

Planning Commission Meeting Minutes
September 26, 2022
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The Town of Orange Planning Commission held a meeting at 6:00 p.m., in the Town of Orange Community Meeting Room. Planning Commission members present were: Vice-Chair Page Sullenberger, Commissioners Donald Schafer & L.J. Taylor. Staff members present were Director of Community Development John Cooley, AICP, CZA, Deputy Town Clerk Kimberly Strawser, CZA, CMC and Town Attorney Catherine Lea. Chairman Benjamin Sherman was absent. Councilmember Timothy Bosford and Commissioner Rita Carroll arrived at 6:45 p.m. (forgot that the meeting time changed from 7p.m., to 6p.m.)

CALL TO ORDER

The Vice-Chair called the meeting to order. The Deputy Town Clerk called roll and noted that there was a quorum present.

PLANNING COMMISSION MEETING MINUTES OF AUGUST 22, 2022

The minutes stand approved as amended.

DISCUSSION OF COMPREHENSIVE PLAN UPDATES

A lengthy discussion was held on the updates to the Comprehensive Plan. The Director of Community Development asked that the Commissioners review the Themes and come up with three goals for each. The Director of Community Development stated that further discussion would be held at the next meeting.

CONTINUED DISCUSSION OF FY2022-FY2027 CAPITAL IMPROVEMENTS PLAN (CIP)

A discussion/review was held on the FY2022-FY2027 Capital Improvements Plan. The Director of Community Development reported that nothing in the CIP had changed since the last meeting/review. The Director of Community Development stated that the Town Council retreat would be held on October 3rd. The Director of Community Development stated further that staff would request to Town Council to add Spicers Mill sidewalk back to the CIP. Vice-Chair Sullenberger stated that many sidewalks in town needed to be improved.

UPDATES FROM DIRECTOR OF COMMUNITY DEVELOPMENT

The Director of Community Development reported and gave updates on the following:

- 100% plans were received for the standpipe
- Staff was addressing political signs in town
- Town Council Retreat would be on October 3rd at 4 p.m., in the Community Meeting Room

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Commissioner Schafer inquired whether anyone from the schools were invited to the retreat. Commissioner Taylor stated that when he and Vice-Chair Sullenberger organized the committees for the Comprehensive Plan revisions, they would invite someone from the schools/schoolboard to the committees.

A brief discussion was held on the Comprehensive Plan Committees.

FOIA OVERVIEW – TOWN ATTORNEY

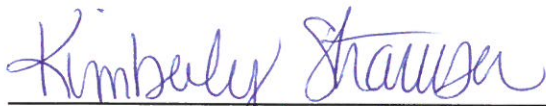
The Town Attorney stated that Freedom of Information Act (FOIA) review was to be done every two years. The Town Attorney reviewed FOIA with the Commissioners. The Town Attorney reviewed violations under FOIA and what was considered a meeting. The Town Attorney expressed the importance of the Commissioners to use their town issued email addresses.

The Town Attorney stated that Conflict of Interest (COIA) training was available to the Commission, however they were not required to do the training. The Town Attorney reviewed what COIA was with the Commission. The Town Attorney stated she would email the COIA training link to the Commission if they were interested in the training, which she encouraged them to do so.

NEXT MEETING

The Commission will meet on Monday, October 24th at 6:00 p.m.

With no further business to come before the Commission, the meeting adjourned at 7:22 p.m.



Kimberly Strawser, CZA, CMC
Deputy Town Clerk



Vice-Chair Page Sullenberger