TOWN OF ORANGE

COUNCIL MEETING PACKAGE

MONDAY, MAY 20, 2024

7:00 P.M.

Meeting Agenda
Monday, May 20, 2024
Town of Orange Community Meeting Room

7:00 p.m.

1. **Call to order by the Mayor.**

2. **Pledge of Allegiance.**

3. **Roll Call – Town Council:**

   Mayor Martha B. Roby
   Vice-Mayor Frederick W. Sherman, Jr.
   Councilmember Jason R. Cashell
   Councilmember Jeremiah V. Pent
   Councilmember Donna Waugh-Robinson

4. **Adoption of Agenda**

5. **Public Comment** - *Town Council receives public input from residents and taxpayers of the Town. Citizens are encouraged to sign up prior to the meeting beginning and turn in a/their slip to the Town Clerk. Please note that Public Comment is limited to 3 minutes per individual.*

6. **Consideration of Town Council Meeting Minutes of April 15th, 2024.**

7. **Reports**

   [A] Finance Report – Director of Finance.

8. **Unfinished Business:**

   [A] Consideration of FY 25 Budget.
   [B] Consideration of FY25 Appropriation Ordinance.
   [C] Discussion and consideration of Trash Ordinance (ORD2024-01).

9. **New Business:**

   [A] Consideration of re-appointment of Ben Sherman to the Town's Planning Commission with a term to expire June 30, 2028.

10. **Town Council will hold a Closed Session under 2.2-3711(A) (3) for a discussion regarding the disposition of publicly held property, where discussion in an open meeting would affect the negotiating strategy of the Town Council.**

11. **Adjournment.**

MINUTES

The Orange Town Council held a regular meeting at 7 p.m. in the Town's Community Meeting Room. Town Councilmembers present were: Mayor Martha B. Roby, Vice-Mayor Frederick W. "Rick" Sherman, Jr., Councilmembers Jeremiah Pent and Donna Waugh-Robinson. Staff members present were: Town Manager Gregory S. Woods, Town Clerk Wendy J. Chewning, MMC, Town Clerk Wendy J. Chewning, MMC, Town Attorney Catherine Lea, Director of Finance Dianna Gomez, and Deputy Chief Rebecca Moody. Councilmember Jason Cashell was absent.

CALL TO ORDER

Mayor Roby led everyone in the Pledge of Allegiance. The Town Clerk called roll and noted a quorum was present.

ADOPTION OF AGENDA

The Town Manager recommended adding a presentation from Grymes Memorial School's Headmaster, Jonathan Brand, regarding the school's upcoming capital projects.

Motion was made by Councilmember Waugh-Robinson, seconded by Vice-Mayor Sherman, to adopt the agenda, as amended. On vote: Mayor Roby – aye, Vice-Mayor Sherman – aye, Councilmember Cashell – absent, Councilmember Pent – aye, and Councilmember Waugh-Robinson – aye. The motion carried.

TOWN COUNCIL HELD A PUBLIC HEARING ON THE FY25 BUDGET AND APPROPRIATION ORDINANCE

The Town Manager gave an overview of the FY25 Budget and Appropriation Ordinance. The Town Manager reported that the FY25 draft budget was a conservative budget. The Town Manager stated that there were no increases to rates or taxes this year. The Town Manager stated that there are increases to equipment rentals, fees for the Community Room and Veteran's Park, and millings. The Town Manager reported further that trash collection was increasing from \$5.50 to \$7.00, health insurance for employees had increased, but VRS had decreased a small portion. The Town Manger stated that there was a 5% COLA in the budget for employees and an additional .5% for those employees under \$20 an hour. The Town Manager reported that the Economic Development Manager was in the budget and donations were the same. The Town Manager stated that Capital Expenditures included street paving, \$125,000 for a Public Works vehicle, and \$30,000 for a new Community Room Floor.

The Town Manager received confirmation from Town Council that it was their intent to eliminate Commercial dumpsters.

Mayor Roby declared the Public Hearing open and called for public comment.

Patrick McAloon of 155 West Main Street appeared before Council regarding grants that could be completed to assist the Town with additional funding. Mr. McAloon stated that Town staff was tied up with current projects and perhaps an Assistant Town Manager or Assistant Director of Community Development to help with other projects. With no other individuals to speak, Mayor Roby closed the Public Hearing.

Vice-Mayor Sherman inquired about the Interest Income and the MOU with Gordonsville. The Town Attorney stated that Gordonsville has been given the MOU and we were currently waiting on the Gordonsville Town Attorney. The Director of Finance reported that with the interest rates and we were getting very favorable returns.

Mayor Roby stated that the FY25 budget and Appropriation Ordinance would be voted on at a later date.

PUBLIC COMMENT

There was no public comment.

TOWN COUNCIL CONSIDERED TOWN COUNCIL MEETING MINUTES OF MARCH 18^{th} AND APRIL 1^{st}, 2024

Vice-Mayor Sherman stated that the word proposed needed to be deleted out of the second line of the first paragraph.

Motion was made by Vice-Mayor Sherman, seconded by Councilmember Waugh-Robinson, to adopt the minutes of March 18^{th} and April 1^{st}, 2024, as amended. On vote, Mayor Roby – aye, Vice-Mayor Sherman – aye, Councilmember Cashell- absent, Councilmember Pent – absent, and Councilmember Waugh-Robinson – aye. The motion carried unanimously.

REPORTS

PRESENTATION FROM GRYMES MEMORIAL SCHOOL'S HEADMASTER, JONATHAN BRAND

Mr. Jonathan Brand, Grymes Memorial School's Headmaster, appeared before Council outlining the school's upcoming capital projects. Mr. Brand also noted all of the school's Community Projects that the school participated in and invited Town Council and the community to their upcoming Groundbreaking next Friday, April 26^{th} at 8:30 a.m.

Mayor Roby thanked Mr. Brand for coming this evening and stated that she looked forward to attending the school's Groundbreaking Ceremony next week.

DIRECTOR OF FINANCE - FINANCE REPORT

The Director of Finance reported on the ninth month of FY 2024:

The Director of Finance reported that the General Fund Tax revenues included one significant YTD favorable variances to budget: $217K for Meals Tax.

The Director of Finance stated that in addition to the favorable tax revenue variances, interest income was $163K favorable to budget due to rate increases and timing of ARPA Fund deposits.

The Director of Finance stated that Water Sales Revenue YTD was $1.235M and was in line with the budget.

The Director of Finance stated that Sewer Sales Revenue YTD was $1.725M. The Director of Finance stated further that Revenue was in line with budget, but Availability fees remaining for the year were $329K.

The Director of Finance reported that payments for the month were $687K. The Director of Finance stated that $113K was paid to Johnston Construction Company for Standpipe construction, $70K was paid to Sheehy Ford for the purchase of a police vehicle that was reimbursed by a grant, $49K was paid to Rinker Design Associates for Water and Sewer line projects, $28K was paid to Maverick Construction for the Macon Road Water Tank Mixer, and $19K was paid to Dorsett Technologies for Water projects. The other payments are normal course of business expenses.

The Director of Finance stated that Expenditures from the $5.3M ARPA funding were $2.6M ITD, of which $140K went toward engineering services and equipment for the Liquid Feed project at the Water Plant, $231K went toward the new SCADA system for the Sewer Plant, $424K had gone to Standpipe Engineering services, a new generator and land, $37K had been used for the Macon Road Mixer, $40K covered Water Line Engineering Services, $347K had been spent on the Sewer Line Engineering services, $87K covered an intake pump and pump repairs, and $4K covered engineering services for the millimeter screen project. The Director of Finance reported that $1.314M was submitted to VDH for Standpipe Construction and had been reimbursed $863K. The Director of Finance reported further that $451K was submitted to VDH at the end of March for reimbursement.

The Director of Finance gave a Brief summary from the Virginia Investment Pool Monthly Report: The Federal Reserve had kept rates steady since its last hike in July. The Director of Finance stated it had become doubtful that the rate would be reduced this year. The Director of Finance stated further that the VIP Stable Value fund yield was 5.47% for March and the Town of Orange had $945K invested in the fund. The Director of Finance reported the VIP High Quality Bond fund yield was 4.75% for March and the Town of Orange had $681K invested in the fund.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

CONSIDERATION OF APPOINTMENT OF PATRICK MCALOON TO THE TOWN'S IDA

The Town Manager stated that Mr. Patrick McAloon had submitted an application to serve on the Town's IDA. The Town Manager stated that if appointed Mr. McAloon would be filling the vacancy left by Sam Kessler to expire August 1, 2027.

After discussion, the motion was made by Councilmember Pent, seconded by Councilmember Waugh-Robinson, to move that Town Council appoint Patrick McAloon to serve on the Town's IDA with a term to expire August 1, 2027. On vote, Mayor Roby – aye, Vice-Mayor Sherman – aye, Councilmember Cashell- absent, Councilmember Pent – aye, and Councilmember Waugh-Robinson – aye. The motion carried unanimously.

MISCELLANEOUS

Vice-Mayor Sherman stated that Arthur Bryant was now working out of Town and was representing the Town on the County Economic Development Authority and only wanted to continue serving until the Town could find him a replacement.

Mayor Roby reminded everyone that Monday, May 6th was a Town Council Work Session Retreat at 5 p.m. in the Town's Community Meeting Room with dinner at 5 p.m. Mayor Roby stated that the Goals for Town Council and a job description for the Town's Economic Development Manager would be on the agenda at the request of Councilmember Cashell.

With no further business the meeting adjourned at 7:45 p.m.

Wendy J. Chewning, MMC, Town Clerk

Martha B. Roby, Mayor

REPORTS

FINANCE REPORT

Town of Orange
Director of Finance's Office

119 Belleview Avenue, Orange Virginia 22960 - 1401
Phone: (540) 672-1020 Fax: (540) 672-2821
Email - directoroffinance@townoforangeva.gov

MEMORANDUM

TO: Mayor and Council Members

FROM: Dianna Gomez, Director of Finance

DATE: May 3, 2024

SUBJECT: Summary Financial Report – April 2024

The following is a summary report of the financial condition of the Town as of April 30, 2024, the tenth period of FY 2024 budget as approved and amended (amendments were made in August). This report covers 83.3% of the current fiscal year. Please review the attached schedules for specific category results.

General Fund

General Fund revenues year to date were $5,076,910 or 53.95% of the FY 2024 annual budget. Referring to our annual projections spreadsheet (attached), the revenue position for the General Fund (excluding reserve usage) is $619,836 higher than the budget.

Tax revenue for the month was $300,997 of which 57% was derived from Meals Tax; two Local Sales tax payments came through this month totaling $60,737. The payments were for March and April.

Year to date Tax revenue was $307,000 higher than budget. This was driven by Meals Tax.

Year to date Interest Income was $177,815 favorable to budget due to timing of ARPA spending.

Year to date General Fund expenditures were $4,984,250 or 52.96% of the amount budgeted for FY 2024. Expenditures are in line for this period considering the timing of the debt payments.

Water Fund

Water Fund revenues year to date were $1,369,240 or 20.23% of the annual budget. Year to date revenue was $70,917 higher than the budget driven by Water Sales and Interest Income.

Year to date Water Fund expenditures of $2,279,764 were 33.68% of the annual budget. Sludge treatment costs have been high due to low water levels. Unexpected repairs were required due to the pump issues. Received VDH reimbursement of $449,888 on May 7th, 2024 for the quarter ended March 31, 2024. Other costs are in line with the budget for the period considering the timing of the debt payments.

Waste Water Fund

Sewer Fund Revenues year to date were $1,902,436 or 60.76% of the annual budget. Sewer revenue includes the offset to the higher Water Fund Sludge treatment costs. Year to date revenue was $50,569 lower than budget driven by Sewer Availability fees. There is no projection of Sewer Availability fees for the rest of the year; this had a negative impact of $341,655.

Year to date Sewer Fund expenditures of $2,084,969 were 66.59% of the annual budget. Machinery and equipment repairs, Electric service and Chemicals are trending higher than budget. Other costs are in line for this period considering the timing of the debt payments.

Cash Balances

The combined cash balance for the Town's Funds as of April 30, 2024 was $9,168,658 with $4,507,537 reserved for projects or dedicated to specific uses. The cash balance includes $1,626,994 on deposit with the Virginia Investment Pool Trust Fund. Significant payments occurred in July and January for the US Bank loan and November for the Virginia Resource Authority loan.

Debt Balances

A summary of the Town's Debt as of April 30, 2024 is included with this report. The summary includes the significant debt payments.

Town of Orange
Revenue Accounts
Month of April 2024

Description	FY-2024 Budget	Actual Revenues: Previous Months	Actual Revenues: Current Month	Actual Revenues: FY-2024 Year-To-Date	Projected: Remaining Months	Projected: FY-2024 Revenues	FY-2024 Variance to Budget
General Fund							
Taxes							
Real Estate	635,000	301,836	4,883	306,718	335,000	641,718	6,718
Personal Property	195,000	217,891	9,162	227,053	-	227,053	32,053
Public Service Corp.	28,000	23,144	-	23,144	-	23,144	(4,856)
Delinquent	-	-	-	-	-	-	-
Cigarette	72,000	43,200	7,200	50,400	12,000	62,400	(9,600)
Bank Franchise	150,000	-	-	-	150,000	150,000	-
Utility Consumer	231,600	166,523	18,794	185,317	38,600	223,917	(7,683)
Electric Consumption	15,000	10,913	1,237	12,150	2,500	14,650	(351)
Local Sales	350,000	248,993	60,737	309,730	58,330	368,060	18,060
Motor Vehicle Registration Fees	95,000	104,329	3,943	108,273	1,000	109,273	14,273
Business & Prof. License	200	1,597	-	1,597	-	1,597	1,397
Meals	1,500,000	1,341,896	170,318	1,512,214	250,000	1,762,214	262,214
Transient/Occupancy	150,000	122,040	14,888	136,927	17,000	153,927	3,927
Communications	127,500	87,262	9,835	97,097	21,250	118,347	(9,153)
Sub-Total Taxes	**3,549,300**	**2,669,623**	**300,997**	**2,970,620**	**885,680**	**3,856,300**	**307,000**
Licenses & Permits							
Licenses & Permits	100	300	-	300	-	300	200
Sub-Total Licenses	**100**	**300**	**-**	**300**	**-**	**300**	**200**
Fines & Forfeitures							
Court Fines	86,000	84,811	7,142	91,953	14,330	106,283	20,283
Sub-Total Fines	**86,000**	**84,811**	**7,142**	**91,953**	**14,330**	**106,283**	**20,283**
Intergovernmental - State							
Skills Games Fee	1,800	-	-	-	300	300	(1,500)
Rolling Stock	6,600	7,235	-	7,235	-	7,235	635
Motor Vehicle Rental	-	28,814	3,493	32,308	-	32,308	32,308
Mobile Home (RV) Registration	-	-	-	-	-	-	-
Law Enforcement Assistance	117,460	96,559	607	97,166	29,365	126,531	9,071
PPTR Revenue	89,615	89,615	-	89,615	-	89,615	-
State Highway Maint. Fund	1,261,052	946,352	-	946,352	315,263	1,261,615	563
Misc. Grants - (DMV) Law Enf. OT	2,000	6,151	-	6,151	500	6,651	4,651
Litter Control Grant	3,745	5,871	-	5,871	-	5,871	2,126
Fire Programs Grant	19,108	21,972	-	21,972	-	21,972	2,864
Sub-Total Intergovernmental	**1,501,380**	**1,202,569**	**4,100**	**1,206,669**	**345,428**	**1,552,097**	**50,717**
Investments/Sales of Assets							
Interest Income	100,000	238,104	23,040	261,145	16,670	277,815	177,815
TowerCom Capital Lease	-	-	-	-	-	-	-
Sale of Surplus Property	-	16,750	-	16,750	-	16,750	16,750
Sales of Recycled Materials	-	1,077	-	1,077	-	1,077	1,077
Sub-Total Investments/Sales of Asset	**100,000**	**255,932**	**23,040**	**278,972**	**16,670**	**295,642**	**195,642**
User Fees							
Planning & Development Fees	2,500	4,734	275	5,009	400	5,409	2,909
Transit Collections	21,684	16,263	-	16,263	5,421	21,684	-
Porterfield Park Shelter	3,000	1,150	250	1,400	500	1,900	(1,100)
Depot Community Room	300	660	245	905	50	955	655
Public Works Community Room	3,300	2,405	200	2,605	825	3,430	130
Trash Collection - Commercial	50,000	42,958	4,558	47,516	8,330	55,846	5,846
Trash Collection - Residential	106,000	80,170	9,125	89,295	17,670	106,965	965
Taylor Park	50	258	-	258	50	308	258
Sub-Total User Fees	**186,834**	**148,599**	**14,653**	**163,252**	**33,246**	**196,498**	**9,664**
Miscellaneous Revenue							
Misc. General Fund Revenue	10,000	6,234	170	6,404	830	7,234	(2,766)
DMV Stop Fees	500	3,807	325	4,132	80	4,212	3,712
Administrative Fee	2,004	4,926	360	5,286	334	5,620	3,616
VRTA Reimbursements - TOOT	-	35,915	3,337	39,252	-	39,252	39,252
Expenditure Refunds	20,000	3,598	3,917	7,515	5,000	12,515	(7,485)
Internal Charges	413,328	309,996	34,444	344,440	68,888	413,328	-
ARPA - NEU FUNDS	-	-	-	-	-	-	-
Capital Fund (Real Estate Applied)	(240,688)	-	-	-	(240,688)	(240,688)	-
Add'l Transfers to Capital Fund	(3,573,840)	-	-	-	(3,573,840)	(3,573,840)	-
Reserve Fund	3,552,541	-	-	-	3,552,541	3,552,541	-
Sub-Total Miscellaneous	**183,845**	**364,476**	**42,553**	**407,029**	**(186,855)**	**220,174**	**36,329**

Town of Orange
Revenue Accounts
Month of April 2024

Description	FY-2024 Budget	Actual Revenues: Previous Months	Actual Revenues: Current Month	Actual Revenues: FY-2024 Year-To-Date	Projected: Remaining Months	Projected: FY-2024 Revenues	FY-2024 Variance to Budget
Total General Fund	**5,607,459**	**4,726,310**	**392,486**	**5,118,796**	**1,108,499**	**6,227,295**	**619,836**
Capital Fund							
Byrd Street Project	-	-	-	-	-	-	-
VDOT - Paving Reimbursement	947,790	6,009	-	6,009	941,781	947,790	-
ISTEA Mainstreet Project	-	-	-	-	-	-	-
ISTEA Railroad Avenue	-	-	-	-	-	-	-
General Fund Capital Proceeds	240,687	-	-	-	240,687	240,687	-
Add'l Transfers from General Fund	2,615,121	-	-	-	2,615,121	2,615,121	-
Loan Proceeds	-	-	-	-	-	-	-
Capital Reserve Fund	-	-	-	-	-	-	-
Total Capital Fund	**3,803,598**	**6,009**	**-**	**6,009**	**3,797,589**	**3,803,598**	**-**
Net General Fund	**9,411,057**	**4,732,319**	**392,486**	**5,124,805**	**4,906,088**	**10,030,893**	**619,836**
Water Fund							
Investments/Sales of Assets							
Interest Income	20,000	78,018	11,640	89,658	3,330	92,988	72,988
Sale of Surplus Property	-	-	-	-	-	-	-
Sub-Total Investments/Asset Sales	**20,000**	**78,018**	**11,640**	**89,658**	**3,330**	**92,988**	**72,988**
Utility Revenues							
Water Sales	1,345,255	1,070,854	121,676	1,192,530	224,209	1,416,740	71,484
Water Availability	105,000	28,744	-	28,744	-	28,744	(76,256)
Water Reconnection Fees	20,000	13,950	800	14,750	3,330	18,080	(1,920)
Sub-Total Utility	**1,470,255**	**1,113,548**	**122,476**	**1,236,024**	**227,539**	**1,463,563**	**(6,692)**
Miscellaneous Revenue							
Miscellaneous Revenues	41,500	43,124	797	43,921	2,200	46,121	4,621
Expenditure Refunds	-	-	-	-	-	-	-
Water Fund Grant	2,658,204	-	-	-	2,658,204	2,658,204	-
Reserve Fund	2,579,733	-	-	-	2,579,733	2,579,733	-
Sub-Total Miscellaneous	**5,279,437**	**43,124**	**797**	**43,921**	**5,240,137**	**5,284,058**	**4,621**
Total Water Fund	**6,769,692**	**1,234,690**	**134,913**	**1,369,603**	**5,471,006**	**6,840,609**	**70,917**
Sewer Fund							
Investments/Sales of Assets							
Interest Income	-	-	-	-	-	-	-
Sub-Total Interest	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Utility Revenues							
Sewer Sales	1,583,518	1,235,757	140,835	1,376,592	263,920	1,640,511	56,994
Sewer Availability	431,550	89,895	-	89,895	-	89,895	(341,655)
Sewer Sales - Sludge	60,000	110,354	11,557	121,911	10,000	131,911	71,911
Sub-Total Utility	**2,075,068**	**1,436,006**	**152,392**	**1,588,398**	**273,920**	**1,862,317**	**(212,750)**
Miscellaneous Revenue							
Miscellaneous Revenues	2,000	2,378	-	2,378	-	2,378	378
Nutrient Credit Exchange	4,500	6,981	-	6,981	-	6,981	2,481
Leachate Sales	100,000	219,937	16,503	236,440	-	236,440	136,440
Septic Haulilng	52,000	59,534	8,678	68,212	6,670	74,882	22,882
Expenditure Refunds	-	-	-	-	-	-	
Transfers	1,042,660	-	-		1,042,660	1,042,660	-
Reserve Fund	(145,144)	-	-	-	(145,144)	(145,144)	-
Sub-Total Miscellaneous	**1,056,016**	**288,830**	**25,181**	**314,012**	**904,186**	**1,218,198**	**162,182**
Total Sewer Fund	**3,131,084**	**1,724,836**	**177,574**	**1,902,409**	**1,178,106**	**3,080,515**	**(50,569)**
Total Revenues	**19,311,833**	**7,691,844**	**704,973**	**8,396,817**	**11,555,200**	**19,952,017**	**640,184**

5-4

TOWN OF ORANGE

Fund Balances

The following numbers represent our best estimates of unencumbered fund balances (cash) as of April 30, 2024:

	Cash Balance	Encumbered	Unencumbered Balance
General Fund	$ 8,894,630	$ -	$ 8,894,630
Capital Improvement Fund	(2,674,669)	1,967,230	(4,641,899)
Water Fund	4,060,545	1,683,265	2,377,280
Sewer Fund	(1,299,813)	669,078	(1,968,891)
Water Deposit Fund	99,789	99,789	-
Taylor Park Fund	73,782	73,782	-
Grant Fund	14,394	14,394	-
Totals	$ 9,168,658	$ 4,507,537	$ 4,661,120

5-4

Town Debt Service
As of April 30, 2024

	Original Debt	Principal @ 06/30/2023	FY - 2024 Principal & Interest Budgeted	FY - 2024 Principal & Interest Paid	FY - 2024 Principal & Interest Remaining	Principal Remaining
General Fund						
Route 20 Expansion	$ 1,372,000	$ 182,000	$ 92,412	$ 92,412	$ -	$ 92,400
Public Works Center	$ 931,000	$ 123,500	$ 62,709	$ 62,709	$ -	$ 62,700
Debt Service Activity	$ 2,303,000	$ 305,500	$ 155,121	$ 155,121	$ -	$ 155,100
Water Fund						
Macon Road Tank	$ 392,000	$ 52,000	$ 26,404	$ 26,404	$ -	$ 26,400
Raw Water Storage Basin	$ 2,196,000	$ 1,126,000	$ 134,989	$ 134,989	$ -	$ 1,023,200
Debt Service Activity	$ 2,588,000	$ 1,178,000	$ 161,393	$ 161,393	$ -	$ 1,049,600
Sewer Fund						
Wastewater Treatment Plant Upgrade	$ 2,009,000	$ 266,500	$ 135,318	$ 135,318	$ -	$ 135,300
New WWTP - Total /Cumulative Debt	$ 15,882,032	$ 8,128,807	$ 650,304	$ 325,152	$ 325,152	$ 7,803,655
Debt Service Activity	$ 17,891,032	$ 8,395,307	$ 785,622	$ 460,470	$ 325,152	$ 7,938,955
Total Debt Service	$ 22,782,032	$ 9,878,807	$ 1,102,136	$ 776,984	$ 325,152	$ 9,143,655

Town of Orange
ARPA Funds (Including VDH ARPA Funds)
As of April 30, 2024

		Funds Received	Funds Spent	Remaining Funds
Standpipe -	Engineering	342,000.00	(347,439.00)	(5,439.00)
	Generator	61,057.00	(61,057.00)	-
	Construction	1,864,914.00	(1,444,580.23)	420,333.77
	Construction Contingency	466,229.00		466,229.00
	Sub-Total	**2,734,200.00**	**(1,853,076.23)**	**881,123.77**
Standpipe -	Reservoir	200,000.00	-	200,000.00
	Pump Station	75,000.00	-	75,000.00
	Reservoir Mixer	65,000.00	-	65,000.00
Macon Road Mixer		65,000.00	(37,963.10)	27,036.90
Water Line (NS Railroad)		150,000.00	(66,685.06)	83,314.94
Fiber Optics		1,000,000.00	-	1,000,000.00
Waste Water Sludge Truck		126,000.00	-	126,000.00
Waste Water Scada System		231,132.00	(231,132.00)	-
Liquid Feed System -	Engineering	79,500.00	(79,500.00)	-
	Emergency System	22,194.00	(22,194.00)	-
	Building	500,000.00	(38,593.18)	461,406.82
Sewer Lines Engineering -	Greenfields	479,375.00	(206,394.89)	272,980.11
	Houseworth	165,575.00	(62,380.15)	103,194.85
	Brizzolara	271,710.00	(104,807.37)	166,902.63
Water Plant -	Millimeter Screen	500,000.00	(7,500.00)	492,500.00
	125 HP Intake Pump	87,383.12	(87,383.12)	-
Water Line Meters Replacement -		866,257.88		866,257.88
	Total	**7,618,327.00**	**(2,797,609.10)**	**4,820,717.90**

FINANCIAL STATEMENT ENDING

April, 2024

Town of Orange
Financial Statement
April, 2024
83.33% of Budget Year
Fund Summaries

REVENUES

FUND	FY-2024 BUDGET ORIGINAL	FY-2024 BUDGET CHANGES	COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
GENERAL	5,592,306.00	315,000.00	388,505.26	5,070,900.91	53.95%	836,405.09
GF-CAP IMPROVEMENTS	1,252,189.00	2,251,562.00	-	6,008.75		3,497,742.25
WATER	1,519,990.00	5,249,702.00	134,863.29	1,369,240.05	20.23%	5,400,451.95
SEWER	2,088,424.00	1,042,660.00	177,573.50	1,902,435.87	60.76%	1,228,648.13
GRANTS/SPECIAL REVENUE	-	-	3,944.15	47,409.24	0.00%	(47,409.24)
WATER DEPOSIT	-	-	49.78	472.35	0.00%	(472.35)
TAYLOR PARK	-	-	36.67	349.41	0.00%	(349.41)
TOTAL	**$ 10,452,909.00**	**$ 8,858,924.00**	**$ 704,972.65**	**$ 8,396,816.58**	**N/A**	**$ 10,915,016.42**

Note: A ( ) in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

FUND	FY-2024 BUDGET ORIGINAL	FY-2024 BUDGET CHANGES	EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
GENERAL	5,592,306.00	315,000.00	543,442.05	4,696,575.49	52.96%	1,210,730.51
GF-CAP IMPROVEMENTS	1,252,189.00	2,251,562.00	(65,851.33)	287,674.62		3,216,076.38
WATER	1,519,990.00	5,249,702.00	250,322.32	2,279,763.72	33.68%	4,489,928.28
SEWER	2,088,424.00	1,042,660.00	126,726.41	2,084,969.24	66.59%	1,046,114.76
GRANTS/SPECIAL REVENUE	-	-	3,337.15	34,948.93	0.00%	(34,948.93)
WATER DEPOSIT	-	-	-	-	0.00%	-
TAYLOR PARK	-	-	-	-	0.00%	-
TOTAL	**$ 10,452,909.00**	**$ 8,858,924.00**	**$ 857,976.60**	**$ 9,383,932.00**	**N/A**	**$ 9,927,901.00**

NOTE: A ( ) in Remaining Balance means we have spent more than what we planned

5-7

Town of Orange
Financial Statement
April, 2024
83.33% of Budget Year
General Fund

REVENUES

DESCRIPTION	FY-2024 BUDGET ORIGINAL	FY-2024 BUDGET CHANGES	COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
LOCAL TAXES	3,549,300.00	-	300,997.47	2,970,621.23	83.70%	578,678.77
LICENSES & PERMITS	100.00	-	25.00	350.00	350.00%	(250.00)
FINES	86,000.00	-	7,142.05	91,953.39	106.92%	(5,953.39)
STATE FUNDS	1,307,380.00	194,000.00	3,493.49	1,200,241.29	79.94%	301,138.71
INV / SALE OF ASSETS	-	-	-	-	0.00%	0.00
USER FEES	186,834.00	-	14,627.73	163,098.48	87.30%	23,735.52
MISCELLANEOUS	545,832.00	-	62,219.52	644,636.52	118.10%	(98,804.52)
ARPA - NEU FUNDS	-	-	-	-	0.00%	0.00
RESERVE FUND	869,199.00	2,767,342.00	-	-	0.00%	3,636,541.00
TRANSF TO CAP. IMPROVEM.	(952,339.00)	(2,646,342.00)	-	-	0.00%	(3,598,681.00)
TOTAL	**$ 5,592,306.00**	**$ 315,000.00**	**$ 388,505.26**	**$ 5,070,900.91**	**85.84%**	**$ 836,405.09**

Note: A ( ) in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

DEPARTMENT	FY-2024 BUDGET ORIGINAL	FY-2024 BUDGET CHANGES	EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
LEGISLATIVE	123,442.00	-	1,823.90	36,302.60	29.41%	87,139.40
TOWN MANAGER	438,078.00	-	27,988.35	291,918.07	66.64%	146,159.93
TOWN ATTORNEY	38,500.00	-	6,500.00	29,044.14	75.44%	9,455.86
FINANCE DEPARTMENT	413,500.00	-	27,788.60	361,979.20	87.54%	51,520.80
ELECTIONS	-	-	-	-	0.00%	0.00
POLICE DEPARTMENT	1,749,188.00	-	137,304.38	1,493,286.69	85.37%	255,901.31
FIRE AND RESCUE	56,341.00	-	-	61,972.00	109.99%	(5,631.00)
PUBLIC WORKS	1,540,381.00	315,000.00	244,109.27	1,392,316.87	75.04%	463,064.13
TRASH COLLECTION	274,371.00	-	19,080.96	187,149.26	68.21%	87,221.74
MUNICIPAL BUILDING	47,719.00	-	5,493.18	72,583.62	152.11%	(24,864.62)
DEPOT	16,000.00	-	242.05	12,046.90	75.29%	3,953.10
TRANSPORTATION SYSTEM	120,852.00	-	30,212.75	120,851.00	100.00%	1.00
PARKS AND GROUNDS	111,000.00	-	313.65	33,107.53	29.83%	77,892.47
COMMUNITY DEVELOPMENT	267,186.00	-	27,960.26	185,288.42	69.35%	81,897.58
NON-DEPT - DEBT & OTHER	395,748.00	-	14,624.70	418,729.19	105.81%	(22,981.19)
NON-DEPT - DONATIONS	-	-	-	-	0.00%	0.00
NON-DEPT - CAPITAL	-	-	-	-	0.00%	0.00
TOTAL	**$ 5,592,306.00**	**$ 315,000.00**	**$ 543,442.05**	**$ 4,696,575.49**	**79.50%**	**$ 1,210,730.51**

NOTE: A ( ) in Remaining Balance means we have spent more than what we planned

5-8

Town of Orange
Financial Statement
April, 2024
83.33% of Budget Year
General Fund - Capital Improvements

REVENUES

DESCRIPTION	FY-2024 BUDGET ORIGINAL	FY-2024 BUDGET CHANGES	COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
TRANSFER FROM GENERAL	952,279.00	1,603,682.00	-	-	0.00%	2,555,961.00
STATE FUNDS	299,910.00	647,880.00	-	6,008.75	0.63%	941,781.25
MISCELLANEOUS	-	-	-	-	0.00%	0.00
MADISON/MAIN STREET SIGNAL LIGH	-	-	-	-	0.00%	0.00
TOTAL	**$ 1,252,189.00**	**$ 2,251,562.00**	**$ -**	**$ 6,008.75**	**0.17%**	**$ 3,497,742.25**

Note: A ( ) in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

DEPARTMENT	FY-2024 BUDGET ORIGINAL	FY-2024 BUDGET CHANGES	EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
ROAD PROJECTS	702,189.00	1,158,562.00	2,594.63	75,322.53	4.05%	1,785,428.47
MACHINERY & EQUIPMENT	495,000.00	93,000.00	(70,000.00)	179,959.36	30.61%	408,040.64
MADISON/MAIN STREET SIGNAL LIGH	-	-	-	-	0.00%	0.00
COMPUTERS	30,000.00	-	1,554.04	31,285.38	104.28%	(1,285.38)
FIBER OPTICS BACKBONE (ARPA)	-	1,000,000.00	-	-	0.00%	1,000,000.00
CELL TOWER	-	-	-	-	0.00%	0.00
COMMUNITY ROOM SOUND SYSTEM	25,000.00		-	1,107.35	4.43%	23,892.65
CAP. OUTLAYS - WATER/SEWER LIN	-		-	-	0.00%	0.00
TOTAL	**$ 1,252,189.00**	**$ 2,251,562.00**	**$ (65,851.33)**	**$ 287,674.62**	**$ 1.43**	**$ 3,216,076.38**

NOTE: A ( ) in Remaining Balance means we have spent more than what we planned

5-9

Financial Statement
April, 2024
83.33% of Budget Year
Water Fund

REVENUES

DESCRIPTION	FY-2024 BUDGET ORIGINAL	FY-2024 BUDGET CHANGES	SALES MTD	SALES YTD	PERCENT COLLECTED	REMAINING BALANCE
TRANSFER FROM GENERAL	-	-	-	-	0.00%	-
INV/ SALE OF ASSETS	-	-	-	-	0.00%	-
WATER SALES	1,345,255.00	-	121,676.26	1,192,530.32	88.65%	152,724.68
WATER AVAILABILITY	105,000.00	-	-	28,743.75	27.38%	76,256.25
WATER RECONNECTIONS	20,000.00	-	800.00	14,750.00	73.75%	5,250.00
EXPENDITURE REFUNDS	-	-	-	-	0.00%	-
MISCELLANEOUS	61,500.00	-	12,387.03	133,215.98	216.61%	(71,715.98)
ARPA - NEU FUNDS	-	2,658,204.00	-	-	0.00%	2,658,204.00
RESERVE FUND	(11,765.00)	2,591,498.00	-	-	0.00%	2,579,733.00
TOTAL	**$ 1,519,990.00**	**$ 5,249,702.00**	**$ 134,863.29**	**$ 1,369,240.05**	**20.23%**	**$5,400,451.95**

Note: A ( ) in Remaining Balance means that we have collected more than anticipated.

DEPARTMENT	FY-2024 BUDGET ORIGINAL	FY-2024 BUDGET CHANGES	EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
WATER/SEWER LINE PROJ.	-	5,210,702.00	147,556.52	827,436.37	15.88%	4,383,265.63
WATER TREATMENT	1,087,779.00	-	72,651.81	1,027,906.85	94.50%	59,872.15
WATER DISTRIBUTION	270,778.00	39,000.00	30,113.99	263,028.87	84.91%	46,749.13
NON-DEPT - DEBT & OTHER	161,433.00	-	-	161,391.63	99.97%	41.37
TOTAL	**$ 1,519,990.00**	**$ 5,249,702.00**	**$ 250,322.32**	**$ 2,279,763.72**	**$ 2.95**	**$ 4,489,928.28**

5-10

Town of Orange
Financial Statement
April, 2024
83.33% of Budget Year
Sewer Fund

REVENUES

DESCRIPTION	FY-2024 BUDGET ORIGINAL	FY-2024 BUDGET CHANGES	COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
LICENSES & PERMITS	-	-	-	-	0.00%	-
TRANSFER FROM GENERAL	-	-	-	-	0.00%	-
SEWER SALES	1,583,518.00	-	140,835.26	1,376,591.87	86.93%	206,926.13
SEWER AVAILABILITY FEES	431,550.00	-	-	89,895.00	20.83%	341,655.00
SEWER SALES - SLUDGE	60,000.00	-	11,556.79	121,910.82	203.18%	(61,910.82)
NUTRIENT CREDIT	4,500.00	-	-	6,981.30	155.14%	(2,481.30)
LEACHATE	100,000.00	-	16,503.00	236,440.49	236.44%	(136,440.49)
SEPTIC HAULING	52,000.00	-	8,678.45	68,212.36	131.18%	(16,212.36)
MISCELLANEOUS	2,000.00	-	-	2,404.03	120.20%	(404.03)
RESERVE FUND	(145,144.00)	-	-	-	0.00%	(145,144.00)
TRANSFER FROM GENERAL	-	1,042,660.00	-			
TOTAL	**$ 2,088,424.00**	**$ 1,042,660.00**	**$ 177,573.50**	**$ 1,902,435.87**	**60.76%**	**$ 185,988.13**

Note: A ( ) in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

DEPARTMENT	FY-2024 BUDGET ORIGINAL	FY-2024 BUDGET CHANGES	EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
SEWER TREATMENT	1,092,004.00	-	86,780.61	1,079,013.59	98.81%	12,990.41
SEWER COLLECTION	210,708.00	-	13,846.02	171,902.59	81.58%	38,805.41
NON-DEPT - DEBT & OTHER	785,712.00	-	-	460,470.65	58.61%	325,241.35
CAPITAL OUTLAYS - ARPA	-	1,042,660.00	26,099.78	373,582.41	35.83%	669,077.59
TOTAL	**$ 2,088,424.00**	**$ 1,042,660.00**	**$ 126,726.41**	**$ 2,084,969.24**	**66.59%**	**$ 1,046,114.76**

NOTE: A ( ) in Remaining Balance means we have spent more than what we planned

5-11

BILLS AND CLAIMS

For the month April, 2024

TOWN OF ORANGE
CHECK REGISTER

APRIL 1 - 30, 2024

Check #	Check Date	Vendor Name		Net Amount
1268	4/17/2024	RESERVE ACCOUNT	$	500.00
40124	4/17/2024	ANTHEM BLUE CROSS & BLUE SHIELD		65,246.00
40224	4/17/2024	TREASURER OF VIRGINIA		53,225.87
40324	4/17/2024	EMPOWER RETIREMENT		1,200.00
40424	4/17/2024	MISSIONSQUARE RETIREMENT		864.28
40524	4/17/2024	MISSIONSQUARE RETIREMENT		635.21
40624	4/17/2024	MISSIONSQUARE RETIREMENT		864.28
40724	4/17/2024	MISSIONSQUARE RETIREMENT		635.21
35383	4/4/2024	ADT SECURITY SERVICES		228.99
35384	4/4/2024	ALLIED CONCRETE CO		3,693.40
35385	4/4/2024	AMAZON CAPITAL SERVICES		1,312.91
35386	4/4/2024	SHANE E BEALE		4,440.00
35387	4/4/2024	BMS DIRECT		919.55
35388	4/4/2024	CENTRAL VIRGINIA ELECTRIC COOP		476.63
35389	4/4/2024	CINTAS CORPORATION #385		2,580.91
35390	4/4/2024	CIVICPLUS		3,315.85
35391	4/4/2024	COMCAST		887.92
35392	4/4/2024	COMCAST		519.72
35393	4/4/2024	DOMINION ENERGY VIRGINIA		8,533.12
35394	4/4/2024	DIX, JR JAMES A		11,110.62
35395	4/4/2024	ENVIRONMENTAL SYSTEMS SERVICE		150.00
35396	4/4/2024	FAYE'S OFFICE SUPPLY		2,226.85
35397	4/4/2024	JAMES MADISON MEMORIAL FOUNDATION		2,500.00
35398	4/4/2024	DAVID KERR		60.00
35399	4/4/2024	LINDE GAS & EQUIPMENT INC		27.84
35400	4/4/2024	MCMASTER-CARR SUPPLY CO		238.43
35401	4/4/2024	MINNESOTA LIFE INSURANCE CO		1,802.34
35402	4/4/2024	ORANGE DOWNTOWN ALLIANCE		17,500.00
35403	4/4/2024	PACE ANALYTICAL SERVICES, INC		188.00
35404	4/4/2024	SEDWICK		2,911.96
35405	4/4/2024	STEROBEN ASSOCIATES		4,090.00
35406	4/4/2024	BOYER, GERRIT		84.30
35407	4/4/2024	FORD, STANLEY		68.85
35408	4/4/2024	VACORP		229.10
35409	4/4/2024	VERIZON		1,129.31
35410	4/4/2024	VUPS		68.75

35411	4/11/2024	ACCESS TELECOM INC	11,756.00
35412	4/11/2024	ADT SECURITY SERVICES	97.06
35413	4/11/2024	ALLIED CONCRETE CO	7,260.44
35414	4/11/2024	AMERICAN GREEN	59.00
35415	4/11/2024	BMS DIRECT	2,000.00
35416	4/11/2024	BROWN, DAVE	60.00
35417	4/11/2024	CEDAR MOUNTAIN STONE CORP	3,232.24
35418	4/11/2024	CHAMPIONSHIP POOL & SPAS	199.80
35419	4/11/2024	AT&T MOBILITY	1,595.11
35420	4/11/2024	CORNERSTONE	503.60
35421	4/11/2024	ECOSYSTEMS ENVIRONMENTAL SERVICE	1,512.50
35422	4/11/2024	EZ PERFORMANCE CENTER	131.97
35423	4/11/2024	FEDEX	3.47
35424	4/11/2024	FISHER AUTO PARTS	1,426.57
35425	4/11/2024	FORTILINE INC	1,317.82
35426	4/11/2024	GALLS, LLC	583.62
35427	4/11/2024	MICROSOFT	177.05
35428	4/11/2024	ORANGE COUNTY LANDFILL	8,042.32
35429	4/11/2024	ORANGE MOTOR SPECIALTY	199.16
35430	4/11/2024	PACE ANALYTICAL SERVICES, INC	512.30
35431	4/11/2024	QUARTZ LAMPS INC	1,575.00
35432	4/11/2024	RINKER DESIGN ASSOCIATES, P.C.	44,673.79
35433	4/11/2024	REXEL	812.93
35434	4/11/2024	SCHAFFER, ADAM L	179.41
35435	4/11/2024	TRACTOR SUPPLY CREDIT PLAN	278.83
35436	4/11/2024	REYNOLDS, RENEE	40.07
35437	4/11/2024	ENOS, DAMIAN	102.91
35438	4/11/2024	DOVE, BRIDGETTE BROWN	19.19
35439	4/11/2024	COECO OFFICE SYSTEMS, INC	20.00
35440	4/11/2024	VIRGINIA REGIONAL TRANSIT	30,212.75
35441	4/11/2024	VERIZON	451.64
35442	4/11/2024	WW ASSOCIATES, INC	7,875.00
35443	4/16/2024	ADT SECURITY SERVICES	260.68
35444	4/16/2024	ADVANCE AUTO PARTS	45.30
35445	4/16/2024	ALLIED CONCRETE CO	3,167.50
35446	4/16/2024	AQUA-AEROBIC SYSTEMS, INC	23,338.00
35447	4/16/2024	BAKER, DWIGHT	35.09
35448	4/16/2024	AT&T MOBILITY	324.25
35449	4/16/2024	COMCAST	305.30
35450	4/16/2024	CONSOLIDATED PIPE & SUPPLY CO	19,384.40
35451	4/16/2024	DEBORAH MARLENE WAREHAM	150.00
35452	4/16/2024	DORSETT TECHNOLOGIES, INC	240.00
35453	4/16/2024	FEDEX	54.65
35454	4/16/2024	GALLS, LLC	236.91

5-13

35455	4/16/2024	GREG MADISON WELDING, INC	2,000.00
35456	4/16/2024	HEYWARD INCORPORATED	815.00
35457	4/16/2024	HOLTZMAN OIL CORP	835.78
35458	4/16/2024	CATHERINE B. LEA	6,000.00
35459	4/16/2024	LGA OF VA, INC	500.00
35460	4/16/2024	LINDE GAS & EQUIPMENT INC	40.41
35461	4/16/2024	MADISON FORD	371.49
35462	4/16/2024	MADISON COMPANION ANIMAL HOSPITAL	747.10
35463	4/16/2024	PACE ANALYTICAL SERVICES, INC	512.30
35464	4/16/2024	PRO COLLISION CENTER	355.00
35465	4/16/2024	SOUTHERN STATES	10,515.73
35466	4/16/2024	TOWN OF ORANGE	28.76
35467	4/16/2024	TROJAN UV	3,173.04
35468	4/16/2024	USABLUEBOOK	3,099.52
35469	4/16/2024	ZIMRI DM LLC	542.30
35470	4/23/2024	ACME PARKING LOT STRIPING INC	42,790.50
35471	4/23/2024	ADT SECURITY SERVICES	184.92
35472	4/23/2024	ALLIED CONCRETE CO	4,704.56
35473	4/23/2024	AMERICAN GREEN	79.00
35474	4/23/2024	SHANE E BEALE	5,250.00
35475	4/23/2024	BOND JR, LAWRENCE R	200.71
35476	4/23/2024	CCLS INCORPORATED	813.52
35477	4/23/2024	COMMONWEALTH ENGINEERING & SALES, INC	597.70
35478	4/23/2024	CINTAS	440.49
35479	4/23/2024	CIVICPLUS	160.00
35480	4/23/2024	CRYSTAL SPRINGS	9.00
35481	4/23/2024	DOMINION ENERGY VIRGINIA	35.39
35482	4/23/2024	J.D. NEWMAN, INC	283.28
35483	4/23/2024	JOHNSTON CONSTRUCTION COMPANY	112,471.97
35484	4/23/2024	KANAWHA SCALES & SYSTEMS, LLC	350.00
35485	4/23/2024	LACY'S FLORIST	574.74
35486	4/23/2024	MID-ATLANTIC WASTE SYSTEMS	189.29
35487	4/23/2024	PACE ANALYTICAL SERVICES, INC	439.40
35488	4/23/2024	PAISLEY KERR LLC	62,885.00
35489	4/23/2024	BEALE, ADRIENNE S	62.00
35490	4/23/2024	PRIVIA MEDICAL GROUP LLC	40.00
35491	4/23/2024	RAPIDAN SERVICE AUTHORITY	17.68
35492	4/23/2024	KIM STRAWSER	76.90
35493	4/23/2024	TRAFFIC SAFETY SUPPLIES INC	1,131.00
35494	4/23/2024	TRANSAMERICA EMPLOYEE BENEFITS	1,241.30
35495	4/23/2024	USABLUEBOOK	2,356.75
35496	4/23/2024	VIRGINIA BUSINESS SYSTEMS	469.41
35497	4/30/2024	AFLAC	1,357.30
35498	4/30/2024	ALLIED CONCRETE CO	5,758.00

35499	4/30/2024	CENTRAL VIRGINIA ELECTRIC COOP	510.34
35500	4/30/2024	CHEMUNG CONTRACTING CORP	431.20
35501	4/30/2024	COECO FINANCIAL SERVICES	672.33
35502	4/30/2024	COMCAST	884.72
35503	4/30/2024	DELL MARKETING L.P.	1,376.99
35504	4/30/2024	FORTILINE INC	38.86
35505	4/30/2024	HEYWARD INCORPORATED	234.78
35506	4/30/2024	LOU'S GLOVES INC	297.00
35507	4/30/2024	PACE ANALYTICAL SERVICES, INC	512.30
35508	4/30/2024	SHEENA PAYETTE	63.80
35509	4/30/2024	PRIVIA MEDICAL GROUP LLC	40.00
35510	4/30/2024	UNIVAR SOLUTIONS	3,114.97
35511	4/30/2024	CHEWNING, WENDY	90.00
35512	4/30/2024	GREGORY S. WOODS	110.50
35513	4/30/2024	ACUITY SPECIALTY PRODUCTS, INC	819.07
			$ 652,622.93

5-15

UNFINISHED BUSINESS

UNFINISHED BUSINESS SUMMARY

May 20, 2024

AGENDA ITEM: 8A

Consideration of FY25 Budget.

SUMMARY:

- The Public Hearing for the FY25 Budget was held at the regular April 15th Town Council meeting.
- Please see attached information from the Town Manager

MOTION FOR CONSIDERATION:

"I move that Town Council adopt the FY25 Budget, as (presented/amended)."

Town of Orange
Town Manager's Office

119 Belleview Avenue, Orange Virginia 22960 - 1401
Phone: (540) 672-5005 Fax: (540) 672-4435
Email - townmanager@townoforangeva.org

MEMORANDUM

TO: Mayor and Council Members

FROM: Greg Woods, Town Manager

DATE: March 12, 2024

SUBJECT: **FY-2025 Updated Draft Budget Information**

The draft budget totals $9,965,010 and increases our reserves by $139,108. The breakdown by fund is:

	Revenues	Expenses	Reserves
General Fund	$ 5,665,360	$ 5,689,631	$ (24,271)
Capital Fund	525,000	525,000	-
Water Fund	1,583,400	1,601,306	(17,906)
Wastewater Fund	2,191,250	2,145,307	45,943
Total	$ 9,965,010	$ 9,961,244	$ 3,766

Without the major capital projects the overall Town funds show an increase. This year includes a return to Revenue Sharing and includes nearly 2 years of Road reconstruction costs. The availability fees from the Round Hills Meadows housing project is the major contributor for the water and sewer funds.

Significant impacts to this draft budget are:

Taxes & Rates:

1) All taxes and rates stay the same as FY-2024 with the exception of increasing trash to $7.00/ month vs the current $5.50 per month. This will coincide with the new 95 gallon containers. We are requesting some fees increasing for property and equipment rentals.

Revenues:

1) Revenues projected for Water & Sewer Availability Fees 25 homes in the Round Hill Meadows buildout (there are 75 lots that could be done) with an additional 5 throughout Town and includes and revenues related to the buildout.
2) Increased tax revenue by revenue increases already experiencing.
3) Increased Interest Income to reflect Town funds at todays' rates.

Expenses:

1) Personnel COLA increase of 5.0% with add'l 0.5% for under $20/hour.
2) Added Economic Development Manager Position.
3) 10.00% increase in health care costs.
4) VRS rates decreased to 17.53% from 17.64%.
5) Donations – same as last year with the exception of an increase as shown on Sch. D-6.

Capital:

1) Includes:
   a. $150,000 for street paving – not revenue sharing.
   b. $125,000 for a Public Works vehicle.
   c. $30,000 for automation and computers.
   d. $25,000 for improvements to the Community Room floor.
   e. $120,000 for new sidewalk.
   f. $75,000 for improvements to Lafayette Street.

Other Items for Consideration:

1) Items on Cash Projection sheet not included in budget.
2) Any items Council Members wish to have included or modified.

TOWN of ORANGE
FY-2025 Budget
Revenues versus Expenditures
Fund Balancing - Reserves

	Fund Amounts				
	General	**Capital**	**Water**	**Sewer**	**Total**
Revenues	5,665,360	525,000	1,583,400	2,191,250	9,965,010
- Less Reserve	-	-	-	-	-
Net Revenues	**5,665,360**	**525,000**	**1,583,400**	**2,191,250**	**9,965,010**
Net Expenditures	**5,689,631**	**525,000**	**1,601,306**	**2,145,307**	**9,961,244**
Fund Balances	**(24,271)**	**-**	**(17,906)**	**45,943**	**3,766**

6-4

Town of Orange
Revenue Accounts
FY-2025 Budget

	Totals FY-2025	Budget FY-2024	Actual FY-2023	Actual FY-2022
General Fund				
Taxes				
32101 Real Estate	640,000	635,000	653,111	644,452
32102 Personal Property	215,000	195,000	238,706	205,834
32103 Public Service Corp.	28,000	28,000	24,015	28,062
32105 Delinquent	-	-	-	-
32108 Cigarette	66,000	72,000	68,400	81,000
32201 Bank Franchise	150,000	150,000	146,162	148,930
32203 Utility Consumer	231,600	231,600	235,661	233,809
32204 Electric Consumption	15,000	15,000	15,610	16,494
32205 Local Sales	370,000	350,000	417,341	310,206
32206 Motor Vehicle Registration Fees	95,000	95,000	122,365	98,012
32207 Business & Prof. License	200	200	5,756	237
32208 Meals	1,650,000	1,500,000	1,647,864	1,479,642
32209 Transient/Occupancy	160,000	150,000	142,970	173,405
32210/2 Communications/Cell Utility	120,000	127,500	123,315	129,688
Sub-Total Taxes	3,740,800	3,549,300	3,841,276	3,549,771
Licenses & Permits				
32302 Licenses & Permits	100	100	375	150
Sub-Total Permits	100	100	375	150
Fines & Forfeitures				
32309 Court Fines	90,000	86,000	90,622	105,044
Sub-Total Fines	90,000	86,000	90,622	105,044
Intergovernmental - State				
33105 Skills Games Fees	-	1,800	-	576
33110 Rolling Stock	6,600	6,600	6,640	6,535
33120 Motor Vehicle Rental	30,000	-	15,054	27,975
33125 Mobile Home (RV) Registration	-	-	-	-
33130 Law Enforcement Assistance	132,504	117,460	133,082	117,460
33135 PPTR Revenue	89,615	89,615	89,615	89,615
33140 State Highway Maint. Fund	1,261,800	1,067,052	1,155,889	1,001,279
33170 Misc. Grants - (DMV) Law Enf. OT	2,000	2,000	-	-
33180 Litter Control Grant	3,745	3,745	4,490	3,745
33190 Fire Programs Grant	19,108	19,108	19,579	19,108
Sub-Total Intergovernmental	1,545,372	1,307,380	1,424,349	1,266,293
Investments/Sales of Assets				
32401 Interest Income	150,000	100,000	220,020	1,370
35010 TowerCom Capital Lease	-	-	257,491	14,712
33260 Sale of Surplus Property	-	-	28,010	15,503
33265 Sales of Recycled Materials	-	-	949	1,884
Sub-Total Interest	150,000	100,000	506,470	33,469

6-5

Town of Orange
Revenue Accounts
FY-2025 Budget

		Totals FY-2025	Budget FY-2024	Actual FY-2023	Actual FY-2022
User Fees					
32301	Planning & Development Fees	2,500	2,500	4,640	1,725
32303	Transit Collections	22,776	21,684	20,280	18,720
32304	Porterfield Park Shelter	3,000	3,000	3,150	3,548
32305	Depot Community Room	300	300	910	585
32306	Public Works Community Room	2,800	3,300	2,840	1,625
32307	Trash Collection - Commercial	50,000	50,000	57,692	56,213
32313	Trash.Collection - Residential	106,000	106,000	108,350	106,183
32315	Taylor Park	100	50	100	50
	Sub-Total User Fees	187,476	186,834	197,962	188,649
Miscellaneous Revenue					
32308	Misc. General Fund Revenue	10,000	10,000	53,078	46,169
32311	DMV Stop Fees	1,200	500	6,200	1,540
32312	Administrative Fee	2,000	2,004	10,493	2,462
32501	VRTA Reimbursements - TOOT	-	-	-	-
32502	Expenditure Refunds	20,000	20,000	95,245	24,616
32503	Internal Charges	443,412	413,328	384,043	353,783
99999	Capital Fund (Real Estate Applied)	(122,292)	(121,337)	(105,429)	(105,429)
99999	Add'l Transfers to Capital Fund	(402,708)	(830,942)	(103,597)	(103,597)
32505	Reserve Fund	-	785,141	-	-
	Sub-Total Miscellaneous	(48,388)	278,694	340,033	219,544
	Total General Fund	5,665,360	5,508,308	6,401,087	5,362,920
Capital Fund					
331XX	Standpipe Replacement (ARPA)	-	-	-	-
33145	VDOT - Paving Reimbursement	-	299,910	18,120	310,901
33160	ISTEA Mainstreet Project	-	-	-	-
33161	ISTEA Railroad Avenue	-	-	-	-
99999	General Fund Capital Proceeds	122,292	121,337	105,429	105,429
99999	Add'l Transfers from General Fund	402,708	830,942	103,597	103,597
	Loan Proceeds	-	-	-	-
32505	Capital Reserve Fund	-	-	-	-
	Total Capital Fund	525,000	1,252,189	227,146	519,927
	Net General Fund	6,190,360	6,760,497	6,628,233	5,882,847

6-6

Town of Orange
Revenue Accounts
FY-2025 Budget

	Totals FY-2025	Budget FY-2024	Actual FY-2023	Actual FY-2022
Water Fund				
Investments/Sales of Assets				
32401 Interest Income	36,000	20,000	17,818	388
33260 Sale of Surplus Property	-	-	-	-
Sub-Total Interest	36,000	20,000	17,818	388
Utility Revenues				
33600 Water Sales	1,411,000	1,345,255	1,376,949	1,377,469
33610 Water Availability Charges	75,000	105,000	96,000	49,370
33620 Water Reconnection Fees	20,000	20,000	22,850	30,150
Sub-Total Utility	1,506,000	1,470,255	1,495,799	1,456,989
Miscellaneous Revenue				
32308 Miscellaneous Revenues	41,400	41,500	41,155	41,428
32502 Expenditure Refunds	-	-	-	-
331XX Standpipe Replacement (ARPA)	-	-	2,643,592	-
32505 Reserve Fund	-	(11,765)	-	-
Sub-Total Miscellaneous	41,400	29,735	2,684,747	41,428
Total Water Fund	1,583,400	1,519,990	4,198,364	1,498,805
Sewer Fund				
Investments/Sales of Assets				
32401 Interest Income	-	-	-	-
Sub-Total Interest	-	-	-	-
Utility Revenues				
33700 Sewer Sales	1,630,000	1,583,518	1,633,221	1,619,634
33710 Sewer Availability Charges	308,250	431,550	357,570	162,345
33730 Sewer Sales - Sludge	60,000	60,000	83,056	104,294
Sub-Total Utility	1,998,250	2,075,068	2,073,847	1,886,273
Miscellaneous Revenue				
32308 Miscellaneous Revenues	2,000	2,000	5	1,434
32309 Nutrient Credit Exchange	5,000	4,500	9,335	14,185
32310 Leachate Sales	130,000	100,000	139,605	154,726
32311 Septic Hauling	56,000	52,000	35,200	35,930
32502 Expenditure Refunds	-	-	-	-
32505 Reserve Fund	-	(145,144)	-	-
Sub-Total Miscellaneous	193,000	13,356	184,145	206,275
Total Sewer Fund	2,191,250	2,088,424	2,257,992	2,092,548
Total Revenues	9,965,010	10,368,911	13,084,589	9,474,200

6-7

TOWN of ORANGE
FY-2025 Budget
Summary of Expenditures
All Funds
3/12/2024

	Proposed FY-2025 General Fund	Proposed FY-2025 Captial Fund	Proposed FY-2025 Water Fund	Proposed FY-2025 Wastewater Fund	Proposed FY-2025 Totals	Approved FY-2024 General Fund	Approved FY-2024 Captial Fund	Approved FY-2024 Water Fund	Approved FY-2024 Wastewater Fund	Approved FY-2024 Totals	Budget Change FY-2024 to FY-2025 General Fund	Budget Change FY-2024 to FY-2025 Captial Fund	Budget Change FY-2024 to FY-2025 Water Fund	Budget Change FY-2024 to FY-2025 Wastewater Fund	Budget Change FY-2024 to FY-2025 Totals
Personnel Costs															
51101 Salaries	2,586,199	-	390,629	441,132	3,417,960	2,363,342	-	345,270	404,330	3,112,942	222,857	-	45,359	36,802	305,018
51111 Custodial Services	6,500	-	-	-	6,500	15,600	-	-	-	15,600	(9,100)	-	-	-	(9,100)
51205 Overtime	13,000	-	-	-	13,000	82,500	-	8,500	9,650	100,650	(69,500)	-	(8,500)	(9,650)	(87,650)
52100 FICA/Medical	199,336	-	29,883	33,747	262,966	188,300	-	27,064	31,669	247,033	11,036	-	2,819	2,078	15,933
52210 Retirement - VRS	387,028	-	58,912	69,683	515,623	386,989	-	46,925	64,609	498,523	39	-	11,987	5,074	17,100
52215 Retirement - ICMA	10,649	-	3,286	213	14,148	8,382	-	596	1,547	10,525	2,267	-	2,690	(1,334)	3,623
52300 Health Insurance	567,089	-	93,942	79,540	740,571	548,219	-	98,481	72,308	719,008	18,870	-	(4,539)	7,232	21,563
52400 Life Insurance	30,399	-	4,754	5,343	40,496	29,983	-	3,604	5,017	38,604	416	-	1,150	326	1,892
52405 Insurance - Line of Duty	13,296	-	-	-	13,296	14,110	-	-	-	14,110	(814)	-	-	-	(814)
52500 Hybrid - Insurance	2,252	-	1,103	315	3,670	2,244	-	506	376	3,126	8	-	597	(61)	544
52700 Worker's Compensation	82,907	-	12,188	8,850	103,945	69,537	-	11,038	8,231	88,806	13,370	-	1,150	619	15,139
Personnel Costs	3,898,655	-	594,697	638,823	5,132,175	3,709,206	-	541,984	597,737	4,848,927	189,449	-	52,713	41,086	283,248
Contractual Services															
53110 Professional Services Medical	620	-	180	120	920	620	-	180	120	920	-	-	-	-	-
53120 Professional Services Auditor	16,750	-	-	-	16,750	16,750	-	-	-	16,750	-	-	-	-	-
53130 Management Consulting Services	4,000	-	-	-	4,000	4,000	-	-	-	4,000	-	-	-	-	-
53150 Professional Services Legal	36,000	-	-	-	36,000	36,000	-	-	-	36,000	-	-	-	-	-
53151 Prof. Licensing & Certifications	-	-	570	200	770	-	-	570	200	770	-	-	-	-	-
53160 Professional Services Lab Tech	-	-	6,620	29,386	36,006	-	-	6,620	29,386	36,006	-	-	-	-	-
53170 Permits Withdrawal	-	-	600	11,967	12,567	-	-	600	11,967	12,567	-	-	-	-	-
53301 Custodial Services	900	-	-	-	900	900	-	-	-	900	-	-	-	-	-
53310 Repair/Maint. Office Equip.	10,750	-	-	-	10,750	10,750	-	-	-	10,750	-	-	-	-	-
53311 Repair/Maint. Mach. & Equip	20,000	-	35,500	5,400	60,900	20,000	-	35,500	5,400	60,900	-	-	-	-	-
53312 Repair/Maint. Bldgs/Grounds	11,780	-	1,500	500	13,780	11,780	-	1,500	500	13,780	-	-	-	-	-
53313 Repair/Maint. Radios	300	-	-	-	300	300	-	-	-	300	-	-	-	-	-
53314 Repair/Maint. Vehicles	13,000	-	-	800	13,800	13,000	-	-	800	13,800	-	-	-	-	-
53317 Repair/Maint. Uniforms	150	-	-	-	150	150	-	-	-	150	-	-	-	-	-
53318 Contractual Services - Misc.	24,032	-	-	-	24,032	21,632	-	-	-	21,632	2,400	-	-	-	2,400
53319 Contractual Services - Misc.	200,798	-	23,432	-	224,230	269,998	-	8,232	-	278,230	(69,200)	-	15,200	-	(54,000)
53320 Maintenance Service Contract/ RWSI	20,674	-	1,200	-	21,874	20,674	-	1,200	-	21,874	-	-	-	-	-
53321 Maint. Contract Services-Software	26,824	-	-	-	26,824	26,824	-	-	-	26,824	-	-	-	-	-
53322 Professional Services - Code Update	1,000	-	-	-	1,000	1,000	-	-	-	1,000	-	-	-	-	-
53324 Maint. Services - Calibration	-	-	2,300	4,450	6,750	-	-	2,300	4,450	6,750	-	-	-	-	-
53325 MSAG (Mapping)	4,400	-	-	-	4,400	4,400	-	-	-	4,400	-	-	-	-	-
53326 Miss Utility Services	-	-	500	480	980	-	-	500	480	980	-	-	-	-	-
53330 Engineering Expenses	2,500	-	-	-	2,500	2,500	-	-	-	2,500	-	-	-	-	-
53331 Building Rent	48,000	-	-	-	48,000	48,000	-	-	-	48,000	-	-	-	-	-
53410 TOOT Opms VRTA Trans #1	69,240	-	-	-	69,240	65,920	-	-	-	65,920	3,320	-	-	-	3,320
53411 TOOT Opms VRTA Trans #2	45,552	-	-	-	45,552	43,368	-	-	-	43,368	2,184	-	-	-	2,184
53410 TOOT Opms VRTA - Weekends	12,144	-	-	-	12,144	11,564	-	-	-	11,564	580	-	-	-	580
53500 Printing & Binding	-	-	-	-	-	-	-	-	-	-	580	-	-	-	580
53502 Vehicle Decals	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
53503 Cigarette Tax Stamps	3,181	-	-	-	3,181	3,181	-	-	-	3,181	-	-	-	-	-
53600 Advertising	4,000	-	1,500	-	5,500	4,000	-	1,500	-	5,500	-	-	-	-	-
53800 Police School Training Fees	8,816	-	-	-	8,816	8,824	-	-	-	8,824	(8)	-	-	-	(8)
55411 Lease/Rent Copier	6,228	-	-	-	6,228	6,228	-	-	-	6,228	-	-	-	-	-
57307 HW Contractual Services - Paving	2,210	150,000	-	-	152,210	2,210	599,189	-	-	601,399	-	(449,189)	-	-	(449,189)
57319 Misc. Contractual	75,000	-	-	-	75,000	75,000	-	-	-	75,000	-	-	-	-	-
53323 Landscaping	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
53801 VDH-Waterworks Tech Assist.	-	-	6,500	-	6,500	-	-	6,500	-	6,500	-	-	-	-	-
Contractual Services	668,849	150,000	80,402	53,303	952,554	729,573	599,189	65,202	53,303	1,447,267	(60,144)	(449,189)	15,200	-	(494,133)
Supplies & Materials Cost															
55110 Electric Service	35,500	-	118,000	111,760	265,260	35,500	-	118,000	111,760	265,260	-	-	-	-	-
55111 Electric Service - Street Lighting	60,000	-	-	-	60,000	60,000	-	-	-	60,000	-	-	-	-	-
55112 Christmas Lights (Elec & Supplies)	12,000	-	-	-	12,000	12,000	-	-	-	12,000	-	-	-	-	-
55120 Heating Fuel, Fuel Oil	1,000	-	7,000	2,000	10,000	1,000	-	7,000	2,000	10,000	-	-	-	-	-
55130 Water Service	20,000	-	-	14,000	34,000	20,000	-	-	14,000	34,000	-	-	-	-	-
55131 Water Service (Ind. Park & Rt)	-	-	900	-	900	-	-	900	-	900	-	-	-	-	-

6-8

TOWN of ORANGE
FY-2025 Budget
Summary of Expenditures
All Funds

3/12/2024

		Proposed FY-2025					Approved FY-2024					Budget Change FY-2024 to FY-2025				
		General Fund	Captial Fund	Water Fund	Wastewater Fund	Totals	General Fund	Captial Fund	Water Fund	Wastewater Fund	Totals	General Fund	Captial Fund	Water Fund	Wastewater Fund	Totals
55132	Sludge Treatment	-	-	80,000	50,000	130,000	-	-	80,000	50,000	130,000	-	-	-	-	-
55210	Postage, FedEx, UPS	1,590	-	1,100	1,000	3,690	1,590	-	1,100	1,000	3,690	-	-	-	-	-
55230	Telephones, Cell Phones, Pagers	35,460	-	5,584	7,092	48,136	35,460	-	5,584	7,092	48,136	-	-	-	-	-
55232	Internet Website & Services	6,972	-	1,440	1,044	9,456	6,972	-	1,440	1,044	9,456	-	-	-	-	-
55306	Surety Bond, Fidelity Bond	2,070	-	-	-	2,070	2,070	-	-	-	2,070	-	-	-	-	-
55307	Public Officials Insurance	7,472	-	-	-	7,472	7,472	-	-	-	7,472	-	-	-	-	-
55504	Travel, Conventions,Mtgs, Education	14,560	-	1,100	1,800	17,460	14,560	-	1,100	1,800	17,460	-	-	-	-	-
55506	Planning Commission Expenses	1,520	-	-	-	1,520	1,520	-	-	-	1,520	-	-	-	-	-
55810	Dues & Memberships	13,168	-	450	24	13,642	13,168	-	450	24	13,642	-	-	-	-	-
55811	Dues, VML, PD-9, Trans Dom Ex	16,090	-	-	-	16,090	13,590	-	-	-	13,590	2,500	-	-	-	2,500
56001	Office Supplies	31,704	-	2,500	1,800	36,004	28,243	-	2,500	1,800	32,543	3,461	-	-	-	3,461
56002	Safety Equipment	2,025	-	250	2,000	4,275	2,025	-	250	2,000	4,275	-	-	-	-	-
56003	Agricultural Supplies	2,000	-	-	-	2,000	2,000	-	-	-	2,000	-	-	-	-	-
56004	Lab Supplies	-	-	2,800	18,000	20,800	-	-	2,800	18,000	20,800	-	-	-	-	-
56005	Janitorial Supplies	4,260	-	1,620	3,000	8,880	4,260	-	1,620	3,000	8,880	-	-	-	-	-
56006	Water Bills	500	-	-	-	500	500	-	-	-	500	-	-	-	-	-
56007	Bldgs/Grounds Maint. (by Town)	29,260	-	700	1,000	30,960	29,260	-	700	1,000	30,960	-	-	-	-	-
56008	Vehicle/Equip Fuel	58,800	-	6,936	12,324	78,060	58,800	-	6,936	12,324	78,060	-	-	-	-	-
56010	Police Supplies	10,000	-	-	-	10,000	10,000	-	-	-	10,000	-	-	-	-	-
56011	Uniforms, Shop Rags, Towels	21,000	-	7,400	3,800	32,200	21,000	-	7,400	3,800	32,200	-	-	-	-	-
56014	Operating Supplies	9,350	-	23,660	30,000	63,010	9,350	-	23,660	30,000	63,010	-	-	-	-	-
56017	Repair/Maint. Vehicles (by Town)	31,200	-	800	1,500	33,500	31,200	-	800	1,500	33,500	-	-	-	-	-
56018	Repair/Maint. Mach/Equip (by Town)	19,000	-	5,500	14,000	38,500	19,000	-	5,500	14,000	38,500	-	-	-	-	-
56019	Deodorant Expenses	-	-	-	1,000	1,000	-	-	-	1,000	1,000	-	-	-	-	-
56020	Tools	1,000	-	1,100	1,750	3,850	1,000	-	1,100	1,750	3,850	-	-	-	-	-
56021	Chemicals	-	-	193,000	108,000	301,000	-	-	193,000	108,000	301,000	-	-	-	-	-
56022	Water Meters/Housing	-	-	10,000	-	10,000	-	-	10,000	-	10,000	-	-	-	-	-
56035	Bike Patrol	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
56036	Camera Supplies	400	-	-	-	400	400	-	-	-	400	-	-	-	-	-
56037	K-9 Expenses	1,800	-	-	-	1,800	1,800	-	-	-	1,800	-	-	-	-	-
56056	Leak Detection/Correction	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
56057	Reservoir Maintenance	-	-	10,000	-	10,000	-	-	10,000	-	10,000	-	-	-	-	-
56058	SOMAT Machinery & Parts	-	-	-	10,000	10,000	-	-	-	10,000	10,000	-	-	-	-	-
56059	SOMAT Operating Chemicals	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
56070	Polymer	-	-	-	12,000	12,000	-	-	-	12,000	12,000	-	-	-	-	-
56045	Sewer Line Projects	-	-	-	10,000	10,000	-	-	-	10,000	10,000	-	-	-	-	-
56052	Gasoline - TOOT #1	400	-	-	-	400	400	-	-	-	400	-	-	-	-	-
56053	Gasoline - TOOT #2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
56066	Pump Station Maintenance	-	-	-	20,000	20,000	-	-	-	20,000	20,000	-	-	-	-	-
56540	Water Line Projects	-	-	30,000	-	30,000	-	-	30,000	-	30,000	-	-	-	-	-
57014	Operating Supplies	40,000	-	-	-	40,000	40,000	-	-	-	40,000	-	-	-	-	-
57111	Arterial Street Lights	36,000	-	-	-	36,000	36,000	-	-	-	36,000	-	-	-	-	-
	Supplies & Materials Cost	526,101	-	511,840	438,894	1,476,835	520,140	-	511,840	438,894	1,470,874	5,961	-	-	-	5,961
Debt Service																
59101	Debt Service - N/A	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
59102	Debt Service - County Sales Tax Sett	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
59104	Backwash Basin	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
59106	Madison St. Tank Rep	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
59107	WWTP 1999 Loan	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
59108	Macon Road Tank	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
59109	Raw Water Storage Basin	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
59110	WWTP Upgrade - 2004	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
59114	WWTP Replace (2011)	-	-	-	650,304	650,304	-	-	-	650,304	650,304	-	-	-	-	-
59115	Debt Service VML Replace 2004 Bon	93,346	-	26,671	136,686	256,703	92,412	-	26,404	135,318	254,134	934	-	267	1,368	2,569
59116	Debt Service VML Replace 2004 Bon	63,343	-	132,467	-	195,810	62,709	-	134,989	-	197,698	634	-	(2,522)	-	(1,888)
59121	Debt Service Expenses	156	-	40	90	286	156	-	40	90	286	-	-	-	-	-
	Debt Service	156,845	-	159,178	787,080	1,103,103	155,277	-	161,433	785,712	1,102,422	1,568	-	(2,255)	1,368	681
Insurance																
55305	Vehicle Insurance	37,000	-	2,323	1,805	41,128	37,000	-	2,323	1,805	41,128	-	-	-	-	-

6-9

TOWN of ORANGE
FY-2025 Budget
Summary of Expenditures
All Funds

3/12/2024

		Proposed FY-2025					Approved FY-2024					Budget Change FY-2024 to FY-2025				
		General Fund	Captial Fund	Water Fund	Wastewater Fund	Totals	General Fund	Captial Fund	Water Fund	Wastewater Fund	Totals	General Fund	Captial Fund	Water Fund	Wastewater Fund	Totals
55306	VDOT Annual Right of Way Bond	1,000	-	-	-	1,000	1,000	-	-	-	1,000	-	-	-	-	-
55308	General Liability Insurance	41,221	-	-	-	41,221	41,221	-	-	-	41,221	-	-	-	-	-
55309	Police Liability Insurance	6,500	-	-	-	6,500	6,500	-	-	-	6,500	-	-	-	-	-
55312	Flood Insurance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
55313	Prop/Liab Insurance	-	-	6,379	12,875	19,254	-	-	6,379	12,875	19,254	-	-	-	-	-
	Insurance	85,721	-	8,702	14,680	109,103	85,721	-	8,702	14,680	109,103	-	-	-	-	-
Contributions																
55650	Orange Fire Dept	40,000	-	-	-	40,000	40,000	-	-	-	40,000	-	-	-	-	-
55652	Orange Fire Dept (State Grant)	19,500	-	-	-	19,500	16,341	-	-	-	16,341	3,159	-	-	-	3,159
55654	Orange Rescue Squad	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
55660	James Madison Memorial Fund	10,000	-	-	-	10,000	10,000	-	-	-	10,000	-	-	-	-	-
55661	ODA (Main Street Program)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
55662	Orange County Historical Society	1,500	-	-	-	1,500	1,500	-	-	-	1,500	-	-	-	-	-
55663	Main Street Entertainment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
55664	Orange County Chamber of Commerc	1,500	-	-	-	1,500	1,500	-	-	-	1,500	-	-	-	-	-
55XXX	SAFE	500	-	-	-	500	500	-	-	-	500	-	-	-	-	-
55666	Arts Center of Orange	5,500	-	-	-	5,500	5,500	-	-	-	5,500	-	-	-	-	-
55667	Celebrate Orange	1,500	-	-	-	1,500	1,500	-	-	-	1,500	-	-	-	-	-
55668	Rapidan Rappahannock Reserve	500	-	-	-	500	500	-	-	-	500	-	-	-	-	-
55669	Triad of Orange County	500	-	-	-	500	500	-	-	-	500	-	-	-	-	-
55670	Work Force - Orange	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
55671	Orange Memorial Tree Sponsorship	200	-	-	-	200	200	-	-	-	200	-	-	-	-	-
56609	Donation - Gordonsville Pool	2,500	-	-	-	2,500	2,500	-	-	-	2,500	-	-	-	-	-
56610	Piedmont Regional Dental Clinic	2,500	-	-	-	2,500	2,500	-	-	-	2,500	-	-	-	-	-
56611	Orange Free Clinic	30,000	-	-	-	30,000	30,000	-	-	-	30,000	-	-	-	-	-
56612	Donation - Miscellaneous	10,160	-	-	-	10,160	6,750	-	-	-	6,750	3,410	-	-	-	3,410
56613	Orange Co Education Foundation	4,000	-	-	-	4,000	4,000	-	-	-	4,000	-	-	-	-	-
	Contributions	130,360	-	-	-	130,360	123,791	-	-	-	123,791	6,569	-	-	-	6,569
Capital Outlays																
58201	Machinery & Equipment	-	-	1,000	-	1,000	-	103,000	1,000	-	104,000	-	(103,000)	-	-	(103,000)
58202	Office Furniture	1,500	-	600	-	2,100	1,500	-	600	-	2,100	-	-	-	-	-
58203	WTP Backwash Redundancy	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
58204	Streetsweeper (FY13)/Trash Truck	-	-	-	-	-	-	250,000	-	-	250,000	-	(250,000)	-	-	(250,000)
58205	Motor Vehicles & Equipment	-	125,000	-	-	125,000	-	205,000	-	-	205,000	-	(80,000)	-	-	(80,000)
58206	Track Excavator	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
58207	Automation/Computer/Software	500	30,000	5,000	5,000	40,500	500	30,000	5,000	5,000	40,500	-	-	-	-	-
58208	Town Vehicle	-	-	-	-	-	-	40,000	-	-	40,000	-	(40,000)	-	-	(40,000)
58209	Safety Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
58209	Dumpsters	-	75,000	-	-	75,000	-	-	-	-	-	-	75,000	-	-	75,000
58210	Dump Truck	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
58211	Lab Equipment	-	-	-	2,000	2,000	-	-	-	2,000	2,000	-	-	-	-	-
58211	Utility Truck	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
58212	Sewer Inspection Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
58213	Byrd Street	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
58219	Rail Road Avenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
58220	ISTEA Mainstreet (FY2014)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
58226	Repairs to 1992 Refuse Truck	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
58227	TV Community Access Upgrade	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
58228	Belleview Park Fence Repairs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
58229	Town Hall Telephone System	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
58230	Town Hall Renovations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
58231	Porterfield Park Trails	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
58234	ADA Crosswalks-Madison Selma	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
59828	Water Distribution Study	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
59833	Water Dist Sys - Prospect/Spicer's Mi	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
598XX	New Sidewalk - N Madion & Spicer's I	-	120,000	-	-	120,000	-	-	-	-	-	-	120,000	-	-	120,000
59835	May Fray Extension	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
59836	IMP WTR DIST - Hilltop, Porterfield	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
59837	IMP WTR DIST - Poplar Forest	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

6-71C

TOWN of ORANGE
FY-2025 Budget
Summary of Expenditures
All Funds
3/12/2024

		Proposed FY-2025					Approved FY-2024					Budget Change FY-2024 to FY-2025				
		General Fund	Captial Fund	Water Fund	Wastewater Fund	Totals	General Fund	Captial Fund	Water Fund	Wastewater Fund	Totals	General Fund	Captial Fund	Water Fund	Wastewater Fund	Totals
59838	IMP WTR DIST - West Main , Pelliso	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
59839	IMP WTR DIST - Caroline, Main	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
59840	IMP WTR DIST - WTP Backwash Re	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
59846	Community Room Sound System	-	25,000	-	-	25,000	-	25,000	-	-	25,000	-	-	-	-	-
598XX	Fiber Optics Backbone	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
59849	Standpipe Replacement (ARPA)	-	-	-	-	-	-	-	4,000,000	-	4,000,000	-	-	(4,000,000)	-	(4,000,000)
	Capital Outlays	2,000	375,000	6,600	7,000	390,600	2,000	653,000	4,006,600	7,000	4,668,600	-	(278,000)	(4,000,000)	-	(4,278,000)
Materials, Supplies Special Project																
56501	Asset Forfeiture Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
56506	Community Plantings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
56513	Fire Hydrant Repairs, Upgrade	5,000	-	-	-	5,000	5,000	-	-	-	5,000	-	-	-	-	-
56601	Economic Development	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
56602	Employee/Public Relations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
56603	Public Relations - Apprec Dinner	15,000	-	-	-	15,000	9,000	-	-	-	9,000	6,000	-	-	-	6,000
56604	Community Relations - Children	750	-	-	-	750	750	-	-	-	750	-	-	-	-	-
56605	Enterprise Zone Incentives	1,000	-	-	-	1,000	1,000	-	-	-	1,000	-	-	-	-	-
56607	Town Manager's Discretionary	76,000	-	-	-	76,000	76,000	-	-	-	76,000	-	-	-	-	-
56608	Technical Review Committee	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
56609	Town Hall & Police Bldg Need	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
57041	HW Sidewalk, Curb, Gutter Repairs	60,000	-	-	-	60,000	30,000	-	-	-	30,000	30,000	-	-	-	30,000
57042	HW Snow & Ice Removal Supplies	15,000	-	-	-	15,000	15,000	-	-	-	15,000	-	-	-	-	-
57044	HW Storm Water Repairs	10,000	-	-	-	10,000	10,000	-	-	-	10,000	-	-	-	-	-
57050	HW Street Repair Supplies	1,000	-	-	-	1,000	1,000	-	-	-	1,000	-	-	-	-	-
57051	Street Signage	10,000	-	-	-	10,000	10,000	-	-	-	10,000	-	-	-	-	-
57306	HW Cross Walks	2,000	-	-	-	2,000	2,000	-	-	-	2,000	-	-	-	-	-
57308	HW Repair/Maint. Traffic Signal	3,000	-	-	-	3,000	3,000	-	-	-	3,000	-	-	-	-	-
	Materials, Supplies Special Project	198,750	-	-	-	198,750	162,750	-	-	-	162,750	36,000	-	-	-	36,000
Miscellaneous																
53201	Election Expenses	2,500	-	-	-	2,500	3,500	-	-	-	3,500	(1,000)	-	-	-	(1,000)
59120	Bank Service Charges	12,500	-	-	-	12,500	12,500	-	-	-	12,500	-	-	-	-	-
59130	DMV Stops	500	-	-	-	500	500	-	-	-	500	-	-	-	-	-
59200	Revenue Refunds	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
59201	Refundable Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
59300	Adminstrative Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
59301	Water Utility Tax to General Fund	-	-	239,887	203,527	443,414	-	-	224,230	189,098	413,328	-	-	15,657	14,429	30,086
59900	Contingency	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
59999	Miscellaneous	6,850	-	-	2,000	8,850	6,850	-	-	2,000	8,850	-	-	-	-	-
	Miscellaneous	22,350	-	239,887	205,527	467,764	23,350	-	224,230	191,098	438,678	(1,000)	-	15,657	14,429	29,086
	FY-2025 Budget Proposed	5,689,631	525,000	1,601,306	2,145,307	9,961,244	5,511,808	1,252,189	5,519,991	2,088,424	14,372,412	178,403	(727,189)	(3,918,685)	56,883	(4,410,588)

6-11

TOWN of ORANGE
FY-2025 Budget
Summary of Expenditures - by Department
General Fund

Code	Account	Legislative 10.1110	Town Manager 10.1211	Town Attorney 10.1221	Finance Department 10.1241	Elections 10.1330	Police Department 10.3110	Fire & Rescue 10.3282	Public Works 10.4110	Trash Collection 10.4230	Municipal Building 10.4310	Depot 10.4320	Transportation System 10.6310	Parks & Grounds 10.7120	Comm. Dev Planning 10.8110	Non-Depart. Other 10.9199	Totals
	General Fund																
Personnel Costs																	
51101	Salaries & Council Compensation	33,600	305,954	-	267,745	-	1,055,619	-	702,958	115,323	-	-	-	-	105,000	-	2,586,199
51111	Custodial Services	-	-	-	-	-	-	-	-	-	6,500	-	-	-	-	-	6,500
51205	Overtime	-	-	-	-	-	6,500	-	6,500	-	-	-	-	-	-	-	13,000
52100	FICA/Medical	2,570	23,405	-	20,482	-	81,252	-	54,274	8,822	497	-	-	-	8,033	-	199,336
52210	Retirement - VRS	-	50,735	-	43,184	-	166,881	-	100,061	7,760	-	-	-	-	18,407	-	387,028
52215	Retirement - ICMA	-	-	-	3,488	-	-	-	7,161	-	-	-	-	-	-	-	10,649
52300	Health Insurance	-	46,971	-	31,314	-	287,773	-	185,375	15,657	-	-	-	-	-	-	567,089
52400	Life Insurance	-	3,878	-	3,568	-	12,756	-	8,196	593	-	-	-	-	1,407	-	30,399
52405	Insurance - Line of Duty	-	-	-	-	-	13,296	-	-	-	-	-	-	-	-	-	13,296
52500	Hybrid - Insurance	-	-	-	738	-	-	-	1,514	-	-	-	-	-	-	-	2,252
52700	Worker's Compensation	34	1,392	-	268	-	30,910	-	40,625	8,603	129	-	-	-	945	-	82,907
	Personnel Costs	36,204	432,336	-	370,787	-	1,654,988	-	1,106,664	156,758	7,127	-	-	-	133,791	-	3,898,654
Contractual Services																	
53110	Professional Services Medical	-	-	-	-	-	500	-	120	-	-	-	-	-	-	-	620
53120	Professional Services Auditor	-	-	-	16,750	-	-	-	-	-	-	-	-	-	-	-	16,750
53332	Land Lease (CSX)	-	-	-	4,000	-	-	-	-	-	-	-	-	-	-	900	4,900
53150	Professional Services Legal	-	-	36,000	-	-	-	-	-	-	-	-	-	-	-	-	36,000
53301	Custodial Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
53310	Repair/Maint. Office Equip.	-	-	-	-	-	750	-	-	-	-	-	-	-	-	10,000	10,750
53311	Repair/Maint. Mach. & Equip	-	-	-	-	-	-	-	20,000	-	-	-	-	-	-	-	20,000
53312	Repair/Maint. Bldgs/Grounds	-	-	-	-	-	2,500	-	2,000	-	2,280	5,000	-	-	-	-	11,780
53313	Repair/Maint. Radios	-	-	-	-	-	300	-	-	-	-	-	-	-	-	-	300
53314	Repair/Maint. Vehicles	-	-	-	-	-	9,000	-	1,000	3,000	-	-	-	-	-	-	13,000
53317	Repair/Maint. Uniforms	-	-	-	-	-	150	-	-	-	-	-	-	-	-	-	150
53318	Contractual Services - Landfill Costs	-	-	-	-	-	-	-	-	21,632	-	-	-	2,400	-	-	24,032
53319	Contractual Services - Misc. (Inc OD/	-	-	-	-	-	29,278	-	-	-	520	-	-	-	46,300	118,400	194,498
53320	Maintenance Service Contract	-	-	-	-	-	-	-	1,140	-	19,534	-	-	-	-	-	20,674
53321	Maint. Contract Services-Software	-	-	-	24,491	-	2,333	-	-	-	-	-	-	-	-	-	26,824
53322	Professional Services - Code Update	1,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000
53325	MSAG (Mapping)	-	-	-	-	-	-	-	-	-	-	-	-	-	4,400	-	4,400
53330	Engineering Expenses	-	-	-	-	-	-	-	2,500	-	-	-	-	-	-	-	2,500
53331	Building Rent	-	-	-	-	-	48,000	-	-	-	-	-	-	-	-	-	48,000
53410	TOOT Opms VRTA Trans #1	-	-	-	-	-	-	-	-	-	-	-	69,240	-	-	-	69,240
53411	TOOT Opms VRTA Trans #2	-	-	-	-	-	-	-	-	-	-	-	45,552	-	-	-	45,552
53410	TOOT Opms VRTA - Weekends	-	-	-	-	-	-	-	-	-	-	-	12,144	-	-	-	12,144
53500	Printing & Binding	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
53502	Vehicle Decals	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
53503	Cigarette Tax Stamps	-	-	-	3,181	-	-	-	-	-	-	-	-	-	-	-	3,181
53600	Advertising	-	-	-	1,000	-	-	-	500	-	-	-	-	-	2,500	-	4,000
53800	Police School Training Fees	-	-	-	-	-	8,816	-	-	-	-	-	-	-	-	-	8,816
55411	Lease/Rent Copier	-	2,210	-	1,884	-	2,544	-	1,800	-	-	-	-	-	-	-	8,438
57307	HW Contractual Services - Paving	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
57319	Misc. Contractual	-	-	-	-	-	-	-	75,000	-	-	-	-	-	-	-	75,000
53323	Landscaping	-	-	-	-	-	-	-	-	-	-	-	-	6,300	-	-	6,300
	Contractual Services	1,000	2,210	36,000	51,306	-	104,171	-	104,060	24,632	22,334	5,000	126,936	8,700	53,200	129,300	668,849
Supplies & Materials Cost																	
55110	Electric Service	-	-	-	-	-	7,500	-	10,500	-	5,000	6,000	-	6,500	-	-	35,500
55111	Electric Service - Street Lighting	-	-	-	-	-	-	-	60,000	-	-	-	-	-	-	-	60,000
55112	Christmas Lights (Elec & Supplies)	-	-	-	-	-	-	-	12,000	-	-	-	-	-	-	-	12,000
55120	Heating Fuel, Fuel Oil	-	-	-	-	-	-	-	1,000	-	-	-	-	-	-	-	1,000
55130	Water Service	-	-	-	-	-	3,000	-	4,000	-	3,000	3,000	-	7,000	-	-	20,000
55210	Postage, FedEx, UPS	-	-	-	-	-	350	-	240	-	1,000	-	-	-	-	-	1,590
55230	Telephones, Cell Phones, Pagers	-	1,080	-	1,464	-	18,600	-	10,200	-	4,236	-	-	-	960	-	36,540
55232	Internet Website & Services	-	7,472	-	-	-	2,256	-	1,536	-	2,100	-	-	-	-	-	13,364
55306	Surety Bond, Fidelity Bond	-	-	-	2,070	-	-	-	-	-	-	-	-	-	-	-	2,070
55307	Public Officials Insurance	1,000	6,200	-	-	-	-	-	-	-	-	-	-	-	-	-	7,200
55504	Travel, Conventions,Mtgs, Education	9,615	2,189	2,105	1,135	-	5,025	-	1,750	-	-	-	-	-	3,545	-	25,364
55506	Planning Comm. & BZA Expenses	-	3,600	-	-	-	-	-	-	-	-	-	-	-	1,520	-	5,120
55810	Dues & Memberships	-	-	395	-	-	11,273	-	500	-	-	-	-	-	1,000	-	13,168
55811	Dues, VML, PD-9, Trans Dom Ex	16,515	-	-	275	-	-	-	-	-	-	-	-	-	-	-	16,790
56001	Office Supplies	-	-	-	2,500	-	6,000	-	3,500	-	-	-	-	-	1,000	-	13,000
56002	Safety Supplies	-	-	-	-	-	705	-	1,000	-	320	-	-	-	-	-	2,025

6-12

TOWN of ORANGE
FY-2025 Budget
Summary of Expenditures - by Department
General Fund

		General Fund															
		Legislative 10.1110	Town Manager 10.1211	Town Attorney 10.1221	Finance Department 10.1241	Elections 10.1330	Police Department 10.3110	Fire & Rescue 10.3262	Public Works 10.4110	Trash Collection 10.4230	Municipal Building 10.4310	Depot 10.4320	Transportatio System 10.6310	Parks & Grounds 10.7120	Comm. Dev Planning 10.8110	Non-Depart. Other 10.9199	Totals
56003	Agricultural Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
56005	Janitorial Supplies	-	-	-	-	-	1,200	-	1,200	-	1,860	-	-	2,000	-	-	6,260
56006	Forms: A/P, Tax & Water	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
56007	Bldgs/Grounds Maint. (by Town)	-	-	-	500	-	960	-	20,000	-	1,300	-	-	-	-	-	22,760
56008	Vehicle/Equip Fuel	-	-	-	-	-	28,000	-	21,000	-	-	2,000	-	5,000	-	-	56,000
56010	Police Supplies	-	-	-	-	-	10,000	-	-	-	-	-	-	-	-	-	10,000
56011	Uniforms, Shop Rags, Towels	-	400	-	-	-	8,000	-	12,000	9,800	-	-	-	-	-	-	30,200
56014	Operating Supplies	-	-	-	-	-	-	-	5,000	1,000	-	-	-	-	-	-	6,000
56017	Repair/Maint. Vehicles (by Town)	-	-	-	-	-	8,000	-	18,000	250	200	-	-	500	-	-	26,950
56018	Repair/Maint. Mach/Equip (by Town)	-	-	-	-	-	-	-	18,000	5,000	-	-	-	-	-	-	23,000
56020	Tools	-	-	-	-	-	-	-	1,000	1,000	-	-	-	-	-	-	2,000
56035	Bike Patrol	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
56036	Camera Supplies	-	-	-	-	-	400	-	-	-	-	-	-	-	-	-	400
56037	K-9 Expenses	-	-	-	-	-	1,800	-	-	-	-	-	-	-	-	-	1,800
56052	Gasoline - TOOT #1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
56053	Gasoline - TOOT #2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
57014	Operating Supplies	-	-	-	-	-	-	-	40,000	-	-	-	-	-	-	-	40,000
57111	Arterial Street Lights	-	-	-	-	-	-	-	36,000	-	-	-	-	-	-	-	36,000
	Supplies & Materials Cost	27,130	20,941	2,500	7,944	-	113,069	-	278,426	17,050	19,016	11,000	-	21,000	8,025	-	526,101
Debt Service																	
59101	Debt Service - N/A	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
59102	Debt Service - County Sales Tax Sett	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
59114	Debt Service - Streetsweeper	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
59115	Debt Service - Rt. 20 Extension 2013	-	-	-	-	-	-	-	-	-	-	-	-	-	-	93,346	93,346
59116	Debt Service - Public Works Bldg 201	-	-	-	-	-	-	-	-	-	-	-	-	-	-	63,343	63,343
59121	Debt Service Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	156	156
	Debt Service	-	-	-	-	-	-	-	-	-	-	-	-	-	-	156,845	156,845
Insurance																	
55305	Vehicle Insurance	-	-	-	-	-	13,436	-	17,660	-	668	-	-	-	-	-	31,764
55306	VDOT Annual Right of Way Bond	-	-	-	-	-	-	-	1,000	5,236	-	-	-	-	-	-	6,236
55308	General Liability Insurance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	41,221	41,221
55309	Police Liability Insurance	-	-	-	-	-	6,500	-	-	-	-	-	-	-	-	-	6,500
	Insurance	-	-	-	-	-	19,936	-	18,660	5,236	668	-	-	-	-	41,221	85,721
Contributions																	
55650	Orange Fire Dept	-	-	-	-	-	-	-	-	-	-	-	-	-	-		-
55652	Orange Fire Dept (State Grant)	-	-	-	-	-	-	40,000	-	-	-	-	-	-	-	-	40,000
55654	Orange Rescue Squad	-	-	-	-	-	-	19,500	-	-	-	-	-	-	-	-	19,500
55660	James Madison Memorial Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	10,000
55662	Orange County Historical Society	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,500	1,500
55663	Main Street Entertainment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
55664	Orange County Chamber of Commerc	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,500	1,500
55XXX	SAFE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	500	500
55666	Arts Center of Orange	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,500	5,500
55667	Celebrate Orange	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,500	1,500
55668	Rapidan Rappahannock Reserve	-	-	-	-	-	-	-	-	-	-	-	-	-	-	500	500
55669	Triad of Orange County	-	-	-	-	-	-	-	-	-	-	-	-	-	-	500	500
55670	Work Force - Orange	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
56671	Orange Memorial Tree Sponsorship	-	-	-	-	-	-	-	-	-	-	-	-	-	-	200	200
56609	Gordonsville Pool	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,500	2,500
56610	Piedmont Regional Dental Clinic	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,500	2,500
56611	Orange Free Clinic	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,000	30,000
56612	Donation - Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,160	10,160
56613	Orange Co Education Foundation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4,000	4,000
	Contributions	-	-	-	-	-	-	59,500	-	-	-	-	-	-	-	70,860	130,360
Capital Outlays																	
58201	Machinery & Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
58202	Office Furniture, Equipment	-	-	-	-	-	1,500	-	-	-	-	-	-	-	-	-	1,500
58203	Communications Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
58204	Streetsweeper (FY13)/Trash Truck	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
58205	Motor Vehicles & Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
58207	Automation/Computer/Software	500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	500

6-13

TOWN of ORANGE
FY-2025 Budget
Summary of Expenditures - by Department
General Fund

	General Fund															
	Legislative 10.1110	Town Manager 10.1211	Town Attorney 10.1221	Finance Department 10.1241	Elections 10.1330	Police Department 10.3110	Fire & Rescue 10.3282	Public Works 10.4110	Trash Collection 10.4230	Municipal Building 10.4310	Depot 10.4320	Transportatio System 10.6310	Parks & Grounds 10.7120	Comm. Dev Planning 10.8110	Non-Depart. Other 10.9199	Totals
58208 Town Vehicle	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
58209 Dumpsters	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
58210 Capital Leases	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
58210 Dump Truck	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
58211 Utility Truck	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
58212 Sewer Inspection Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
58213 Byrd Street Project	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
58219 MainStreet/ Rail Road Avenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
58220 ISTEA Mainstreet (FY2014)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
58226 Repairs to 1992 Refuse Truck	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
58227 TV Community Access Upgrade	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
58228 Belleview Park Fence Repairs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
58229 Town Hall Telephone System	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
58230 Town Hall Renovations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
58231 Porterfield Park Trails	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
58234 ADA Crosswalks-Madison Selma	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
59841 Police Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
59842 Town Hall Furniture Replacement	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
59834 Compactor	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
59835 May Fray Extension	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
59843 North Street Connector	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
59844 Municipal Building Parking Lot	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Outlays	500	-	-	-	-	1,500	-	-	-	-	-	-	-	-	-	2,000
Materials, Supplies Special Project																
56501 Asset Forfeiture Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
56506 Community Plantings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
56513 Fire Hydrant Repairs, Upgrade	-	-	-	-	-	-	-	5,000	-	-	-	-	-	-	-	5,000
56601 Economic Development	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
56602 Employee/Public Relations	-	15,000	-	-	-	-	-	-	-	-	-	-	-	-	-	15,000
56603 Public Relations - Apprec Dinner	1,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000
56604 Community Relations - Children	-	-	-	-	-	750	-	-	-	-	-	-	-	-	-	750
56605 Enterprise Zone Incentives	76,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	76,000
56607 Town Manager's Discretionary	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
56608 Technical Review Committee	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
56609 Town Hall & Police Bldg Need	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
57041 HW Sidewalk, Curb, Gutter Repairs	-	-	-	-	-	-	-	60,000	-	-	-	-	-	-	-	60,000
57042 HW Snow & Ice Removal Supplies	-	-	-	-	-	-	-	15,000	-	-	-	-	-	-	-	15,000
57044 HW Storm Water Repairs	-	-	-	-	-	-	-	10,000	-	-	-	-	-	-	-	10,000
57050 HW Street Repair Supplies	-	-	-	-	-	-	-	1,000	-	-	-	-	-	-	-	1,000
57051 Street Signage	-	-	-	-	-	-	-	10,000	-	-	-	-	-	-	-	10,000
57306 HW Cross Walks	-	-	-	-	-	-	-	2,000	-	-	-	-	-	-	-	2,000
57308 HW Repair/Maint. Traffic Signal	-	-	-	-	-	-	-	3,000	-	-	-	-	-	-	-	3,000
Materials, Supplies Special Project	77,000	15,000	-	-	-	750	-	106,000	-	-	-	-	-	-	-	198,750
Miscellaneous																
53201 Election Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
59120 Bank Service Charges	-	-	-	-	2,500	-	-	-	-	-	-	-	-	-	12,500	15,000
59130 DMV Stop Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	500	500
59200 Revenue Refunds	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
59201 Refundable Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
59900 Contingency	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
59999 Miscellaneous	500	1,000	-	-	-	350	-	-	-	-	-	-	-	5,000	-	6,850
Miscellaneous	500	1,000	-	-	2,500	350	-	-	-	-	-	-	-	5,000	13,000	22,350
FY-2025 Budget Proposed	142,334	471,486	38,500	430,037	2,500	1,894,764	59,500	1,613,810	203,676	49,145	16,000	126,936	29,700	200,016	411,226	5,689,630
FY-2024 Budget	123,442	438,078	38,500	413,502	3,500	1,749,188	56,341	1,540,380	274,371	47,719	16,000	120,852	27,000	267,186	395,748	5,511,808
FY-2023 Actual	43,965	347,515	40,395	398,812	-	1,662,943	59,579	1,491,756	178,229	67,022	16,738	113,026	34,457	188,591	415,106	5,058,134
FY-2022 Actual	45,111	376,446	45,182	417,554	-	1,620,538	59,108	1,288,227	178,229	51,360	14,070	104,333	42,000	140,376	412,249	4,794,783

		Proposed FY-2025 Total	Budget FY-2024 Total	Actual FY-2023 Total	Actual FY-2022 Total
Personnel Costs					
51101	Salaries	2,586,199	2,363,342	2,079,886	2,092,908
51111	Custodial Services	6,500	15,600	16,200	15,600
51205	Overtime	13,000	82,500	107,411	94,635
52100	FICA/Medical	199,336	188,300	163,128	163,414
52210	Retirement - VRS	387,028	386,989	325,553	299,630
52215	Retirement - ICMA	10,649	8,382	6,206	3,879
52300	Health Insurance	567,089	548,219	463,529	411,734
52400	Life Insurance	30,399	29,983	25,335	24,206
52405	Insurance - Line of Duty	13,296	14,110	9,887	11,200
52500	Hybrid - Insurance	2,252	2,244	1,136	1,102
52700	Worker's Compensation	82,907	69,537	50,267	55,876
	Personnel Costs	3,898,655	3,709,206	3,248,538	3,174,184
Contractual Services					
53110	Professional Services Medical	620	620	923	2,371
53120	Professional Services Auditor	16,750	16,750	20,400	21,250
53130	Management Consulting Services	4,000	4,000	4,000	1,250
53150	Professional Services Legal	36,000	36,000	39,645	44,000
53310	Repair/Maint. Office Equip.	10,750	10,750	-	2,582
53311	Repair/Maint. Mach. & Equip	20,000	20,000	141	188
53312	Repair/Maint. Bldgs/Grounds	11,780	11,780	19,332	7,930
53313	Repair/Maint. Radios	300	300	-	-
53314	Repair/Maint. Vehicles	13,000	13,000	11,017	18,116
53317	Repair/Maint. Uniforms	150	150	132	386
53318	Contractual Services - Landfill Costs	24,032	21,632	25,058	32,772
53319	Contractual Services - Misc.	200,798	269,998	207,246	169,057
53320	Maintenance Service Contract	20,674	20,674	31,824	22,897
53321	Maint. Contract Services-Software	26,824	26,824	42,205	44,413
53322	Professional Services - Code Update	1,000	1,000	1,666	950
53325	MSAG (Mapping)	4,400	4,400	4,400	4,400
53330	Engineering Expenses	2,500	2,500	-	-
53331	Building Rent	48,000	48,000	41,250	45,000
53332	Land Lease (CSX)	900	900	1,417	1,378
53410	TOOT Opms VRTA Trans #1	69,240	65,920	62,648	57,075
53411	TOOT Opms VRTA Trans #2	45,552	43,368	40,560	37,440
53410	TOOT Opms VRTA - Weekends	12,144	11,564	9,818	9,818
53500	Printing & Binding	-	-	-	-
53502	Vehicle Decals	3,181	3,181	3,407	3,407
53503	Cigarette Tax Stamps	4,000	4,000	2,854	3,885
53600	Advertising	8,816	8,824	10,422	7,683
53800	Police School Training Fees	6,228	6,228	6,715	6,892
55411	Lease/Rent Copier	2,210	2,210	2,780	2,665
57307	HW Contractual Services - Paving	75,000	75,000	163,784	30,682
53323	Landscaping	-	-	-	-
	Contractual Services	668,849	729,573	753,644	578,487

6-15

TOWN of ORANGE
FY-2025 Budget
Summary of Expenditures
General Fund

Code	Account	Proposed FY-2025 Total	Budget FY-2024 Total	Actual FY-2023 Total	Actual FY-2022 Total
Supplies & Materials Cost					
55110	Electric Service	35,500	35,500	34,077	30,687
55111	Electric Service - Street Lighting	60,000	60,000	65,911	59,486
55112	Christmas Lights (Elec & Supplies)	12,000	12,000	11,709	13,952
55120	Heating Fuel, Fuel Oil	1,000	1,000	-	-
55130	Water Service	20,000	20,000	23,452	22,142
55210	Postage, FedEx, UPS	1,590	1,590	2,771	2,166
55230	Telephones, Cell Phones, Pagers	35,460	35,460	43,981	38,449
55232	Internet Website & Services	6,972	6,972	10,031	10,662
55306	Surety Bond, Fidelity Bond	2,070	2,070	1,660	1,660
55307	Public Officials Insurance	7,472	7,472	12,096	10,187
55504	Travel, Conventions,Mtgs, Education	14,560	14,560	11,155	11,214
55506	Planning Comm. & BZA Expenses	1,520	1,520	121	40
55810	Dues & Memberships	13,168	13,168	14,410	2,971
55811	Dues, VML, PD-9, Trans Dom Ex	16,090	13,590	4,007	4,070
56001	Office Supplies	31,704	28,243	31,403	29,314
56002	Safety Supplies	2,025	2,025	935	2,736
56003	Agricultural Supplies	2,000	2,000	-	-
56005	Janitorial Supplies	4,260	4,260	7,972	7,296
56006	Water Bills	500	500	582	-
56007	Bldgs/Grounds Maint. (by Town)	29,260	29,260	41,780	30,438
56008	Vehicle/Equip Fuel	58,800	58,800	60,394	60,187
56010	Police Supplies	10,000	10,000	8,400	12,028
56011	Uniforms, Shop Rags, Towels	21,000	21,000	33,081	32,193
56014	Operating Supplies	9,350	9,350	20,021	19,045
56017	Repair/Maint. Vehicles (by Town)	31,200	31,200	32,766	31,754
56018	Repair/Maint. Mach/Equip (by Town)	19,000	19,000	29,461	16,622
56020	Tools	1,000	1,000	1,054	716
56035	Bike Patrol	-	-	-	-
56036	Camera Supplies	400	400	-	512
56037	K-9 Expenses	1,800	1,800	6,843	6,559
56052	Gasoline - TOOT #1	400	400	-	-
56053	Gasoline - TOOT #2	-	-	-	-
57014	Operating Supplies	40,000	40,000	35,418	30,208
57111	Arterial Street Lights	36,000	36,000	41,419	36,374
	Supplies & Materials Cost	526,101	520,140	586,910	523,668
Debt Service					
59101	Debt Service - N/A	-	-	-	-
59102	Debt Service - County Sales Tax Sett	-	-	-	-
59114	Debit Service Streetsweeper	-	-	-	-
59115	Debt Service - Rt. 20 Extension 2013	93,346	92,412	94,249	94,672
59116	Debt Service - Public Works Bldg 201	63,343	62,709	63,955	64,242
59121	Debt Service Expenses	156	156	-	-
	Debt Service	156,845	155,277	158,204	158,914

Insurance

6-16

		Proposed FY-2025 Total	Budget FY-2024 Total	Actual FY-2023 Total	Actual FY-2022 Total
55305	Vehicle Insurance	37,000	37,000	49,199	45,198
53306	VDOT Annual Right of Way Bond	1,000	1,000	1,000	1,000
55308	General Liability Insurance	41,221	41,221	52,017	47,471
55309	Police Liability Insurance	6,500	6,500	7,010	7,010
	Insurance	85,721	85,721	109,226	100,679
Contributions					
55650	Orange Fire Dept	40,000	40,000	40,000	40,000
55652	Orange Fire Dept (State Grant)	19,500	16,341	19,579	19,108
55654	Orange Rescue Squad	-	-	-	-
55660	James Madison Memorial Fund	10,000	10,000	10,000	10,000
55661	ODA (Main Street Program)	-	-	-	-
55662	Orange County Historical Society	1,500	1,500	1,500	1,500
55663	Main Street Entertainment	-	-	-	-
55664	Orange County Chamber of Commer	1,500	1,500	1,500	1,500
55XXX	SAFE	500	500	500	500
55666	Arts Center of Orange	5,500	5,500	5,500	5,500
55667	Celebrate Orange	1,500	1,500	1,500	1,500
55668	Rapidan Rappahannock Reserve	500	500	500	500
55669	Triad of Orange County	500	500	500	500
55670	Work Force - Orange	-	-	-	-
56671	Orange Memorial Tree Sponsorship	200	200	200	200
56609	Gordonsville Pool	2,500	2,500	2,500	-
56610	Piedmont Regional Dental	2,500	2,500	2,500	2,500
56611	Orange Free Clinic	30,000	30,000	15,000	15,000
56612	Donation - Miscellaneous	10,160	6,750	11,414	5,910
56613	Orange Co Education Foundation	4,000	4,000	4,000	4,000
	Contributions	130,360	123,791	116,693	108,218
Capital Outlays					
58201	Machinery & Equipment	-	-	-	-
58202	Office Furniture	1,500	1,500	1,471	8,551
58203	Communications Equipment	-	-	-	-
58204	Streetsweeper (FY13)/Trash Truck	-	-	-	-
58205	Motor Vehicles & Equipment	-	-	-	-
58207	Automation/Computer/Software	500	500	36	-
58208	Town Vehicle	-	-	-	-
58209	Dumpsters	-	-	-	-
58210	Dump Truck	-	-	-	-
58211	Public Works Utility Truck	-	-	-	-
58212	Sewer Inspection Equipment	-	-	-	-
58213	Byrd Street Project	-	-	-	-
58219	Rail Road Avenue	-	-	-	-
58220	ISTEA Mainstreet (FY2014)	-	-	-	-
58226	Repairs to 1992 Refuse Truck	-	-	-	-
58227	TV Community Access Upgrade	-	-	-	-
58228	Belleview Park Fence Repairs	-	-	-	-

6-17

TOWN of ORANGE
FY-2025 Budget
Summary of Expenditures
General Fund

		Proposed FY-2025 Total	Budget FY-2024 Total	Actual FY-2023 Total	Actual FY-2022 Total
58229	Town Hall Telephone System	-	-	-	-
58230	Town Hall Renovations	-	-	-	-
58231	Porterfield Park Trails	-	-	-	-
58234	ADA Crosswalks-Madison Selma	-	-	-	-
59841	Police Department Equipment	-	-	-	-
59842	Town Hall Furniture Replacement	-	-	-	-
59834	Compactor	-	-	-	-
59835	May Fray Extension	-	-	-	-
59843	North Street Connector	-	-	-	-
59844	Municipal Building Parking Lot	-	-	-	-
	Capital Outlays	2,000	2,000	1,507	8,551
Materials. Supplies Special Project					
56501	Asset Forfeiture Expenses	-	-	-	-
56506	Community Plantings	-	-	-	-
56513	Fire Hydrant Repairs, Upgrade	5,000	5,000	336	-
56601	Economic Development	-	-	-	-
56602	Employee/Public Relations	-	-	-	-
56603	Public Relations - Apprec Dinner	15,000	9,000	19,373	8,518
56604	Community Relations - Children	750	750	926	385
56605	Enterprise Zone Incentives	1,000	1,000	1,238	967
56607	~~Town Manager's Discretionary~~ EDA	76,000	76,000	4,000	-
56608	Technical Review Committee	-	-	-	-
56609	Town Hall & Police Bldg Need	-	-	-	49,616
57041	HW Sidewalk, Curb, Gutter Repairs	60,000	30,000	3,597	13
57042	HW Snow & Ice Removal Supplies	15,000	15,000	8,541	14,956
57044	HW Storm Water Repairs	10,000	10,000	5,252	16,476
57050	HW Street Repair Supplies	1,000	1,000	44	-
57051	Street Signage	10,000	10,000	6,761	1,400
57306	HW Cross Walks	2,000	2,000	-	-
57308	HW Repair/Maint. Traffic Signal	3,000	3,000	3,196	4,308
	Materials. Supplies Special Project	198,750	162,750	53,264	96,639
Miscellaneous					
53201	Election Expenses	2,500	3,500	-	-
59120	Bank Service Charges	12,500	12,500	-	11,081
59130	DMV Stops	500	500	6,975	1,250
59200	Revenue Refunds	-	-	3,243	17,326
59201	Refundable Expenses	-	-	15,429	4,407
59900	Contingency	-	-	-	-
59999	Miscellaneous	6,850	6,850	4,501	11,379
	Miscellaneous	22,350	23,350	30,148	45,443
	FY-2025 Budget Proposed	**5,689,631**	**5,511,808**	**5,058,134**	**4,794,783**

TOWN of ORANGE
FY-2025 Budget
Summary of Expenditures
Capital Fund Summary

Code	Item	Proposed FY-2025 20.9400	Budget FY-2024 Total	Actual FY-2023 Total	Actual FY-2022 Total
Contractual Services					
57307	HW Contractual Services - Paving	150,000	599,189	76,844	95,252
573XX	Madison/Main Street Signal/Light	-	-	23,437	-
	Contractual Services	150,000	599,189	100,281	95,252
Capital Outlays					
58201	Machinery & Equipment	-	103,000	413	-
58204	Stsweeper(FY13)/Trash Truck (FY15)	-	250,000	-	-
58205	Motor Vehicles & Equipment	125,000	205,000	90,652	-
58207	Automation/Computers/Software	30,000	30,000	24,763	7,320
58208	Town Vehicle	-	40,000	-	-
58209	Lafayette Street Improvements	75,000	-	-	-
58210	Bucket Truck (FY15)/ DumpTruck	-	-	-	-
58211	Public Works Utility Truck	-	-	-	-
58212	Sewer Inspection Equipment	-	-	-	-
58213	Byrd Street Project	-	-	-	4,597
58219	Mainstreet/ Rail Road Avenue	-	-	-	-
58220	ISTEA Mainstreet (FY2013)	-	-	3,334	736,017
58226	Repairs to 1992 Refuse Truck	-	-	-	-
58227	TV Community Access Upgrade	-	-	-	-
58228	Belleview Park Fence Repairs	-	-	-	-
58229	Town Hall Telephone System	-	-	-	-
58230	Town Hall Renovations	-	-	-	-
58231	Porterfield Park Trails	-	-	-	-
598XX	Old Town Lot (Part 2)	-	-	9,525	-
59841	Police Equipment	-	-	-	-
598XX	Hilltop Avenue - Phase I	-	-	19,832	-
598XX	New Sidewalk - Spicer's Mill	120,000	-	38,778	11,614
598XX	Fiber Optics Backbone	-	-	-	-
59849	Standpipe Replacement (ARPA)	-	-	-	-
59846	Community Room Improvements	25,000	25,000	-	-
	Capital Outlays	375,000	653,000	187,297	759,548
Miscellaneous					
59999	Miscellaneous	-	-	-	-
	Miscellaneous	-	-	-	-
	FY-2025 Budget Proposed	**525,000**	**1,252,189**	**287,578**	**854,800**
	FY-2024 Budget	**1,252,189**			
	FY-2023 Actual	**287,578**			
	FY-2022 Actual	**854,800**			

6-19

TOWN of ORANGE
FY-2025 Budget
Summary of Expenditures
Water Fund Summary

		Water Treatment 30.6370	Water Distribution 30.6380	Non-Dept. 30.8300	Proposed FY-2025 Total	Budget FY-2024 Total	Actual FY-2023 Total	Actual FY-2022 Total
Personnel Costs								
51101	Salaries	321,632	68,997	-	390,629	345,270	341,501	336,421
51205	Overtime	-	-	-	-	8,500	5,795	5,676
52100	FICA/Medical	24,605	5,278	-	29,883	27,064	25,495	25,023
52210	Retirement - VRS	52,147	6,764	-	58,912	46,925	46,138	44,747
52215	Retirement - ICMA	2,653	633	-	3,286	596	1,825	1,591
52300	Health Insurance	85,486	8,456	-	93,942	98,481	91,640	89,676
52400	Life Insurance	4,189	565	-	4,754	3,604	3,659	3,702
52405	Insurance - Line of Duty	-	-	-	-	-	-	-
52500	Hybrid - Insurance	791	312	-	1,103	506	420	389
52700	Worker's Compensation	10,035	2,153	-	12,188	11,038	9,788	9,110
	Personnel Costs	501,538	93,159	-	594,697	541,984	526,261	516,335
Contractual Services								
53110	Professional Services Medical	100	80	-	180	180	128	-
53151	Prof. Licensing & Certifications	570	-	-	570	570	508	481
53160	Professional Services Lab Tech	4,620	2,000	-	6,620	6,620	8,290	5,001
53170	VPDES Permit	600	-	-	600	600	600	-
53311	Repair/Maint. Mach & Equip	35,000	500	-	35,500	35,500	36,297	46,022
53312	Repair/Maint. Bldgs/Grounds	1,500	-	-	1,500	1,500	-	1,520
53314	Repair/Maint. Vehicles	-	-	-	-	-	-	-
53319	Contractual Services - Misc.	2,882	20,550	-	23,432	8,232	10,307	800
53320	RWSB Inspection & Maintenance	1,200	-	-	1,200	1,200	186	122
53324	Maint. Services - Calibration	2,300	-	-	2,300	2,300	3,961	3,950
53326	Miss Utility Services	-	500	-	500	500	485	427
53600	Advertising	1,500	-	-	1,500	1,500	1,692	1,698
53801	VDH-Waterworks Tech Assist.	6,500	-	-	6,500	6,500	6,600	6,600
	Contractual Services	56,772	23,630	-	80,402	65,202	69,054	66,621
Supplies & Materials Cost								
55110	Electric Service	110,000	8,000	-	118,000	118,000	153,576	117,643
55120	Heating Fuel, Fuel Oil	7,000	-	-	7,000	7,000	13,466	11,448
55131	Water Service (Ind. Park & Rt)	-	900	-	900	900	1,383	937
55132	Sludge Treatment - Backwash	80,000	-	-	80,000	80,000	83,056	104,294
55210	Postage, FedEx, UPS	1,100	-	-	1,100	1,100	475	367
55230	Telephones, Cell Phones, Pagers	4,000	1,584	-	5,584	5,584	9,222	7,430
55232	Internet Services	1,440	-	-	1,440	1,440	2,443	2,224
55504	Travel, Conventions,Mtgs, Education	1,100	-	-	1,100	1,100	1,552	729
55810	Dues and Memberships	450	-	-	450	450	500	495
56001	Office Supplies	2,500	-	-	2,500	2,500	444	1,062
56002	Safety Equipment	250	-	-	250	250	60	60
56004	Lab Supplies	2,800	-	-	2,800	2,800	4,597	5,703
56005	Janitorial Supplies	1,620	-	-	1,620	1,620	3,011	736
56006	Water Bills	-	-	-	-	-	-	-
56007	Bldgs/Grounds Maint. (by Town)	700	-	-	700	700	-	-
56008	Vehicle/Equip Fuel	2,100	4,836	-	6,936	6,936	8,163	4,811
56011	Uniforms, Shop Rags, Towels	6,900	500	-	7,400	7,400	6,944	20,381
56014	Operating Supplies	3,660	20,000	-	23,660	23,660	42,829	27,422

6-20

TOWN of ORANGE
FY-2025 Budget
Summary of Expenditures
Water Fund Summary

		Water Treatment	Water Distribution	Non-Dept.	Proposed FY-2025	Budget FY-2024	Actual FY-2023	Actual FY-2022
		30.6370	30.6380	30.8300	Total	Total	Total	Total
56017	Repair/Maint. Vehicles (by Town)	300	500	-	800	800	145	-
56018	Repair/Maint. Mach/Equip (by Town)	4,500	1,000	-	5,500	5,500	2,968	2,781
56020	Tools	600	500	-	1,100	1,100	299	-
56021	Chemicals	193,000	-	-	193,000	193,000	233,094	162,587
56022	Water Meters/Housing	-	10,000	-	10,000	10,000	19,380	1,718
56056	Leak Detection/Correction	-	-	-	-	-	-	-
56057	Reservoir Maintenance	-	10,000	-	10,000	10,000	22,249	3,475
56540	Water Line Projects	-	30,000	-	30,000	30,000	39,631	16,710
	Supplies & Materials Cost	424,020	87,820	-	511,840	511,840	649,487	493,013
Debt Service								
59104	Backwash Basin	-	-	-	-	-	-	-
59106	Madison St. Tank Rep	-	-	-	-	-	-	-
59108	Macon Road Tank	-	-	-	-	-	-	-
59109	Raw Water Storage Basin	-	-	-	-	-	-	-
59115	Debt Service 2013 Macon Road	-	-	26,671	26,671	26,404	26,928	27,049
59116	Debt Service 2013 Raw Water Storag	-	-	132,467	132,467	134,989	137,906	140,621
59121	Debt Services Expenses	-	-	40	40	40	-	-
	Debt Service	-	-	159,178	159,178	161,433	164,834	167,670
Capital Outlays								
59849	Standpipe Replacement (ARPA)	1,000	-	-	1,000	1,000	266,746	195,371
58202	Office Furniture,Fixtures, Equipment	600	-	-	600	600	'478	250
58203	WTP Backwash Redundancy	-	-	-	-	-	-	-
58205	Motor Vehicle	-	-	-	-	4,000,000	-	-
58207	Automation/Computer/Software	5,000	-	-	5,000	5,000	1,951	696
	Capital Outlays	6,600	-	-	6,600	4,006,600	269,175	196,317
Insurance								
55305	Vehicle Insurance	905	1,418	-	2,323	2,323	2,364	2,162
55312	Flood Insurance	-	-	-	-	-	-	-
55312	Prop/Liab Insurance	6,379	-	-	6,379	6,379	6,380	6,379
	Insurance	7,284	1,418	-	8,702	8,702	8,744	8,541
Miscellaneous								
59200	Revenue Refunds	-	-	-	-	-	-	-
59201	Refundable Expenses	-	-	-	-	-	-	-
59300	Adminstrative Expenses	159,925	79,962	-	239,887	224,230	208,343	191,927
59301	Water Utility Tax to General Fund	-	-	-	-	-	-	-
59900	Contingency	-	-	-	-	-	-	-
59999	Miscellaneous	-	-	-	-	-	100	100
	Miscellaneous	159,925	79,962	-	239,887	224,230	208,443	192,027
	FY-2025 Budget Proposed	1,156,139	285,989	159,178	1,601,306	5,519,991	1,895,998	1,640,524

6-21

TOWN of ORANGE
FY-2025 Budget
Summary of Expenditures
Waste Water Fund Summary

		Sewer Treatment	Sewer Collections	Non-Dept.	Proposed FY-2025	Budget FY-2024	Actual FY-2023	Actual FY-2022
		40.7470	40.7480	40.8300	Total	Total	Total	Total
Personnel Costs								
51101	Salaries	387,320	53,812	-	441,132	404,330	395,589	384,090
51205	Overtime	-	-	-	-	9,650	13,004	14,037
52100	FICA/Medical	29,630	4,117	-	33,747	31,669	30,468	29,637
52210	Retirement - VRS	60,600	9,083	-	69,683	64,609	61,589	55,682
52215	Retirement - ICMA	213	-	-	213	1,547	462	302
52300	Health Insurance	56,681	22,858	-	79,540	72,308	67,596	62,332
52400	Life Insurance	4,649	694	-	5,343	5,017	4,723	4,459
52405	Insurance - Line of Duty	-	-	-	-	-	-	-
52500	Hybrid - Insurance	315	-	-	315	376	202	191
52700	Worker's Compensation	5,422	3,428	-	8,850	8,231	5,981	6,191
	Personnel Costs	544,831	93,992	-	638,823	597,737	579,614	556,921
Contractual Services								
53110	Professional Services Medical	120	-	-	120	120	-	-
53151	Prof. Licensing & Certifications	200	-	-	200	200	160	480
53160	Professional Services Lab Tech	29,386	-	-	29,386	29,386	29,474	30,402
53170	VPDES Permit	11,967	-	-	11,967	11,967	47,174	10,819
53311	Repair/Maint. Mach & Equip	5,400	-	-	5,400	5,400	32,956	51,939
53312	Repair/Maint. Bldgs/Grounds	500	-	-	500	500	3,432	4,460
53314	Repair/Maint. Vehicles	800	-	-	800	800	433	4,969
53319	Contractual Services - Misc.	-	-	-	-	-	-	-
53324	Maint. Services - Calibration	4,450	-	-	4,450	4,450	6,661	10,875
53326	Miss Utility Services	-	480	-	480	480	485	427
53600	Advertising	-	-	-	-	-	-	626
	Contractual Services	52,823	480	-	53,303	53,303	120,775	114,997
Supplies & Materials Cost								
55110	Electric Service	100,000	11,760	-	111,760	111,760	178,334	122,135
55120	Heating Fuel, Fuel Oil	2,000	-	-	2,000	2,000	-	-
55130	Water Service	13,500	500	-	14,000	14,000	13,387	15,636
55132	Sludge Treatment	50,000	-	-	50,000	50,000	64,654	50,100
55210	Postage, FedEx, UPS	1,000	-	-	1,000	1,000	645	630
55230	Telephones, Cell Phones, Pagers	4,752	2,340	-	7,092	7,092	6,252	6,089
55232	Internet Services	1,044	-	-	1,044	1,044	2,461	2,158
55504	Travel, Conventions,Mtgs, Education	1,800	-	-	1,800	1,800	1,240	1,912
55810	Dues and Memberships	24	-	-	24	24	-	23
56001	Office Supplies	1,800	-	-	1,800	1,800	3,634	1,657
56002	Safety Equipment	2,000	-	-	2,000	2,000	432	522
56004	Lab Supplies	18,000	-	-	18,000	18,000	23,051	17,198
56005	Janitorial Supplies	3,000	-	-	3,000	3,000	3,091	2,344
56006	Water Bills	-	-	-	-	-	-	-
56007	Bldgs/Grounds Maint. (by Town)	1,000	-	-	1,000	1,000	58	-
56008	Vehicle/Equip Fuel	5,604	6,720	-	12,324	12,324	21,558	12,580
56011	Uniforms, Shop Rags, Towels	3,000	800	-	3,800	3,800	7,092	5,877
56014	Operating Supplies	23,000	7,000	-	30,000	30,000	16,449	23,208
56017	Repair/Maint. Vehicles (by Town)	1,000	500	-	1,500	1,500	1,091	1,229
56018	Repair/Maint. Mach/Equip (by Town)	13,000	1,000	-	14,000	14,000	9,745	107,475

6-22

TOWN of ORANGE
FY-2025 Budget
Summary of Expenditures
Waste Water Fund Summary

		Sewer Treatment 40.7470	Sewer Collections 40.7480	Non-Dept. 40.8300	Proposed FY-2025 Total	Budget FY-2024 Total	Actual FY-2023 Total	Actual FY-2022 Total
56019	Deodorant Expenses	1,000	-	-	1,000	1,000	-	426
56020	Tools	750	1,000	-	1,750	1,750	395	510
56021	Chemicals	108,000	-	-	108,000	108,000	124,859	85,855
56058	SOMAT Machinery & Parts	10,000	-	-	10,000	10,000	17,116	34,707
56059	SOMAT Operating Chemicals	-	-	-	-	-	-	-
56070	Polymer	12,000	-	-	12,000	12,000	17,604	20,326
56045	Sewer Line Projects	-	10,000	-	10,000	10,000	1,700	141
56066	Pump Station Maintenance	-	20,000	-	20,000	20,000	37,062	31,313
	Supplies & Materials Cost	377,274	61,620	-	438,894	438,894	551,910	544,051
Debt Service								
59107	WWTP 1999 Loan	-	-	-	-	-	-	-
59110	WWTP Upgrade - 2004	-	-	-	-	-	-	-
59114	WWTP Replacement -2011	-	-	650,304	650,304	650,304	650,304	650,304
59115	Debt Service 2013 WWTP 2004	-	-	136,686	136,686	135,318	138,008	138,627
59121	Debt Services Expenses	-	-	90	90	90	-	-
	Debt Service	-	-	787,080	787,080	785,712	788,312	788,931
Capital Outlays								
58201	Machinery & Equipment	-	-	-	-	-	1,200	229,932
58202	Office Furniture,Fixtures, Equipment	-	-	-	-	-	-	-
58203	Communications Equipment	-	-	-	-	-	-	-
58206	Track Excavator	-	-	-	-	-	-	-
58207	Automation/Computer/Software	5,000	-	-	5,000	5,000	-	-
58209	Safety Equipment	-	-	-	-	-	-	-
58211	Lab Equipment	2,000	-	-	2,000	2,000	1,509	-
	Capital Outlays	7,000	-	-	7,000	7,000	2,709	229,932
Insurance								
55305	Vehicle Insurance	1,805	-	-	1,805	1,805	2,289	2,285
55312	Prop/Liab/Flood Insurance	12,875	-	-	12,875	12,875	12,876	12,875
	Insurance	14,680	-	-	14,680	14,680	15,165	15,160
Miscellaneous								
59200	Revenue Refunds	-	-	-	-	-	-	-
59201	Refundable Expenses	-	-	-	-	-	-	-
59300	Adminstrative Expenses	135,684	67,843	-	203,527	189,098	175,700	161,856
59301	Water Utility Tax to General Fund	-	-	-	-	-	-	-
59900	Contingency	-	-	-	-	-	-	-
59999	Miscellaneous	2,000	-	-	2,000	2,000	1,170	693
	Miscellaneous	137,684	67,843	-	205,527	191,098	176,870	162,549
	FY-2025 Budget Proposed	1,134,292	223,935	787,080	2,145,307	2,088,424	2,235,355	2,412,541

6-23

TOWN of ORANGE
FY-2025 Budget
Change in Revenues (FY-2025 vs FY-2024)

	Proposed FY-2025	Approved FY-2024	Variance to Budgets	Explanation
General Fund				
Taxes				
32101 Real Estate	640,000	635,000	5,000	Proposed Increase - FY-2024 no Increase
32102 Personal Property	215,000	195,000	20,000	Based on prior year's actual averages. (No Increase)
32103 Public Service Corp.	28,000	28,000	-	Based on prior year's actual averages.
32105 Delinquent	-	-	-	
32108 Cigarette	66,000	72,000	(6,000)	Based on prior year's actual averages.
32201 Bank Franchise	150,000	150,000	-	Loss of BoA Residuals assumed
32203 Utility Consumer	231,600	231,600	-	Based on prior year's actual averages. (Includes Utility Tax on Water).
32204 Electric Consumption	15,000	15,000	-	
32205 Local Sales	370,000	350,000	20,000	Based on prior year's actual averages.
32206 Motor Vehicle Registration Fees	95,000	95,000	-	Based on prior year's actual averages. Has increased due to progressive collections.
32207 Business & Prof. License	200	200	-	Based on prior year's actual averages.
32208 Meals	1,650,000	1,500,000	150,000	Based on prior year's actual averages.
32209 Transient/Occupancy	160,000	150,000	10,000	Based on prior year's actual averages.
32212 Communications	120,000	127,500	(7,500)	Continue to dwindle down - Not used
Sub-Total Taxes	3,740,800	3,549,300	191,500	
Licenses & Permits				
32302 Licenses & Permits	100	100	-	
Sub-Total Permits	100	100	-	
Fines & Forfeitures				
32309 Court Fines	90,000	86,000	4,000	Based on prior year's actual averages.
Sub-Total Fines	90,000	86,000	4,000	
Intergovernmental - State				
33105 Skills Games Fees	-	1,800	(1,800)	New revenue from state
33110 Rolling Stock	6,600	6,600	-	Based on prior year's actual averages.
33120 Motor Vehicle Rental	30,000	-	30,000	Based on prior year's actual averages.
33125 Mobile Home (RV) Registration	-	-	-	Based on prior year's actual averages.
33130 Law Enforcement Assistance	132,504	117,460	15,044	Based on prior year's actual averages.
33135 PPTR Revenue	89,615	89,615	-	Received from State and amount does not change.
33140 State Highway Maint. Fund	1,261,800	1,067,052	194,748	Based on State notice.
33170 Misc. Grants - (DMV) Law Enf. OT	2,000	2,000	-	Based on prior year's actual averages.
33180 Litter Control Grant	3,745	3,745	-	Based on prior year's actual averages.
33190 Fire Programs Grant	19,108	19,108	-	Based on prior year's actual averages.
Sub-Total Intergovernmental	1,545,372	1,307,380	237,992	
Investments/Sales of Assets				
32401 Interest Income	150,000	100,000	50,000	Based on prior year's actual averages.
35010 TowerCom Capital Lease	-	-	-	N/A Lease paid for 40 years
33260 Sale of Surplus Property	-	-	-	
33265 Sale of Recycled Materials	-	-	-	
Sub-Total Interest	150,000	100,000	50,000	

TOWN of ORANGE
FY-2025 Budget
Change in Revenues (FY-2025 vs FY-2024)

	Proposed FY-2025	Approved FY-2024	Variance to Budgets	Explanation
User Fees				
32301 Planning & Development Fees	2,500	2,500	-	
32303 Transit Collections	22,776	21,684	1,092	Increase based on T-Mobile lease
32304 Porterfield Park Shelter	3,000	3,000	-	Increase based on increase in fee and prior year's actual averages.
32305 Depot Community Room	300	300	-	Increase based on increase in fee and prior year's actual averages.
32306 Public Works Community Room	2,800	3,300	(500)	Dncrease based on increase in fee and prior year's actual averages.
32307 Trash Collection - Commercial	50,000	50,000	-	Proposed Increase
32313 Trash Collection - Residential	106,000	106,000	-	Proposed Increase
32314 Public Convenience Fee - Taxi	100	50	50	Based on prior year's actual averages.
Sub-Total User Fees	187,476	186,834	642	
Miscellaneous Revenue				
32308 Misc. General Fund Revenue	10,000	10,000	-	Based on prior year's actual averages.
DMV Stops	1,200	500	700	Based on prior year's actual averages.
Administrative Fee	2,000	2,004	(4)	Based on prior year's actual averages.
32501 VRTA Reimbursements - TOOT	-	-		
32502 Expenditure Refunds	20,000	20,000	-	Based on prior year's actual averages.
32503 Internal Charges	443,412	413,328	30,084	Increase related to estimated 1.75% cost increases.
59999 Capital Fund (Real Estate Applied)	(122,292)	(121,337)	(955)	Transfer for Capital Projects = $0.03 Real Estate Aplied
59999 Add'l Transfers to Capital Fund	(402,708)	(830,942)	428,234	Add'l Needed Capital Funding
32505 Reserve Fund	-	785,141	(785,141)	Represents shortfall/(excess)of funds needed to balance fund.
Sub-Total Miscellaneous	(48,388)	278,694	(327,082)	
General Fund Totals	**5,665,360**	**5,508,308**	**157,052**	
Capital Fund				
331XX Standpipe Replacement (ARPA)	-	-	-	Refund of expenditures not guaranteed.
33145 VDOT - Paving Reimbursement	-	299,910	(299,910)	No revenue Sharing
33160 ISTEA Mainstreet Project	-	-	-	Refund of expenditures not guaranteed.
33161 ISTEA Railroad Avenue	-	-	-	Refund of expenditures not guaranteed.
99999 General Fund Capital Proceeds	122,292	121,337	955	Refund of expenditures not guaranteed.
99999 Add'l Transfers from General Fund	402,708	830,942	(428,234)	Less New Capital Projects
Loan Proceeds	-	-	-	Refund of expenditures not guaranteed.
32505 Capital Reserve Fund	-	-	-	Refund of expenditures not guaranteed.
Total Capital Fund	**525,000**	**1,252,189**	**(727,189)**	
Net General Fund	**6,190,360**	**6,760,497**	**(570,137)**	

6-25

TOWN of ORANGE
FY-2025 Budget
Change in Revenues (FY-2025 vs FY-2024)

	Proposed FY-2025	Approved FY-2024	Variance to Budgets	Explanation
Water Fund				
Investments/Sales of Assets				
32401 Interest Income	36,000	20,000	16,000	Based on prior year's actual averages. No significant cash reserve fund exists.
33260 Sales of Surplus Property	-	-	-	Based on prior year's actual averages. No significant cash reserve fund exists.
Sub-Total Interest	36,000	20,000	16,000	
Utility Revenues				
33600 Water Sales	1,411,000	1,345,255	65,745	Based on prior year's actual averages. (includes increase for Round Hill Meadows
33610 Water Availability	75,000	105,000	(30,000)	Assumes 2 Availability Fees
33620 Water Reconnection Fees	20,000	20,000	-	Based on prior year's actual averages.
Sub-Total Utility	1,506,000	1,470,255	35,745	
Miscellaneous Revenue				
32308 Miscellaneous Revenues	41,400	41,500	(100)	Based on prior year's actual averages - this includes monthly payment from Town of
32502 Expenditure Refunds	-	-	-	
325XX Grant Proceeds	-	-	-	Proceeds of standpipe repair grant.
32505 Reserve Fund	-	(11,765)	11,765	Represents shortfall/(excess)of funds needed to balance fund.
Sub-Total Miscellaneous	41,400	29,735	11,665	
Water Fund Totals	**1,583,400**	**1,519,990**	**63,410**	
Sewer Fund				
Investments/Sales of Assets				
32401 Interest Income	-	-	-	Based on prior year's actual averages. No significant cash reserve fund exists.
Sub-Total Interest	-	-	-	
Utility Revenues				
33700 Sewer Sales	1,630,000	1,583,518	46,482	Based on prior year's actual averages. (includes increase for Round Hill Meadows
33710 Sewer Sales - Availability	308,250	431,550	(123,300)	Assumes 2 Availability Fees
33730 Sewer Sales - Sludge	60,000	60,000	-	Based on FY12 averages but still in preliminary stages.
Sub-Total Utility	1,998,250	2,075,068	(76,818)	
Miscellaneous Revenue				
32308 Miscellaneous Revenues	2,000	2,000	-	
32309 Nutrient Credit Exchange	5,000	4,500	500	
32310 Leachate Sales	130,000	100,000	30,000	
32311 Septic Hauling	56,000	52,000	4,000	
32502 Expenditure Refunds	-	-	-	
32505 Reserve Fund	-	(145,144)	145,144	Represents shortfall/(excess)of funds needed to balance fund.
Sub-Total Miscellaneous	193,000	13,356	179,644	
Total Sewer Fund	**2,191,250**	**2,088,424**	**102,826**	
Total Revenues	**9,965,010**	**10,368,911**	**(403,901)**	

6-26

Town of Orange
Salaries - 12/31/2023 w/.
FY-2025

Name	Annual Amount	FICA / Medicare	VRS Retirement - 17.53% Plan 1 & 2	VRS Retirement - 17.53% Hybrid	VRS Life Ins.	VRS Hybrid Ins.	VRS LOD	Worker's Comp.	Town Cost Health Ins.	Total Benefits	Annual Costs
	5.00%	7.65%			1.34%	0.740%	831.00		10.0%		
Legislative	33,600.00	2,570.40	-	-	-	-	-	33.60	-	2,604.00	36,204.00
Town Manager	305,954.00	23,405.49	50,734.63	-	3,878.18	-	-	1,392.23	46,971.00	126,381.53	432,335.53
Finance Department	267,745.00	20,482.49	43,184.27	3,488.49	3,567.67	737.57	-	267.74	31,314.00	103,042.23	370,787.23
Police Department	1,062,119.00	81,252.11	166,881.39	-	12,756.48	-	13,296.00	30,910.13	287,772.60	592,868.71	1,654,987.71
Public Works	709,458.00	54,273.55	100,061.21	7,160.51	8,196.05	1,513.93	-	40,625.49	185,374.80	397,205.54	1,106,663.54
Trash Collection	115,323.00	8,822.20	7,759.83	-	593.16	-	-	8,603.10	15,657.00	41,435.29	156,758.29
Municipal Building	6,500.00	497.25	-	-	-	-	-	129.35	-	626.60	7,126.60
Community Development	105,000.00	8,032.50	18,406.50	-	1,407.00	-	-	945.00	-	28,791.00	133,791.00
General Fund	**2,605,699.00**	**199,335.99**	**387,027.83**	**10,649.00**	**30,398.54**	**2,251.50**	**13,296.00**	**82,906.64**	**567,089.40**	**1,292,954.90**	**3,898,653.90**
Water Treatment	321,632.00	24,604.85	52,147.43	2,653.27	4,188.99	790.64	-	10,034.92	85,486.20	179,906.30	501,538.30
Water Distribution	68,997.00	5,278.28	6,764.34	632.97	565.45	312.27	-	2,152.71	8,455.80	24,161.82	93,158.82
Water Fund	**390,629.00**	**29,883.13**	**58,911.77**	**3,286.24**	**4,754.44**	**1,102.91**	**-**	**12,187.63**	**93,942.00**	**204,068.12**	**594,697.12**
Wastewater Treatment	387,320.00	29,629.98	60,600.34	212.98	4,648.60	315.20	-	5,422.48	56,681.40	157,510.98	544,830.98
Wastewater Collection	53,812.00	4,116.62	9,082.64	-	694.28	-	-	3,427.82	22,858.20	40,179.56	93,991.56
Wastewater Fund	**441,132.00**	**33,746.60**	**69,682.98**	**212.98**	**5,342.88**	**315.20**	**-**	**8,850.30**	**79,539.60**	**197,690.54**	**638,822.54**
Totals	**3,437,460.00**	**262,965.72**	**515,622.58**	**14,148.22**	**40,495.86**	**3,669.61**	**13,296.00**	**103,944.57**	**740,571.00**	**1,694,713.56**	**5,132,173.56**

6-27

UNFINISHED BUSINESS SUMMARY

May 20, 2024

AGENDA ITEM: 8B

Consideration of FY25 Appropriation Ordinance.

SUMMARY:

- The Public Hearing for the FY25 Appropriation Ordinance was held at the regular April 15th Town Council meeting.
- Please see attached Appropriation Ordinance before Council for consideration.

MOTION FOR CONSIDERATION:

"I move that Town Council adopt the FY25 Appropriation Ordinance, as (presented/amended)."

APPROPRIATION ORDINANCE

ORD202X-XX

Section 2-7.1 Appropriation Ordinance July 1, 2024 – June 30, 2025 BE IT ENACTED BY THE COUNCIL OF THE TOWN OF ORANGE, VIRGINIA, that the following sums of money are hereby appropriated for the necessary functions of the municipal government of the Town of Orange for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

GENERAL FUND

REVENUES		**EXPENDITURES**	
Taxes and Fees from Local Sources	$ 4,644,988	Legislative	$ 142,334
		General Admin.	940,023
Transfers to Capital Fund	(525,000)	Law Enforcement	1,894,764
		Fire & Rescue	59,500
Revenue from the Commonwealth	1,545,372	Elections	2,500
		Public Works	1,613,810
General Fund Reserve	24,271	Trash Collection	203,676
		Maint. B/G Parks	94,845
		Transportation System	126,936
		Cultural Enrichment	70,860
		Planning & Develop.	200,016
		Non-Departmental	183,522
		Debt Service	156,845
		GF Reserve	-
Total Revenue	**$ 5,689,631**	**Total Expenditures**	**$ 5,689,631**

GENERAL FUND – CAPITAL

REVENUES		**EXPENDITURES**	
Transfer From General Fund	$ 525,000	Road Projects	$ -
Loan Proceeds	-	Machinery & Equip	375,000
Revenue from the	-	New Sidewalk Projects	-
Commonwealth	-	Paving Projects	150,000
Miscellaneous	-	Contingency	-
Total Revenue	**$ 525,000**	**Total Expenditures**	**$ 525,000**

6·29

ENTERPRISE FUND – WATER

REVENUES		EXPENDITURES	
Water Sales	$ 1,542,000	Water Treatment	$1,156,139
Water Fund Reserve	17,906	Water Distribution	285,989
Miscellaneous	41,400	Capital Projects	-
ARPA Funding	-	Debt Service	159,178
Total Revenue	**$ 1,601,306**	**Total Expenditures**	**$1,601.306**

ENTERPRISE FUND – SEWER

REVENUES		EXPENDITURES	
Sewer Sales	$1,998,250	Sewage Treatment	$ 1,134,292
Sewer Fund Reserve	(45.943)	Sewage Collection	223,935
Miscellaneous	193,000	Capital Projects	-
		Debt Service	787,080
Total Revenue	**$2,145,307**	**Total Expenditures**	**$2,145,307**

6-30

TAXES

Real Estate Tax (Jan 1 to Dec. 31)	$0.157 per $100 of assessed value
Personal Property Tax (Jan. 1 to Dec. 31)	$0.620 per $100 of assessed value
Machinery & Tools Tax (Jan. 1 to Dec. 31)	$0.066 per $100 of assessed value
Consumer Utility Tax:	
Residential (water & telephone)	20% of each monthly bill not to exceed $ 3.00 monthly
Comm'l, Indust, Inst (water & telephone)	20% of each monthly bill not to exceed $30.00 monthly
Local Telecom Service	10% of each monthly bill not to exceed $ 3.00 monthly
Comm'l, Indust, Inst (electric)	$2.29 plus the rate of $0.014300 for each kWh delivered not to exceed $30.00 monthly
Residential (electric)	$1.40 plus the rate of $0.015101 for each kWh delivered not to exceed $3.00 monthly
T.V. Cable Franchise	3% of all gross receipts
Bank Franchise Tax	$0.80 on each $100 of taxable value
Meals Tax	8% of the amount paid for the meal
Transient Occupancy Tax	5% of rental fee
Cigarette Tax	$0.12 per pack

LICENSE FEES &TAXES

Automobile License Fee	$35.00
Motorcycle License Fee	$21.00
Peddlers License Tax	$100.00 per annum
Carnivals/Circuses License Tax	$100.00 per annum
Telephone and Telegraph companies License Tax	1/2 of one percent of gross receipts

ADMINISTRATIVE FEE SCHEDULE

Utility deposit per user - both Water & Sewer	$150.00
Utility deposit per user - either Water or Sewer	$100.00
Water Service Disconnection/Reconnection fee for non-payment:	
During Work Hours	$50.00
After Hours	$100.00
Copies.../ Sheet	$ 0.10
Parking tickets:	
Exceeding time limit	$25.00
Parking to the left side of curb	$15.00
Parking in prohibited zone	$25.00
Parking within 15 feet of a fire hydrant	$15.00
Occupying two parking spaces	$20.00
Parking in marked fire lane	$45.00
Parking in a marked crosswalk	$45.00
Parking in a handicapped space without authorization	$150.00
Parking late payment fines	
Failing to pay (72 hours)	$5.00
Failing to pay (144 hours)	$10.00
Accident Report Copy (for reports requested 30 days after the accident)	$5.00

6-31

Administrative Fee: Delinquent Collections $30.00
Administrative Fee: Fingerprinting ....
Town of Orange Residents $0.00
Out of Town Residents - Individual: First Card $10.00
Out of Town Residents - Individual (each add'l card/per transaction)$ 5.00

Administrative Fee: Reviewing plans for underground construction within
The Town's property including Streets, Sidewalks and Right of Way ......
Per Structure .... Up to $500.00
In addition, per Linear Foot........................... Up to $1.00

DMV STOP Processing Fee.............................as charged by the State
Returned Check Fee $35.00
Police Investigative background checks.. $25.00
Main Street Banner Placement Fee..$85.00

Taylor Park: (daily rates)
Civic/non-profit/governmental.. Free
In-Town Private/Business.. $50.00
Out of Town Private/Business.. $100.00
Clean Up Fee.. up to $100.00

Lion's Pavilion at Veteran's Park shelter: (daily rates)
Civic/non-profit/governmental.. Free
In-Town Private/Business.. $75.00
Out of Town Private/Business.. $125.00
Clean Up Fee.. $100.00
Deposit..$100.00

Depot Community Room: (daily rates)
Civic/non-profit/governmental.. Free
In-Town Private/Business $15.00
Out of Town Private/Business $30.00
Key Deposit $20.00
Clean Up Fee..up to $100.00

Public Works Community Room: (daily rates)
Local, Civic, Non-Profit, Activity Groups, and In-Town Business $15.00
Same Groups as above serving food or beverages $50.00
Governmental Use... No Fee
In-Town Residents for Private Use...........Mon-Thurs ....$150.00 plus $250 deposit
....Fri/Sat/Sun/Holidays $250.00 plus $250 deposit

Certificate of Public Convenience and Necessity Fee .... $25 per vehicle per year
Taxicab Driver's Permit .... $25 per person per year

Planning/Development Fee schedule

Permit Fees:

Zoning Permit (Dwellings/Additions) ....$50.00[1]
Zoning Permit (Accessory Structure) ....$25.00[1]
Sign Permit (new)...$25.00 plus $1.00 per square foot[1]

6-32

Sign Permit (face replacement)..$10.00 [1]

Sign permit (recognized Non-Profit Organization applying for a special sign permit – bulletin board sign)..$150.00

Variance...$200.00
plus $175.00 advertising costs*

Modification $100.00
plus cost of mailing

Appeal of Zoning Administrator Determination.............$200.00
plus $175.00 advertising costs*

[1] There are no permit fees for commercial and industrial entities located within the enterprise zone although permits will need to be approved before work commences or signs are installed.

Planning Fees:

Rezoning..$1,000.00 plus $75 per acre*

Zoning Text Amendment..................................200.00
plus $175.00 advertising costs*

Special Use Permit..$2,000.00*

Site Development Plan (½ acre or less)*....................$ 500.00*

Site Development Plan (over ½ acre)*....................$1,000.00 plus $75.00 per acre*

(This includes two (2) reviews, any additional reviews will be billed as necessary to applicant.)

Subdivision Review Fees:

Minor subdivision 3 new lots plus the residue (Preliminary and Final) $500 + $100 per new lot created

Major subdivision 4 or more new lots and the residue (Preliminary and Final) $1,000 + $100 per new lot created*

Boundary adjustment $ 50.00

**Applicant is responsible for all costs associated with advertising and mailings; figures given are estimates.*

REFUSE COLLECTION FEES

Residential:

Residential Refuse Collection Fee...........................$ 7.00 per month per container

Commercial Pickup Rates:

4 Cubic Yard Dumpster..$185.00 per month, two pickups a week

6 Cubic Yard Dumpster..$255.00 per month, two pickups a week

Additional pickups ....$40.00 per pickup

Non-dumpster Rates:

2 pickups per week ....$44.00 per month per 2/95 gallon containers

Additional 95 gallon containers $22.00 per month (maximum 4 containers)

EQUIPMENT CHARGES

Excavator/Backhoe.. $110.00 per hour

Utility Truck.. $35.00 per hour

Pickup.. $20.00 per hour

Flatbed or dump .... $75.00 per hour

Street sweeper .... $100.00 per hour

6-33

Sewer cleaner..$40.00 per hour
Air compressor..$40.00 per hour
Bucket Truck..$50.00 per hour
Storage fees for SOLD Surplus Property .... $25 per day (after 1st 30 days)

Plus cost of operator per hour per piece of equipment.

LABOR & MATERIAL CHARGES

Labor Charges:
1.5 times the direct labor hourly rate for each employee.

Material Charges:
1.5 times the direct material cost.

Pavement Millings:
$75 per load (for delivery in town) $100 (for delivery within 3 mile radius of town limits) during milling operations.

If sold from stockpile after milling operations ….. $10 per backhoe bucket.

Millings administration fee (applies to request) …. $25.

Construction/Utility Inspection/Service Work Permit fees - Actual cost of time and material ($25.00-minimum charge per inspection). All inspection fees shall be due prior to final approval.

6-34

WATER & SEWER RATES

WATER RATES & FEES:

In Town Water Rates (Billed Monthly) – Section 74-42

Residential User ....$6.60 base rate + $0.42 per 100 gallons of consumption
Commercial User..$13.20 base rate + $0.42 per 100 gallons of consumption
Industrial User...$45.10 base rate + $0.42 per 100 gallons of consumption
Institutional User..$48.40 base rate + $0.42 per 100 gallons of consumption

Out of Town Water Rates (Billed Monthly) – Section 74-42

Residential User ....$31.90 base rate + $0.68 per 100 gallons of consumption
Commercial User..$64.90 base rate + $0.68 per 100 gallons of consumption
Industrial User..$187.00 base rate + $0.68 per 100 gallons of consumption
Institutional User..$96.80 base rate + $0.68 per 100 gallons of consumption

Water sold from hydrants (In or Out of Town) (minimum 1,000 gallon charge) ...... $6.80per 1,000 gallons

In Town Water Availability Fees – Section 74-34(a)
Meter Size (Inches):

¾”..$3,000.00
1”..$4,743.75
2”..$8,486.25
3”..$12,000.00
4” $15,000.00
6”..$21,213.75
8”..$26,831.25

Out of Town Water Availability Fees – Section 74-34(a)
Meter Size (Inches):

¾”..$4,500.00
1”..$7,115.62
2”..$12,729.38
3”..$18,000.00
4” $22,500.00
6”..$31,820.62
8”..$40,246.87

In addition to Availability Fees based on water meter size enumerated above, the following fees are also due; where applicable:

Apartment Buildings	$	750.00 per unit
Hotel/Motel	$	750.00 per unit
Nursing/Adult Home/Incarceration Facilities	$	562.50 per bed
Schools/Day Care Facility	$	75.00 per pupil
Restaurants	$	75.00 per 100 sq. ft. of seating area

6-35

Laundromat	$ 750.00 per washing machine
Car Wash	$ 3,750.00 per bay
Multi-Commercial	$ 1,125.00 per unit
Conference Center	$ 75.00 per 100 sq ft of seating area
Hair Salons	$ 375.00 per chair

Fire Suppression dedicated lines shall pay the following availability fees:

3"	$ 1,500.00
4"	$ 2,250.00
6"	$ 3,750.00
8"	$ 5,250.00

SEWER RATES & FEES:

In Town Sewer Rates (Billed Monthly) – Section 74-86
Residential User.................................. $ 25.38 base rate + $0.55 per 100 gallons of consumption
Commercial User.................................. $ 64.29 base rate + $0.55 per 100 gallons of consumption
Industrial User.................................. $146.38 base rate + $0.55 per 100 gallons of consumption
Institutional User.................... ....$189.26 base rate + $0.55 per 100 gallons of consumption

Out of Town Sewer Rates (Billed Monthly) – Section 74-86
Residential User...................... ....$ 59.22 base rate + $0.81 per 100 gallons of consumption
Commercial User.. $131.95 base rate + $0.81 per 100 gallons of consumption
Industrial User..$363.51 base rate + $0.81 per 100 gallons of consumption
Institutional User..$216.51 base rate + $0.81 per 100 gallons of consumption

Private Septic Haulers from ...(minimum 500 gallons per month) $81.00 per 1,000 gallons

In Town Sewer Availability Fee – Section 74-80(a)
Meter Size (Inches):

¾"..$12,330.00
1"..$15,915.00
2"..$28,477.50
3"..$40,267.50
4" $50,340.00
6"..$71,190.00
8"..$90,045.00

Out of Town Sewer Availability Fee – Section 74-80(a)
Meter Size (Inches):

¾"..$18,495.00
1"..$23,872.50
2"..$42,716.25
3"..$60,401.25
4" $75,510.00

6-36

6”……………………………………..$106,785.00
8”……………………………………..$135,067.50

CERTIFICATE

I hereby certify that this Ordinance was duly revised by the Town Council of the Town of Orange at a regular meeting on the __th day of __________, 2023.

____
Wendy J. Chewning, MMC, Town Clerk

6-37

Appropriation Ordinance Increases for Consideration

- Refuse Collection Fees
  - Residential increase to $7/month, provide one container, any additional containers requested (max 2/residential) at additional $7/month ($14 Max)?
  - Commercial Hand Stops (Non-Dumpster) to $44/2 cans collected 2X a week. Each additional can (up to 4 max) $22 per (max $88)

- Community Room rental. Kim is often cleaning after every event some less than other rentals but each rental there is time spent cleaning the room. We are suggesting the following:

  Private use by town citizen rates:
  - Monday-Thursday after 4:30 PM $150 per rental (currently $50)
  - Fri., Sat. & Sunday $250 (currently $100)
  - $250 Deposit for each rental

  These increases are requested due to wear and tear of room (tables, chairs, etc.) and cover some labor expenses for Council table removal/setup, and cleaning after each rental by Kim. We feel the charges in the current fee schedule for Council table removal and clean up fees are best removed but still in the increases for each rental to cover cost.

  Example of other rentals in area:
  American Legion Hall Fees: Monday-Thursday $200 – Fri, Sat.,& Sunday $500 plus $250 security deposit

- Lions Pavilion at Veteran's Park
  - Increase fees by $25 or add admin fee of $25 per reservation this will help offset the call back hours for cleaning on weekends between rentals and weekly precleaning before events.

- Remove literature section from Administrative fee schedule

- Equipment Charges:
  - Backhoe/Excavator currently $85 machine/Operator- suggested increase $110/hr
  - Utility Truck currently $25/hr. – suggested increase to $35/hr.
  - Pickup Truck currently $15/hr. – suggested increase to $20/hr.
  - Flatbed or Dump Truck currently $50/hr. - suggested increase to $75/hr.
  - Street Sweeper currently $95 – suggested increase to $100/hr.
  - Sewer Machine currently $25/hr. - suggested increase to $40/hr
  - Air Compressor currently $25/hr. - suggested increase to $40/hr.
  - Bucket truck currently $50/hr. – no increase
  - Remove John Deere Mower w/ bush hog - no longer have machine

*All equipment charges will include the addition of the hourly employee/operator rate.

- Pavement Milling Fees:
  - During milling/paving operations - $75 fee and the addition of $25 administration fee, for in town delivery

- During milling/paving operations - $100 fee and the addition of $25 administration fee for delivery out of town within 3-mile radius
- If sold from Town stockpile - $10 per backhoe bucket and the addition of $25 administration fee

UNFINISHED BUSINESS SUMMARY

May 20, 2024

AGENDA ITEM: 8C

Discussion and consideration of Trash Ordinance (ORD2024-01).

SUMMARY:

- Please see attached memorandum from the Director of Public Works along with Ordinance (ORD2024-01) before Council for consideration.

MOTION FOR CONSIDERATION:

"I move that Town Council adopt Trash Ordinance (ORD2024-01), as presented."

6-4D

Town of Orange
Public Works Department

235 Warren Street, Orange, Virginia 22960 - 1401
Phone: (540) 672-4791 Fax: (540) 672-9250
Email –l.bond@townoforangeva.gov

MEMORANDUM

TO: Mayor and Councilmembers
FROM: Larry Bond, Director of Public Works
DATE: May 15, 2024
SUBJECT: Town Code Update – Trash Collection

Staff worked with the Town Attorney on the FINAL DRAFT for updated to Town Code for trash collection. These updates reflect the new trash collection process and enclosed is the document for your review and consideration for approval.

Chapter 58 SOLID WASTE[1]

[1]Cross reference(s)—Administration, ch. 2; environment, ch. 26; fire prevention and protection, ch. 30; health and sanitation, ch. 34; utilities, ch. 74.

State law reference(s)—Local contracts for the supply of solid waste to resource recovery facilities, Code of Virginia, § 10.1-1412; removal of trash, garbage, weeds, etc., Code of Virginia, § 15.1-11; solid waste management facility siting approval, Code of Virginia, § 15.1-11.02; separation of solid waste, Code of Virginia, § 15.1-11.5; prohibiting placement of leaves or grass clippings in landfills, Code of Virginia, § 15.1-11.5:1; ordinances requiring recycling reports, Code of Virginia, § 15.1-11.5:2; local recycling and waste disposal, Code of Virginia, § 15.1-11.5:3; regulation of garbage and refuse pickup and disposal services, certain local contracts for such services, Code of Virginia, §§ 15.1-28.01, 15.1-28.02, 15.1-28.1; local solid and hazardous waste management, Code of Virginia, § 15.1-282; municipal garbage and refuse disposal, Code of Virginia, § 15.1-857.

ARTICLE I. IN GENERAL

Sec. 58-1. Prohibited deposits of waste onto public places.

It shall be unlawful for any person to throw, sweep or pour into the streets or on the sidewalks or other public places within the town any carcass, rubbish, newspapers, handbills, dirt, filth, shavings, manure, offal, ashes, vegetables, fruit, broken glass, tacks, tin cans, bottles or any matter, liquid, substance or thing calculated to render such public places unclean, unsightly, unwholesome or unsafe to any person or vehicle, or liable to injuriously affect the health of the community.

(Code 1973, § 8-1)

State law reference(s)—Burial or cremation of animals or fowl which have died, Code of Virginia, § 18.2-510.

Sec. 58-2. Prohibited accumulations of wastes or other substances; inspection of premises.

(a) It shall be unlawful for any owner, occupant or person in charge of any lot or premises in the town to allow to accumulate or remain upon such lot or premises any accumulations of substances or liquids dangerous to health or safety of persons or a menace towards starting or spreading fire, or affording a breeding place for insects, rodents or reptiles.

(b) It shall be the duty of every person having any waste oil or other flammable liquids to provide adequate approved metal containers in some convenient and safe location outside of the building upon the premises and to keep therein all waste oil and other flammable liquids, and it shall be the duty of every person having such wastes to remove or cause to be removed from his premises all such waste materials at reasonable intervals and to make safe and proper disposition thereof.

(c) For the purpose of enforcing the provisions of this section, all such lots and premises shall be subject to inspection by persons designated for such purpose by the town manager, upon reasonable prior notice to the owner, occupant or person in charge thereof and upon compliance with all applicable provisions of law.

(Code 1973, § 8-2)

Sec. 58-3. Removal of prohibited wastes; recourse of town upon noncompliance.

(a) Owners, occupants and persons in charge of lots and premises within the town shall, at such time or times as the town manager may prescribe, remove therefrom any and all trash, garbage, refuse, litter and other substances and liquids which might endanger the health or safety of persons or constitute a menace towards starting or spreading fire, or afford a breeding place for insects, rodents or reptiles.

(b) Whenever deemed necessary by the town manager, after reasonable notice, he may have such trash, garbage, refuse, litter and other like substances and liquids mentioned in subsection (a) of this section removed by the town's agents or employees, in which event the cost or expenses thereof shall be chargeable to and paid by the owners of such property, and may be collected by the town as taxes and levies are collected.

(Code 1973, § 8-4)

Cross reference(s)—Sanitation requirements under housing code, § 14-91; accumulations of waste materials, § 30-5.

State law reference(s)—Authority for above section, Code of Virginia, § 15.1-11(1).

Sec. 58-4. Lien created for charges incurred by town.

Every charge authorized by section 58-3 with which the owner and lien holder of any such property shall have been assessed and which remains unpaid shall constitute a lien against such property ranking on a parity with liens for unpaid local taxes and enforceable in the same manner as provided in Code of Virginia, §§ 58.1-3940 et seq. and 58.1-3965 et seq.

(Code 1973, § 8-5)

State law reference(s)—Authority for above section, Code of Virginia, § 15.1-11(4).

Secs. 58-5—58-30. Reserved.

ARTICLE II. REFUSE STORAGE, COLLECTION AND DISPOSAL[2]

[2]State law reference(s)—Town may provide for removal of trash, garbage, etc., Code of Virginia, § 15.1-11.

Sec. 58-31. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Ashes means the residue from the burning of wood, coal, coke or other combustible materials.

Carts are receptacles identified with Town insignia, of 95-gallon or other volume, usually provided for residential refuse collection or commercial hand collection services by the town.

Dead animals means small dead animals, not exceeding 75 pounds each in weight, which die in the normal course of community activity, excluding animals from a slaughterhouse or other animals normally considered industrial refuse.

Garbage means ~~putrescible animal or vegetable wastes resulting from the handling, preparation, cooking or consumption of foods~~ *wastes resulting from the processing, handling, preparation, cooking and/or consumption of foods, including putrescible animal and vegetable matters.*

Premises means land, building or other structure, vehicle or parts thereof, upon or in which refuse is stored.

Receptacles means containers for the storage of trash and garbage provided or leased by the town. Receptacles include dumpsters and carts.

Refuse means all solid wastes of the community, including garbage, ashes, rubbish, dead animals, street cleanings, and solid market and trade wastes, but not including body wastes, or the solid wastes resulting from industrial operations or processes.

Refuse collection services are services provided by the town at service charges set by the town council.

Rubbish means ~~nonputrescible solid wastes, such as paper, cardboard, metal cans, yard clippings, wood, glass, bedding, crockery, metals and similar materials.~~ *tin cans, bottles, crockery, paper, rags, rubber and leather goods, toys, items of metal wood and plastic and other such refuse.*

(Code 1973, §§ 8-6, 8-9(a)—(d))

Cross reference(s)—Definitions generally, § 1-2.

Sec. 58-32. Administration and enforcement.

The town manager is authorized and directed, by implementing and enforcing the provisions of this article, to control the collection and disposal of refuse within the town; to provide a public refuse collection service from premises, and to regulate the establishment, maintenance and operation of refuse disposal methods and sites.

(Code 1973, § 8-7)

Sec. 58-33. *Receptacles and* storage of refuse.

~~(a) *Containers.* All garbage, ashes or rubbish to be hauled by the town's collection forces shall be placed in durable nonabsorbent, watertight, easily washable galvanized metal or plastic containers, which shall have close-fitting covers and adequate handles or bails to facilitate collection. Containers shall not exceed 32 gallon capacity. Securely tied or sealed plastic bags of at least two mil thickness may also be used as containers. Metal and plastic containers not meeting the requirements of this subsection will be red tagged and if placed again without correction of the noted condition will be removed and disposed of with other refuse. Plastic bags not meeting requirements will not be picked up by the town collection forces.~~

(1) *Town to supply cart(s). Each eligible residential patron is provided use of one (1) cart included in the service charge for regular refuse collection by the town. Should a resident require an additional cart, it may be leased from the town at a price set by the town council. Residential patrons are restricted to a maximum of two (2) carts. Commercial and industrial patrons served by the town will be provided up to two (2) carts included in the service charge for regular refuse collection by the town, but may lease up to two (2) additional carts at a price set by the town council. Patrons requiring more than four (4) carts shall install a dumpster.*

Any cart provided by the town is the property of the town and is registered to the address to which it is provided. The receptacle must be left at the address should the patron move.

Each patron shall be responsible for the protection of the cart(s) on their premises and for such refuse as may become spilled or scattered.

Only refuse contained in the cart(s) supplied by or leased from the town will be accepted for pick up by the town. Any refuse outside of the receptacle will not be collected, with the exception of cardboard and brush as provided for in section 58-33(3), below.

(2) *Garbage regulations.* All garbage shall be drained and wrapped before being placed in storage containers.

(3) *Bulky combustible refuse.* Cardboard boxes too bulky for standard containers may be flattened and bundled not to exceed 50 pounds weight per bundle. Other bulky rubbish such as tree and brush trimmings may be tied in bundles not to exceed five feet in length, 2½ feet in diameter or 50 pounds in weight.

(4) *Place of storage.* Refuse containers, except on the days that they are placed out for regular collection, shall be stored not closer to the street than the front building line of the residence or establishment served by the containers.

(5) *Inspection.* The ~~health officer~~ *town manager* or his ~~agent~~ *designee*, after identifying himself, shall have the power to enter at reasonable times upon private or public property for the purpose of inspecting and investigating conditions relating to the enforcement of the provisions of this article having to do with the storage of refuse.

(6) *Individual responsibility.* Every person owning, occupying or being in charge of any premises within the town shall be responsible for the sanitary condition of the premises owned or occupied by him or in his charge. It shall be unlawful for any person to place, deposit or allow to be placed or deposited on his premises any refuse, except as designated by the terms of this article. Any person responsible for refuse not acceptable for collection by the regular collection service as set forth in this article shall make arrangements for the collection and disposal of such refuse in some other fashion, either by special service handling by the town, or by private collection.

(7) *Streets to be kept clean.* Bulky refuse such as tree trimmings shall not be placed or allowed to remain on sidewalks, gutters or streets.

(8) *Multi-family and high-volume commercial customers. Multi-family attached dwellings and commercial customers requiring more than four (4) carts shall install a dumpster, as provided in Section 58-40, below.*

(Code 1973, § 8-8; Ord. No. 2007-05, 5-21-2007; Ord. No. 2020-03, 10-5-20)

Sec. 58-34. Refuse acceptable for collection.

~~When properly stored and placed, garbage, ashes, rubbish and dead animals shall be considered to be acceptable for collection by the town.~~

~~(Code 1973, § 8-9)~~

The following unseparated refuse shall be considered acceptable for collection by the town when properly stored and placed in accordance with other sections and provisions of this chapter:

(1) *Garbage. Wet garbage should be drained and wrapped in paper to reduce odor, prevent sticking and freezing to the cart.*

(2) *Rubbish.*

(3) *Leaves. Bags of leaves will only be accepted where they are placed in town-issued carts.. Leaves will be collected at curbside by means of vacuuming on days scheduled by the town manager.*

(4) *Cardboard boxes. Cardboard boxes in bulk shall be broken down and bound in bundles not exceeding fifty (50) pounds each in weight. The string, rope or wire used for binding shall be of sufficient strength to permit the bundle to be picked up by it.*

(5) *Tree laps and limbs, yard and garden trimmings (brush). in bulk shall be bound in bundles not exceeding fifty (50) pounds each in weight, four (4) feet in length or two (2) feet in diameter. The string, rope or wire used for binding shall be of sufficient strength to permit the bundle to be picked up by said binding.*

(6) *Only refuse contained in the carts supplied by or leased from the town will be accepted. Any refuse outside the cart will not be accepted, except as provided for in this section.*

Sec. 58-35. Refuse not acceptable for collection.

The following refuse shall be considered not acceptable for collection *and will not be collected* by the town:

(1) Dangerous materials or substances such as poisons, acids, caustics, infected materials or explosives.

(2) Unusual quantities of materials resulting from the repair, remodeling, excavation, construction or cleanup of buildings, structures or grounds, *including lumber, dirt, rock, brick, concrete or cinderblock, wallboard, metal roofing, asbestos and asphalt, shingles, electrical or plumbing materials or fixtures.*

(3) Liquid wastes, slop or unwrapped garbage.

(4) Ashes *whether or not* containing hot embers.

(5) Materials not prepared for collection in accordance with this article.

(6) Solid wastes resulting from manufacturing or industrial processes or operation.

(7) *Tree stumps, logs, laps and limbs. Tree stumps, logs, laps and limbs more than four (4) feet in length or four (4) inches in diameter.*

(8) *Residential or commercial junk. Wood or metal furniture, bed springs and mattresses, large household appliances including stoves, refrigerators, washing machines, dryers. Automotive parts including tires, batteries, cushions, wheels springs, running gears, fenders, bodies, and frames.*

(9) *Dead animals and offal. Dead animals from pet shops, veterinary hospitals or those from research laboratories. Offal from establishments primarily engaged in the commercial processing of animals, fowl and seafood.*

(10) Human and animal wastes. All forms of human or animal wastes

(11) Paint. Containers of paint.

(12) Overflow. No bulk or loose refuse, piles of debris or materials.

(Code 1973, § 8-10)

Sec. 58-36. Frequency of and limitations on collections.

(1) *Places to be served; frequency of collection.* Residential, institutional, governmental and business refuse shall be collected and disposed of in accordance with a schedule determined by the town manager. Any fee for picking up refuse by town personnel shall be set by the town council and thereafter enforced by the town manager. ~~Copies of the fee and collection schedule shall be available to the public through the office of the town manager.~~

(2) *Placement of cart(s) for collection.* All refuse to be collected shall be placed in ~~proper containers~~ *carts provided by the town as provided for in Sec 58-33(1), which shall be placed* at the sidewalk or curb line in an *unobstructed and clearly visible location. Patrons shall be responsible for seeing that there is sufficient space provided around the cart for the operation of the collection vehicle.* ~~where it can be easily and conveniently reached by the collection crew.~~

Commercial and industrial collection will be made at ground level, outside from the rear or side of commercial and industrial premises. Collection will also be made from the front of the premises when the carts are placed at the curb, where approved by the town manager.

(3) *When carts to be set out for collection. Garbage and refuse carts shall be set out for collection by 7:00 a.m. on days of collection. Carts shall not be placed out earlier than 7:00 p.m. on the day before collection and shall be returned to the place of storage from the collection point before 7:00 a.m. on the day following collection*. ~~All refuse must be placed out for collection by 8:00 a.m. on the designated collection day.~~

(~~b~~*4*) *Limitation on amounts.* ~~Each residential unit may set out not more than four standard containers of each collection. Each place of business, school, institution or governmental agency may set out not more that four standard containers for each collection.~~ Each pickup of bulky combustible refuse under *subsection* (3) of section 58-33 shall be limited to two bundles for a residential unit, or ~~ten~~ *four* bundles for any other premise served.

(5) *Holidays.* ~~No collection will be made on the following holidays, or in the event such holiday falls on Sunday shall not be made on the Monday following, or if such holiday falls on Saturday shall not be made on the Friday preceding: New Year's Day, Lee Jackson King Day, President's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day,~~ ~~*and the day after Thanksgiving Day, Christmas Day, and any such other day as designated by Town Council.*~~ *. No collection will be made on holidays observed by the town or in unusual weather conditions, or other emergencies when, in the opinion of the town manager, it is not safe or practical for personnel or equipment to operate. The town manager may set alternative collection dates where the regular collection schedule is affected by holidays, weather conditions or other emergencies.*

(6) Special collection events. Collection of Christmas trees, bulky refuse or items not otherwise acceptable for collection may be collected at such times as designated and announced by the town manager.

(7) Personnel not to enter residence, etc. Under no circumstances shall any operating personnel of the town enter a residence, apartment, commercial establishment, porch, garage or a building of any

kind, except sheds used exclusively for the storage of refuse, to collect or assist in the collection of refuse unless specifically approved by the town manager.

(Code 1973, § 8-11; Ord. of 8-13-90; Ord. No. 2007-05, 5-21-07)

Sec. 58-37. Dump regulations.

Refuse shall be placed at the disposal site only by the town forces.

(Code 1973, § 8-12)

Sec. 58-38. Service charges.

The town manager is empowered to fix charges, subject to approval of the town council, for any refuse service rendered in addition to or in excess of regular refuse collection and disposal. Such charges shall in no case be less than the cost to the town for labor (including full fringes and overhead) plus a reasonable charge for equipment and for the yardage of excavation and cover required for such disposal. *Copies of the fee and collection schedule shall be available to the public through the office of the town manager.*

(Code 1973, § 8-13)

Sec. 58-39. Denial of service to properties delinquent in payment of taxes; duties of town treasurer and *director of public works* ~~refuse collection foreman~~.

(1) The refuse collection and disposal service (whether to owner or tenant) shall be discontinued on and after January 1 of each year to premises on which there shall be delinquent town real estate taxes for any previous year, so long as such delinquency continues.

(2) The town treasurer shall furnish the *director of public works* ~~foreman in charge of refuse disposal~~ with a list of properties on each street to which this denial of service applies, and the *director of public works* ~~foreman~~ shall see that the terms of this section are carried out. The treasurer shall promptly notify the *director of public works* ~~foreman~~ in every instance when the delinquency against a property shall have been removed.

(3) Discontinuance of service under this section shall not relieve the property owner from the duty of maintaining his premises in a sanitary condition, and of preventing any nuisance thereon from garbage or refuse.

(Code 1973, § 8-14; Ord. of 9-12-83, § 8-14)

Cross reference(s)—Duties of town treasurer as to persons owing debts to town, § 1-15.

Sec. 58-40. Rear Loading Containers

(1) Refuse may be collected from rear loading containers where authorized by the town manager, under conditons set by the town manager.

(2) Containers shall be the rear loading type specifically designed for the purpose. The size of containers shall be two (2) through eight (8) cubic yards. Containers shall have lids, drain plugs and, at the option of the town, casters. The container user shall provide the container. Containers

must conform to town specifications and be approved by the town before being placed into service. The town will not accept responsibility for maintenance of containers.

(3) Containers shall be located on the property to be served at a site approved by the town. Container owners shall be responsible for seeing that there is sufficient space provided around the container for the operation of the collection truck.

(4) Concrete platforms. Containers shall be placed on concrete platforms furnished by the user and built to town specifications. The platform shall be flush with the finished grade and shall be at least ten (10) feet by ten (10) feet by four (4) inches. The site shall be approved by the town, and the forms for the concrete slab shall be inspected and approved before concrete is poured.

(5) Screening of refuse containers. All outdoor refuse containers or areas used for the storage or collection of refuse, including trash dumpsters, shall be screened from view of adjacent properties and the public right-of-way. Screening shall be obtained through the use of fences, walls, evergreen vegetation, earthen berms, or a combination of these methods. Double-bay enclosures, accommodating both refuse and recycling containers, are required where both are an integral part of the operation.

NEW BUSINESS

NEW BUSINESS
Monday, May 20, 2024

AGENDA ITEM: 9A

Consideration of re-appointment of Ben Sherman to the Town's Planning Commission with a term to expire June 30, 2028.

SUMMARY:

- Planning Commissioner Ben Sherman's term on the Town's Planning Commission expires on June 30, 2024.
- Staff has contacted Mr. Sherman and he wishes to serve one more term.

MOTION:

"I move that Town Council re-appointment Mr. Ben Sherman to the Town's Planning Commission with a term to expire June 30, 2028."