TOWN OF ORANGE

COUNCIL MEETING PACKAGE

MONDAY, MAY 15, 2023

7:00 P.M.

Town of Orange

Town Council Package

Meeting Agenda
Monday, May 15, 2023
Town of Orange Community Meeting Room

7:00 p.m.

1. **Call to order by the Mayor.**

2. **Pledge of Allegiance.**

3. **Roll Call – Town Council:**

Mayor Martha B. Roby	Councilmember Jeremiah V. Pent
Vice-Mayor Frederick W. Sherman, Jr.	Councilmember Donna Waugh-Robinson
Councilmember Jason R. Cashell	

4. **Adoption of Agenda**

5. **Public Comment** - *Town Council receives public input on issues concerning our citizens. Citizens are encouraged to sign-up prior to the meeting beginning and turn in slip to the Town Clerk.*

   [A] Recognition of Town Detective Adrienne Beale.

6. **Consideration of Town Council Meeting Minutes of March 20th and April 3rd, 2023.**

7. **Reports**

   [A] Appearance by Whit Jacobs, Chief - Orange Volunteer Fire Company 2022 Annual Report
   [B] Finance Report – Director of Finance.

8. **Unfinished Business:**

   [A] Consideration of FY 24 Budget.
   [B] Consideration of FY24 Appropriation Ordinance.
   [C] Discussion of offer to purchase surplus property on Robinson Street.

9. **New Business:**

   [A] Consideration of parking request from Forked on Main.
   [B] Consideration to move the Monday June 19th Town Council meeting to Tuesday, June 20th because it falls on a Town Holiday, Juneteenth.

10. **Town Council Adjournment.**

MINUTES

The Orange Town Council held a regular meeting at 7 p.m. in the Town's Community Meeting Room. Town Council Members present were: Mayor Martha B. Roby, Vice-Mayor Frederick W. Sherman, Jr. and Councilmembers Jason R. Cashell, Jeremiah V. Pent, and Donna Waugh-Robinson. Staff members present were: Town Manager Gregory S. Woods, Town Clerk Wendy J. Chewning, MMC, Town Attorney Catherine Lea, Director of Finance Dianna Gomez, Director of Community Development John Cooley, AICP, Police Chief Kiline Madison, and Lieutenant Rebecca Tidwell.

MOMENT OF SILENCE IN MEMORY OF R. DUFF GREEN

A Moment of Silence was held in memory of R. Duff Green.

STATEMENT FROM MAYOR ROBY

Mayor Roby read the following statement on behalf of Town Council: Recent online and social media postings have misrepresented the actions of the Town Council, regarding the February and March Council meetings. The agenda for that meeting was followed as published, and all procedures followed for a legal closed session at the end of that meeting were followed to the letter. Town Council has and will continue to follow the statutory requirements in its meetings, as well as consistent procedures in the administration of all meetings. There was no discussion in the closed session other than the topic on the agenda.

While we understand that posters try to use humor to make their point, those attempts must fail when the so-called 'joke' focuses on matters of public safety. The Town takes the safety and quality of our water system very seriously and denounces any attempt to undermine the safety of our water supply.

CALL TO ORDER

The Mayor called the meeting to order at 7 p.m. The Town Clerk called roll and noted that there was a quorum present.

ADOPTION OF AGENDA

Mayor Roby requested to remove agenda item 10B- Discussion of offer to purchase surplus property on Robinson Street, off the agenda this evening until a later date due to a possible conflict of interest. Mayor Roby stated she was recommending putting the vote off so all members of Council may have input.

Motion was made by Mayor Roby, seconded by Vice-Mayor Sherman, to adopt the agenda, as amended. On vote, Mayor Roby – aye, Vice-Mayor Sherman – aye, Councilmember Cashell – aye, Councilmember Pent – aye, and Councilmember Waugh-Robinson – aye. The motion carried unanimously.

TOWN COUNCIL HELD A PUBLIC HEARING ON THE FY24 BUDGET AND APPROPRIATION ORDINANCE

Mayor Roby called for a staff presentation. The Town Manager gave an overview of the FY24 Budget and Appropriation Ordinance.

Mayor Roby declared the Public Hearing open and called for Public Comment:

The following individuals appeared:

Ms. Dorren Brown, Executive Director of the Orange Free Clinic, appeared before Council thanking Council for their support and to request an additional $15,000 in additional funds to support a mental health counselor.

Mr. Ed Harvey, President and Ms. Anna Pillow, Director of the Art Center in Orange appeared regarding the Town's support in the FY24 budget.

There being no further comment, Mayor Roby closed the Public Hearing and called for questions or comments from Town Council. A discussion was held.

The FY24 Budget and Appropriation Ordinance will be voted on at a later date.

PUBLIC COMMENT

Mr. Pat McAloon of 155 West Main Street stated the things that he loved about Orange.

Ms. Judge of 113 N. Madison Street stated that the Town ordinances needed to be updated.

TOWN COUNCIL CONSIDERED TOWN COUNCIL MEETING MINUTES OF MARCH 20th AND APRIL 3RD, 2023

Motion was made by Vice-Mayor Sherman, seconded by Councilmember Waugh-Robinson, to adopt the minutes of March 20th and April 3rd, 2023, as presented. On vote: Mayor Roby – aye, Vice-Mayor Sherman – aye, Councilmember Cashell – aye, Councilmember Pent – aye, and Councilmember Waugh-Robinson – aye. The motion carried unanimously.

REPORTS

ODA REPORT – CAMERON HAMILTON, ODA PRESIDENT

Discussion was held by Town Council, staff, and the ODA President, Cameron Hamilton on the ODA's Bylaws and hiring of a new Executive Director. Mr. Hamilton stated that he currently was the Acting Executive Director and the initial point of contact. Mr. Hamilton presented a new proposed ODA Agreement with the Town to Council. Mayor Roby stated that the Town Manager would be negotiating the agreement for the Town.

FINANCE REPORT

The Director of Finance reported that the General Fund Tax revenues included the following significant YTD favorable variances to budget: $132K for Meals Tax, $43K for Personal Property tax, and $105K for Local Sales tax. The Director of Finance reported further that we had collected $56K (90%) in delinquent Real Estate taxes; there was $6K remaining which included an account in bankruptcy of $2K and two accounts scheduled for public auction of $1K. The Director of Finance stated that we had collected $143K in Personal Property tax delinquencies.

The Director of Finance reported that in addition to the favorable tax revenue variances, interest income was $120K favorable to budget due to rate increases.

The Director of Finance reported that Water Sales Revenue through March was $1.1M, and revenue was projected to be $31K below budget for the year due to lower water availability fees than projected.

The Director of Finance reported that Sewer Sales Revenue through March was $1.5M and revenue was projected to be $180K unfavorable for the year due to the reduction of sewer availability fees in the forecast.

The Director of Finance reported that payments for March were $429K. 30K was paid to Hinchey and Baines for the Sewer Plant consulting services and other payments were normal course of business expenses.

The Director of Finance reported that expenditures from the $2.6M ARPA first funding amount to $714K YTD, of which $87K went toward engineering services for the Liquid Feed project at the Water Plant, $231K went toward the new SCADA system for the Sewer Plant, and $396K had gone to Standpipe Engineering services. The Director of Finance stated that we had received the 2nd funding of \$2.6M but there had been no disbursements yet.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

TOWN COUNCIL CONSIDERED A REQUEST TO "ZONE" THE FOUR PARCELS OF LAND PURCHASED FROM NORFOLK SOUTHERN AS "TRADITIONAL INDUSTRIAL"

The Director of Community Development reported that in 2018 the Town purchased approximately 5.195 acres of land from Norfolk Southern. The Director of Community Development reported further that this property was located north of Route 20, east of the Orange Fire Company land, south and north of the Norfolk Southern railroad tracks and west of CSX railroad tracks.

The Director of Community Development stated that right of way was not zoned, and local governing bodies were empowered to determine the zoning of any land that comes under their jurisdiction. The Director of Community Development stated that as these parcels are now owned by the Town and under the Town's jurisdiction, staff was requesting Town Council to determine the zoning district for each parcel. The Director of Community Development reported that the two parcels north of the Norfolk Southern tracks there are two zoning districts adjacent to the parcels: Traditional Town Center, Transect Zone 4.5 (TTC, T-4.5) and Traditional Industrial (TI) and for the two parcels south of the Norfolk Southern railroad tracks the adjacent zoning was Town Activity Center (TAC) and Traditional Industrial (TI). The Director of Community Development requested that Town Council "zone" the four parcels of land purchased from Norfolk Southern as "Traditional Industrial".

After discussion, a motion was made by Councilmember Waugh-Robinson, seconded by Vice-Mayor Sherman, to move that Town Council "zone" the four parcels of land purchased from Norfolk Southern as "Traditional Industrial". On vote, Mayor Roby – aye, Vice-Mayor Sherman – aye, Councilmember Cashell – aye, Councilmember Pent – aye, and Councilmember Waugh-Robinson – aye. The motion carried unanimously.

DISCUSSION OF POTENTIAL FARMER'S MARKET IN TOWN

Councilmember Pent stated when he and Councilmember Cashell ran for Town Council, they did a survey, and the least favorite thing about this Town was the lack of grocery shopping. Councilmember Pent stated that when the Town Clerk emailed grant information out about a possible \$50,000 grant for a Farmer's Market, he started looking into it. Councilmember Pent stated that he had met Tiffany Conway who was very interested in being the Town's Farmer's

Market Manager. After discussion, it was consensus of Council to have Councilmember Pent look further into having a Farmer's Market in Town and report back to Council at their May 1st Work Session meeting for continued discussion.

With no further business the meeting adjourned at 8:25 p.m.

Wendy J. Chewning, MMC Town Clerk	Martha B. Roby, Mayor

The Orange Town Council held a work session meeting at 6:00 p.m. in the Town of Orange Community Center Meeting Room. Town Councilmembers present were: Mayor Martha B. Roby, Vice-Mayor Frederick W. "Rick" Sherman, Jr., Councilmembers Jason Cashell, Jeremiah Pent, and Donna Waugh-Robinson. Staff members present were: Town Manager Gregory S. Woods, Town Clerk Wendy J. Chewning, MMC, Deputy Town Clerk Kimberly Strawser, CZA/CMC, Town Attorney Catherine Lea, and Director of Finance Dianna Gomez.

CALL TO ORDER

Mayor Roby opened the meeting. The Town Clerk called roll and noted that there was a quorum present.

ADOPTION OF AGENDA

Motion was made by Councilmember Waugh-Robinson, seconded by Vice-Mayor Sherman, to adopt the agenda, as presented. On vote, Mayor Roby – aye, Vice- Mayor Sherman – aye, Councilmember Cashell – aye, Councilmember Pent – aye, and Councilmember Waugh-Robinson – aye. The motion carried unanimously.

DISCUSSION OF A POTENTIAL FARMER'S MARKET IN TOWN

The Town Manager stated that at Council's request this had been put on the agenda for a continued discussion. Councilmember Pent stated that he had met with Tiffany Conway who had volunteered to be the Market Manager and to date there were 8 vendors committed and 4 more good vendor possibilities. Councilmember Pent stated further that the ODA was interested in working with Ms. Conway and it appeared that the best place to have the Market might be Short Street due to the ease of closing down the street, bathroom facilities, and children could play in the park. Councilmember Pent stated that most vendors that were currently committed also participated in the Mineral's Farmer's Market, so it could be a situation where the Town of Orange and Mineral rotated weekends, but that was yet to be determined.

The Town Manager stated that the staff was currently looking at changing out electrical outlets for vendors on Short Street but wasn't sure when this would happen due to the hefty price tag of $15,000. The Town Manager also stated that the Visitor's Bureau was not always open for bathroom facilities and there may have to be other arrangements made for bathrooms. The Town Manager stated that he thought the Farmer's Market was a good idea.

After discussion, it was consensus of Council to have an ODA facilitator work with the Town Clerk to schedule the Farmer's Markets on Short Street.

DISCUSSION OF WEBSITE RE-DESIGN AND NEW TOWN LOGO

The Town Manager reported that Wendy and Kim were currently working on a free redesign of the Town's website with Civic Plus. The Town Manager reported further that early on, Civic Plus brought to their attention the fact that they would not be able to use the Town's logo due to the low resolution. The Town Manager stated that after talking it over it was decided that the Town logo needed to be freshened up.

The Town Manager reported that Councilmember Pent had volunteered his time with the website, as he had expertise in this. The Town Manager reported further that Wendy and Kim met with Councilmember Pent outlining the Town logo and seal resolution issue and the fact that they felt the logo could use a facelift and new pictures for the re-design were also discussed.

The Town Manager reported that on the agenda for this evening was the discussion of the website re-design and the new logo created by Councilmember Pent with new branding "Crossroads of the Constitution". A discussion was held by Town Council. Councilmember Waugh-Robinson stated that some citizens she spoke with were concerned with the words "Crossroads" in the branding. The Town Manager stated that the word crossroads in the branding meant the Town was at the crossroads of James Madison and Constitution Highways. Vice-Mayor Sherman stated that he would like to see the words Orange in logo go from white to orange. Mayor Roby asked the Town Clerk how she felt about the logo, and the Town Clerk stated that she liked the new logo and branding, and that she and the Deputy Town Clerk felt that now would be great time to have a new logo and branding since we were going through a website re-design.

After discussion, it was consensus of Council to have the word Orange in white be changed to the color orange and sent out to Council for review and opinion. It was also the consensus of the Council to keep the outside circle of the logo blue.

CONTINUED DISCUSSION OF FY24 BUDGET

The Town Manager reported that the Orange Free Clinic had sent in an additional request of $15,000 to support the Clinic's mental health services that was underfunded at this time. The Town Manager stated that no Public Hearing was needed for this because this was under 1%.

The Town Manager stated that the FY24 budget was currently at $10.35 million with another $5 million in carryovers. The Town Manager stated further that there were no rate or tax increases. The Town Manager stated that there was a 7.01% health insurance increase, a 5% pay increase for all employees with an extra half percent for any employee making under $20. The Town Manager stated further that he would like for there to be a consensus tonight on any proposed changes, if any, to our budget.

Councilmember Pent stated that he would like to see the Economic Development Director's position funds just be allocated as a fund and not a position until Town Council had time to talk about where they wanted to go with Economic Development. Mayor Roby and Councilmember Waugh-Robinson stated that they wanted to see the funds used for an Economic Development position.

After discussion, it was consensus to modify the FY24 budget to add an additional $15,000 to the Orange County Free Clinic to assist with the hiring of a mental health professional.

Vice-Mayor Sherman stated that on January 1, 2025, he would like to see Town Council salaries increased to the following:

Councilmembers – from $300 to $500
Vice-Mayor – from $300 to $600
Mayor – from $400 to $700

The Town Manager reported that these increases would be included in next year's budget.

Mayor Roby inquired whether there were any more changes to the FY24 budget, and there were none. Mayor Roby stated that the consideration of the FY24 Budget and Appropriation Ordinance would take place at the regular May 15th Town Council meeting.

REPORTS FROM THE MAYOR

Mayor Roby stated that the conflict of interest regarding Robinson Street was resolved, and this item would be on the Monday, May 15th Town Council meeting agenda. Councilmember Waugh-Robinson stated that she would be coming back from her daughter's graduation and hoped that she could make this meeting.

Mayor Roby requested that Town Council look at their calendars so they could talk about dates for a Retreat.

Mayor Roby stated that there was a great article in the VML Virginia Town & City entitled "Combine five parts mayor, five parts manager, one part professor; agitate with interviewer" that all of Council and even staff should read.

Mayor Roby congratulated Detective Adrienne Beale for being presented the Unsung Heroes Award by the Attorney General's Office. Mayor Roby stated that Detective Beale was an expert in her field working with mostly women and children.

Mayor Roby inquired on the status of the first Music in the Park to be held Thursday, May 25th beginning at 6 p.m. The Town Clerk stated that everything was going fine to date.

4-B

With no further business the meeting adjourned at 7:03 p.m.

Wendy J. Chewning, MMC
Town Clerk

Martha B. Roby, Mayor

REPORTS

REPORTS SUMMARY
May 15, 2023

AGENDA ITEM: 7A

Orange Voluteer Fire Company Fire Chief, Whit Jacobs – 2022 Annual Report.

SUMMARY:

- Orange Volunteer Fire Company Chief Whit Jacobs will present the Company's 2022 Annual Report.

ORANGE VOLUNTEER FIRE COMPANY

COMPANY 23

ENGINE

TRUCK

ORANGE COUNTY VIRGINIA

1734

ORANGE COUNTY VIRGINIA

EST. 1921

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To the Orange County community,

This past year wasn't short of calls, challenges and successes for our organization. Our organization could not be successful without the efforts of the men and women who work each and every day for the well being of their community. Our department requires not only firefighters to answer the call but associate members who help with administrative and logistical needs which assist in the everyday mission of the fire department

We saw many positive changes within our department this past year which drastically improved our operational capabilities. Our goal was to identify aging equipment that was in need of replacement. We have replaced the following equipment:

- Swiftwater Personal Flotation Devices for Water Rescue emergencies
- Technical Rescue Helmets which serve a dual role for Water Rescue
- Rope Rescue hardware

We have also added (4) four new Ice Rescue suits to our cache of equipment. These suits, although new to our organization, provide our firefighters thermal protection in the event of an ice rescue or cold water incident in Orange County.

At the station level we are working to make improvements in and around the building. Your donations have allowed us to work towards upgrading a very outdated electrical system in our building. We recently replaced the fire alarm system throughout the building that was installed in the late 1980's and had become completely obsolete. Lastly, our back entrance was repaved and work was completed to the waterway at the rear of our property which had fallen into disrepair.

Our department continues to explore new opportunities for recruitment and retention of volunteers. In the past year we made changes within recruitment to accept applicants throughout Orange County and surrounding jurisdictions. This year we plan to design an internal system that provides these new members opportunities for success. We continue to also explore retention strategies and hope to continue to incentivize the duty of a volunteer firefighter and educate the public about the importance of serving their local community.

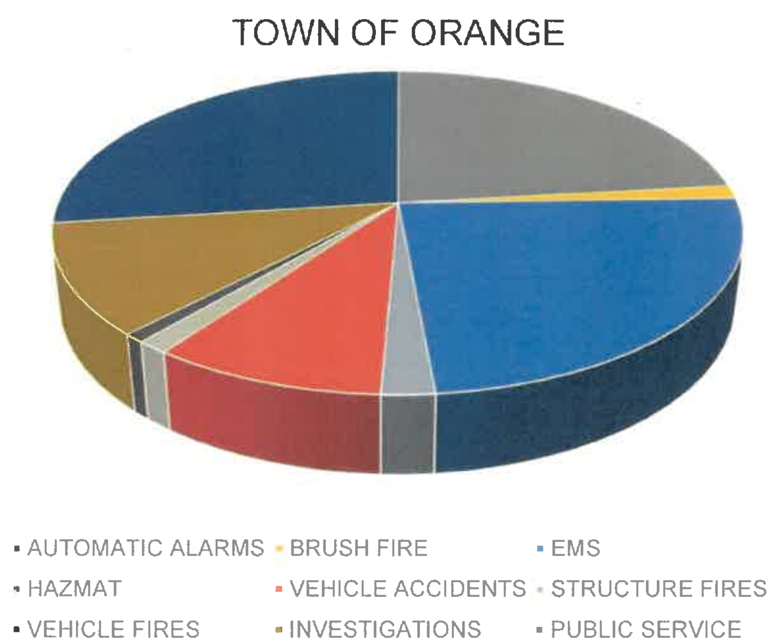
Our department has been a staple in this community for over 100 years. Our success has been and will continue to be contingent on the support for our local residents. Thank you for trusting in us to serve you every day.

Best,

T. [signature]

2022 RESPONSE STATISTICS

	TOWN OF ORANGE	OUTSIDE TOWN
AUTOMATIC ALARMS	55	73
BRUSH FIRE	3	34
EMS	57	55
HAZMAT	5	12
VEHICLE ACCIDENTS	22	114
STRUCTURE FIRES	3	46
VEHICLE FIRES	2	14
INVESTIGATIONS	26	69
PUBLIC SERVICE	64	64
SUBTOTAL	237	470
TOTAL CALLS	707	



2022 TRAINING DATA

Throughout 2022, our department focused its training on many different topics. We began our year with an emphasis on MAYDAY Operations. MAYDAY is the distress call for a downed firefighter or firefighter in trouble inside a building on fire. Our crews worked over the course of many months on different MAYDAY scenarios and how we could best mitigate those emergencies. We followed our MAYDAY training exercises with emphasis on the new radio system. Orange County made a tremendous investment to rebuild an obsolete radio system beginning in 2018. The new system required new tower sites, new technology and the migration of the 911 Center from the Gordon Building to the newly constructed 911 Center at the Public Safety Building located off Bloomsbury Road. Prior to the new radio system turning on, personnel across the County had to complete extensive training on use and understanding of the new radio and technology. We completed our year with multiple drill exercises that covered basic skillsets involving our Engine Company and Truck Company expectations.

TOTAL TRAINING HOURS: 1,335

TOTAL IN STATION HOURS: 513

SPECIAL AWARDS

Each year we recognize people within our organization who have gone above and beyond expectations for bettering their fire company. Each of these rewards is recognition given by their peers or by the Administrative Officers within the fire company. We also recognize a local business or individual each year for their contributions towards Fire & Rescue.

FIREFIGHTER OF THE YEAR

Cory Sparks

S.P. HIGGINBOTHAM AWARD

Summy's Catering

CHIEF'S AWARD

Tim Melson

DAVE COOPER AWARD

Tim Melson

IMPROVEMENT PROJECTS

Hydrant Improvement Campaign

- **Properly mark hydrants with reflective marking that aids in night time operations. (Unknown Completion Status)**
- **Provided a proposed replacement and maintenance plan to Town Administration in 2021 (See below)**
- **Hydrant Inspection Program – Proposed in 2021**
- **Hydrant Replacement behind Main Street shops near the Courthouse. (Unknown Installation Status)**

(FY22) 5 Year Hydrant Replacement Proposal

FY2023

- E. Main Street & Landon Lane
- W. Main St at Bank of America
- W. Main St. & N. Madison Rd
- W. Main Street & Belleview Avenue
- Montevista Avenue & Harper Drive
- Hydrant needed between Marshal Auto and Colvin Motor Line (approved but not installed)

FY2024

- S. Madison Road (behind the County Office Building)
- Caroline Street at Orange Tire
- Blue Ridge Drive at Orange Police Station
- Burgess Street
- 268 Peliso Avenue

FY2025

- Belleview Avenue & W. Nelson Street
- Chapman Street (Old Police Station)
- Williams Drive & Mason Street
- 225 S. Madison Street
- 252 Landon Lane

FY2026

- Jefferson St & Marshall St
- Jefferson St & Mason St
- Jefferson St & Blue Ridge Dr
- S. Almond St & Lee Ave
- S. Almond St & Piedmont St

FY2027

- Piedmont St & S Madison St
- Piedmont St & Blue Ridge Dr
- Piedmont St & Mason St
- Piedmont St & Marshall St

IMPROVEMENT PROJECTS

Retention Strategies

- Local tax break incentive program
- Tiered system based upon individual effort

Smoke Detector Campaign

- Proposed in concept to the Town in 2021.
- Secured funding in 2021 through BAMA Works Funding to work towards development of a Smoke Detector Check & Install Program.
- Completed Phase 1 in Spring 2023 of a Townwide Inspection & Replacement Program.

Local Business Ordinance

Recommend a local business ordinance for any strip mall or multiple occupancy shopping center to be required to display the corresponding address of the business at the front entrance and rear entrance doors.

FINANCE REPORT

Town of Orange
Director of Finance's Office

119 Belleview Avenue, Orange Virginia 22960 - 1401
Phone: (540) 672-1020 Fax: (540) 672-2821
Email - directoroffinance@townoforangeva.org

MEMORANDUM

TO: Mayor and Council Members

FROM: Dianna Gomez, Director of Finance

DATE: May 3, 2023

SUBJECT: Summary Financial Report – April 2023

The following is a summary report of the financial condition of the Town as of April 30, 2023, the tenth period of FY 2023 budget as approved and amended. This report covers 83% of the current fiscal year. Please review the attached schedules for specific category results.

General Fund

General Fund revenues were $5,097,194 or 71.71% of the FY 2023 annual budget. Referring to our annual projections spreadsheet (attached) the current revenue position for the General Fund (excluding reserve usage) is $1,014,984 higher than budget. This includes a $250,000 lump sum rent payment from TowerCom.

Tax revenue for the month was $245,822 of which 62% was derived from Meals Tax.

Year to date Tax revenue was $322,874 higher than budget. This was driven by Local Sales Tax ($106,544), Meals Tax ($168,902) and Personal Property Tax ($49,161).

Year to date State Highway Maintenance Fund Income was $106,441 higher than budget and Year to date Interest Income was $155,158 favorable to budget due to rate increases and ARPA deposits.

Year to date General Fund expenditures were $4,342,625 or 61.09% of the amount budgeted for FY 2023. Expenditures are in line for this period.

Water Fund

Water Fund revenues were $3,959,981 or 54.32% of the annual budget. Included in the water revenues are ARPA funds of $2,643,592. The VDH Grant of $400,000 has been removed from this year's revenue projections because we have not received verification that we will be awarded the funds.

Year to date water fund expenditures of $1,642,099 were 22.52% of the annual budget. Chemical pricing has increased. Equipment repair and electric are trending higher than budget. Other expenditures were in line for this period.

Waste Water Fund

Sewer Fund Revenues were $1,952,013 or 99.17% of the annual budget. Sewer revenue projections have been reduced because the availability fees expected from the Seasons at Round Hill Meadows housing development are falling behind budgeted levels. Year to date Sewer Fund expenditures of $1,627,974 were at 82.71% of the annual budget. Chemicals, fuel, equipment repair and electric are trending higher than budget. A significant principal payment to Virginia Resource Authority ($325,152) was made in November for the financing of the WTP upgrade in 2004. Other costs are in line for this period.

Cash Balances

The combined cash balance for the Town's Funds was $9,779,553 with $5,280,216 reserved for projects or dedicated to specific uses. The cash balance includes $1,500,000 on deposit with the Virginia Investment Pool Trust Fund. Significant payments occurred in July and January for the US Bank loan and November for the Virginia Resource Authority loan. Another debt payment will be made in May to the Virginia Resource Authority and that is the last payment for this fiscal year.

Debt Balances

A summary of the Town's Debt as of April 30, 2023 is included with this report. The summary includes the significant debt payments.

Town of Orange
Revenue Accounts
Month of April 2023

Description	FY-2023 Budget	Actual Revenues: Previous Months	Actual Revenues: Current Month	Actual Revenues: FY-2023 Year-To-Date	Projected: Remaining Months	Projected: FY-2023 Revenues	FY-2023 Variance to Budget
General Fund							
Taxes							
Real Estate	635,000	316,278	462	316,740	315,000	631,740	(3,260)
Personal Property	185,000	223,254	6,407	229,661	4,500	234,161	49,161
Public Service Corp.	31,000	24,015	-	24,015	-	24,015	(6,985)
Delinquent	-	-	-	-	-	-	-
Cigarette	90,000	50,400	5,400	55,800	12,000	67,800	(22,200)
Bank Franchise	165,000	-	-	-	165,000	165,000	-
Utility Consumer	231,600	178,699	20,210	198,909	38,600	237,509	5,909
Electric Consumption	15,000	12,059	1,383	13,442	2,500	15,942	942
Local Sales	300,000	329,525	27,019	356,544	50,000	406,544	106,544
Motor Vehicle Registration Fees	88,000	107,971	6,914	114,885	1,000	115,885	27,885
Business & Prof. License	200	5,470	-	5,470	-	5,470	5,270
Meals	1,400,000	1,182,043	153,529	1,335,572	233,330	1,568,902	168,902
Transient/Occupancy	140,000	106,743	13,461	120,205	20,000	140,205	205
Communications	135,000	91,966	11,036	103,003	22,500	125,503	(9,497)
Sub-Total Taxes	**3,415,800**	**2,628,422**	**245,822**	**2,874,244**	**864,430**	**3,738,674**	**322,874**
Licenses & Permits							
Licenses & Permits	100	375	-	375	-	375	275
Sub-Total Licenses	**100**	**375**	**-**	**375**	**-**	**375**	**275**
Fines & Forfeitures							
Court Fines	80,000	66,145	5,271	71,416	11,330	82,746	2,746
Sub-Total Fines	**80,000**	**66,145**	**5,271**	**71,416**	**11,330**	**82,746**	**2,746**
Intergovernmental - State							
Skills Games Fee	3,456	-	-	-	-	-	(3,456)
Rolling Stock	6,600	6,640	-	6,640	-	6,640	40
Motor Vehicle Rental	37,000	6,295	2,267	8,562	4,452	13,014	(23,986)
Mobile Home (RV) Registration	-	-	-	-	-	-	-
Law Enforcement Assistance	114,584	101,587	-	101,587	28,646	130,233	15,649
PPTR Revenue	89,615	89,615	-	89,615	-	89,615	-
State Highway Maint. Fund	984,356	844,708	-	844,708	246,089	1,090,797	106,441
Misc. Grants - (DMV) Law Enf. OT	2,000	4,052	101	4,153	1,500	5,653	3,653
Litter Control Grant	2,500	4,490	-	4,490	-	4,490	1,990
Fire Programs Grant	17,094	19,579	-	19,579	-	19,579	2,485
Sub-Total Intergovernmental	**1,257,205**	**1,076,966**	**2,368**	**1,079,334**	**280,687**	**1,360,021**	**102,816**
Investments/Sales of Assets							
Interest Income	1,500	132,957	23,451	156,408	250	156,658	155,158
TowerCom Capital Lease	14,688	257,491	-	257,491	-	257,491	242,803
Sale of Surplus Property	-	4,510	-	4,510	-	4,510	4,510
Sales of Recycled Materials	-	643	-	643	-	643	643
Sub-Total Investments/Sales of Asset	**16,188**	**395,601**	**23,451**	**419,052**	**250**	**419,302**	**403,114**
User Fees							
Planning & Development Fees	2,500	4,290	125	4,415	1,250	5,665	3,165
Transit Collections	19,512	10,140	5,070	15,210	4,878	20,088	576
Porterfield Park Shelter	1,200	2,150	400	2,550	200	2,750	1,550
Depot Community Room	240	820	-	820	40	860	620
Public Works Community Room	3,300	2,465	200	2,665	550	3,215	(85)
Trash Collection - Commercial	50,000	43,284	3,655	46,939	8,330	55,269	5,269
Trash Collection - Residential	106,000	81,854	6,760	88,614	17,670	106,284	284
Taylor Park	50	-	-	-	-	-	(50)
Sub-Total User Fees	**182,802**	**145,002**	**16,210**	**161,212**	**32,918**	**194,130**	**11,328**
Miscellaneous Revenue							
Misc. General Fund Revenue	24,400	54,435	-	54,435	3,230	57,665	33,265
DMV Stop Fees	500	4,370	745	5,115	80	5,195	4,695
Administrative Fee	2,004	7,743	1,110	8,853	334	9,187	7,183
VRTA Reimbursements - TOOT	-	45,498	3,851	49,349	-	49,349	49,349
Expenditure Refunds	20,000	90,778	185	90,963	-	90,963	70,963
Internal Charges	376,395	288,032	32,004	320,036	62,735	382,771	6,376
ARPA - NEU FUNDS	-	-	-	-	-	-	-
Capital Fund (Real Estate Applied)	(121,337)	-	-	-	(121,337)	(121,337)	-
Add'l Transfers to Capital Fund	(1,155,463)	-	-	-	(1,155,463)	(1,155,463)	-
Reserve Fund	1,076,838	-	-	-	1,076,838	1,076,838	-
Sub-Total Miscellaneous	**223,337**	**490,855**	**37,895**	**528,751**	**(133,583)**	**395,168**	**171,831**
Total General Fund	**5,175,432**	**4,803,368**	**331,017**	**5,134,384**	**1,056,032**	**6,190,416**	**1,014,984**

Town of Orange
Revenue Accounts
Month of April 2023

Description	FY-2023 Budget	Actual Revenues: Previous Months	Actual Revenues: Current Month	Actual Revenues: FY-2023 Year-To-Date	Projected: Remaining Months	Projected: FY-2023 Revenues	FY-2023 Variance to Budget
Capital Fund							
Byrd Street Project	-	-	-	-	-	-	-
VDOT - Paving Reimbursement	666,000	18,120	-	18,120	647,880	666,000	-
ISTEA Mainstreet Project	-	-	-	-	-	-	-
ISTEA Railroad Avenue	-	-	-	-	-	-	-
General Fund Capital Proceeds	121,337	-	-	-	121,337	121,337	-
Add'l Transfers from General Fund	1,145,663	-	-	-	1,145,663	1,145,663	-
Loan Proceeds	-	-	-	-	-	-	-
Capital Reserve Fund	-	-	-	-	-	-	-
Total Capital Fund	**1,933,000**	**18,120**	**-**	**18,120**	**1,914,880**	**1,933,000**	**-**
Net General Fund	**7,108,432**	**4,821,488**	**331,017**	**5,152,504**	**2,970,912**	**8,123,416**	**1,014,984**
Water Fund							
Investments/Sales of Assets							
Interest Income	5,000	12,254	1,980	14,234	830	15,064	10,064
Sale of Surplus Property	-	-	-	-	-	-	-
Sub-Total Investments/Asset Sales	**5,000**	**12,254**	**1,980**	**14,234**	**830**	**15,064**	**10,064**
Utility Revenues							
Water Sales	1,345,255	1,035,719	112,383	1,148,103	224,205	1,372,308	27,053
Water Availability	156,000	72,000	24,000	96,000	30,000	126,000	(30,000)
Water Reconnection Fees	20,000	16,950	2,100	19,050	3,330	22,380	2,380
Sub-Total Utility	**1,521,255**	**1,124,669**	**138,483**	**1,263,153**	**257,535**	**1,520,688**	**(567)**
Miscellaneous Revenue							
Miscellaneous Revenues	41,500	38,969	798	39,767	2,200	41,967	467
Expenditure Refunds	-	-	-	-	-	-	-
Water Fund Grant	3,043,592	2,643,643	-	2,643,643	-	2,643,643	(399,949)
Reserve Fund	2,678,810	-	-	-	2,678,810	2,678,810	-
Sub-Total Miscellaneous	**5,763,902**	**2,682,612**	**798**	**2,683,410**	**2,681,010**	**5,364,420**	**(399,482)**
Total Water Fund	**7,290,157**	**3,819,536**	**141,261**	**3,960,797**	**2,939,375**	**6,900,172**	**(389,985)**
Sewer Fund							
Investments/Sales of Assets							
Interest Income	-	-	-	-	-	-	-
Sub-Total Interest	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Utility Revenues							
Sewer Sales	1,583,518	1,220,653	139,060	1,359,714	263,918	1,623,632	40,114
Sewer Availability	641,160	258,930	98,640	357,570	120,000	477,570	(163,590)
Sewer Sales - Sludge	60,000	51,873	9,748	61,622	10,000	71,622	11,622
Sub-Total Utility	**2,284,678**	**1,531,457**	**247,449**	**1,778,905**	**393,918**	**2,172,823**	**(111,855)**
Miscellaneous Revenue							
Miscellaneous Revenues	2,000	3	-	3	-	3	(1,997)
Nutrient Credit Exchange	4,500	9,335	-	9,335	-	9,335	4,835
Leachate Sales	100,000	114,440	25,166	139,605	33,336	172,941	72,941
Septic Hauliing	52,000	22,051	2,113	24,164	4,670	28,834	(23,166)
Expenditure Refunds	-	-	-	-	-	-	-
Reserve Fund	(474,845)	-	-	-	(474,845)	(474,845)	-
Sub-Total Miscellaneous	**(316,345)**	**145,829**	**27,278**	**173,107**	**(436,839)**	**(263,732)**	**52,613**
Total Sewer Fund	**1,968,333**	**1,677,286**	**274,727**	**1,952,013**	**(42,921)**	**1,909,092**	**(59,241)**
Total Revenues	**16,366,922**	**10,318,309**	**747,005**	**11,065,313**	**5,867,366**	**16,932,679**	**565,757**

TOWN OF ORANGE

Fund Balances

The following numbers represent our best estimates of unencumbered fund balances (cash) as of April 30, 2023:

	Cash Balance	Encumbered	Unencumbered Balance
General Fund	$ 7,764,395	$ -	$ 7,764,395
Capital Improvement Fund	(2,371,679)	889,301	(3,260,980)
Water Fund	5,036,377	4,218,306	818,071
Sewer Fund	(820,478)	-	(820,478)
Water Deposit Fund	99,236	99,236	(0)
Taylor Park Fund	73,373	73,373	0
Grant Fund	(1,671)	-	(1,671)
Totals	$ 9,779,553	$ 5,280,216	$ 4,499,337

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Town Debt Service
As of April 30, 2023

	Original Debt	Principal @ 06/30/2022	FY - 2023 Principal & Interest			Principal Remaining
			Budgeted	Paid	Remaining	
General Fund						
Route 20 Expansion	$ 1,372,000	$ 271,600	$ 94,250	$ 94,250	$ -	$ 182,000
Public Works Center	$ 931,000	$ 184,300	$ 63,955	$ 63,955	$ -	$ 123,500
	$ -	$ -	$ -	$ -	$ -	$ -
Debt Service Activity	$ 2,303,000	$ 455,900	$ 158,205	$ 158,205	$ -	$ 305,500
Water Fund						
Macon Road Tank	$ 392,000	$ 77,600	$ 26,928	$ 26,928	$ -	$ 52,000
Raw Water Storage Basin	$ 2,196,000	$ 1,228,800	$ 137,906	$ 137,906	$ -	$ 1,126,000
Debt Service Activity	$ 2,588,000	$ 1,306,400	$ 164,834	$ 164,835	$ -	$ 1,178,000
Sewer Fund						
Wastewater Treatment Plant Upgrade	$ 2,009,000	$ 397,700	$ 138,008	$ 138,008	$ -	$ 266,500
New WWTP - Total /Cumulative Debt	$ 15,882,032	$ 8,779,111	$ 650,304	$ 325,152	$ 325,152	$ 8,453,959
Debt Service Activity	$ 17,891,032	$ 9,176,811	$ 788,312	$ 463,161	$ 325,152	$ 8,720,459
Total Debt Service	$ 22,782,032	$ 10,939,111	$ 1,111,351	$ 786,200	$ 325,152	$ 10,203,959

Town of Orange
ARPA Funds
As of April 30, 2023

1st Tranche	Funds Received	Funds Spent	Remaining Funds
Standpipe	1,977,459.57	(400,996.21)	1,576,463.36
Fiber Optics Grant	350,000.00	-	350,000.00
Liquid Feed System	85,000.00	(86,750.00)	(1,750.00)
Scada System	231,132.43	(231,132.43)	-
Total	2,643,592.00	(718,878.64)	1,924,713.36

2nd Tranche	Funds Received	Funds Spent	Remaining Funds
Standpipe	2,643,592.00	-	2,643,592.00
Fiber Optics Grant			
Liquid Feed System			
Scada System			
Total	2,643,592.00	-	2,643,592.00

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FINANCIAL STATEMENT ENDING

April, 2022

Town of Orange
Financial Statement
April, 2023
83.33% of Budget Year
Fund Summaries

REVENUES

FUND	FY-2023 BUDGET ORIGINAL	FY-2023 BUDGET CHANGES	COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
GENERAL	4,985,033.00	190,400.00	327,165.92	5,079,073.79	71.71%	96,359.21
GF-CAP IMPROVEMENTS	505,000.00	1,428,000.00	-	18,120.00		2,206,553.62
WATER	5,418,157.00	1,872,000.00	141,195.53	3,959,980.74	54.32%	3,330,176.26
SEWER	1,958,532.00	9,800.00	274,726.95	1,952,012.54	99.17%	16,319.46
GRANTS/SPECIAL REVENUE	-	-	3,851.39	55,650.36	0.00%	-
WATER DEPOSIT	-	-	37.48	281.09	0.00%	-
TAYLOR PARK	-	-	28.11	194.59	0.00%	-
TOTAL	**$ 12,866,722.00**	**$ 3,500,200.00**	**$ 747,005.38**	**$ 11,065,313.11**	**N/A**	**$ 5,649,408.55**

Note: A ( ) in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

FUND	FY-2023 BUDGET ORIGINAL	FY-2023 BUDGET CHANGES	EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
GENERAL	4,985,033.00	190,400.00	397,806.05	4,115,153.33	61.99%	1,060,279.67
GF-CAP IMPROVEMENTS	505,000.00	1,428,000.00	2,495.34	291,597.16		1,641,402.84
WATER	5,418,157.00	1,872,000.00	91,579.27	1,577,974.00	21.65%	5,712,183.00
SEWER	1,958,532.00	9,800.00	77,541.56	1,627,974.23	82.71%	340,357.77
GRANTS/SPECIAL REVENUE	-	-	3,851.39	37,774.85	0.00%	-
WATER DEPOSIT	-	-	-	-	0.00%	-
TAYLOR PARK	-	-	-	-	0.00%	-
TOTAL	**$ 12,866,722.00**	**$ 3,500,200.00**	**$ 573,273.61**	**$ 7,650,473.57**	**N/A**	**$ 8,754,223.28**

NOTE: A ( ) in Remaining Balance means we have spent more than what we planned

Town of Orange
Financial Statement
April, 2023
83.33% of Budget Year
General Fund

REVENUES

DESCRIPTION	FY-2023 BUDGET ORIGINAL	FY-2023 BUDGET CHANGES	COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
LOCAL TAXES	3,418,300.00	-	245,946.71	2,875,484.43	84.12%	542,815.57
LICENSES & PERMITS	19,512.00	-	5,070.00	15,210.00	77.95%	4,302.00
FINES	-	-	-	27.31	0.00%	(27.31)
STATE FUNDS	1,257,205.00	-	2,368.29	1,075,282.58	85.53%	181,922.42
INV / SALE OF ASSETS	-	-	-	-	0.00%	0.00
USER FEES	185,290.00	-	(32,172.57)	193,397.22	104.38%	(8,107.22)
MISCELLANEOUS	480,400.00	-	105,953.49	662,181.37	137.84%	(181,781.37)
TOWERCOM LEASE	14,688.00		-	257,490.88	1753.07%	(242,802.88)
ARPA - NEU FUNDS	-	-	-	-	0.00%	0.00
RESERVE FUND	114,638.00	962,200.00	-	-	0.00%	1,076,838.00
TRANSF TO CAP. IMPROVEM.	(505,000.00)	(771,800.00)	-	-	0.00%	(1,276,800.00)
TOTAL	**$ 4,985,033.00**	**$ 190,400.00**	**$ 327,165.92**	**$ 5,079,073.79**	**98.14%**	**$ 96,359.21**

Note: A ( ) in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

DEPARTMENT	FY-2023 BUDGET ORIGINAL	FY-2023 BUDGET CHANGES	EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
LEGISLATIVE	123,131.00	-	1,854.00	35,611.67	28.92%	87,519.33
TOWN MANAGER	338,229.00	8,800.00	26,633.01	283,187.15	81.60%	63,841.85
TOWN ATTORNEY	38,500.00	-	3,000.00	31,820.17	82.65%	6,679.83
FINANCE DEPARTMENT	395,625.00	-	27,107.56	334,160.27	84.46%	61,464.73
ELECTIONS	3,500.00	-	-	-	0.00%	3,500.00
POLICE DEPARTMENT	1,635,945.00	-	121,371.45	1,340,722.23	81.95%	295,222.77
FIRE AND RESCUE	56,341.00	-	-	59,579.00	105.75%	(3,238.00)
PUBLIC WORKS	1,411,331.00	181,600.00	187,862.55	1,155,475.96	72.54%	437,455.04
TRASH COLLECTION	233,663.00	-	16,490.90	210,182.35	89.95%	23,480.65
MUNICIPAL BUILDING	48,415.00	-	2,694.53	50,367.13	104.03%	(1,952.13)
DEPOT	16,000.00	-	229.00	10,633.70	66.46%	5,366.30
TRANSPORTATION SYSTEM	102,594.00	-	-	56,513.00	55.08%	46,081.00
PARKS AND GROUNDS	27,000.00	-	-	15,005.00	55.57%	11,995.00
COMMUNITY DEVELOPMENT	261,427.00	-	9,076.99	157,686.20	60.32%	103,740.80
NON-DEPT - DEBT & OTHER	293,332.00	-	1,486.06	374,209.50	127.57%	(80,877.50)
NON-DEPT - DONATIONS	-	-	-	-	0.00%	0.00
NON-DEPT - CAPITAL	-	-	-	-	0.00%	0.00
TOTAL	**$ 4,985,033.00**	**$ 190,400.00**	**$ 397,806.05**	**$ 4,115,153.33**	**79.51%**	**$ 1,060,279.67**

NOTE: A ( ) in Remaining Balance means we have spent more than what we planned

Town of Orange
Financial Statement
April, 2023
83.33% of Budget Year
General Fund - Capital Improvements

REVENUES

DESCRIPTION	FY-2023 BUDGET ORIGINAL	FY-2023 BUDGET CHANGES	COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
TRANSFER FROM GENERAL	505,000.00	762,000.00	-	-	0.00%	1,267,000.00
STATE FUNDS	-	-	-	18,120.00	0.00%	0.00
MISCELLANEOUS	-	-	-	-	0.00%	0.00
MADISON/MAIN STREET SIGNAL LIGH	-	666,000.00	-	-	0.00%	666,000.00
TOTAL	**$ 505,000.00**	**$ 1,428,000.00**	**$ -**	**$ 18,120.00**	**0.94%**	**$ 1,933,000.00**

Note: A ( ) in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

DEPARTMENT	FY-2023 BUDGET ORIGINAL	FY-2023 BUDGET CHANGES	EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
ROAD PROJECTS	340,000.00	325,000.00	-	166,265.56	25.00%	498,734.44
MACHINERY & EQUIPMENT	145,000.00	92,000.00	-	88,215.70	37.22%	148,784.30
MADISON/MAIN STREET SIGNAL LIGH	-	661,000.00	-	-	0.00%	661,000.00
COMPUTERS	20,000.00	-	2,452.27	19,937.71	99.69%	62.29
FIBER OPTICS BACKBONE (ARPA)	-	350,000.00	-	-	0.00%	350,000.00
CELL TOWER	-	-	-	-	0.00%	0.00
COMMUNITY ROOM SOUND SYSTEM			43.07	17,178.19	0.00%	(17,178.19)
TOTAL	**$ 505,000.00**	**$ 1,428,000.00**	**$ 2,495.34**	**$ 291,597.16**	**15.09%**	**$ 1,641,402.84**

NOTE: A ( ) in Remaining Balance means we have spent more than what we planned

Financial Statement
April, 2023
83.33% of Budget Year
Water Fund

REVENUES

DESCRIPTION	FY-2023 BUDGET ORIGINAL	FY-2023 BUDGET CHANGES	SALES MTD	SALES YTD	PERCENT COLLECTED	REMAINING BALANCE
TRANSFER FROM GENERAL	-	-	-	-	0.00%	-
INV/ SALE OF ASSETS	5,000.00	-	-	-	0.00%	5,000.00
WATER SALES	1,345,255.00	-	112,383.38	1,148,102.78	85.34%	197,152.22
WATER AVAILABILITY	156,000.00	-	24,000.00	96,000.00	61.54%	60,000.00
WATER RECONNECTIONS	20,000.00	-	2,100.00	19,050.00	95.25%	950.00
EXPENDITURE REFUNDS	-	-	-	-	0.00%	-
MISCELLANEOUS	41,500.00	-	2,712.15	53,235.96	128.28%	(11,735.96)
ARPA - NEU FUNDS	3,043,592.00	-	-	2,643,592.00	86.86%	400,000.00
RESERVE FUND	806,810.00	1,872,000.00	-	-	0.00%	2,678,810.00
TOTAL	**$ 5,418,157.00**	**$ 1,872,000.00**	**$ 141,195.53**	**$ 3,959,980.74**	**54.32%**	**$3,330,176.26**

Note: A ( ) in Remaining Balance means that we have collected more than anticipated.

DEPARTMENT	FY-2023 BUDGET ORIGINAL	FY-2023 BUDGET CHANGES	EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
STANDPIPE REPLACEMENT PROJECT		1,804,000.00	5,059.00	227,552.19	12.61%	1,576,447.81
WATER/SEWER LINE PROJ.		-				-
WATER TREATMENT	948,769.00	-	64,503.59	902,713.16	95.15%	46,055.84
WATER DISTRIBUTION	304,515.00	68,000.00	22,016.68	281,124.80	75.47%	91,390.20
NON-DEPT - DEBT & OTHER	4,164,873.00	-	-	166,583.85	4.00%	3,998,289.15
TOTAL	**$ 5,418,157.00**	**$ 1,872,000.00**	**$91,579.27**	**$ 1,577,974.00**	**21.65%**	**$ 5,712,183.00**

Town of Orange
Financial Statement
April, 2023
83.33% of Budget Year
Sewer Fund

REVENUES

DESCRIPTION	FY-2023 BUDGET ORIGINAL	FY-2023 BUDGET CHANGES	COLLECTED MTD	COLLECTED YTD	PERCENT COLLECTED	REMAINING BALANCE
LICENSES & PERMITS	-	-	-	-	0.00%	-
TRANSFER FROM GENERAL	-	9,800.00	-	-	0.00%	9,800.00
SEWER SALES	1,583,518.00	-	139,060.39	1,359,713.86	85.87%	223,804.14
SEWER AVAILABILITY FEES	641,160.00	-	98,640.00	357,570.00	55.77%	283,590.00
SEWER SALES - SLUDGE	60,000.00	-	9,748.21	61,621.54	102.70%	(1,621.54)
NUTRIENT CREDIT	4,500.00	-	-	9,334.52	207.43%	(4,834.52)
LEACHATE	100,000.00	-	25,165.55	139,605.08	139.61%	(39,605.08)
SEPTIC HAULING	52,000.00	-	2,112.80	24,164.24	46.47%	27,835.76
MISCELLANEOUS	2,000.00	-	-	3.30	0.17%	1,996.70
RESERVE FUND	(484,646.00)	-	-	-	0.00%	(484,646.00)
TOTAL	**$ 1,958,532.00**	**$ 9,800.00**	**$ 274,726.95**	**$ 1,952,012.54**	**99.17%**	**$ 16,319.46**

Note: A ( ) in Remaining Balance means that we have collected more than anticipated.

EXPENDITURES

DEPARTMENT	FY-2023 BUDGET ORIGINAL	FY-2023 BUDGET CHANGES	EXPENSED MTD	EXPENSED YTD	PERCENT EXPENSED	REMAINING BALANCE
SEWER TREATMENT	978,677.00	-	64,199.50	982,781.90	100.42%	(4,104.90)
SEWER COLLECTION	191,452.00	9,800.00	13,342.06	180,832.10	89.85%	20,419.90
NON-DEPT - DEBT & OTHER	788,403.00	-	-	464,360.23	58.90%	324,042.77
TOTAL	**$ 1,958,532.00**	**$ 9,800.00**	**$ 77,541.56**	**$ 1,627,974.23**	**82.71%**	**$ 340,357.77**

NOTE: A ( ) in Remaining Balance means we have spent more than what we planned

BILLS AND CLAIMS

For the month April, 2022

TOWN OF ORANGE
CHECK REGISTER

APRIL 1 - 30, 2023

Check #	Check Date	Vendor Name	PO #	Net Amount
4123	4/19/2023	ANTHEM BLUE CROSS & BLUE SHIELD	23-01306	$ 59,370.00
4223	4/19/2023	TREASURER OF VIRGINIA	23-01307	49,362.99
4323	4/19/2023	EMPOWER RETIREMENT	23-01308	1,000.00
4423	4/19/2023	M&T BANK	23-01309	614.68
4523	4/19/2023	M&T BANK	23-01310	490.32
4623	4/19/2023	M&T BANK	23-01311	614.68
4723	4/19/2023	M&T BANK	23-01312	490.32
33681	4/4/2023	ADT SECURITY SERVICES	23-01207	39.87
33681	4/4/2023	ADT SECURITY SERVICES	23-01229	171.93
33682	4/4/2023	BAY POWER SOLUTIONS	23-01208	55,998.00
33683	4/4/2023	BMS DIRECT	23-01209	869.29
33684	4/4/2023	COMMONWEALTH ENGINEERING & SALES	23-01212	172.48
33685	4/4/2023	AT&T MOBILITY	23-01230	1,441.31
33686	4/4/2023	CIVICPLUS	23-01210	1,665.77
33687	4/4/2023	CMI, INC	23-01211	221.58
33688	4/4/2023	COMCAST	23-01231	725.74
33689	4/4/2023	CRYSTAL SPRINGS	23-01213	7.50
33690	4/4/2023	DORSETT TECHNOLOGIES, INC	23-01232	186.00
33691	4/4/2023	ED'S AWARDS & ENGRAVING, LLC	23-01214	335.00
33692	4/4/2023	ENVIRONMENTAL SYSTEMS SERVICE	23-01215	150.00
33693	4/4/2023	FEREBEE-JOHNSON CO., INC	23-01233	522.12
33694	4/4/2023	HOLTZMAN OIL CORP	23-01216	607.68
33695	4/4/2023	KIMBALL MIDWEST	23-01217	60.55
33696	4/4/2023	LOU'S GLOVES INC.	23-01234	393.00
33697	4/4/2023	MCMASTER-CARR SUPPLY CO.	23-01218	234.24
33698	4/4/2023	ORANGE DOWNTOWN ALLIANCE	23-01219	15,000.00
33699	4/4/2023	PACE ANALYTICAL SERVICES, INC	23-01235	485.00
33700	4/4/2023	RENTEQUIP	23-01220	104.00
33701	4/4/2023	REYNOLDS	23-01221	2,115.00
33702	4/4/2023	SELECT SPECIALTY PRODUCTS INC	23-01236	655.00
33703	4/4/2023	STEROBEN ASSOCIATES	23-01237	3,750.00
33704	4/4/2023	STOCKHOME TRADING CORPORATION	23-01226	3,000.00
33705	4/4/2023	TOWN OF ORANGE	23-01222	2,965.02
33706	4/4/2023	MAY CAY LLC	23-01227	38.67
33707	4/4/2023	HUNTLEY, JOHNNY	23-01228	14.95
33708	4/4/2023	UNIVAR SOLUTIONS	23-01238	3,460.53
33709	4/4/2023	USABLUEBOOK	23-01239	124.13
33710	4/4/2023	VACORP	23-01223	147.24
33711	4/4/2023	NEW VIRGINIA TRACTOR	23-01224	86.56

33712	4/4/2023	VUPS	23-01240	88.49
33713	4/4/2023	CHEWNING, WENDY	23-01225	90.00
33714	4/11/2023	ADT SECURITY SERVICES	23-01257	932.12
33715	4/11/2023	AMAZON CAPITAL SERVICES	23-01245	853.82
33716	4/11/2023	AMERICAN GREEN	23-01258	79.00
33717	4/11/2023	BAKER, DWIGHT	23-01246	32.31
33718	4/11/2023	BAY POWER SOLUTIONS	23-01247	5,059.00
33719	4/11/2023	TRUIST	23-01244	4,678.64
33720	4/11/2023	BROWN, RONNIE & MARY VIRGINIA	23-01248	14.22
33721	4/11/2023	CEDAR MOUNTAIN STONE CORP	23-01259	6,624.93
33722	4/11/2023	CHEMUNG CONTRACTING CORP	23-01260	341.90
33723	4/11/2023	CINTAS CORPORATION #385	23-01250	3,226.94
33724	4/11/2023	CIVICPLUS	23-01249	2,674.09
33725	4/11/2023	DEBORAH MARLENE WAREHAM	23-01270	150.00
33726	4/11/2023	DELL MARKETING L.P.	23-01251	2,452.27
33727	4/11/2023	DOCUMENT DESTRUCTION OF VA	23-01252	526.96
33728	4/11/2023	GALLS, LLC	23-01253	145.72
33729	4/11/2023	IDEXX DISTRIBUTION, INC	23-01254	689.53
33730	4/11/2023	LADD, TIMOTHY JOE	23-01255	38.84
33731	4/11/2023	CATHERINE B. LEA	23-01261	3,000.00
33732	4/11/2023	ORANGE COUNTY	23-01262	85.00
33733	4/11/2023	ORANGE COUNTY LANDFILL	23-01263	8,380.84
33734	4/11/2023	ORANGE MOTOR SPECIALTY	23-01264	357.49
33735	4/11/2023	PACE ANALYTICAL SERVICES, INC	23-01265	485.00
33736	4/11/2023	PITNEY BOWES GLOBAL FINANCIAL	23-01266	152.22
33737	4/11/2023	REYNOLDS	23-01267	45.00
33738	4/11/2023	TOWN OF ORANGE	23-01241	63.12
33739	4/11/2023	GREEN, JULIUS & SHENIKA	23-01242	355.12
33740	4/11/2023	KERLEY, DEBRA	23-01256	251.06
33741	4/11/2023	USABLUEBOOK	23-01268	814.59
33742	4/11/2023	VERIZON	23-01269	1,523.41
33743	4/11/2023	WAYNE OXYGEN & WELDING SUPPLY	23-01271	29.76
33744	4/11/2023	GREGORY S. WOODS	23-01272	62.28
33745	4/18/2023	ACME PARKING LOT STRIPING INC	23-01276	90,000.00
33746	4/18/2023	ADT SECURITY SERVICES	23-01277	102.62
33747	4/18/2023	ANARIZ'S LOCK & SAFE	23-01278	1,500.00
33748	4/18/2023	CCLS INCORPORATED	23-01279	116.97
33749	4/18/2023	CENTRAL VIRGINIA HANDYMAN	23-01280	3,431.97
33750	4/18/2023	AT&T MOBILITY	23-01275	766.61
33751	4/18/2023	DMV	23-01274	625.00
33752	4/18/2023	DOMINION ENERGY VIRGINIA	23-01282	8,433.66
33753	4/18/2023	ONSOLVE, LLC	23-01283	2,613.48
33754	4/18/2023	ENVIRONMENTAL SYSTEMS SERVICE	23-01285	90.00
33755	4/18/2023	FISHER AUTO PARTS	23-01286	1,266.60
33756	4/18/2023	GFL ENVIRONMENTAL	23-01287	2,000.00
33757	4/18/2023	GRELEN NURSERY	23-01288	3,150.00
33758	4/18/2023	LACY'S FLORIST	23-01291	62.00

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33759	4/18/2023	LEWIS, SHELIA	23-01289	50.00
33760	4/18/2023	LOWE'S	23-01292	164.86
33761	4/18/2023	MADISON FORD	23-01293	546.54
33762	4/18/2023	MASON INSURANCE AGENCY	23-01290	673.00
33763	4/18/2023	MCMASTER-CARR SUPPLY CO.	23-01294	345.40
33764	4/18/2023	MID-ATLANTIC WASTE SYSTEMS	23-01295	1,335.28
33765	4/18/2023	EVERGRO COOPERATIVE	23-01284	359.00
33766	4/18/2023	ORANGE TIRE INC	23-01296	1,095.00
33767	4/18/2023	PIEDMONT POWER	23-01297	179.31
33768	4/18/2023	RENTEQUIP	23-01298	2,734.00
33769	4/18/2023	REXEL	23-01299	284.08
33770	4/18/2023	SALMON, BEVERLY	23-01302	123.92
33771	4/18/2023	SEDWICK	23-01300	778.42
33772	4/18/2023	SOUTHERN STATES	23-01301	15,601.10
33773	4/18/2023	TOWN OF ORANGE	23-01273	108.27
33774	4/18/2023	TRACTOR SUPPLY CREDIT PLAN	23-01303	281.68
33775	4/18/2023	UNITED STATES POSTAL SERVICE	23-01304	63.00
33776	4/18/2023	COECO OFFICE SYSTEMS, INC	23-01281	20.00
33777	4/18/2023	CHEWNING, WENDY	23-01305	16.98
33778	4/25/2023	ADT SECURITY SERVICES	23-01315	124.77
33779	4/25/2023	ADVANCE AUTO PARTS	23-01313	204.75
33780	4/25/2023	COMCAST	23-01316	443.18
33781	4/25/2023	FAYE'S OFFICE SUPPLY	23-01317	1,464.43
33782	4/25/2023	FISHER, ROBERT	23-01318	103.87
33783	4/25/2023	PACE ANALYTICAL SERVICES, INC	23-01319	178.00
33784	4/25/2023	REYNOLDS	23-01322	837.22
33785	4/25/2023	RAPIDAN SERVICE AUTHORITY	23-01320	17.68
33786	4/25/2023	USABLUEBOOK	23-01321	1,424.96
33787	4/25/2023	ACUITY SPECIALTY PRODUCTS, INC	23-01314	431.79
				$ 396,144.22

UNFINISHED BUSINESS

UNFINISHED BUSINESS SUMMARY

May 15, 2023

AGENDA ITEM: 8A

Consideration of FY24 Budget.

SUMMARY:

- The Public Hearing for the FY24 Budget was held at the regular April 17th Town Council meeting.
- Please see attached memorandum from the Town Manager.

MOTION FOR CONSIDERATION:

"I move that Town Council adopt the FY24 Budget, as (presented/amended)."

ORANGE
Sweet Living, Steady Progress

Town of Orange
Town Manager's Office

119 Belleview Avenue, Orange Virginia 22960 - 1401
Phone: (540) 672-5005 Fax: (540) 672-4435
Email - townmanager@townoforangeva.org

MEMORANDUM

TO: Mayor and Council Members

FROM: Greg Woods, Town Manager

DATE: May 8, 2023

SUBJECT: **FY-2024 Updated Draft Budget Information**

The draft budget totals $9,740,679 and reduces our reserves by $628,232. The breakdown by fund is:

	Revenues	Expenses	Reserves
General Fund	$ 4,723,167	$ 5,508,308	$ (785,141)
Capital Fund	1,252,189	1,252,189	-
Water Fund	1,531,755	1,519,990	11,765
Wastewater Fund	2,233,568	2,088,424	145,144
Total	$ 9,740,679	$10,368,911	$ (628,232)

Without the major capital projects all funds are in the black. This year includes a return to Revenue Sharing and includes nearly 2 years of Road reconstruction costs. The availability fees from the Round Hills Meadows housing project is the major contributor for the water and sewer funds.

Significant impacts to this draft budget are:

Taxes & Rates:

1) All taxes and rates stay the same as FY-2023 with the exception of Personal Property which was equalized for the year, reducing the rate from $0.83 / $100 to $0.62 / $100.

Revenues:

1) Revenues projected for Water & Sewer Availability Fees 30 homes in the Round Hill Meadows buildout (there are 75 lots that could be done) with an additional 5 throughout Town and includes and revenues related to the buildout.
2) Increased tax revenue by revenue increases already experiencing.
3) Increased Interest Income to reflect Town funds at todays' rates.

Expenses:

1) Personnel COLA increase of 5.0% with add'l 0.5% for under $20/hour.
2) Created and added the position of Economic Development Manager. $84,582 impact.
3) 7.01% increase in health care costs.
4) VRS changes this year. This is the second year of the charge and will not change for last year.
5) Increase LODA costs from $632 to $830 per certified Officer per VRS mandate.
6) Donations – same as last year with he exception of an increase of $15,000 to the Free Clinic for mental health services.

Capital:

1) Includes:
   a. $599,189 for revenue sharing.
   b. $103,000 for town wide 95 gallons trash cans and $250,000 for new trash truck.
   c. $130,000 for 2 Police vehicles and $75,000 for a Public Works vehicle.
   d. $30,000 for automation and computers.
   e. $40,000 for a Town vehicle.
   f. $25,000 for improvements to the Community Room sound system.

Other for Consideration:

1) Significant increases for Water and Sewer Plant Chemicals as well as Vehicle Fuel and Sewer Treatment Cost related to UV bulbs (32 bulbs in FY-2024 for a cost of $15K.
2) Included 100% of utility cost for the Depot. This is proposed with the understanding the County would hire a person to staff the Visitor Center. Volunteers have not been forthcoming since the COVID-19 outbreak and the center has been mostly non-operational.

UNFINISHED BUSINESS SUMMARY

May 15, 2023

AGENDA ITEM: 8B

Consideration of FY24 Appropriation Ordinance.

SUMMARY:

- The Public Hearing for the FY24 Appropriation Ordinance was held at the regular April 17th Town Council meeting.
- Please see attached Appropriation Ordinance (ORD2023-01) before Council for consideration.

MOTION FOR CONSIDERATION:

"I move that Town Council adopt the FY24 Appropriation Ordinance (ORD2023-01), as (presented/amended)."

APPROPRIATION ORDINANCE

ORD2023-01

Section 2-7.1 Appropriation Ordinance July 1, 2023 – June 30, 2024 BE IT ENACTED BY THE COUNCIL OF THE TOWN OF ORANGE, VIRGINIA, that the following sums of money are hereby appropriated for the necessary functions of the municipal government of the Town of Orange for the fiscal year beginning July 1, 2023 and ending June 30, 2024:

GENERAL FUND

REVENUES		**EXPENDITURES**	
Taxes and Fees from		Legislative	$ 123,442
Local Sources	$ 4,368,066	General Admin.	890,080
Transfers to		Law Enforcement	1,749,188
Capital Fund	(952,279)	Fire & Rescue	56,341
Revenue from the		Elections	-
Commonwealth	1,307,380	Public Works	1,540,380
General Fund Reserve	785,141	Trash Collection	274,371
		Maint. B/G Parks	90,719
		Transportation System	120,852
		Cultural Enrichment	67,450
		Planning & Develop.	267,186
		Non-Departmental	173,021
		Debt Service	155,278
		GF Reserve	-
Total Revenue	**$ 5,508,308**	**Total Expenditures**	**$ 5,508,308**

GENERAL FUND – CAPITAL

REVENUES		**EXPENDITURES**	
Transfer From			
General Fund	$ 952,279	Road Projects	$ -
Loan Proceeds	-	Machinery & Equip	653,000
Revenue from the	299,910	New Sidewalk Projects	-
Commonwealth	-	Paving Projects	599,189
Miscellaneous	-	Contingency	-
Total Revenue	**$ 1,252,189**	**Total Expenditures**	**$ 1,252,189**

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ENTERPRISE FUND – WATER

REVENUES		EXPENDITURES	
Water Sales	$ 1,470,255	Water Treatment	$1,087,779
Water Fund Reserve	(11,765)	Water Distribution	270,778
Miscellaneous	61,500	Capital Projects	-
ARPA Funding	-	Debt Service	161,433
Total Revenue	**$ 1,519,990**	**Total Expenditures**	**$1,519,990**

ENTERPRISE FUND – SEWER

REVENUES		EXPENDITURES	
Sewer Sales	$2,075,068	Sewage Treatment	$ 1,092,004
Sewer Fund Reserve	(145,144)	Sewage Collection	210,708
Miscellaneous	158,500	Capital Projects	-
		Debt Service	785,712
Total Revenue	**$2,088,424**	**Total Expenditures**	**$2,088,424**

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TAXES

Real Estate Tax (Jan 1 to Dec. 31)	$0.157 per $100 of assessed value
Personal Property Tax (Jan. 1 to Dec. 31)	$0.620 per $100 of assessed value
Machinery & Tools Tax (Jan. 1 to Dec. 31)	$0.066 per $100 of assessed value
Consumer Utility Tax:	
Residential (water & telephone)	20% of each monthly bill not to exceed $ 3.00 monthly
Comm'l, Indust, Inst (water & telephone)	20% of each monthly bill not to exceed $30.00 monthly
Local Telecom Service	10% of each monthly bill not to exceed $ 3.00 monthly
Comm'l, Indust, Inst (electric)	$2.29 plus the rate of $0.014300 for each kWh delivered not to exceed $30.00 monthly
Residential (electric)	$1.40 plus the rate of $0.015101 for each kWh delivered not to exceed $3.00 monthly
T.V. Cable Franchise	3% of all gross receipts
Bank Franchise Tax	$0.80 on each $100 of taxable value
Meals Tax	8% of the amount paid for the meal
Transient Occupancy Tax	5% of rental fee
Cigarette Tax	$0.12 per pack

LICENSE FEES &TAXES

Automobile License Fee	$35.00
Motorcycle License Fee	$21.00
Peddlers License Tax	$100.00 per annum
Carnivals/Circuses License Tax	$100.00 per annum
Telephone and Telegraph companies License Tax	1/2 of one percent of gross receipts

ADMINISTRATIVE FEE SCHEDULE

Utility deposit per user - both Water & Sewer	$150.00
Utility deposit per user - either Water or Sewer	$100.00
Water Service Disconnection/Reconnection fee for non-payment:	
During Work Hours	$50.00
After Hours	$100.00
Copies	$ 0.25
Parking tickets:	
Exceeding time limit	$25.00
Parking to the left side of curb	$15.00
Parking in prohibited zone	$25.00
Parking within 15 feet of a fire hydrant	$15.00
Occupying two parking spaces	$20.00
Parking in marked fire lane	$45.00
Parking in a marked crosswalk	$45.00
Parking in a handicapped space without authorization	$150.00
Parking late payment fines	
Failing to pay (72 hours)	$5.00
Failing to pay (144 hours)	$10.00
Accident Report Copy (for reports requested 30 days after the accident)	$5.00

Administrative Fee: Delinquent Collections	$30.00

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Administrative Fee: Fingerprinting ....
Town of Orange Residents $0.00
Out of Town Residents - Individual: First Card $10.00
Out of Town Residents - Individual (each add'l card/per transaction)$ 5.00

Administrative Fee: Reviewing plans for underground construction within
The Town's property including Streets, Sidewalks and Right of Way ......
Per Structure .... Up to $500.00
In addition, per Linear Foot........................... Up to $1.00

DMV STOP Processing Fee...............................as charged by the State
Returned Check Fee $35.00
Police Investigative background checks.. $25.00
Main Street Banner Placement Fee...$85.00

Taylor Park: (daily rates)
Civic/non-profit/governmental .... Free
In-Town Private/Business.. $50.00
Out of Town Private/Business.. $100.00
Clean Up Fee.. up to $100.00

Lion's Pavilion at Veteran's Park shelter: (daily rates)
Civic/non-profit/governmental .... Free
In-Town Private/Business.. $50.00
Out of Town Private/Business.. $100.00
Clean Up Fee.. up to $100.00

Depot Community Room: (daily rates)
Civic/non-profit/governmental .... Free
In-Town Private/Business $15.00
Out of Town Private/Business $30.00
Key Deposit $20.00
Clean Up Fee...up to $100.00

Public Works Community Room: (daily rates)
Local, Civic, Non-Profit, Activity Groups, and In-Town Business $15.00
Same Groups as above serving food or beverages $50.00
Governmental Use .... No Fee
In-Town Residents for Private Use...........Mon-Thurs ....$50.00 plus $250 deposit
....Fri/Sat/Sun/Holidays $100.00 plus $250 deposit
Council Table Removal Fee... .... $ 200.00
Clean Up Fee...up to $100.00

Literature:
Zoning and Subdivision Ordinance $30.00
Comprehensive Plan.. $30.00
Public Facilities Manual $30.00
Capital Improvements Plan...$20.00

Certificate of Public Convenience and Necessity Fee .... $25 per vehicle per year
Taxicab Driver's Permit .... $25 per person per year

6-B

Planning/Development Fee schedule

Permit Fees:

Zoning Permit (Dwellings/Additions) ....$50.00[1]
Zoning Permit (Accessory Structure) ....$25.00[1]
Sign Permit (new)..$25.00 plus $1.00 per square foot[1]
Sign Permit (face replacement) ....$10.00 [1]
Sign permit (recognized Non-Profit Organization applying for a special sign permit – bulletin board sign)..$150.00
Variance..$200.00
plus $175.00 advertising costs*

Modification $100.00
plus cost of mailing
Appeal of Zoning Administrator Determination..............$200.00
plus $175.00 advertising costs*

[1] There are no permit fees for commercial and industrial entities located within the enterprise zone although permits will need to be approved before work commences or signs are installed.

Planning Fees:

Rezoning..$1,000.00 plus $75 per acre*
Zoning Text Amendment..................................200.00
plus $175.00 advertising costs*
Special Use Permit...$2,000.00*
Site Development Plan (½ acre or less)*.....................$ 500.00*
Site Development Plan (over ½ acre)*......................$1,000.00 plus $75.00 per acre*
(This includes two (2) reviews, any additional reviews will be billed as necessary to applicant.)

Subdivision Review Fees:

Minor subdivision 3 new lots plus the residue (Preliminary and Final) $500 + $100 per new lot created
Major subdivision 4 or more new lots and the residue (Preliminary and Final)
$1,000 + $100 per new lot created*
Boundary adjustment $ 50.00

**Applicant is responsible for all costs associated with advertising and mailings; figures given are estimates.*

REFUSE COLLECTION FEES

Residential:

Residential Refuse Collection Fee............................$ 5.50 per month

Commercial Pickup Rates:

4 Cubic Yard Dumpster..$185.00 per month, two pickups a week
6 Cubic Yard Dumpster..$255.00 per month, two pickups a week
Additional pickups ....$40.00 per pickup

Non-dumpster Rates:
2 pickups per week ....$40.00 per month up to four 32 gallon containers
3 pickups per week...$60.00 per month up to four 32 gallon containers

EQUIPMENT CHARGES

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Backhoe, with operator .... $85.00 per hour plus cost of operator
Utility Truck.. $25.00 per hour
Pickup.. $15.00 per hour
Flatbed or dump .... $50.00 per hour
Street sweeper ....$95.00 per hour plus cost of operator
Sewer cleaner…………………………………………………………...…………$25.00 per hour
Air compressor……………………………………………………………………$25.00 per hour
Bucket Truck………………………………………………$50.00 per hour plus cost of operator
John Deere Mower w/bush hog……………………………$47.12 per hour plus cost of operator
Storage fees for SOLD Surplus Property ....$25 per day (after 1st 30 days)

LABOR & MATERIAL CHARGES

Labor Charges:
1.5 times the direct labor hourly rate for each employee.

Material Charges:
1.5 times the direct material cost.

Pavement millings…………………………$75 per load (delivery in town for in-town residents)
$100 (delivery within 3 mile radius of town limits for in or out-of-town residents)

Construction/Utility Inspection/Service Work Permit fees - Actual cost of time and material ($25.00-minimum charge per inspection). All inspection fees shall be due prior to final approval.

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WATER & SEWER RATES

WATER RATES & FEES:

In Town Water Rates (Billed Monthly) – Section 74-42

Residential User .... $6.60 base rate + $0.42 per 100 gallons of consumption
Commercial User.. $13.20 base rate + $0.42 per 100 gallons of consumption
Industrial User .... $45.10 base rate + $0.42 per 100 gallons of consumption
Institutional User .... $48.40 base rate + $0.42 per 100 gallons of consumption

Out of Town Water Rates (Billed Monthly) – Section 74-42

Residential User .... $31.90 base rate + $0.68 per 100 gallons of consumption
Commercial User... $64.90 base rate + $0.68 per 100 gallons of consumption
Industrial User .... $187.00 base rate + $0.68 per 100 gallons of consumption
Institutional User .... $96.80 base rate + $0.68 per 100 gallons of consumption

Water sold from hydrants (In or Out of Town) (minimum 1,000 gallon charge) ...... $6.80per 1,000 gallons

In Town Water Availability Fees – Section 74-34(a)
Meter Size (Inches):

¾”..$3,000.00
1”..$4,743.75
2”..$8,486.25
3”..$12,000.00
4” $15,000.00
6”..$21,213.75
8”..$26,831.25

Out of Town Water Availability Fees – Section 74-34(a)
Meter Size (Inches):

¾”..$4,500.00
1”..$7,115.62
2”..$12,729.38
3”..$18,000.00
4” $22,500.00
6”..$31,820.62
8”..$40,246.87

In addition to Availability Fees based on water meter size enumerated above, the following fees are also due; where applicable:

Apartment Buildings	$ 750.00 per unit
Hotel/Motel	$ 750.00 per unit
Nursing/Adult Home/Incarceration Facilities	$ 562.50 per bed
Schools/Day Care Facility	$ 75.00 per pupil
Restaurants	$ 75.00 per 100 sq. ft. of seating area
Laundromat	$ 750.00 per washing machine
Car Wash	$ 3,750.00 per bay
Multi-Commercial	$ 1,125.00 per unit
Conference Center	$ 75.00 per 100 sq ft of seating area

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Hair Salons	$ 375.00 per chair

Fire Suppression dedicated lines shall pay the following availability fees:

3"	$ 1,500.00
4"	$ 2,250.00
6"	$ 3,750.00
8"	$ 5,250.00

SEWER RATES & FEES:

In Town Sewer Rates (Billed Monthly) – Section 74-86

Residential User.................................... $ 25.38 base rate + $0.55 per 100 gallons of consumption
Commercial User.................................. $ 64.29 base rate + $0.55 per 100 gallons of consumption
Industrial User.................................... . $146.38 base rate + $0.55 per 100 gallons of consumption
Institutional User.................. ....$189.26 base rate + $0.55 per 100 gallons of consumption

Out of Town Sewer Rates (Billed Monthly) – Section 74-86

Residential User...................... ....$ 59.22 base rate + $0.81 per 100 gallons of consumption
Commercial User.. $131.95 base rate + $0.81 per 100 gallons of consumption
Industrial User..$363.51 base rate + $0.81 per 100 gallons of consumption
Institutional User...$216.51 base rate + $0.81 per 100 gallons of consumption

Private Septic Haulers from ...(minimum 500 gallons per month) $81.00 per 1,000 gallons

In Town Sewer Availability Fee – Section 74-80(a)
Meter Size (Inches):

¾"..$12,330.00
1"..$15,915.00
2"..$28,477.50
3"..$40,267.50
4"..$50,340.00
6"..$71,190.00
8"..$90,045.00

Out of Town Sewer Availability Fee – Section 74-80(a)
Meter Size (Inches):

¾"..$18,495.00
1"..$23,872.50
2"..$42,716.25
3"..$60,401.25
4"..$75,510.00
6"..$106,785.00
8"..$135,067.50

6-12

CERTIFICATE

I hereby certify that this Ordinance was duly revised by the Town Council of the Town of Orange at a regular meeting on the 15th day of May, 2023.

Wendy J. Chewning, MMC, Town Clerk

6-13

UNFINISHED BUSINESS SUMMARY

May 15, 2023

AGENDA ITEM: 8C

Discussion to offer to purchase surplus property on Robinson Street.

SUMMARY:

- Please see attached memorandum and documentation from the Town Manager.

MOTION FOR CONSIDERATION:

"I move that Town Council approve the sale of these properties to the respective businesses that made the offers."

Town of Orange
Town Manager's Office

119 Belleview Avenue, Orange Virginia 22960 - 1401
Phone: (540) 672-5005 Fax: (540) 672-4435
Email - townmanager@townoforangeva.org

MEMORANDUM

TO: Mayor and Council Members

FROM: Greg Woods, Town Manager

DATE: 04/11/2023

SUBJECT: **Potential Surplus Property**

At the January 17, 2023, Town Council Meeting two public hearing were held regarding declaring the two properties on Robison Street as surplus.

a. Parcel 044A4002300070 - 0 Robinson Street
b. Parcel 044A4002300080 - 0 Robinson Street

For these properties we have received proposed offers. The offers are under separate cover. For information purposes, the properties were appraised by Pape and Company, Inc. for Norfolk Southern during acquisition of $30,000 (parcel 70) and $35,000 (parcel 80). The assessed values of these properties are $10,900 and $13,300, respectively.

The proposed offers are attached for your review and discussion.

Greg Woods

From:	Justin Freeman <freemanj@tigerfuel.com>
Sent:	Thursday, March 16, 2023 1:09 PM
To:	Greg Woods
Cc:	Taylor Sutton; Wendy Chewning
Subject:	RE: LOT 0007, PARCEL ID 044A4002300070

Mr. Woods,

Tiger Fuel Company would like to resubmit our bid for $7500.00. We feel this is a justified bid based on the following items:

1. No tax dollars have been made on this property since it was purchased in 2018 so it has provided nothing positive monetarily for the Town of Orange thus far.
2. Selling the property at or below assessed value will still bring tax dollars to the Town of Orange that will never be collected if the property isn't sold.
3. Our business is growing exponentially which will mean more vehicles, employees, sales, etc. which will bring in additional tax dollars to the Town of Orange.
4. If purchased, we do not know the extent of cleanup that may need to be done but based on initial research it could be 10K or more due to buried trash/hazmat issues.
5. If purchased, there is only about .007 acres or 1/8th of the total .54 acres that are usable due to the extreme down gradient slope, creek waterway and swamp bottom area.
6. If we wanted to improve the swamp bottom to be usable it would cost well over $100K to bring it into compliance especially given the waterway running through the property.
7. The property next to this one, which is lot #8, has an old building on it which crosses over the property line we are bidding on. This building would need to be torn down and debris removed which will cost in excess of $10K.

6-16

townoforangegis.timmons.com/#/mwl?zoom=19&location=-78.112069_38.241854

Town of Orange   List View   Map View

Parcel Details   Adjoiner List

Back   Map It

0 ROBINSON ST

Owner: TOWN OF ORANGE
Parcel ID: 044A4002300070

Last Sale Date: 09/04/2018
Last Sale Price: $170 000

Current Land: $10 900
Current Building: N/A
Current Improvements: N/A
Current Total: $10 900

Acreage: 0.544

Parcel Information

Click Here to View Official Property Card
Parcel ID: 044A4002300070
Tax Map: 044
Block: 23
Parcel Address 1: 0 ROBINSON ST
Legal Description 1: 44A4-23-7 SOUTHERN RR CO
Legal Description 2: LOT 1 ON PLAT
District: TOWN OF ORANGE
Topology: N/A
Class: LOCAL GOVT

Owner Information

Owner: TOWN OF ORANGE
Owner Address: 119 BELLEVIEW AVE
Owner City, ST Zip: ORANGE VA 22960

Current Valuation

Assessment Year: 2020
Exempt: Yes
Current Land: $10 900
Current Building: N/A
Current Improvements: N/A
Current Total: $10 900

Sales History

Sale Date	Grantor	Sale Price
N/A	N/A	N/A
09/04/2018	NORFOLK SOUTHERN RAILWAY CO	$170 000

Land Segments

Segment	Description	Size
1	COMMERCIAL	0.5440

Main Structures

Thanks,

Taylor Sutton
Chief Operating Officer
200 Carlton Road
Charlottesville, VA 22902
Office: (434) 293-6157
Direct: (434) 817-2618

6-17

Greg Woods

From: zspielman@embarqmail.com
Sent: Monday, January 30, 2023 4:56 PM
To: Greg Woods
Cc: 'Peter'
Subject: PRN 21943/DB-2018-3990

Hi,

I am writing regarding parcel number 21943 with address of 0 Robinson St.
Mr. Cooley notified us that this property has been deemed as surplus by the Town of Orange and therefore will be up for sale.

I (Treemont, LLC) would like to offer $7,500 for this property.

Thanks and look forward to your response.

Best,

Zach Spielman
434-242-0288

6-1B

NEW BUSINESS

NEW BUSINESS
May 15, 2023

AGENDA ITEM: 9A

Consideration of Parking Request from Forked on Main.

SUMMARY:

- Please see attached memorandum and maps from the Director of Community Development.

Town of Orange
Department of Community Development
119 Belleview Avenue, Orange, Virginia 22960 - 1401
Phone: (540) 672-6917 Fax: (540) 672-4435
Email – townplanner@townoforangeva.org

MEMORANDUM

TO: Mayor Roby and Town Council Members
FROM: John G. Cooley, Director of Community Development
DATE: 5-10-2023
SUBJECT: Request to use Main Street on street parking for dining purposes

A request was received from the owner of Forked on Main to expand their outdoor seating into the three parking spaces in front of their restaurant. The request is for 8-10 tables and the area would be blocked off by using stanchions. As this will affect public parking, this request will need to be reviewed by Town Council.

Included with this memo are two exhibits:

1. The exhibit titled "Forked on Main request to use 3 parking spaces for outdoor dining" is an aerial view showing the location of the three parking spaces. The 3 parking spaces are highlighted by green filled blue outlined boxes. The fourth parking space in front of the 3 buildings is outlined in green and not part of this request.
2. The second exhibit shows the front of the Forked on Main building and highlights the 3 parking spaces being requested for use as outdoor dining areas. The spaces are a green filled and outlined with a blue box.

The following conditions, which are the conditions attached to the use of Town sidewalks for outdoor dining, could also be included if Town Council decides to approve this request:

1. All furniture shall be removed from the right of way nightly.
2. During a Town Sponsored or Town Supported special event the Town may rescind this authorization for the length of the special event.
3. If alcohol is to be served in this area, a separate permit shall be obtained from the Virginia Department of Alcoholic Beverage Control.
4. Garbage, trash, refuse, and other waste materials shall be frequently monitored by the business to maintain a clean and usable space and to protect the right-of-way from damage. Any food, drink or other items spilled on the right-of-way must be properly cleaned and removed for the safety of pedestrians and for environmental concerns. It is not permissible to sweep, rinse, or

otherwise move any such waste materials to the street, gutter, or any portion of the municipal storm sewer system.

5. The dining area shall be used and occupied in a safe and reasonable manner and in accordance with all applicable laws. The Town maintains the right to enter the dining area at any time for inspections or to make repairs to sidewalks or streets. The applicant shall keep and maintain the dining area in good repair and condition, except for ordinary wear and tear.
6. This authorization for Outdoor Dining is valid beginning on (insert date) and ending on (insert date) at the close business.

Forked on Main request to use 3 parking spaces for outdoor dining

TOWN OF ORANGE
Department of Community Development

5-8-2023

7-5

NEW BUSINESS
May 15, 2023

AGENDA ITEM: 9B

Consideration to move the Monday, June 19th Town Council meeting to Tuesday, June 20th because it falls on a Town Holiday, Juneteenth.

SUMMARY:

- Staff is recommending that the Monday, June 19th Town Council meeting be moved to Tuesday, June 20th because it falls on a Town Holiday, Juneteenth.

MOTION FOR CONSIDERATION:

"I move that the Town Council Monday, June 19th Town Council meeting be moved to Tuesday, June 20th because it falls on a Town Holiday, Juneteenth."