

IDA Meeting Minutes
January 18, 2023
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The Town of Orange Industrial Development Authority (IDA) held a meeting at 5:15 p.m. in the Town of Orange Community Meeting Room. Members present were, Chairman Robert Higginbotham, Mrs. Dana Amos, Dr. Dena Jennings, Mr. David Rutt and Mr. Steve Sylvia. Staff members present were: Town Manager/Treasurer Greg Woods, Deputy Town Clerk/Secretary Kimberly Strawser, CMC/CZA & Town Attorney Catherine Lea. Vice-Chairman Mr. Harry C. Mason, Jr., and Mr. Kevin Reynolds, Sr., were absent.

CALL TO ORDER

Chairman Higginbotham called the meeting to order. The Secretary called roll and noted that there was a quorum present.

ADOPTION OF AGENDA

Motion was made by Mr. Rutt, seconded by Dr. Jennings, to adopt the agenda, as presented. On vote, Chairman Higginbotham– aye, Vice-Chairman Mason – absent, Mrs. Amos – aye, Dr. Jennings – aye, Mr. Reynolds – absent, Mr. Rutt – aye, and Mr. Sylvia – aye. The motion carried unanimously.

CONSIDERATION OF IDA MEETING MINUTES OF NOVEMBER 16, 2022

Motion was made by Mr. Rutt, seconded by Mr. Sylvia, to adopt the meeting minutes of November 16, 2022, as presented. On vote, Chairman Higginbotham– aye, Vice-Chairman Mason – absent, Mrs. Amos – aye, Dr. Jennings – aye, Mr. Reynolds – absent, Mr. Rutt – aye, and Mr. Sylvia – aye. The motion carried unanimously.

CONTINUED DISCUSSION OF THE USE OF IDA FUNDS

The Town Attorney gave an overview of the changes made to the application form for Façade Improvement Grant Plus (FIG-PLUS) and the facts and questions (FAQ) regarding the grant program. The changes are as follows:

FIG-Plus Application:

- Expanded “type of improvement” to include all classes of improvement outlined in Section 3 of the FAQ document
- Revised the required attachments to the application to match the FAQ
- Reworded the cost estimate requirement to remove reference to a contractor

FAQ Document:

- Corrected first sentence of Section 1 to clarify that applicants must be building owners
- Removed the last two sentences of Section 3 limiting repeat applications for matching grant
- Corrected list in Section 7 to match the application, to reword the cost estimate requirement to remove reference to a contractor

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- Added non-discrimination language to Section 8

After discussion, it was consensus of the IDA to approve the FIG-Plus application and the FAQ document as discussed and to have the Town Attorney draft the legal agreement to go along with the application and bring to the next meeting.

A discussion was held on how to promote the grant program.

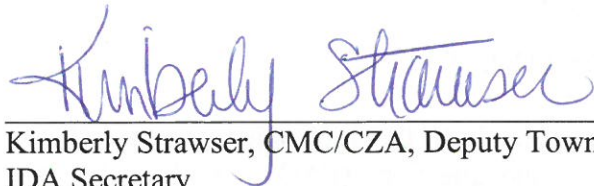
NEXT MEETING

Chairman Higginbotham requested that each member of the IDA prepare a rough budget of how they would like to see the IDA money used and bring back to their next meeting.

The next IDA meeting will be held on Wednesday, February 18, 2023, at 5:15 p.m.

The Secretary reminded the IDA to return their disclosure forms to the Town Clerk by February 1st. The Treasurer and the Town Attorney reminded everyone that this is mandatory, and members could be fined if these disclosure forms were not returned.

With no further business, the meeting adjourned at 5:55 p.m.

A handwritten signature in blue ink that reads "Kimberly Strawser". The signature is written in a cursive, flowing style.

Kimberly Strawser, CMC/CZA, Deputy Town Clerk
IDA Secretary