion	\$ 1,372,000	\$ 92,400	\$ 93,347	\$ 93,347	\$ -	\$ -
Public Works Center	\$ 931,000	\$ 62,700	\$ 63,343	\$ 63,343	\$ -	\$ -
Debt Service Activity	\$ 2,303,000	\$ 155,100	\$ 156,690	\$ 156,690	\$ -	\$ -
Water Fund						
Macon Road Tank	\$ 392,000	\$ 26,400	\$ 26,671	\$ 26,671	\$ -	\$ -
Raw Water Storage Basin	\$ 2,196,000	\$ 1,023,200	\$ 132,467	\$ 73,233	\$ 59,234	\$ 965,000
Debt Service Activity	\$ 2,588,000	\$ 1,049,600	\$ 159,137	\$ 99,903	\$ 59,234	\$ 965,000
Sewer Fund						
Wastewater Treatment Plant Upgrade	\$ 2,009,000	\$ 135,300	\$ 136,687	\$ 136,687	\$ -	\$ -
New WWTP - Total /Cumulative Debt	\$ 15,882,032	\$ 7,478,503	\$ 650,304	\$ -	\$ 650,304	\$ 7,478,503
Debt Service Activity	\$ 17,891,032	\$ 7,613,803	\$ 786,991	\$ 136,687	\$ 650,304	\$ 7,478,503
Total Debt Service	\$ 22,782,032	\$ 8,818,503	\$ 1,102,818	\$ 393,280	\$ 709,538	\$ 8,443,503

Town of Orange
ARPA Funds (Including VDH ARPA Funds)
As of September 30, 2024

		<u>Funds Received</u>	<u>Funds Spent</u>	<u>Remaining Funds</u>
Standpipe -	Engineering	342,000.00	(347,439.00)	(5,439.00)
	Generator	61,057.00	(61,057.00)	-
	Construction	1,864,914.00	(1,586,504.13)	278,409.87
	Construction Contingency	466,229.00		466,229.00
	Sub-Total	2,734,200.00	(1,995,000.13)	739,199.87
Standpipe -	Reservoir	528,148.25	-	528,148.25
	Pump Station	75,000.00	-	75,000.00
	Reservoir Mixer	65,000.00	-	65,000.00
Macon Road Mixer		107,383.38	(107,383.38)	-
Water Line (NS Railroad)		90,260.56	(90,260.56)	-
Waste Water Plant -	Sludge Truck	126,000.00	(123,214.00)	2,786.00
	System Upgrades	300,000.00	(112,453.93)	187,546.07
	Scada System	231,132.00	(231,132.00)	-
Liquid Feed System -	Engineering	79,500.00	(79,500.00)	-
	Emergency System	22,194.00	(22,194.00)	-
	Building	38,593.18	(38,593.18)	-
Sewer Lines Engineering -	Greenfields	479,375.00	(251,308.89)	228,066.11
	Houseworth	165,575.00	(71,184.04)	94,390.96
	Brizzolara	271,710.00	(123,852.97)	147,857.03
Water Plant -	Millimeter Screen	961,406.82	(67,500.00)	893,906.82
	125 HP Intake Pump	87,383.12	(87,383.12)	-
Water Meter Replacement -		1,255,465.69		1,255,465.69
	Total	7,618,327.00	(3,400,960.20)	4,217,366.80

**FINANCIAL STATEMENT ENDING
SEPTEMBER, 2024**

**Town of Orange
Financial Statement
September, 2024
25% of Budget Year
Fund Summaries**

REVENUES

FUND	FY-2024 BUDGET		COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
	ORIGINAL	CHANGES				
GENERAL	5,689,631.00	183,000.00	799,320.60	1,564,280.35	20.35%	4,308,350.65
GF-CAP IMPROVEMENTS	525,000.00	1,288,000.00	-	-		1,813,000.00
WATER	1,601,306.00	3,833,641.00	152,449.41	481,997.24	8.87%	4,952,949.76
SEWER	2,145,307.00	847,992.00	190,904.53	617,057.66	20.61%	2,376,241.34
GRANTS/SPECIAL REVENUE	-	-	5,568.03	20,762.85	0.00%	(20,762.85)
WATER DEPOSIT	-	-	47.99	149.37	0.00%	(149.37)
TAYLOR PARK	-	-	35.50	110.17	0.00%	(110.17)
TOTAL	\$ 9,961,244.00	\$ 6,152,633.00	\$ 1,148,326.06	\$ 2,684,357.64	N/A	\$ 13,429,519.36

Note: A () in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

FUND	FY-2024 BUDGET		EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
	ORIGINAL	CHANGES				
GENERAL	5,689,631.00	183,000.00	462,780.45	1,654,819.37	24.40%	4,217,811.63
GF-CAP IMPROVEMENTS	525,000.00	1,288,000.00	201,685.02	220,336.82		1,592,663.18
WATER	1,601,306.00	3,833,641.00	190,941.35	664,055.87	12.22%	4,770,891.13
SEWER	2,145,307.00	847,992.00	181,992.80	679,781.01	22.71%	2,313,517.99
GRANTS/SPECIAL REVENUE	-	-	3,369.55	6,697.81	0.00%	(6,697.81)
WATER DEPOSIT	-	-	-	-	0.00%	-
TAYLOR PARK	-	-	-	-	0.00%	-
TOTAL	\$ 9,961,244.00	\$ 6,152,633.00	\$ 1,040,769.17	\$ 3,225,690.88	N/A	\$ 12,888,186.12

NOTE: A () in Remaining Balance means we have spent more than what we planned

**Town of Orange
Financial Statement
September, 2024
25% of Budget Year
General Fund**

REVENUES

DESCRIPTION	FY-2024 BUDGET		COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
	ORIGINAL	CHANGES				
LOCAL TAXES	3,740,800.00	-	324,883.70	786,805.94	21.03%	2,953,994.06
LICENSES & PERMITS	100.00	-	-	225.00	225.00%	(125.00)
FINES	90,000.00	-	8,376.94	28,522.51	31.69%	61,477.49
STATE FUNDS	1,545,372.00	-	390,949.15	497,875.07	32.22%	1,047,496.93
INV / SALE OF ASSETS	-	-	-	-	0.00%	0.00
USER FEES	187,476.00	-	17,080.98	48,855.18	26.06%	138,620.82
MISCELLANEOUS	626,612.00	-	58,029.83	201,996.65	32.24%	424,615.35
ARPA - NEU FUNDS	-	-	-	-	0.00%	0.00
RESERVE FUND	24,271.00	1,702,992.00	-	-	0.00%	1,727,263.00
TRANSF TO CAP. IMPROVEM.	(525,000.00)	(1,519,992.00)	-	-	0.00%	(2,044,992.00)
TOTAL	\$ 5,689,631.00	\$ 183,000.00	\$ 799,320.60	\$ 1,564,280.35	26.64%	\$ 4,308,350.65

Note: A () in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

DEPARTMENT	FY-2024 BUDGET		EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
	ORIGINAL	CHANGES				
LEGISLATIVE	142,334.00	3,000.00	2,828.63	91,319.81	62.83%	54,014.19
TOWN MANAGER	471,486.00	(63,000.00)	28,394.37	85,077.74	20.83%	323,408.26
TOWN ATTORNEY	38,500.00	-	6,000.00	6,905.00	17.94%	31,595.00
FINANCE DEPARTMENT	430,037.00	-	35,075.61	97,229.63	22.61%	332,807.37
ELECTIONS	2,500.00	-	-	-	0.00%	2,500.00
POLICE DEPARTMENT	1,894,764.00	-	144,696.92	477,874.19	25.22%	1,416,889.81
FIRE AND RESCUE	59,500.00	-	25,010.00	65,010.00	109.26%	(5,510.00)
PUBLIC WORKS	1,613,810.00	180,000.00	135,237.23	375,699.83	20.94%	1,418,110.17
TRASH COLLECTION	203,676.00	-	22,482.69	57,661.33	28.31%	146,014.67
MUNICIPAL BUILDING	49,145.00	-	8,829.18	22,898.19	46.59%	26,246.81
DEPOT	16,000.00	-	9,881.68	13,671.66	85.45%	2,328.34
TRANSPORTATION SYSTEM	126,936.00	-	-	31,734.25	25.00%	95,201.75
PARKS AND GROUNDS	29,700.00	-	2,021.23	3,374.19	11.36%	26,325.81
COMMUNITY DEVELOPMENT	200,016.00	-	11,941.55	34,516.56	17.26%	165,499.44
ECONOMIC DEVELOPMENT	-	63,000.00	2,995.22	3,047.22	4.84%	59,952.78
NON-DEPT - DEBT & OTHER	411,227.00	-	27,386.14	288,799.77	70.23%	122,427.23
NON-DEPT - DONATIONS	-	-	-	-	0.00%	0.00
NON-DEPT - CAPITAL	-	-	-	-	0.00%	0.00
TOTAL	\$ 5,689,631.00	\$ 183,000.00	\$ 462,780.45	\$ 1,654,819.37	28.18%	\$ 4,217,811.63

NOTE: A () in Remaining Balance means we have spent more than what we planned

**Town of Orange
Financial Statement
September, 2024
25% of Budget Year
General Fund - Capital Improvements**

REVENUES

DESCRIPTION	FY-2024 BUDGET		COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
	ORIGINAL	CHANGES				
TRANSFER FROM GENERAL	525,000.00	672,000.00	-	-	0.00%	1,197,000.00
STATE/FEDERAL FUNDS	-	616,000.00	-	-	0.00%	616,000.00
MISCELLANEOUS	-	-	-	-	0.00%	0.00
MADISON/MAIN STREET SIGNAL LIGHT	-	-	-	-	0.00%	0.00
TOTAL	\$ 525,000.00	\$ 1,288,000.00	\$ -	\$ -	0.00%	\$ 1,813,000.00

Note: A () in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

DEPARTMENT	FY-2024 BUDGET		EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
	ORIGINAL	CHANGES				
ROAD PROJECTS	345,000.00	531,000.00	7,925.12	25,667.16	2.93%	850,332.84
MACHINERY & EQUIPMENT	125,000.00	117,000.00	-	647.50	0.27%	241,352.50
MADISON/MAIN STREET SIGNAL LIGHT	-	616,000.00	-	-	0.00%	616,000.00
COMPUTERS	30,000.00	-	167,288.48	167,288.48	557.63%	(137,288.48)
FIBER OPTICS BACKBONE (ARPA)	-	-	-	-	0.00%	0.00
CELL TOWER	-	-	-	-	0.00%	0.00
COMMUNITY ROOM IMPROVEMENTS	25,000.00	24,000.00	26,471.42	26,733.68	54.56%	22,266.32
CAP. OUTLAYS - WATER/SEWER LINE	-	-	-	-	0.00%	0.00
TOTAL	\$ 525,000.00	\$ 1,288,000.00	\$ 201,685.02	\$ 220,336.82	\$ 6.15	\$ 1,592,663.18

NOTE: A () in Remaining Balance means we have spent more than what we planned

**Financial Statement
September, 2024
25% of Budget Year
Water Fund**

REVENUES

DESCRIPTION	FY-2024 BUDGET		SALES MTD	SALES YTD	PERCENT COLLECTED	REMAINING BALANCE
	ORIGINAL	CHANGES				
TRANSFER FROM GENERAL	-	-	-	-	0.00%	-
INV/ SALE OF ASSETS	-	-	-	-	0.00%	-
WATER SALES	1,411,000.00	-	123,325.83	401,288.30	28.44%	1,009,711.70
WATER AVAILABILITY	75,000.00	-	16,500.00	42,243.75	56.33%	32,756.25
WATER RECONNECTIONS	20,000.00	-	2,200.00	2,800.00	14.00%	17,200.00
EXPENDITURE REFUNDS	-	-	-	-	0.00%	-
MISCELLANEOUS	77,400.00	-	10,423.58	35,665.19	46.08%	41,734.81
ARPA - NEU FUNDS	-	1,288,120.00	-	-	0.00%	1,288,120.00
RESERVE FUND	17,906.00	2,545,521.00	-	-	0.00%	2,563,427.00
TOTAL	\$ 1,601,306.00	\$ 3,833,641.00	\$ 152,449.41	\$ 481,997.24	8.87%	\$4,952,949.76

Note: A () in Remaining Balance means that we have collected more than anticipated.

DEPARTMENT	FY-2024 BUDGET		EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
	ORIGINAL	CHANGES				
WATER/SEWER LINE PROJ.	-	3,822,641.00	69,491.62	197,423.90	5.16%	3,625,217.10
WATER TREATMENT	1,156,139.00	-	96,261.46	289,162.28	25.01%	866,976.72
WATER DISTRIBUTION	285,989.00	11,000.00	25,188.27	77,566.29	26.12%	219,422.71
NON-DEPT - DEBT & OTHER	159,178.00	-	-	99,903.40	62.76%	59,274.60
TOTAL	\$ 1,601,306.00	\$ 3,833,641.00	\$ 190,941.35	\$ 664,055.87	\$ 1.19	\$ 4,770,891.13

**Town of Orange
Financial Statement
September, 2024
25% of Budget Year
Sewer Fund**

REVENUES

DESCRIPTION	FY-2024 BUDGET		COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
	ORIGINAL	CHANGES				
LICENSES & PERMITS	-	-	-	-	0.00%	-
TRANSFER FROM GENERAL	-	-	-	-	0.00%	-
SEWER SALES	1,630,000.00	-	127,500.74	418,899.89	25.70%	1,211,100.11
SEWER AVAILABILITY FEES	308,250.00	-	49,320.00	135,630.00	44.00%	172,620.00
SEWER SALES - SLUDGE	60,000.00	-	6,908.46	27,434.40	45.72%	32,565.60
NUTRIENT CREDIT	5,000.00	-	-	15,728.38	314.57%	(10,728.38)
LEACHATE	130,000.00	-	-	-	0.00%	130,000.00
SEPTIC HAULING	56,000.00	-	7,174.23	19,363.34	34.58%	36,636.66
MISCELLANEOUS	2,000.00	-	1.10	1.65	0.08%	1,998.35
RESERVE FUND	(45,943.00)	-	-	-	0.00%	(45,943.00)
TRANSFER FROM GENERAL	-	847,992.00	-	-	-	-
TOTAL	\$ 2,145,307.00	\$ 847,992.00	\$ 190,904.53	\$ 617,057.66	20.61%	\$ 1,528,249.34

Note: A () in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

DEPARTMENT	FY-2024 BUDGET		EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
	ORIGINAL	CHANGES				
SEWER TREATMENT	1,134,292.00	-	102,057.27	289,228.45	25.50%	845,063.55
SEWER COLLECTION	223,935.00	-	31,218.10	65,437.94	29.22%	158,497.06
NON-DEPT - DEBT & OTHER	787,080.00	-	-	136,686.82	17.37%	650,393.18
CAPITAL OUTLAYS - ARPA	-	847,992.00	48,717.43	188,427.80	22.22%	659,564.20
TOTAL	\$ 2,145,307.00	\$ 847,992.00	\$ 181,992.80	\$ 679,781.01	22.71%	\$ 2,313,517.99

NOTE: A () in Remaining Balance means we have spent more than what we planned

BILLS AND CLAIMS

For the month SEPTEMBER, 2024

**TOWN OF ORANGE
CHECK REGISTER**

SEPTEMBER 1 - 30, 2024

Check #	Check Date	Vendor Name	Net Amount
1325	9/19/2024	CHRISTOPHER DILLON	\$ 70.00
1330	9/19/2024	JOHN WILEY	1,000.00
1335	9/19/2024	CAMPBELL CIRCUIT COURT	364.46
9124	9/19/2024	ANTHEM BLUE CROSS & BLUE SHIELD	67,171.00
9224	9/19/2024	TREASURER OF VIRGINIA	56,416.22
9324	9/19/2024	EMPOWER	3,100.00
9424	9/19/2024	MISSION SQUARE	775.91
9524	9/19/2024	MISSION SQUARE	560.46
9624	9/19/2024	MISSION SQUARE	782.97
9724	9/19/2024	MISSION SQUARE	566.76
9824	9/30/2024	MISSION SQUARE	110.78
9924	9/30/2024	MISSION SQUARE	98.46
36099	9/5/2024	ADT SECURITY SERVICES	43.06
36100	9/5/2024	AFLAC	1,357.30
36101	9/5/2024	ALLIED CONCRETE CO	940.00
36102	9/5/2024	AMERICAN GREEN	79.00
36103	9/5/2024	BMS DIRECT	918.29
36104	9/5/2024	BOWERS BUILDING	8,585.00
36105	9/5/2024	CIVICPLUS	6,524.70
36106	9/5/2024	COMPANION LIFE INSURANCE	327.00
36107	9/5/2024	CONSOLIDATED PIPE & SUPPLY CO	540.00
36108	9/5/2024	DEBORAH MARLENE WAREHAM	100.00
36109	9/5/2024	GRAINGER	18.42
36110	9/5/2024	KIMBALL MIDWEST	159.47
36111	9/5/2024	MASON INSURANCE AGENCY	37,286.00
36112	9/5/2024	MORRIS DISTRIBUTING, INC	1,025.00
36113	9/5/2024	MOSCA DESIGN	609.50
36114	9/5/2024	SHEENA PAYETTE	48.42
36115	9/5/2024	SOSMETAL PRODUCTS INC	111.51
36116	9/5/2024	STEROBEN ASSOCIATES	4,090.00
36117	9/5/2024	KIM STRAWSER	51.98
36118	9/5/2024	TRANSAMERICA EMPLOYEE BENEFITS	1,241.30
36119	9/5/2024	VACORP	258.02
36120	9/5/2024	VRSA	19,464.00
36121	9/5/2024	VUPS	74.00
36122	9/13/2024	ACCESS TELECOM INC	11,130.00
36123	9/13/2024	ADT SECURITY SERVICES	101.53

36124	9/13/2024	AMAZON CAPITAL SERVICES	2,921.55
36125	9/13/2024	TRUIST	3,748.47
36126	9/13/2024	CCLS INCORPORATED	31.99
36127	9/13/2024	CHEMUNG CONTRACTING CORP	74.20
36128	9/13/2024	CHRISTMAS DESIGNERS	46.90
36130	9/13/2024	CINTAS CORPORATION #385	3,778.01
36131	9/13/2024	COMCAST	600.96
36132	9/13/2024	CONSOLIDATED PIPE & SUPPLY CO	1,749.96
36133	9/13/2024	CORE & MAIN LP	2,000.00
36134	9/13/2024	CRYSTAL SPRINGS	9.00
36135	9/13/2024	DEBORAH MARLENE WAREHAM	100.00
36136	9/13/2024	DMV	375.00
36137	9/13/2024	DOMINION ENERGY VIRGINIA	410.12
36138	9/13/2024	EZ PERFORMANCE CENTER	22,881.80
36139	9/13/2024	FAYE'S OFFICE SUPPLY	7,560.51
36140	9/13/2024	FEDEX	170.24
36141	9/13/2024	FEREBEE-JOHNSON CO., INC	787.05
36142	9/13/2024	FISHER AUTO PARTS	3,767.46
36143	9/13/2024	GALLS, LLC	450.93
36144	9/13/2024	JOHNSTON CONSTRUCTION COMPANY	18,241.62
36145	9/13/2024	JOHN WILEY	-
36146	9/13/2024	LACY'S FLORIST	74.99
36147	9/13/2024	CATHERINE B. LEA	6,000.00
36148	9/13/2024	LINDE GAS & EQUIPMENT INC	36.71
36149	9/13/2024	MCCLUNG-LOGAN EQUIP. CO.	732.88
36150	9/13/2024	MICROSOFT	760.90
36151	9/13/2024	MOSCA DESIGN	-
36152	9/13/2024	NSI LAB SOLUTIONS	295.00
36153	9/13/2024	ORANGE CO CHAMBER OF COMMERCE	125.00
36154	9/13/2024	ORANGE CO REVIEW	605.75
36155	9/13/2024	ORANGE TIRE INC	1,898.00
36156	9/13/2024	ORANGE COUNTY TREASURER	8,718.35
36157	9/13/2024	PACE ANALYTICAL SERVICES, INC	1,024.60
36158	9/13/2024	RIDGEVIEW EQUIPMENT	15.63
36159	9/13/2024	SEDWICK	2,059.03
36160	9/13/2024	SHEEHY FORD OF RICHMOND INC	144,491.88
36161	9/13/2024	W.A. SHERMAN COMPANY	100.00
36162	9/13/2024	SIGNS@WORK, INC	1,065.00
36163	9/13/2024	SOSMETAL PRODUCTS INC	200.26
36164	9/13/2024	TOWN OF ORANGE	3,089.12
36165	9/13/2024	BARBOURSVILLE WINERY	86.44
36166	9/13/2024	PAIGE, DEREK	138.30
36167	9/13/2024	BUTLER, ALLISON	219.71
36168	9/13/2024	BEASLEY, ROBERT	135.06

36169	9/13/2024	JASPER, JUNIE	7.41
36170	9/13/2024	MCGHEE, KAMERON	122.26
36171	9/13/2024	UNIONVILLE FLORIST	44.99
36172	9/13/2024	VEPGA	299.00
36173	9/26/2024	ADT SECURITY SERVICES	462.59
36173	9/26/2024	ADT SECURITY SERVICES	60.15
36174	9/26/2024	AFLAC	1,408.00
36175	9/26/2024	AMERICAN GREEN	148.00
36176	9/26/2024	AMSOIL INC	105.60
36177	9/26/2024	BAKER, DWIGHT	50.84
36178	9/26/2024	BOLTON PARTNERS, INC	4,300.00
36179	9/26/2024	BOND JR, LAWRENCE R	64.05
36180	9/26/2024	CCLS INCORPORATED	39.99
36181	9/26/2024	CHEMUNG CONTRACTING CORP	241.15
36182	9/26/2024	AT&T MOBILITY	568.64
36183	9/26/2024	COMCAST	1,045.86
36184	9/26/2024	COMCAST	1,185.07
36185	9/26/2024	CONSOLIDATED PIPE & SUPPLY CO	751.60
36186	9/26/2024	CSX TRANSPORTATION	100.00
36187	9/26/2024	DCLS	690.00
36188	9/26/2024	DEBORAH MARLENE WAREHAM	50.00
36189	9/26/2024	DELL MARKETING L.P.	904.02
36190	9/26/2024	TREASURER OF VIRGINIA	10,886.00
36191	9/26/2024	DOMINION ENERGY VIRGINIA	38,918.70
36192	9/26/2024	ENVIRONMENTAL SYSTEMS SERVICE	180.00
36193	9/26/2024	EZ PERFORMANCE CENTER	493.60
36194	9/26/2024	FEREBEE-JOHNSON CO., INC	19,370.50
36195	9/26/2024	FERGUSON ENTERPRISES, LLC	5,306.84
36196	9/26/2024	FERGUSON WATERWORKS #7575	163.90
36197	9/26/2024	FORTILINE INC	247.92
36197	9/26/2024	FORTILINE INC	3,263.10
36198	9/26/2024	GRAINGER	36.28
36199	9/26/2024	GREENBRIER EMERGENCY AN HOSPITAL	801.61
36200	9/26/2024	HIGHWAY MOTORS	147.96
36201	9/26/2024	IDEXX DISTRIBUTION, INC	44.55
36202	9/26/2024	MOODY, LYDIA & DANIEL	69.14
36203	9/26/2024	ORANGE VOLUNTEER FIRE CO., INC	25,010.00
36204	9/26/2024	EVERGRO COOPERATIVE	49.99
36205	9/26/2024	ORANGE TIRE INC	2,026.98
36206	9/26/2024	PACE ANALYTICAL SERVICES, INC	836.60
36207	9/26/2024	PAINT 'N' PAPER	26,383.92
36208	9/26/2024	SHEENA PAYETTE	76.95
36209	9/26/2024	PRIVIA MEDICAL GROUP LLC	115.00
36210	9/26/2024	PROCONEX	3,029.24

36211	9/26/2024	PURCELL'S CUSTOM FIREARMS, INC	4,420.00
36212	9/26/2024	RAPPAHANNOCK-RAPIDAN REGIONAL	20.00
36213	9/26/2024	RAPIDAN SERVICE AUTHORITY	17.68
36214	9/26/2024	SOSMETAL PRODUCTS INC	413.13
36215	9/26/2024	SOUTHERN STATES	8,842.89
36216	9/26/2024	KIM STRAWSER	51.04
36217	9/26/2024	THE SUPPLY ROOM	291.70
36218	9/26/2024	TOWN OF ORANGE	2,897.58
36218	9/26/2024	TOWN OF ORANGE	97.74
36219	9/26/2024	TRACTOR SUPPLY CREDIT PLAN	662.39
36220	9/26/2024	TROJAN UV	27,354.92
36221	9/26/2024	TS&T	869.88
36222	9/26/2024	PRATER, BRIANNA	150.00
36223	9/26/2024	DAWSON, HUNTER	18.51
36224	9/26/2024	PRICE, JOHN	18.50
36225	9/26/2024	UNIONVILLE FLORIST	80.00
36226	9/26/2024	UNIVAR SOLUTIONS	22,607.01
36227	9/26/2024	UPS	4.52
36228	9/26/2024	USABLUBOOK	4,563.14
36229	9/26/2024	VIRGINIA ASSOCIATION OF CHIEFS	200.00
36230	9/26/2024	COECO OFFICE SYSTEMS, INC	20.00
36231	9/26/2024	VIRGINIA TRACTOR	176.41
36232	9/26/2024	VERIZON	1,633.46
36233	9/26/2024	VIRGINIA BUSINESS SYSTEMS	499.49
36234	9/26/2024	WW ASSOCIATES, INC	51,250.00
36235	9/26/2024	ACUITY SPECIALTY PRODUCTS, INC	560.28

\$ 745,507.17

UNFINISHED BUSINESS



UNFINISHED BUSINESS SUMMARY

October 21, 2024

AGENDA ITEM: 8A

**Town Council will consider a VDOT Resolution (RES2025-03) confirming the Locality's Commitment to Funding the Locality's Share of Projects and Providing Signatory Authority.
(Director of Community Development)**

SUMMARY:

- Please see attached memo from the Director of Community Development.
- Please also find attached Resolution (RES2025-03).



**Town of Orange
Department of Community Development**

119 Belleview Avenue, Orange, Virginia 22960 - 1401

Phone: (540) 672-6917 Fax: (540) 672-4435

Email – townplanner@townoforangeva.org

MEMORANDUM

TO: Mayor Roby and Town Council Members

FROM: John G. Cooley, Director of Community Development

DATE: 10-15-2024

**SUBJECT: Resolution Confirming Locality's Commitment to Funding the Locality's
Share of Projects and Providing Signatory Authority**

During the September 16, 2024 regular Town Council meeting I misunderstood a question from Mayor Roby concerning what the referenced VDOT resolution would cover. She asked if it would only cover the Route 20 State of Good Repairs project and I answered "Yes". That was incorrect. This is an omnibus resolution that would include all VDOT projects.

If Town Council would like to moving forward with this resolution, as is, Town Council does not need to take any action. If Town Council does not want to move forward with this resolution staff requests guidance on what changes to the resolution Town Council would like.

Attached is a copy of the signed resolution for your review.



**RESOLUTION -- RES2025-03
AFFIRMING COMMITMENT TO FUND THE LOCALITY SHARE OF PROJECTS
UNDER AGREEMENT WITH THE VIRGINIA DEPARTMENT OF TRANSPORTATION
AND PROVIDE SIGNATURE AUTHORITY**

WHEREAS, the Town of Orange is a recipient of Virginia Department of Transportation funds under various grant programs for transportation-related projects; and

WHEREAS, the Virginia Department of Transportation requires each locality, by resolution, to provide assurance of its commitment to funding its local share; and

THEREFORE, IT IS HEREBY RESOLVED, the Town of Orange hereby commits to fund its local share of preliminary engineering, right -of-way, and construction (as applicable) of the project(s) under agreement with the Virginia Department of Transportation in accordance with the project financial document(s); and

BE IT FURTHER RESOLVED, that the Town Manager and/or his designee is authorized to execute all agreements and/or addendums for any approved projects with the Virginia Department of Transportation.

In witness whereof, the forgoing was adopted by the Town Council of the Town of Orange, Virginia on September 16, 2024.

Martha Roby, Mayor

ATTEST:

Wendy J. Chewning, Town Clerk

NEW BUSINESS



NEW BUSINESS
October 21, 2024

AGENDA ITEM: 9A

Town Council will discuss Music in the Park for 2025. (Town Manager)

SUMMARY:

- Please find attached OEI's Report for Music in the Park 2024.
- Staff is requesting that Town Council approve Music in the Park for 2025 and authorize the Town Manager to enter into a contract with OEI Events for the planning of these events.



Report: Music in the Park 2024 Concert Series

****Event Title**:** Music in the Park
****Event Duration**:** Four-Concert Series
****Location**:** Orange VA
****Dates**:** May, June, July, August

Overview

The "Music in the Park" concert series successfully concluded its four-event program, attracting an average of 200-300 guests per concert. The event, designed to foster community engagement and celebrate local talent, featured a wide range of musical performances across different genres, providing a family-friendly environment for attendees of all ages. Each concert ran smoothly, with the exception of one event that was delayed due to inclement weather but was successfully rescheduled. Additionally, three food vendors were present at each concert, offering guests a diverse selection of food and beverages.

Event Highlights

1. ****Concert 1: May 23rd****
 - ****Attendance**:** Approximately 250 guests
 - ****Weather**:** Clear skies and pleasant temperatures created an ideal environment for outdoor music.
 - ****Musical Acts**:** The Unsuitables - A local Orange Favorite ensemble headlined the evening, captivating the audience with smooth tunes and improvisation.

2. **Concert 2: June 27th**

- **Attendance**: Approximately 220 guests
- **Weather**: No rain, but very hot.
- **Musical Acts**: Brisk - A great band performed, featuring Classic Rock and Pop, and engaging crowd interactions.

3. **Concert 3: July 25 (Rain Delayed)**

- **Original Date**: July 25th
- **Rescheduled Date**: August 1st
- **Attendance**: Approximately 180 guests (slightly lower due to rescheduling)
- **Weather**: The event was delayed due to rain, but on the rescheduled date, skies were clear.
- **Musical Acts**: RIVANNA - A local country band entertained the crowd, delivering high-energy performances that kept the audience engaged.

4. **Concert 4: August 22**

- **Attendance**: Approximately 200 guests
- **Weather**: Warm with a slight breeze, perfect for an outdoor concert.
- **Musical Acts**: John Tyler Wiley - A band played classic hits from the 70s and 80s, as well as originals creating an atmosphere that appealed to multiple generations.

Challenges and Solutions

- **Rain Delay**: One concert had to be postponed due to an unexpected rainstorm. The rescheduled event was successfully held later, though attendance was slightly lower than the previous events.
- **Vendors**: All food vendors remained consistent throughout the series and received positive feedback from guests. The variety of food options ensured there was something for everyone.

Community Impact

The **Music in the Park** concert series provided a significant boost to local morale and offered a space for people to come together in a safe, outdoor environment. Attendees expressed appreciation for the event's accessibility and diverse lineup, with many families in attendance. The combination of live music, good food, and community spirit created a memorable experience for all involved.

Recommendations for Future Events

- ****Weather Contingency Plans****: Given the rain delay, it would be beneficial to establish a clear communication plan in the event of future weather disruptions. Providing more advanced notice and ensuring alternate dates are widely communicated would help maintain attendance.
- ****Additional Seating****: Based on attendee feedback, better advance notice letting people know to bring their own additional seating options.
- ****Expanded Vendor Options****: While the food vendors were well-received, expanding the number of vendors or introducing rotating options could further enhance the guest experience.

Conclusion

The ***Music in the Park*** concert series was a resounding success, with each event drawing a healthy crowd and creating a vibrant community atmosphere. Despite the rain delay, the series maintained strong attendance and received positive feedback from guests and vendors alike. This event series has proven to be a valuable asset to the community, and future editions have the potential to build on this success.

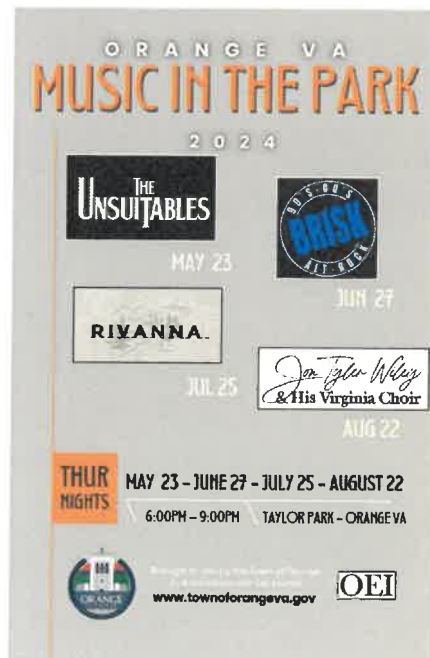
****Report Prepared By****:

Galen Greenlaw

OEI Events

347 418 6699

****Date****: 10/1/24





NEW BUSINESS
October 21, 2024

AGENDA ITEM: 9B

**Town Council will discuss Orange USPS Request for Designated Parking.
(Town Manager)**

SUMMARY:

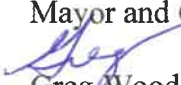
- Please find attached memorandum and other material from the Town Manager.



**Town of Orange
Town Manager's Office**

119 Bellevue Avenue, Orange, Virginia 22960 - 1401
Phone: (540) 672-5505 Fax: (540) 672-4435
Email –townmanager@townoforangeva.gov

MEMORANDUM

TO: Mayor and Council Members
FROM:  Greg Woods, Town Manager
DATE: October 9, 2024

SUBJECT: Orange USPS Request for Designated Parking

Attached is a request and follow-up correspondence from the Orange Post Office to designate a parking space for the use of the post office only. The space requested is designated public parking and is used frequently during the day for people to stop and deposit their mail in the box on the corner. It is used at night by the dance studio and I assume from overflow parking at the apartments and offices across Bellevue Ave. for overflow parking when needed. I have requested in the follow-up correspondence alternatives about hours required and /or other alternatives. The reply was the memo dated 10/2/2024 which outlines the USPS dilemma.

Parking is at the discretion of the Council and while I see the issue with the Post Office, I also see the issue with the other users – particularly, the hours up to the 9 A.M. deadline. I have not spoken directly with Ms. Davis, but I was thinking perhaps a spot behind our building near the Courthouse would be acceptable even though not as convenient. Please let me know your thoughts on this issue.



September 16, 2024

Dear Town of Orange Manager,

The Orange Post Office is having a difficult time with having adequate parking available for our vehicles. Our fleet has 7 postal owned vehicles, and at most we can get 5 of those in our private parking lot. That leaves 2 vehicles that need to be parked on the street, or in local parking lot. We were parking 1 vehicle behind the dance studio, but were recently told that it was private parking and that we could no longer park any vehicles there. This causes the carriers having difficult times finding a parking spot on the street in the evenings. Also, in the evenings there is an excess of vehicles parked on Bellevue by parents that have kids at the dance studio. There is one parking spot that is located between our entrance and exit of our parking lot and was wondering if we could request that become a private parking spot for our vehicles. Our canopy over our dock is being demolished and a new one that will be higher will be installed in the next couple of months, and we are hoping to be able to have 6 vehicles parking in the lot at that time, so we would just need 1 street parking spot to resolve our dilemma. Thank you for understanding of our situation, and hope you can help us with our situation.

Sincerely,

A handwritten signature in black ink that reads "Meagen Davis" with a stylized flourish at the end.

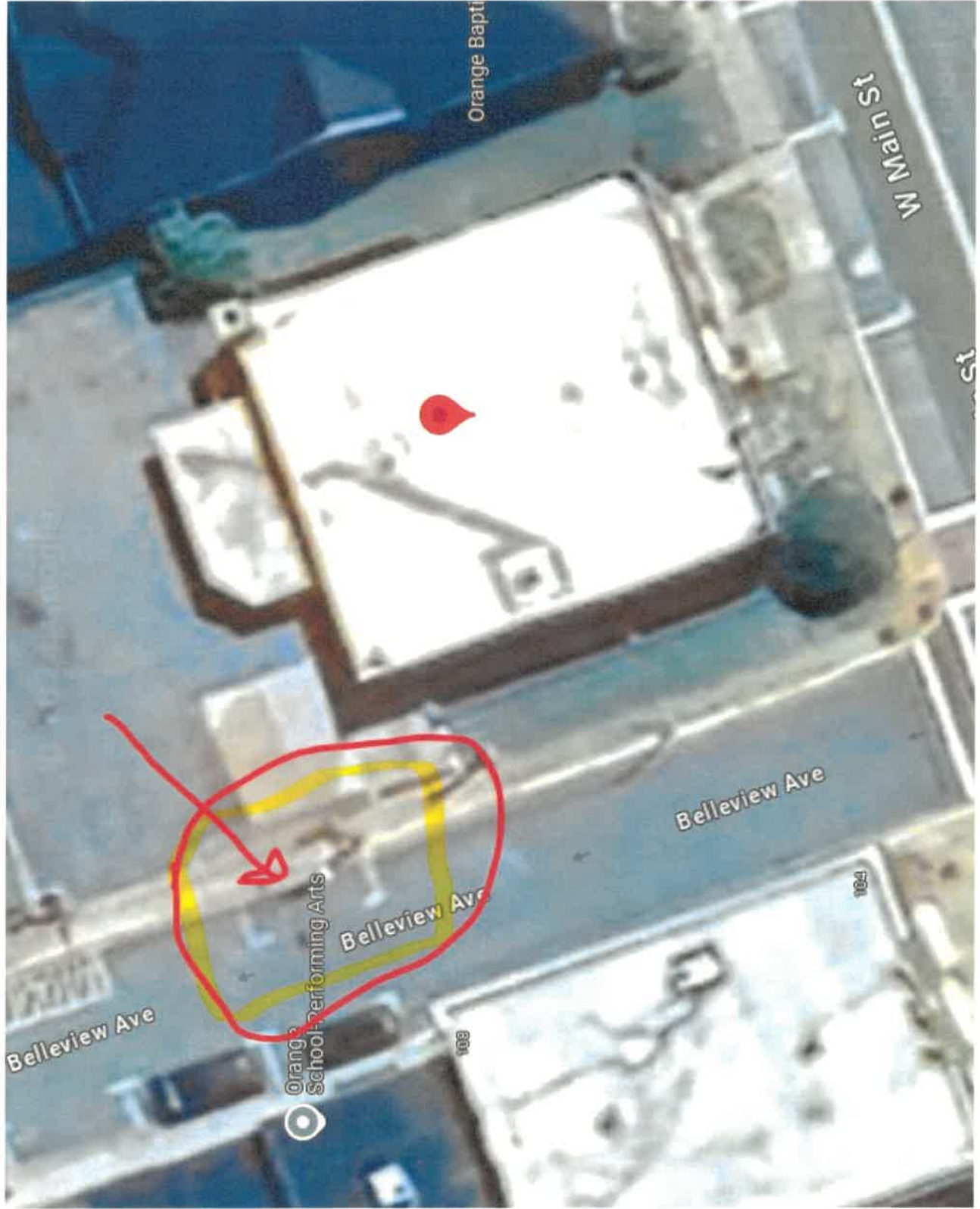
Meagen D. Davis

Orange Post Office

129 W Main St

(540) 672-2868

Meagen.Davis@usps.gov



From: Greg Woods <townmanager@townoforangeva.gov>
Sent: Wednesday, October 2, 2024 8:20 AM
To: Davis, Meagen D - Orange, VA <Meagen.Davis@usps.gov>
Cc: Rice Jr, James F - Orange, VA <james.f.rice.jr@usps.gov>
Subject: [EXTERNAL] RE: USPS Designated Parking Space Bellevue Ave

CAUTION: This email originated from outside USPS. **STOP and CONSIDER** before responding, clicking on links, or opening attachments.

Meagan,

Thank you for the memo. This will be on the October 21, 2024 Regular Town Council agenda. If you would, please give me a call (540 672-5005) regarding any alternatives and hours of need. These are questions that will be posed at the meeting.

Thanks,

Greg

From: Davis, Meagen D - Orange, VA <Meagen.Davis@usps.gov>
Sent: Monday, September 16, 2024 3:08 PM
To: Greg Woods <townmanager@townoforangeva.gov>
Cc: Rice Jr, James F - Orange, VA <james.f.rice.jr@usps.gov>
Subject: USPS Designated Parking Space Bellevue Ave

Good afternoon,

We spoke last week about changing a public parking spot to a private parking spot for a USPS vehicle. I have attached the memo that you had requested I make for our request. I have also attached a map to show the specific location of the parking space. Please let me know if you need anything else from me, and I appreciate your assistance with this matter.

Meagen D. Davis
Customer Service Supervisor
Orange Post Office
129 W Main St
(540) 672-2868
Meagen.Davis@usps.gov

Greg Woods

From: Davis, Meagen D - Orange, VA <Meagen.Davis@usps.gov>
Sent: Wednesday, October 2, 2024 1:30 PM
To: Greg Woods
Cc: Rice Jr, James F - Orange, VA
Subject: RE: [EXTERNAL] RE: USPS Designated Parking Space Bellevue Ave

Good afternoon,

I have attached the street photo and highlighted the original request for the optimal parking spot we are requesting. The two additional options, if original is not available, are outlined in the blue. The one is the parking spot located directly in front of 112 Bellevue Ave and the other is in front of 119 Bellevue Ave. Both business addresses have multiple parking locations for customers. I was hoping to have a designated Postal Parking Space, but if no designated space is an option, then we would request parking from 5 P.M. to 9 A.M. I really hope we can get this resolved, it can be quite a nightmare in the evenings with my carriers not being able to park their vehicle near our building because all parking spaces are taken.



9

Meagen D. Davis
Customer Service Supervisor
Orange Post Office
129 W Main St
(540) 672-2868
Meagen.Davis@usps.gov